

COMMISSION MEETING: AGENDA

Fiscal Year 2021-2022

(April 1, 2021 - March 31, 2022)

Meeting Date

Thursday, Sept 23, 2021

4:00 PM SOUTH MEETING ROOM

- I. Roll Call

- II. Additions and/or deletions to agenda:

- III. ITEMS
 - 1. Article of Organization
 - 2. Audit Review Date
 - 3. Future Development Conversation
Aikman Park - Ideas/Drawing
 - 4. UPDATE & Discussion - WinterFest, Covid, other?

- VI. Financial
 - 1 Parks and Recreation
 - 2 S.T.A.R. Transportation

MINUTES

RWB P&R and STAR - Commission Meeting - FY 2021-2022

DATE: Thursday, September 23, 2021

TIME: 4:00 pm

LOCATION: Romeo Community Center - South Meeting Rm

PRESENT: Greg Brynaert - Washington
Mike Fillbrook - Bruce Twp
Clara Russell - P&R/STAR Director (Non Voting)

ADDITIONS: Pavillion at Gilcher and Winter Park Walking Paths

August Minutes Approved. Motioned by Brynaert, seconded by Fillbrook.

ITEMS:

ARTICLES:

Russell stated that she is working with Sam and the library to coordinate the next joint meeting for October. She stated that Sam will send out the invitation once all is confirmed.

AUDIT REVIEW DATE:

Russell informed the commission that the Audit would most likely be ready for review for the Oct meeting. She would let them know the exact review date once she heard from Plante Moran.

FUTURE DEVELOPMENT CONVERSATION:

Aikman Park - Russell shared a sketch of the Aikman property with an example of a possible layout that Sam provided. The sketch did not include the splash pad at the present time. It was decided that the house should come down so there would be more area for use instead of working around it. Currently Russell pointed out the area that Parks & Rec would be allowed to use on the south end of the property, the north end would be up for sale. Brynaert stated again that all our current parks were developed from township acquired land. he voiced concerns about land being sold instead of designated toward the future park development wanted and needed in Washington. This allows for our savings to be used for development and maintenance. If we have to buy land the savings would be depleted quickly. Parking contributed from Rite Aid was looked at and if a splash pad feature is added it was decided that more parking was going to be needed. Russell stated that it was established that water and sewer would be available off 29 Mile for a permanent restroom facility. More discussion on project would be needed at future meetings when additional information becomes available and a design bid could go out unless Washington contractor could provide a layout. Russell stated that Previti would like us to look at the Shelby splash pad and others to come up with a plan.

ITEMS: FUTURE DEV CONVERSATION cont...

PAVILLION AT GILCHER:

Russell stated that the pavilion would know be a 2022 project due to time, weather and COVID related building issues. The cost at this time to build is to high due to lack of materials. The discussion of working with St. John Lutheran Church to build 2 like pavilions was discussed however she was not sure how this could happen while using bids. Russell stated she researched online, at Menards and had called Orchard Construction for a consult but feels that using the layout used in Bruce but enlarging it times three would be a better fit. The thought process is using the specs and to put a general bid out over the winter to see what we get prior to paying for a drawing.

WALKING PATHS:

Fillbrook stated that R. White Services who Parks & Recreation used for snow removal is interested in giving us a price for the trails. Russell stated that she would have him do each park individually so we could look at the cost. She also noted that he would also have to clear atleast part of 2 parks parking lots that are not normally done during the winter so this would be an added cost. She stated that maybe this year we start by just doing the trails at Washington & Bruce Twp Parks and leaving Orchard Hills and Gilcher until we can evaluate a need. It was decided we would look at the cost to each park at our next meeting and make a decision at that time.

COVID UPDATES cont...

WINTERFEST EVENT: Russell informed the commission that Winterfest in Washington was not going to take place on Jan 8th as planned. The Family party, outside fun and fireworks that were being planned will be delayed or cancelled. The Lions are concerned it might not be a good idea because their Bags, Bands & Beer is an adult event. Russell stated that the reason they planned Winterfest was to give the township a Winter Festival and to add on to the Lion's event. She stated that the thought process is to hold off a year until their event is established or to move our winter festival to a different date. Russell stated a lot depended on sponsorship.

COVID: Russell stated that our programs are doing well. Concerns about the COVID numbers rising is always in the back of everyone's mind while programming but the department is moving forward and taking it day by day.

FINANCIALS & Reports

Russell handed out financials noting the numbers are not exact due to the fact the audit is not complete, reversing entries were not made at this time. Participation numbers and rider report were handed out for Parks and Recreation and STAR. Fillbook made a motion to approve, Brynaert seconded it.