RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held August 02, 2022
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were: Karla Borders, Lindsey Cox, Mike Bailey, Dean Peranteaux, Kyle Larson, and Kristy K. Salisbury. Mayor Gard led the pledge of allegiance; and Council Member Borders conducted the invocation.

City Staff present were: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Captain Wes Romero, Finance Director Mia Harris, Community Development Director Michael Miller, and Administrative Assistant Tisha Tuttle.

Approval of the Agenda – Council Member Peranteaux moved, seconded by Council Member Cox to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Allison Sage, Chessie Lee, Ron Howard, Nichole Wagon, and Karen Returnstowar, discussed their desire to be included in the decision for hiring a new City Administrator. Chessie Lee informed the Council of the 8th Annual Peace March that will be held on Saturday, August 6, 2022. Karl Falken mentioned the National Night Out was postponed until further notice and will need to coordinate a date with local law enforcement.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – July 19, 2022 Regular Council Meeting; Approval of the Minutes – July 19, 2022 Executive Session Meeting; Approval of the Minutes – August 2, 2022 Finance Committee Meeting; Approval of the Finance Committee Recommendations for August 2, 2022, claims to be paid in the amount of $409,837.86, manual check in the amount of $6,000.00, payroll & liabilities for 7/15/2022 in the amount of $399,114.37, for a total of $814,952.23. Council Member Peranteaux moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed.

Consideration of Ordinance No. 22-007, 2nd Reading: Reckless Animal Ordinance – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 22-007 by title only. This ordinance would amend the Riverton Municipal Code (RMC) 6.08.035 Reckless Animal Owner. Council Member Larson moved, seconded by Council Member Salisbury to adopt Ordinance No. 22-007 on second reading. Motion passed unanimously.

Consideration of Bid Award: Backhoe – Operations Supervisor Dan Adcock reported on the bids received for a backhoe with thumb attachment. Council Member Bailey moved, seconded by Council Member Cox to approve the purchase of one (1) new backhoe with thumb attachment from Wyoming Machinery Company in the amount of $142,482.58. Motion passed unanimously.

Consideration of Bid Award: Award: Mini Excavator – Operations Division Manager Brian Eggleston reported on the bids received for a mini excavator. Council Member Salisbury moved, seconded by Council Member Peranteaux to purchase one (1) new Caterpillar 306 Excavator in the amount of $82,259.09 to Wyoming Machinery Company in Casper, WY. Motion passed unanimously.

Consideration of Bid Award: ¾ Ton Flatbed – Operations Division Manager Brian Eggleston reported on the bid received for a 2023 Chevrolet 3/4 ton flatbed work truck. Council Member Larson moved, seconded by Council Member Cox to purchase one (1) 2023 Chevrolet 3/4 ton flatbed truck from Fremont Chevrolet, Buick, GMC in the amount of $51,532.00. Motion passed with Council Member Bailey voting Nay.

Consideration of Bid Award: ¾ Ton Pickup – Operations Division Manager Brian Eggleston reported on the bid received for a 2023 Chevrolet 3/4 ton pickup. Council Member Borders moved, seconded by Council Member Cox to purchase one (1) 2023 Chevrolet 3/4 ton pickup from Fremont Chevrolet, Buick, GMC in the amount of $39,108.00. Motion passed unanimously.

Resolution 1453: ARPA Water & Sewer Grant – Public Works Director Kyle Butterfield reported on a opportunity to submit an application to the SLIB to support a water meter replacement project under the ARPA Water and Sewer Grant Program. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1453 by title only. Council Member Peranteaux moved, seconded by Council Member Bailey to approve Resolution No. 1453 supporting an application to the State Loan and Investment Board (SLIB) for an American Rescue Plan Act (ARPA) water and sewer grant. Motion passed unanimously.

EDGE Funding Recommendations – City Administrator Tony Tolstedt reported that the EDGE Committee unanimously voted to recommend allocating the remaining funding available to the cost of air service in order to assist in covering the cost of the minimum revenue guarantee. Council Member Larson moved, seconded by Council Member Peranteaux to approve the remaining 11.67% allocation of EDGE funding up to $140,000 to the cost of air service in order to assist in covering the cost of the minimum revenue guarantee, as recommended by the EDGE Committee. Motion passed with Council Members Bailey, Larson, Peranteaux, and Mayor Gard voting aye; and Council Members Salisbury, Cox, Borders voting nay.

Quarterly Fiscal Health Report – Finance Director Mia Harris presented a report to the Council reflecting the City's year end fiscal health report from July 1, 2021 through June 30, 2022. Mrs. Harris reported on the revenues verses expenditures in the general fund and enterprise funds. Also reviewed were the airport funds. No action was taken.

Council Committee Reports & Council Members' Roundtable – Council Member Salisbury commented on the new equipment being installed at Sunset Park. Council Member Larson discussed the airport and the new opportunities for pilots. Council Member Peranteaux thanked the audience for their public comments, and reported on the FCSD #25 Recreation Board meeting. Council Member Bailey commented on the Fair week and how well attended the events had been. Council Member Cox also attended the FCSD #25 Recreation Board meeting. Council Member Borders mentioned the new director of PAWS and is excited for the upcoming meeting, and mentioned the Go Riverton website for a resource of events in Riverton. The Council thanked Tony for his service as City Administrator and wished him well in his future endeavors. City Staff then presented Tony with a Riverton street sign with his name on it, expressing appreciation for his service and leadership.

City Administrator Report – City Administrator Tony Tolstedt said it has been an honor to serve the City of Riverton over the last 5 years and is grateful for the opportunity.

Mayor's Comments – Mayor Gard spoke on the meetings with staff, the DUI taskforce, and Rotary, eliminating graffiti, the upcoming "neighborhood watch" meeting, and the FCAG meeting.

Executive Session – Personnel – Council Member Salisbury moved, seconded by Council Member Cox to convene into Executive Session for the purpose of Personnel at 8:52 p.m. Motion passed unanimously. Mayor Gard invited City Attorney Rick Sollars to attend the Executive Session. Council Member Peranteaux moved, seconded by Council Member Borders to reconvene into regular Session at 11:04 p.m. Motion passed unanimously. Council Member Peranteaux made a motion seconded by Council Member Salisbury to offer the City Administrator position to the current Public Works Director Kyle Butterfield pending approval of an employment contract. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council Meeting at 11:05 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

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Richard P. Gard
Mayor

ATTEST:

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Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: