

COMMISSION MEETING: AGENDA

Fiscal Year 2021-2022

(April 1, 2021 - March 31, 2022)

Meeting Date

Thursday, May 20, 2021 4:00 pm

SOUTH MEETING ROOM

(Covers April & May 2021 - No WBRW)

- I. Roll Call

- II. Additions and/or deletions to agenda:

- III. ITEMS
 - 1. COVID Guidelines Review
 - 2. Article of Organization
 - 3. Millage Reduction
 - 4. Summer Brochure & Spotlight
 - 5. Phone System

- VI. Financial & Reports
 - 1. Parks and Recreation
 - 2. S.T.A.R. Transportation

MINUTES

RWB P&R and STAR - Commission Meeting - FY 2021-2022

DATE: Thursday, May 20, 2021
TIME: 4:12 pm
LOCATION: Romeo Community Center - South Meeting Rm
PRESENT: Sam Previti - Washington Twp (Greg out of town)
Mike Fillbrook - Bruce Twp
Lisa Craffey - Bruce Twp
Clara Russell - P&R/STAR Director (Non Voting)

ADDITIONS: Washington Fire Dept Grand Opening
Previti asked if STAR could do a shuttle transport and if PR could supply tables/chairs. Russell confirmed they would.

ITEMS:

COVID Guidelines:

Russell brought the updated guidelines.

All restrictions lifted outside.

All inside after June 1st if vaccinated with 50% capacity. On July 1st restrictions will be lifted for all.

STAR will continue to have participants wear masks until Federal restrictions are lifted for public transportation. Rider numbers will increase starting July 1st.

Previti made a motion to approve, Fillbrook seconded.

Article of Organization

Previti informed us that the new trustee to replace Peggy DeVos's seat would occur at the June 2nd board meeting. Sworn in on the 12th. It was discussed when to bring the Draft to the Boards and agreed that it would occur at the Wed, June 16th meeting.

Millage Reduction P&R and STAR review:

Russell handed out information compiled for consideration about the possible reduction to the millage rate(s)). She explained that at this time she feels it would be best to wait. The savings and Restricted funds look like a lot but if P&R new commission starts building parks, this will be used for the development and ongoing maintenance it will add to the budget. The overall thought process was that we leave it until the new boards/commission have time to address the future direction of the organization. Fillbrook made a motion to keep the millage

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Summer Brochure & Spotlight

Russell brought the Summer 2021 issues. She updated the commission that the community seems ok with not doing a mass mailing of the Full Brochure. She reported the 4 page Spotlight is sent to all the residents of RWB and focuses on senior program details and highlights our Special Events and Tot, Youth and other programs as a reminder to go to our website. Russell also stated that the Full Brochure is sent out as a link to the emails within our system. It is saving 50% of the normal brochure account's expenses. Russell did state she will continue to monitor this new protocol.

PHONE SYSTEM

Russell brought a quote from another phone business she had been speaking to because phones would be in the cloud so used at home also. Quote is under our monthly payment now so it was approved to move forward with a new business, but she stated she would get additional quotes to compare and bring to next meeting.

FINANCIALS & Reports

Russell informed commission that financials will be available after Audit which will begin the 1st week in June.

Parks and Recreation - Participation sheet handed out

S.T.A.R. Transportation - Report handed out