



City of Riverton
Regular Council Meeting
Tuesday, November 4, 2025 at 7:00 pm
Riverton City Hall Council Chambers
816 N Federal Blvd.
Riverton, WY 82501

At 6:45 P.M. on Tuesday, November 4, 2025, the Finance Committee will meet in the City Hall Council Chambers to consider bills to be paid. This meeting is open to the public.

- 1) Call to order.
- 2) Pledge of Allegiance.
- 3) Invocation.
- 4) Roll call: Mayor: Tim Hancock
Ward I: Kyle Larson, Karen E. Johnson
Ward II: Karla Borders, Rebecca Pierson-Lewis
Ward III: Mike Bailey, Eric P. Carr
- 5) Declaration of Quorum.
- 6) Approval of the Agenda.
- 7) Life Saving Awards.
- 8) Reports and Comments:
 - Youth Council Update.
 - Council Committee Reports and Council Members' Roundtable.
 - City Administrator's Report.
 - Mayor's Comments.
- 9) Communication from the Floor – Citizens' Comments.
- 10) Consent Agenda:
 - Minutes of the October 21, 2025 Regular Council Meeting.
 - Minutes of the October 21, 2025 Executive Session.
 - Minutes of the November 4, 2025 Finance Committee Meeting.
 - Finance Committee Recommendations from November 4, 2025.
 - Replat of Lots 11 and 12, Original Town of Riverton, Block 49.
 - Daycare License Approval: Little Hands Big Hearts.
- 11) Consideration of Resolution No. 1534: Creation of Riverton Activity and Ice Center Committee.
- 12) Appointment of Riverton Activity and Ice Center Committee Members.
- 13) Memorandum of Understanding (MOU): Emergency Response Trailers.
- 14) Memorandum of Understanding (MOU): Fuel for Community Entry Services Recycling Truck.
- 15) Proposed Joint Powers Agreement Amendment: Wind River Visitor's Council.
- 16) Quarterly Fiscal Health Report.
- 17) Executive Session – Personnel.
- 18) Adjourn.

“Excellence in Service to the Rendezvous City”

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held October 21, 2025
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Tim Hancock at 7:01 p.m. City Council Members present were Eric Carr, Mike Bailey, Karla Borders, Kyle Larson, and Karen Johnson. Council Member Larson led the Pledge of Allegiance, and Mayor Hancock conducted the invocation.

Roll call was conducted. Council Member Borders moved, seconded by Council Member Carr, to excuse Council Member Rebecca Pierson-Lewis from the meeting. Mayor Hancock then declared a quorum of the council present.

City Staff present: City Administrator Kyle Butterfield, Administrative Services Director Mia Harris, Public Works Director Brendan Thoman, Police Chief Eric Hurtado, City Attorney Rick Sollars, Community Development Director Gary Michaud, Police Lieutenants Heath Wharton and Levi Martson, and Deputy City Clerk Max Batista.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Johnson, to approve the agenda as presented. The motion passed unanimously.

Extra Mile Day Proclamation – Mayor Hancock presented a proclamation declaring November 1, 2025, as Extra Mile Day.

Council Committee Reports & Council Members' Roundtable – Council Member Borders reported on attending the RiverPeak Health hospital tour and the Alma Law Haunted Tour. Mrs. Borders also reported on the upcoming employee chili cookoff, city hall trick-or-treat, and costume contest. Council Member Larson reported on the Fremont County Solid Waste Disposal District Board meeting he attended. Council Member Johnson reported on the Council Work Session and RiverPeak Health hospital tour. Mrs. Johnson also reported that she met with various constituents and wished her son a Happy Birthday. Council Member Carr also reported on the hospital tour and shared information about the upcoming Planning Commission meeting. He also reminded the public to slow down during Halloween. Council Member Bailey reported on the 250th Semiquincentennial Planning Committee meeting and his plans to attend the upcoming Airport Board meeting.

City Administrator's Report – City Administrator Kyle Butterfield reported on the upcoming Planning Commission meeting and encouraged attendance. He provided an update on staffing levels within the Riverton Police Department and expressed appreciation to Administrative Services Director Mia Harris for coordinating the upcoming Halloween trick-or-treat events. Mr. Butterfield also reported on his participation in recent legislative meetings, provided updates on the leak detection survey and street sweeper, and congratulated Deputy City Treasurer Rewa Gaudern on completing the Certified Public Funds Investment Management (CPFIM) certification.

Mayor's Comments – Mayor Hancock reported on his attendance at the RiverPeak Health hospital naming ceremony, the Wyoming Red Cross meeting, legislative meetings, the homecoming football game, the Wyoming Association of Municipalities (WAM) Board meeting, and the Gardens North Committee meeting.

Communication from the Floor – Cindy Olsen Roden provided an overview of upcoming events coordinated by the Riverton Chamber of Commerce & Visitor Center. Brian Olson asked the council to consider allowing residents to opt out of garbage services as a way for residents to save money.

Consent Agenda – Administrative Services Director Mia Harris read the consent agenda items by title only: Minutes of the October 7, 2025 Regular Council Meeting; Minutes of the October 14, 2025 Council Work Session; Minutes of the October 21, 2025 Finance Committee Meeting; Finance Committee Recommendations from October 21, 2025; claims to be paid in the amount of \$761,392.12, Elan credit card in the amount of \$7,884.75, payroll & liabilities for October 3, 2025 in the amount of \$244,753.53, for a total of \$1,014,030.40. Council Member Larson moved, seconded by Council Member Borders, to approve the consent agenda as presented. The motion passed unanimously with Council Member Bailey abstaining from the Bailey Enterprises claim on the claims approval list.

Fremont County School District #25 Recreation Board Appointment – City Administrator Kyle Butterfield reported on a vacancy on the Fremont County School District (FCSD) #25 Recreation Board. Council Member Larson moved, seconded by Council Member Bailey, to approve the appointment of Karla Borders to the FCSD #25 Recreation Board. After discussion involving the council, the motion passed unanimously.

Southwest Lease Agreement – At the October 7, 2025 Regular Council Meeting, Council Member Carr moved, seconded by Council Member Larson, to approve a permit to grant space to Southwest Airlines Company to house radio equipment for flight tracking at the Airport Fire Station Building. After some discussion, Council Member Johnson moved, seconded by Council Member Pierson-Lewis, to table the Southwest Lease Agreement until the next Regular Council meeting. The motion passed unanimously. Council Member Johnson moved, seconded by Council Member Borders, to remove from the table the consideration the Southwest Lease Agreement. The motion

passed unanimously. After discussion involving the council and city staff, Council Member Bailey moved, seconded by Council Member Carr, to amend the the motion to include the updated fee structure. The motion passed unanimously. The main motion as amended passed unanimously.

Maintenance Service Agreement – NICE Radio Logger – Police Chief Eric Hurtado reported on the NICE Radio Logger Maintenance Service Agreement. Council Member Borders moved, seconded by Council Member Carr, to approve the Maintenance Service Agreement for the NICE Radio Logger in the amount of \$21,981.25. After discussion involving the council and city staff, the motion passed unanimously.

Peer-to-Peer Vehicle Sharing Concession Agreement – Turo, Inc. – Public Works Director Brendan Thoman reported on an agreement between the City of Riverton and Turo, Inc. Council Member Bailey moved, seconded by Council Member Borders, to approve a lease to allow Turo Inc., a national peer-to-peer vehicle sharing rental car company, to offer rental car pick-up and drop-off at the Central Wyoming Regional Airport (RIW). After discussion involving the council and city staff, the motion passed with Mayor Hancock and Council Members Carr, Bailey, Borders, and Larson voting aye and Council Member Johnson voting nay.

Bureau of Justice Assistance Grant Submission – Body-Worn Camera Policy and Implementation Program – Police Chief Eric Hurtado reported on a grant through the Department of Justice. Council Member Larson moved, seconded by Council Member Johnson, to approve the submission of a grant application to the Department of Justice – Bureau of Justice Affairs for the Body-Worn Camera Policy and Implementation Program in the amount of \$281,692.36. After discussion involving the council, the motion passed unanimously.

