RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held December 3, 2024
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Tim Hancock at 7:01 p.m. City Council Members present were Dean Peranteaux, Lindsey Cox, Mike Bailey, Karla Borders, Kyle Larson, and Kristy Salisbury. Council Member Cox led the pledge of allegiance, and Council Member Bailey conducted the invocation.

Roll call was conducted. Mayor Hancock declared a quorum of the council.

City Staff present: City Administrator Kyle J. Butterfield, Administrative Services Director Mia Harris, Public Works Director Brian Eggleston, Police Chief Eric Hurtado, and Lieutenant Heath Wharton.

Approval of the Agenda – Council Member Peranteaux moved, seconded by Council Member Borders, to approve the agenda with the removal of Optional ½% Excise Tax Recipient Presentation: Media Adventure Queen. Motion passed unanimously.

Retirement Recognition – Keith Williams – City Administrator Kyle Butterfield recognized Keith Williams from the Building Maintenance Department and wished him a happy retirement after serving the City of Riverton for 7 years.

150th Anniversary of the Grand Lodge of Ancient Free and Accepted Masons of Wyoming Proclamation – Mayor Hancock presented a proclamation recognizing the 150th anniversary of the Grand Lodge of Ancient Free and Accepted Masons of Wyoming.

Council Committee Reports & Council Members' Roundtable – Council Member Salisbury reported on the Finance Committee and Riverton High School mock interview meetings she attended. Mrs. Salisbury informed the public of the upcoming It's a Wonderful Life musical at Central Wyoming College; Council Member Larson reported on the Finance Committee meeting he attended; Council Member Borders reported on the Finance Committee meeting she attended. Mrs. Borders also reported on the community Thanksgiving event she attended. She also reported on the upcoming Festival of Trees event; Council Member Bailey reported on the Airport Board meeting he attended. He also reported that the Fix Our Roads Citizens Committee (FORCC) is working on projects for the upcoming year. Mr. Bailey also reported on the community Thanksgiving event he attended; Council Member Cox reported on the Fremont County School District #25 Rec Board meeting she attended; Council Member Peranteaux reported on the Fremont County School District #25 Rec Board meeting he attended.

City Administrator's Report – City Administrator Kyle Butterfield showed his appreciation to staff for providing service during the holiday season. He also reported on the upcoming Tree Lighting and Santa Fly-In events. Mr. Butterfield reported on the upcoming Fix Our Roads Citizens Committee (FORCC) meeting. He also showed his appreciation to the Riverton Chamber of Commerce and the Lander Chamber of Commerce for sponsoring the legislative luncheon. Mr. Butterfield reported that Community Development Director Michael Miller has left and Dave Paskett will be filling in during the interim period. He also reported on the upcoming Wyoming Association of Municipalities Winter Conference. Mr. Butterfiled reported on hiring efforts for the Riverton Police Department. He also reported on the upcoming Police Department flooring project. He also showed his appreciation to Michael Miller for his work with the City of Riverton.

Mayor's Comments – Mayor Hancock reported on the Spotted Buffalo grand opening event he attended. He also reported on the potential grand opening for Java Java. Mr. Hancock informed the public that the Salvation Army and Riverton Help Center are looking for bell ringers.

Communication from the Floor – Cathy Cline presented the Riverton Tourism Help Book to assist the council with the background of previous Tourism Asset Development (TAD) history. Janet Henshaw expressed her concerns with Paws Animal Shelter. Cindy Olsen-Roden reported on upcoming events the Riverton Chamber of Commerce plans to host. She also reported on vacancies on the Riverton Chamber of Commerce Board. Ron Warpness reported on the upcoming Lion's Club pancake dinner. Chessie Lee reported on the upcoming peaceful protest. Rowena Bland asked the council to consider providing funding to Riverton's Mercy House.

Consent Agenda – Administrative Services Director Mia Harris read the consent agenda items by title only: Approval of the Minutes – November 19, 2024 Regular Council Meeting; Approval of the Minutes – December 3, 2024 Finance Committee Meeting, Approval of the Finance Committee Recommendations – December 3, 2024; claims to be paid in the amount of $508,371.49, manual checks in the amount of $65,224.13, payroll & liabilities for November 18, 2024, in the amount of $414,545.85 for a total of $988,141.47. Council Member Bailey moved, seconded by Council Member Borders, to approve the consent agenda as presented. Motion passed unanimously, with Council Member Peranteaux abstaining from the Traveling Computers and WyoNet claims on the claims approval list.

Optional ½% Excise Tax for Economic Development – Recipient Presentation: Miller Bulk Foods – Administrative Services Director Mia Harris reported on the optional ½% sales Tax. Mrs. Harris gave the floor to Michael Miller with Miller Bulk Foods. Mr. Miller then reported on how the Eveolve Diversify and Grow our Economy (EDGE) funding has benefited Miller Bulk Foods.

Evolve Diversify and Grow our Economy (EDGE) Funding Recommendations – Administrative Services Director Mia Harris reported on five (5) businesses that have been recommended for funding from the Evolve Diversify and Grow our Economy (EDGE) Committee for the fiscal year 2024-2025. After discussion from the public, council, and city staff, Council Member Cox moved, seconded by Council Member Bailey, to dissolve the EDGE Committee as of December 31, 2024, and give all remaining and future funds to the Central Wyoming Regional Airport. After some discussion from the council and city staff, Council Member Peranteaux moved, seconded by Council Member Borders, to amend the motion to allow for consideration of current standing EDGE applications. After some discussion, Council Member Peranteaux and Council Member Borders rescinded their amended motions. The main motion passed with Council Members Cox, Bailey, Larson, and Salisbury voting aye, and Mayor Hancock and Council Members Peranteaux and Borders voting nay.

AD Hoc TAD Committee Appointment – City Administrator Kyle Butterfield reported on Tourism Asset Development (TAD) funds from the Wind River Visitors Council. Council Member Larson moved, seconded by Council Member Cox, to confirm the appointment of Council Members Borders, Bailey, and Councilmember-elect Karen Johnson to an ad-hoc promotion committee to review the 2025 Tourism Asset Development (TAD) program applications to make recommendations for award to the governing body. After some discussion, motion passed unanimously.

Adjourn – There being no further business to come before the Council, Council Member Larson moved, seconded by Council Member Borders, to adjourn the Regular Council meeting at 9:16 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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Tim Hancock
Mayor

ATTEST:

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Mia Harris
Administrative Services Director

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