RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held June 20, 2023
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Tim Hancock at 7:00 p.m. City Council Members present were Karla Borders, Lindsey Cox, Mike Bailey, Dean Peranteaux, Kyle Larson, and Kristy Salisbury. Council Member Peranteaux led the pledge of allegiance, and Council Member Larson conducted the invocation. Mayor Hancock declared a quorum of the Council.

City Staff present: City Administrator Kyle J. Butterfield, City Clerk/Human Resource Director Kristin S. Watson, Public Works Director Brian Eggleston, Chief Eric Hurtado, Finance Director Mia Harris, and Administrative Assistant Max Batista.

Approval of the Agenda – Council Member Peranteaux moved, seconded by Council Member Cox to approve the agenda. Motion passed unanimously.

Communication from the Floor – Joe Stong with the Civil Air Patrol Unit addressed council members, city staff, and the public about membership and volunteer opportunities, as well as when the next meeting will take place. Greg Tallabas presented to council members and city staff and would like to schedule a public meeting. No objection from the council was received. Michelle Widmayer with the Eagles Hope Transition Center presented to council members, city staff, and the public cornhole tournament and invited all to join. Council members, city staff, and multiple members from the audience wished City Clerk/Human Resource Director Kristin S. Watson a farewell and wished her the best of luck in all future endeavors.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – June 6, 2023 Regular Council Meeting; Approval of the Minutes – June 6, 2023 Executive Session; Approval of the Minutes – June 13, 2023 Special Council Meeting; Approval of the Minutes – June 20, 2023 Finance Committee Meeting; Approval of the Finance Committee Recommendations – June 20, 2023 claims to be paid in the amount of $877,509.46 and payroll & liabilities for 6/2/2023 in the amount of $215,498.10 for a total of $1,093,007.56; Open Container Permit Application: Central Wyoming Softball, Softball Tournament @ Softball Fields on Smith Rd., June 24, & June 25, 2023, 8:00 p.m. – 11:00 p.m. Council Member Larson moved, seconded by Council Member Salisbury to approve the consent agenda as presented. Motion passed unanimously, with Council Member Peranteaux abstaining from the Traveling Computers claim on the claims approval list, and Council Member Bailey abstaining from the Bailey's Enterprise claim on the claims approval list.

Citizen Board Appointment: EDGE Committee – City Administrator Kyle J. Butterfield presented Jack Schmidt as a mayoral citizen to serve on the EDGE Committee. Council Member Borders moved seconded by Council Member Bailey to approve the mayoral appointment of Jack Schmidt as an alternate member of the Evolve, Diversify, and Grow our Economy (EDGE) Committee. Motion passed unanimously.

Citizen Board Appointment: Wind River Visitors Council – City Administrator Kyle J. Butterfield presented four (4) citizens interested in serving on the Wind River Visitors Council. After discussion from the council and the public, Council Member Bailey moved, seconded by Council Member Peranteaux to approve the appointment of community member Hal Herron to serve on the Wind River Visitors Council. Motion passed unanimously.

Consideration of Ordinance No. 23-006, 2nd Reading: Underage Purchase, Use, or Possession of Tobacco – City Administrator Kyle J. Butterfield reported on Ordinance No. 23-006 – Underage Purchase, Use, or Possession of Tobacco. This ordinance would mirror the federal statute to make it illegal for any person under the age of twenty-one (21) to purchase, use, or possess tobacco products. City Clerk/HR Director Kristin S. Watson read Ordinance

No. 23-006 by title only. Council Member Borders moved, seconded by Council Member Bailey to adopt ordinance No. 23-006 on second reading. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 23-007, 1st Reading: Clerk & Treasurer – City Administrator Kyle J. Butterfield reported on Ordinance No. 23-007 – Clerk & Treasurer. This ordinance would revise Chapter 2.12 "City Clerk" and Chapter 2.13 "Finance Director" of the Riverton Municipal Code. City Clerk/HR Director Kristin S. Watson read Ordinance No. 23-007 by title only. Council Member Peranteaux moved, seconded by Council Member Borders to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Borders moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. After discussion from the council, Council Member Cox moved, seconded by Council Member Peranteaux to adopt ordinance No. 23-007 on first reading. Motion passed unanimously.

Resolution No. 1474: Airport Master Plan – City Administrator Kyle J. Butterfield reported on Resolution No. 1474 – Airport Grant Application. This resolution would support the application of AIP 3-56-0024-057-2023 grant and its associated WYDOT grant. City Clerk/HR Director Kristin S. Watson read Resolution No. 1474 by title only. After discussion from the council and city staff, Council Member Bailey moved, seconded by Council Member Peranteaux to approve Resolution No. 1474. Motion passed unanimously.

Electric Vehicle Grant Application – Public Works Director Brian Eggleston presented to the council a charging and fueling infrastructure discretionary grant opportunity. Mayor Tim Hancock recused himself from this discussion and gave Council President Member Mike Bailey the floor. After discussion from the council and city staff, Council Member Peranteaux moved, seconded by Council Member Larson to concur with the Public Works Director's submitted grant application to the U.S. Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant Opportunity. Motion failed with Council Members Cox, Peranteaux, and Larson voting aye, and Council Members Salisbury, Bailey, and Borders voting nay. Mayor Hancock then resumed his place on the dais.

Council Committee Reports & Council Members' Roundtable – Council Member Borders listed upcoming events that are happening; Council Member Cox wanted to remind the council and public of the upcoming fireworks for the Riverton Little League; Council Member Bailey reported on the canceled Airport Board Meeting; Council Member Peranteaux reported on the Airport Board Meeting has been postponed to July 21, 2023.

City Administrator's Report – City Administrator Kyle J. Butterfield reported on the upcoming Business Owners & Community Open House event. He also reported on the passing of Jim Davis and gave recognition. Mr. Butterfield gave the floor to Chief of Police Eric Hurtado to present to the council body armor and informed the council of supply and staffing concerns.

Mayor's Comments – Mayor Tim Hancock reported on the Riverton Fire Department event he attended. Mayor Hancock also reported on meetings he attended such as; Circles Program with the Fremont County School District #25, the homelessness task force, and the budget meeting. Mr. Hancock encouraged the public to attend any meetings held by the City of Riverton.

Executive Session – Personnel & Potential Litigation – Council Member Bailey moved, seconded by Council Member Peranteaux to convene into executive session for the purpose of Personnel and Potential Litigation. Motion passed unanimously at 8:59 p.m. Invited to attend the executive session were City Administrator Kyle J. Butterfield and City Clerk/Human Resource Director Kristin S. Watson. Council Member Larson moved, seconded by Council Member Bailey to reconvene into regular session. Motion passed unanimously at 9:29 p.m. ACTION ITEMS: Council Member Peranteaux moved, seconded by Council Member Salisbury to extend an employment contract to Mia Harris as Administrative Services Director. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Council Member Larson moved, seconded by Council Member Cox to adjourn the Regular Council meeting at 9:30 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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Tim Hancock
Mayor

ATTEST:

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Mia Harris
Administrative Services Director

Publication Date: July 8, 2023