Special Use Permit for Buffer Zone – Bureau of Reclamation – Public Works Director Brendan Thoman reported on a Special Use Permit with the Bureau of Reclamation. Council Member Borders moved, seconded by Council Member Johnson, to approve the renewal of the Special Use Permit with the Bureau of Reclamation for property adjoining the Central Wyoming Regional Airport. The motion passed unanimously.

Executive Session – Personnel – Council Member Carr moved, seconded by Council Member Borders, to convene into executive session for the purpose of Personnel. Motion passed unanimously at 8:51 p.m. City Attorney Rick Sollars was invited to attend. Council Member Carr moved, seconded by Council Member Johnson, to reconvene into regular session. The motion passed unanimously at 9:50 p.m.

Adjourn – There being no further business to come before the Council, Council Member Carr moved, seconded by Council Member Larson, to adjourn the Regular Council meeting at 9:50 p.m. The motion passed unanimously.

CITY OF RIVERTON, WYOMING

Tim Hancock
Mayor

ATTEST:

Mia Harris
Administrative Services Director

Publication Date:

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Gary Michaud, Community Development Director



THROUGH: Kyle Butterfield, Riverton City Administrator

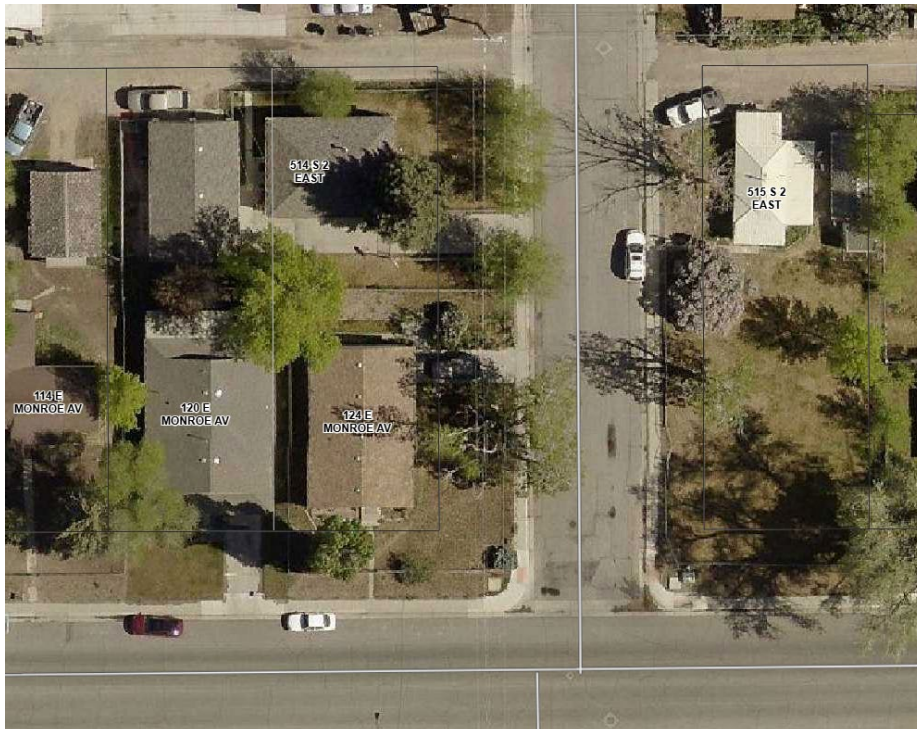
DATE: November 4, 2025

SUBJECT: Consideration of Minor Subdivision Application – Original Town of Riverton, Lots 11 & 12, Block 49

-
1. **Recommendation:** The City Council Approve Application of Minor Subdivision Application – Original Town of Riverton, Lots 11 & 12, Block 49 with the condition the owner relocated sewer at 124 East Monroe Avenue
-

Petitioners: Gary Hatle on behalf of H. Dale Jackson and Keith Alan Jackson

Background: The property owners are petitioning the city to replat Lots 11 and 12 from a north/south orientation into two lots 12A and 12B, oriented east/west located in an R-2 zone on Original Town of Riverton Subdivision. The replat application has been reviewed for design standards and compliance with provisions of Riverton Municipal Code Section 16.12.



