

VILLAGE OF ROBBINS-OWNED LAND ACQUISITION PROGRAM



VILLAGE OF ROBBINS

Mayor Darren E. Bryant

3327 W. 137TH STREET, ROBBINS, IL 60472

(708) 385-8940

(Please Print Clearly or Application Process Could Be Delayed).

2025 Land Acquisition Program Application

Homeowners: Keep this receipt to refer to if you have any questions regarding your application. The “LAP” (land acquisition program) number on this receipt is important; it will allow us to track your “LAP” form quickly and efficiently. **Please note, the Land Acquisition Program is only for homeowner occupied properties, rental properties are not eligible.** All required information will be detailed on the application. Please make copies of your own application if needed. Thank you.

Date Submitted: _____

LAP# _____

Application Information:

Please attach proof of ownership (copy of deed or mortgage) and occupancy (copy of Driver’s License or State ID and gas or electric bill. A non-refundable application fee of \$200.00 is required.

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Homeowner's Name(s): _____

Homeowner's Address: _____

Homeowner's Village, State, Zip Code: _____

Homeowner's Property Index Number (PIN): _____

Homeowner's Water Bill Account #: _____

Homeowner's Telephone Number: _____ - Home _____ - Cell

Homeowner's Email Address: _____

Do You Own This Property? Yes No Is This Your Primary Residence? Yes No

Vacant Land Next Door Information:

Property Address: _____

Property Index Number (PIN), if available: _____

Detailed description of intended use for property (response required):

The Village-Owned Land Acquisition Program allows Single Family Homeowners to purchase village-owned lots, if the land meets certain criteria.

Village of Robbins Financial Obligations Verification

Property Owner _____

Outstanding Violations _____

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Homeowner, not a Rental _____
Current Water Bill _____

Outstanding Liens _____
Open Permits _____

Document Verification

Copy of Current Real Estate Tax Bill, Mortgage Statement, or PIN for Property Taxes, Showing Proof of Payment, Copy of Original Deed _____

Copy Of Driver's License, Illinois ID, Showing Village of Robbins Legal Address _____

Homeowners will be notified of their approval, any missing documents, or a Denial through Email, A phone Call, or VIA Mail/Certified Mail.

Approved

Missing Documents

Denied

Resident Notified _____

Resident Notified _____

Resident Notified _____

Eligibility Criteria for Purchases:

- The purchaser must be the homeowner and must provide proof of ownership and occupancy of the property immediately next door to the vacant lot.
- The homeowner shall establish, by a method to be determined by the board, ownership of the adjacent parcel to the Village owned parcel. Methods of establishing ownership include, but are not limited to, providing a deed, title, policy, etc.
- The vacant lot must be zone R-1, R-2 or R-3. The Village will determine the zoning.
- = 25x125 square feet parcels cost \$300.00, 30x125 square feet parcels cost \$400.00 and 40x125 square feet parcels of land cost \$500.00 if lot is larger than 40x125 square feet, it must come before the board. The Buyer is also responsible for the payment of all closing costs for the acquisition.
- Please review the improvement restrictions on said parcel(s).
- The buyer may not be delinquent in payment of real estate taxes, water, sewer & garbage bills or any other debts owed to the Village of Robbins.
- The buyer will be responsible for the cost of any required Village permits.
- Purchasing of lots must be finalized within 6 months from date of application approval.
- The land will be conveyed by Quit Claim Deed.
- Lots will be sold AS-IS.
- The homeowner will be responsible for providing a Plat of Survey.
- Board of Trustees has final approval of Sale of Adjacent Property

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Please Note: The Village of Robbins will not make copies.

FEES: Are non-refundable and all payment(s) must be in the form of cash, money order, certified check or debit/credit card.

- Application Fee: \$200.00

Restrictions are Listed Below:

- Buyers can only purchase adjacent parcels via the Village-Owned Land Acquisition Program.
- Buyer cannot sell the parcel separate from owner's property.
- Improvements to the lots are limited to construction of garages, home addition and/or landscaping. The restrictions listed above will expire five (5) years after the date of conveyance.

By signing below, you indicate that you fully understand the terms and conditions of the Village-Owned Land Acquisition Program. You must submit this signed sheet with your completed application and other supporting documents.

Owner's Signature _____ Date _____

Owner's Name (Printed) _____

Parcel Address _____

Parcel Property Index Number (PIN Number) _____

Please attach proof of ownership (copy of deed or mortgage) and occupancy (copy of Driver's License or State ID and gas or electric bill. A non-refundable application fee of \$200.00 is required.

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FOR OFFICE USE ONLY

Approved: _____ Denied: _____ Date: _____

Closing Within 6 Months: ___ Yes ___ No

Application Fee Paid: \$ _____

Comments: _____

Signature: _____

Job Title: _____

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