

ROMEO-WASHINGTON-BRUCE Parks & Recreation (586) 752-6543 (586) 752-1118 Fax

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COMMISSION MEETING: **AGENDA**

Fiscal Year 2020-21

(April 1, 2020 - March 31, 2021)

Meeting Date

Wednesday, Aug 26, 2020 12:00 pm (Moved due to schedules)

Romeo Community Center/SOUTH

- I. Roll Call

- II. Additions and/or deletions to agenda:

- III. ITEMS
 - 1. Updates - Covid
 - A. STAR
 - B. Parks & Rec - Programming/Buildings
 - C. Welcome Event - date/MI #'s/update
 - D. Air Purifiers on Blower systems
 - 2. Miracle Playground Update
 - 3. MITN Update Training/Dev
 - 4. Audit Presentation Date: Thur, Sept 24, 2020

- VI. FINANCIALS & Reports
 - 1. Parks and Recreation
 - 2. S.T.A.R. Transportation

MINUTES (Covid)

Commission Meeting

Fiscal Year 2019-20

Wednesday, Aug 26, 2020

Began at 12:00 pm

Romeo Community Center - South

Minutes from Aug 26, 2020

PRESENT:

Greg Brynaert - Washington Twp., Richard Cory - Bruce Twp, Clara Russell P&R/STAR Director

ADDITONS: Millage results: Passed in both Townships

PR : **YES** BRUCE 1,864 63% WASH 5,235 58%

NO BRUCE 1,112 37% WASH 3,730 42%

STAR: **YES** BRUCE 2,156 72.4% WASH 6,504

NO BRUCE 822 27.6% WASH 2,507 27.8%

ITEMS:

UPDATES COVID:

STAR: STAR use is slowly building. Did a few runs in May and started back in June 1. At first for essential and opened to all toward end of month.

Parks & Rec Programming/Buildings: Russell stated that we have been successfully running summer programs that were mailed out in the Spotlight flier under the restrictions of the governor. We are heavy on free special events, pick up paid projects, virtual offerings and our free, very successful outdoor exercise offerings. I had made the decision to continue these free classes due to their use as a service to the residents. Cost for this extension is approx. \$3,000

NOTE: The decision to cancel The Water Slide was made due to the overwhelming interest and our concerns about social distancing. Seniors are also doing an outdoor BINGO, along with some zoom events. Wellness call still being made.

Working on mailing a Spotlight of P&R now, instead of Full Brochure for all future seasons.

Full Brochures will now be online only with a copy or link sent to all users in our database We will make it that we can still mail full brochures if any of our users prefer. They will need to join Brochure Club at a cost of \$2/season. They can also pick one up for free that we copy in house at either of our sites from our outdoor marketing mailboxes by doors.

The goal is to Going Green & save money.

This Fall's Spotlight (4 pages) will be mailed to all residents and non residents to make all aware of our new green campaign. The total cost to do this will be \$4,000 (\$2,500 to mail, \$1,500 for printing) compared to the \$10,000 for a 44 page brochure. After Fall once we tell everyone of our GO GREEN

ITEMS: COVID UPDATES cont...

We have also created a new Sponsorship Opportunity as opposed to just selling ad space. This started right before COVID for summer so those were refunded. The response for Fall has been favorable. Funds are now going into events as opposed to just paying the cost of printing/mailing which they

Buildings are still closed unless lock/key event under the current numbers 10 per room. Fire Departments are giving us occupancy numbers for when we open further.

WELCOME EVENT: Russell brought the draft of the meeting layout. CONNECT is the theme. Russell asked if Greg would start the presentation and Richard handle the history. She stated that we would have to follow the occupancy rules but it would be fine if we just included new candidates from the two townships. Look for a date In Sept/Oct. Invite letter was looked at and changes made.

AIR PURIFIERS: Russell brought up that she would like to install Air Purifiers on the air system that Johnson Thermal had brought to her attention. She would like them at the Romeo, South Building and Washington Sites. Cost would be approx. \$2,000 per unit and there would be approx. 14 units in total. Items kill germs in the air including Covid. Commission felt this was a good idea and advised Russell to investigate references.

MIRACLE PLAYGROUND UPDATE:

Russell brought the information forwarded to her from Miracle in regard to the new playground or restructure of the site in Washington. Diagrams were given but no prices so it was briefly reviewed. It was determined that we want the larger of the two but will all look at further.

MITN Update Training/Dev

Russell stated that the training was scheduled for September. With this training she would now be able to put appropriate bids out for development in the future. She noted local papers have not been working successfully. Russell did state that most development would be pushed until spring. Training, COVID, weather and availability of contractors being the major variables.

AUDIT DATE: Russell let commission know that the Plante & Moran Presentation was scheduled for Thur, Sept 24th via Zoom. All agreed they would be on site for the meeting.

FINANCIALS & Reports

Parks and Recreation - Financials handed out

S.T.A.R. Transportation - Financials & Rider Report handed out