A variance request was approved by the Riverton Board of Adjustments on October 23, 2025. The properties did not meet the setback requirements of Riverton Municipal Code 17.16.080. The Board of Adjustments determined the setback violation was in relation to a city code passed by the Riverton City Council in April of 1917 that required property lines to be set 20 feet back from the curb at that time.



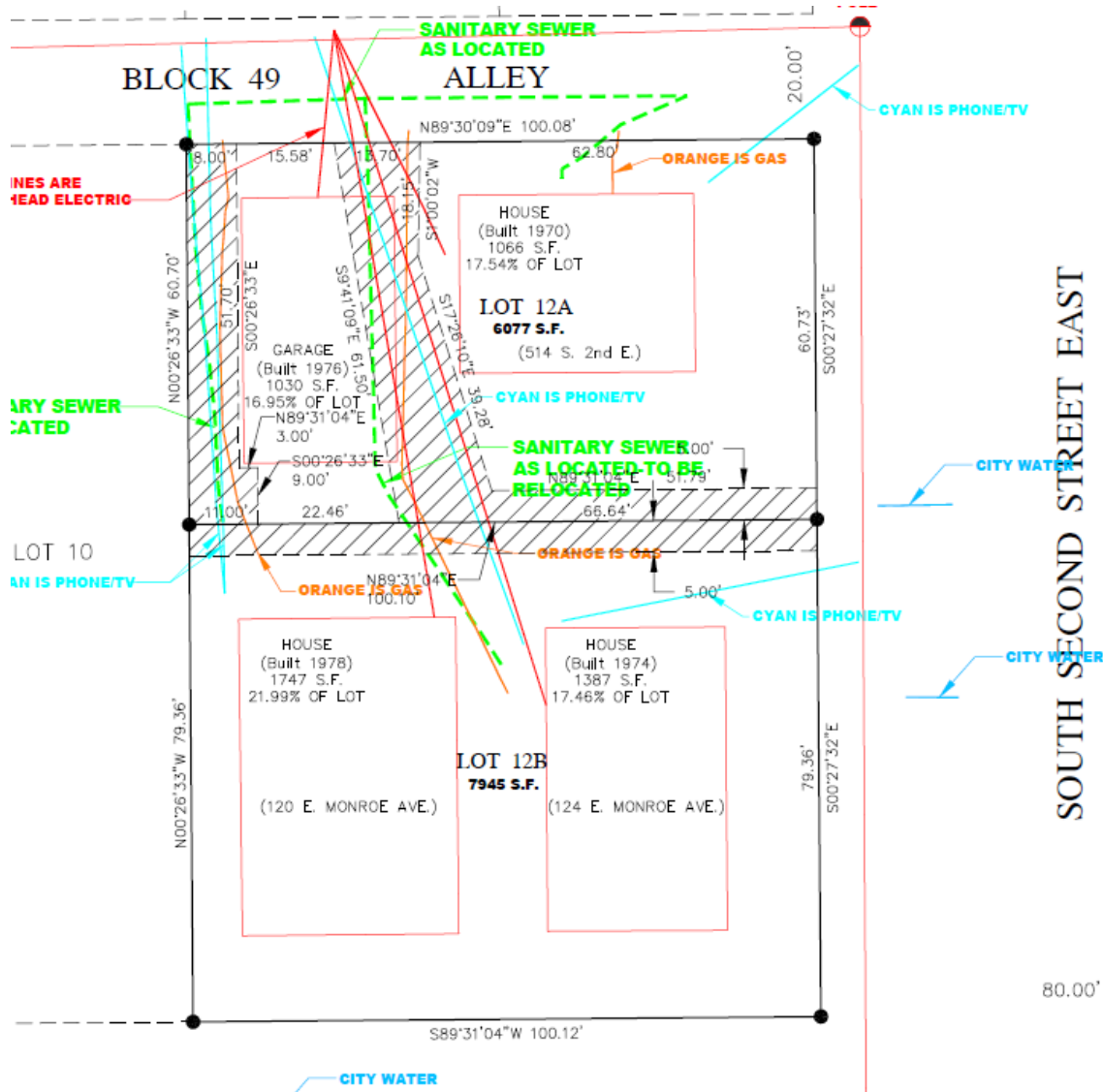
Discussion: The primary concern for this proposal relates to the utilities, as most of the currently installed utilities will cross from Lot 12B through Lot 12A to the utilities connections in the alley.

