RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held March 7, 2023
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Tim Hancock at 7:00 p.m. City Council Members present were Karla Borders, Lindsey Cox, Mike Bailey, Dean Peranteaux, Kyle Larson, and Kristy Salisbury. Council Member Bailey led the pledge of allegiance; and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Hancock declared a quorum of the Council.

City Staff present: City Administrator Kyle J. Butterfield, City Clerk/Human Resource Director Kristin S. Watson, Public Works Director Brian Eggleston, Interim Chief of Police Wesley Romero, Finance Director Mia Harris, Community Development Director Michael Miller, Administrative Assistant Max Batista, and Community Development Clerk Kimberly Applegate.

Approval of the Agenda – Council Member Peranteaux moved, seconded by Council Member Salisbury to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor – Herb Wilcox accepted a proclamation on the behalf of Wyoming Senior Citizens Inc. declaring March 17, 2023 as National Service Recognition Day. Multiple citizens presented issues on the behalf of Riverton Peace Mission's concerns, goals, and ideas to better the wellbeing of the Native American population in the City of Riverton. Chuck Rogers wanted to remind the Council to be aware of the West Main Street and Hill Street intersection.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – February 21, 2023 Regular Council Meeting; Approval of the Minutes – February 21, 2023 Executive Session; Approval of the Minutes – February 28, 2023 Council Work Session; Approval of the Minutes – March 7, 2023 Finance Committee Meeting; Approval of the Finance Committee Recommendations – March 7, 2023 claims to be paid in the amount of $186,848.08, and payroll & liabilities for 2/24/2023 in the amount of $459,464.77 for a total of $646,312.85; Approval of the Municipal Court Report for the month of February 2023. Council Member Cox moved, seconded by Council Member Peranteaux to approve the consent agenda as presented. Motion passed unanimously, with Council Member Peranteaux abstaining from the WyoNet claim on the claims approval list.

Citizen Board Appointment: Fix Our Roads Citizen Committee (FORCC) – City Administrator Kyle Butterfield presented James Keralis as a Mayoral citizen appointment to serve on the Fix Our Roads Citizen Committee (FORCC). Council Member Borders moved, seconded by Council Member Bailey to approve the appointment of James Keralis to the FORCC Committee. Motion passed unanimously.

Untable & Consideration of Ordinance No. 23-001, 3rd Reading: Rezone Woodridge Estates – Council Member Cox moved, seconded by Council Member Bailey to untable the consideration of Ordinance No. 23-001 on third & final reading. Motion passed unanimously. City Clerk/Human Resource Director Kristin S. Watson read Ordinance No. 23-001 by title only. Present telephonically was Andrew Schorfharr. At the February 21, 2023 Regular Council Meeting, Council Member Cox moved, seconded by Council Member Borders to adopt Ordinance No. 23-001 on third and final reading. This motion was tabled at the February 21, 2023 Regular Council Meeting and is now up for consideration after being removed from the table. After some discussion, roll call vote was conducted and the motion failed with Council Member Cox voting aye and Mayor Tim Hancock, Council Members Larson, Peranteaux, Borders, Salisbury, Bailey voting nay.

Consideration of Ordinance No. 23-002, 2nd Reading: Plat & Annexation, JAC Addition – Community Development Director Michael Miller reported on Ordinance No. 23-002. This ordinance will amend the zoning map, designating the annexation and zoning designations of the property. City Clerk/Human Resources Director Kristin S. Watson read Ordinance No. 23-002 by title only. Council Member Larson moved, seconded by Council Member Bailey to adopt Ordinance No. 23-002 on 2nd Reading. Motion passed unanimously.

Public Hearing & Consideration of Resolution Nos. 1468, 1469, 1470: Utility Rate Adjustments – Finance Director Mia Harris presented Resolution Nos. 1468, 1469, and 1470 which addresses the utility rate increases for water, wastewater, and sanitation, respectively. City Clerk/Human Resource Director Kristin S. Watson read each resolution by title only: Resolution No. 1468 would increase the water rates by 3%, Resolution No. 1468 would increase the wastewater rates by 3%, and Resolution No. 1470 would increase the sanitation rates by 2%. Council Member Borders moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. With there being no one to address the Council regarding the utility rate increases, Council Member Peranteaux moved, seconded by Council Member Cox to close the public hearing. Motion passed unanimously.

Council Member Cox moved, seconded by Council Member Borders to approve Resolution No. 1468, which would increase the water rates by 3%. After some discussion from Council and Staff, Council Member Cox moved, seconded by Council Member Bailey to amend Resolution No. 1468 to increase the water rates by 5% rather than 3%. The amended motion passed, with Mayor Tim Hancock and Council Members Larson, Peranteaux, Bailey, and Cox voting aye; and Council Members Borders, and Salisbury voting nay. The main motion as amended passed with Mayor Tim Hancock and Council Members Larson, Peranteaux, Bailey, Cox, and Borders voting aye and, Council Member Salisbury voting nay.

Council Member Peranteaux moved, seconded by Council Member Bailey to approve Resolution No. 1469, which would increase the wastewater rates by 3%. Motion passed unanimously.

Council Member Larson moved, seconded by Council Member Bailey to approve Resolution No. 1470, which would increase the sanitation rates by 2%. Motion passed unanimously.

Consultant Selection: TAP Willow Creek Project – Public Director Brian Eggleston reported on the ratings from the selection committee for the Willow Creek Elementary School Safe Routes to School (SRTS) Transportation Alternative Program (TAP). Council Member Peranteaux moved, seconded by Council Member Borders to direct staff to proceed with contract negotiations with Inberg-Miller Engineers for the Willow Creek Elementary School Safe Routes to School Transportation Alternatives Program Project. After discussion, motion failed with Council Member Larson voting aye; and Mayor Tim Hancock, Council Members Larson, Peranteaux, Borders, Salisbury, Bailey, and Cox voting nay. It was the consensus of the Council to move forward with assembling an interview committee to evaluate the top three firms.

Resolution No. 1471: Fiscal Year 2024 Council Goals – City Administrator Kyle J. Butterfield reported on the goals that were discussed by the Council at the prior work session for 2024 fiscal year. City Clerk/Human Resource Director Kristin S. Watson read Resolution No. 1471 by title only. After discussion from members of the public, Council Member Borders moved, seconded by Council Member cox to approve Resolution No. 1471. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Cox reported on FCSD #25 Recreation Board and the Boys & Girls Club meeting she attended; Council Member Bailey reported on the retirement breakfast for Judge Roberts; Council Member Salisbury reported on the Child Advocacy Center as well as the donation to the Riverton Chamber of the Wind River Heritage Center; Council Member Borders reported on PAWS Animal Shelter needing volunteers and the events posted on www.goriverton.com.

City Administrator's Report – City Administrator Kyle J. Butterfield welcomed Max Batista and introduced him as the City's new Administrative Assistant. Mr. Butterfield reported on the upcoming FORCC meeting, the Unhoused Neighbor Summit, and the successful grant submission for playground equipment. Mr. Butterfield also reported on two grants that were not awarded to the City of Riverton.

Mayor's Comments – Mayor Tim Hancock commented on the donation to the Riverton Chamber of Commerce from the Wind River Heritage Center, the EDGE funding application period, the importance of clearing sidewalks of snow, as well as upcoming events he plans to attend. Mayor Hancock also commented on Riverton's membership to the Wyoming Main Street Program as an aspiring member.

Executive Session – Personnel and Litigation – Council Member Larson moved, seconded by Council Member Salisbury to convene into Executive session for the purpose of Personnel and Litigation. Motion passed unanimously at 8:54 p.m. Invited to attend the executive session were City Administrator Kyle J. Butterfield and City Clerk/Human Resources Director Kristin S. Watson. Council Member Bailey moved, seconded by Council Member Salisbury to reconvene into regular session. Motion passed unanimously at 9:18 p.m. ACTION ITEMS: Council Member Peranteaux moved, seconded by Council Member Larson to extend an employment contract to Mr. Eric Hurtado as Riverton's next Chief of Police. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Mayor Hancock adjourn the Regular Council meeting at 9:20 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

_____
Tim Hancock
Mayor

ATTEST:

_____
Kristin S. Watson

City Clerk/Human Resource Director

Publication Date: March 25, 2023