- a. Sewer: In 1976, a garage was built over the sewer line from 124 East Monroe to the alley. The owner has suggested that if the replat is approved, they will relocate the sewer line to

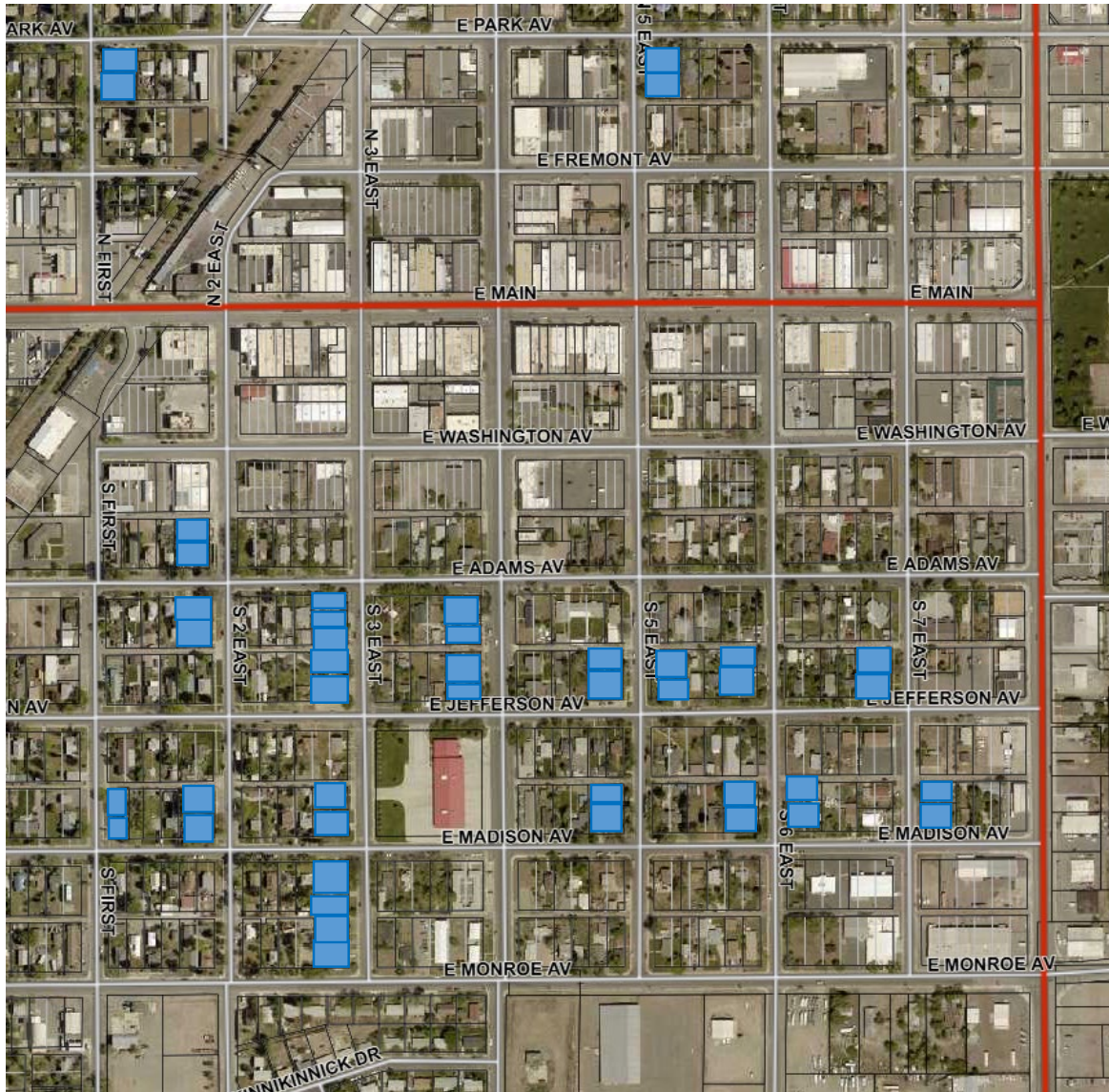
connect to the line located on South 2nd Street East. The sewer line between 120 East Monroe and the alley is located to the west of the garage.

- b. Water lines: No issues apparent. The water lines from each residence are connected to water lines located in the street in front of each dwelling.
- c. Overhead power lines: Power lines connect to the alley from both 120 East Monroe and 124 East Monroe.
- d. Phone/TV lines: In 1976, a garage was built over the phone/tv line from 124 East Monroe to the alley. The phone/tv line between 120 East Monroe and the alley is located to the west of the garage.
- e. Gas lines: Gas lines connect to the alley from both 120 East Monroe and 124 East Monroe.

The owner is proposing implementation of an easement for all the utilities crossing from Lot 12B to Lot 12A.



The second item relates to the change from a north/south orientation to an east/west orientation on a corner. Upon closer observation, there are 21 lots located in the Original Town of Riverton Subdivision that have been reoriented from the original north/south orientation to east/west orientation (please see below). There are potentially 6 additional corner lots that could be petitioned for reorientation to east/west in the future. The conclusion is that reorientations are common in this subdivision and have been approved by the City many times in the past.



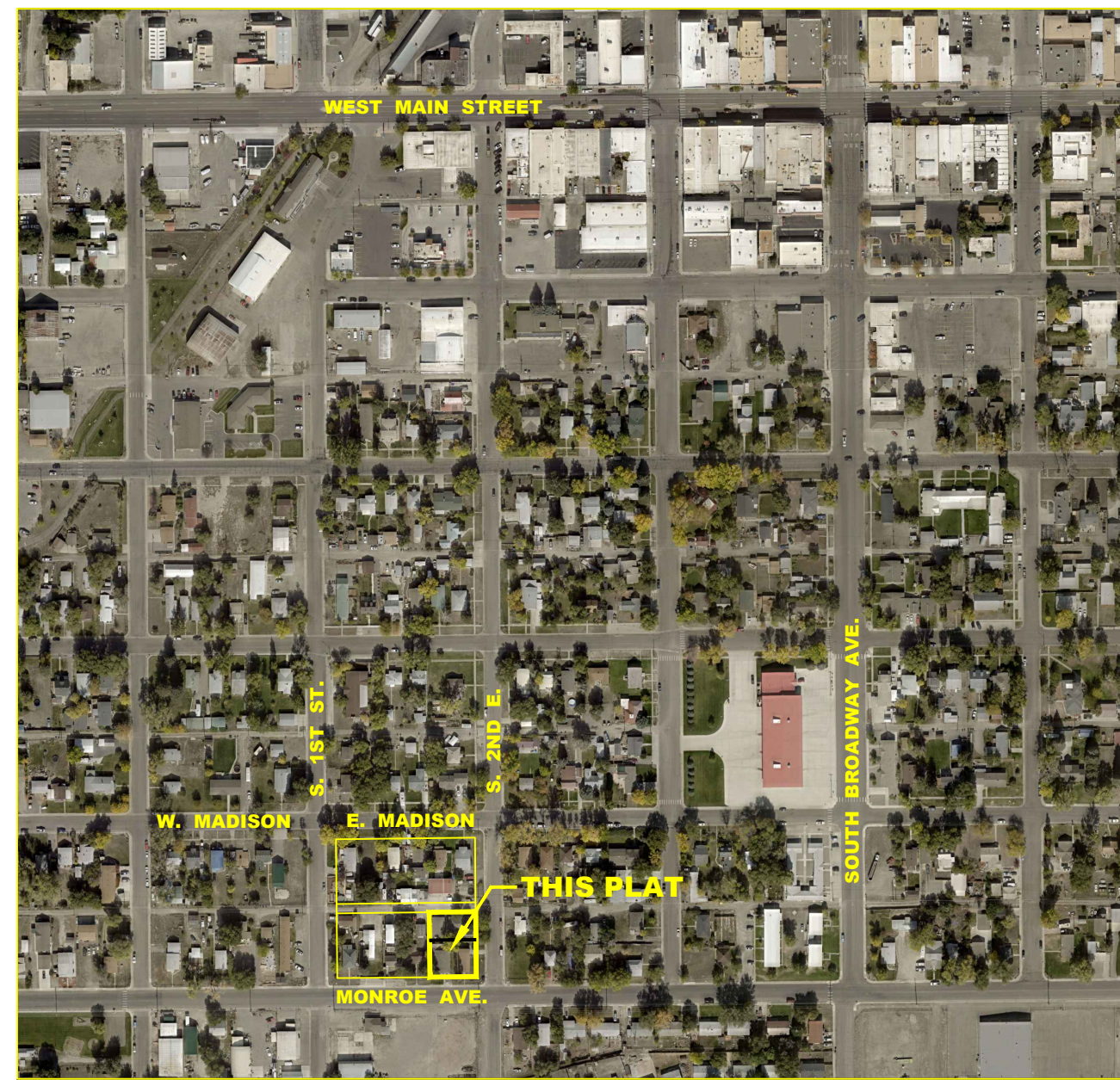
The City sent correspondence to all utilities located in the area and received no responses of concern.

The replat proposal was approved by the Riverton Planning Commission on October 23, 2025.

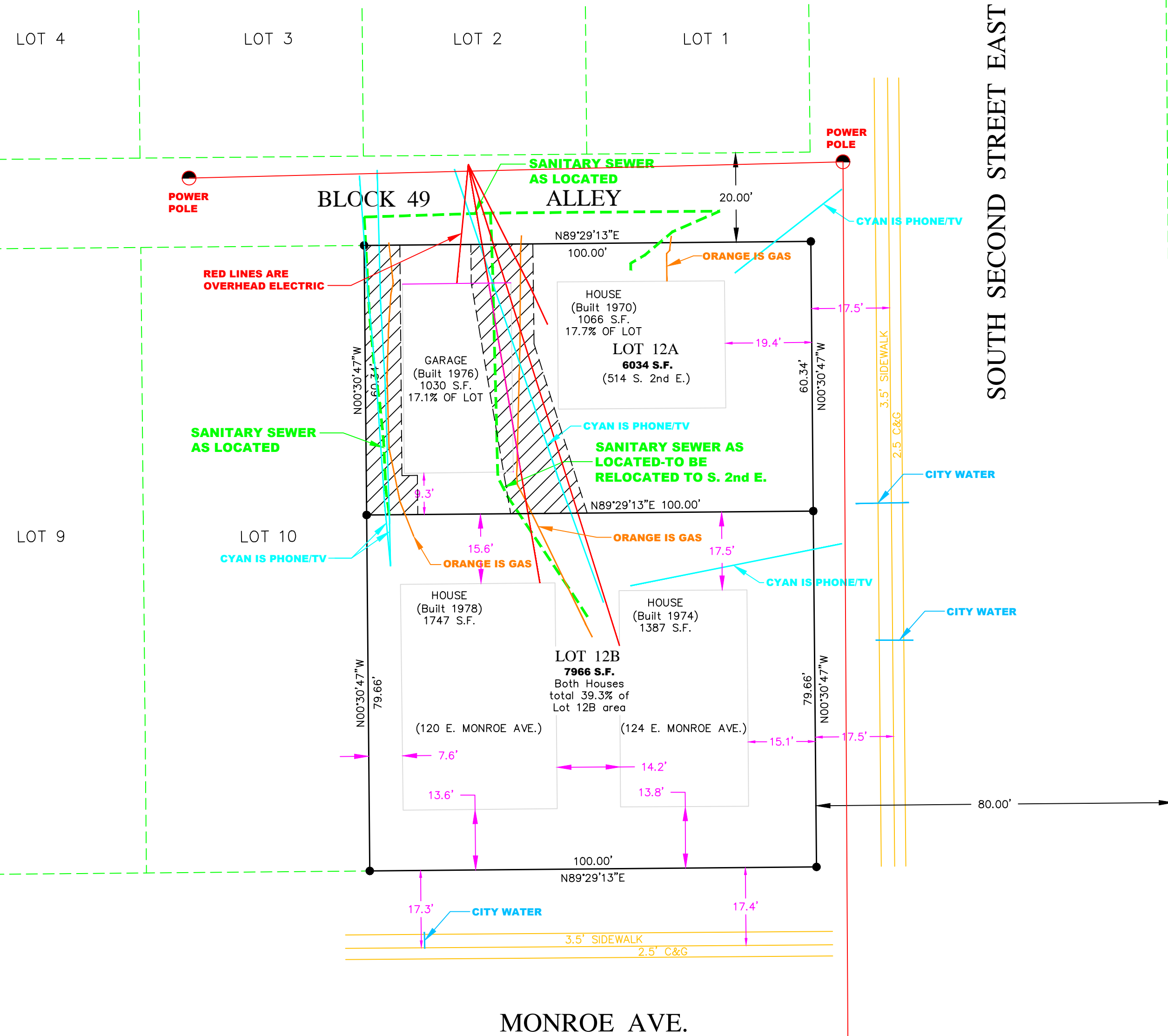
Alternatives:

- Approve the replat
- Approve the replat with conditions or stipulations a
- Deny the replat

Budget Impact: No immediate budget impact from staff recommendation

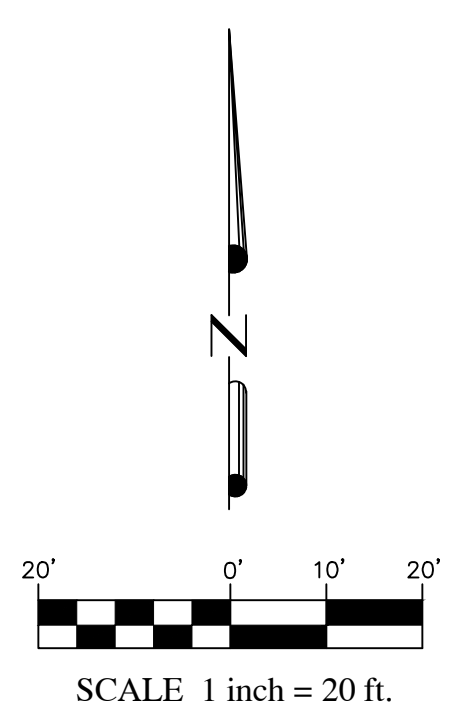


LOCATION MAP



LEGEND

- - EXISTING 1 1/2" DIAMETER ALUMINUM CAP
- - EXISTING 5/8" DIAMETER REBAR
- - 1 1/2" DIA. ALUMINUM CAP ON 5/8"x24" REBAR SET
- ▨ - PROPOSED UTILITY EASEMENT



PLAT OF
ORIGINAL TOWN OF RIVERTON
REPLAT LOTS 11 AND 12, BLOCK 49
 CITY OF RIVERTON,
 FREMONT COUNTY, WYOMING

CERTIFICATE AND DEDICATION OF TITLE

State of Wyoming)
 County of Fremont) ss

Know by these presents that H. Dale Jackson is the owner in fee simple of all that real property described as follows:
 Lots 11 and 12, Block 49, Original Town of Riverton, Fremont County, Wyoming containing 14,000 square feet more or less, do hereby grant for public use the streets and easements shown hereon; and designated the same as "Original Town of Riverton Replat Lots 11 and 12, Block 49", City of Riverton, and the above and foregoing plat of the above described lands as appears on this plat, is with the free consent, and in accordance with the desires of the undersigned owner and proprietor, and do hereby release and waive all rights under and by virtue of the homestead exemption laws of the State of Wyoming for the purpose of this dedication.

Witness my hand this _____ day of _____, 20____.

APPROVED

City Council of Riverton

By: _____
 Timothy R. Hancock
 Mayor

Attest: _____
 Mia Harris
 Administrative Services Director

Date: _____

 H. Dale Jackson

State of Wyoming)
 County of Fremont) ss

The foregoing dedication was acknowledged before me this _____ day of _____, 20____ by H. Dale Jackson.

My commission expires: _____

 Notary Public

PLANNING COMMISSION CERTIFICATE

This plat of approved by the City of Riverton Planning Commission this _____ day of _____, 20____.

 Robert Scheidemantel
 Chairman

CLERK OR RECORDERS CERTIFICATE

This plat filed for record in the office of the Clerk and Recorder at _____ O'clock _____ M., on the _____ day of _____, 20____ and is duly recorded in Plat Cabinet _____, Page _____, Document No. _____.

By: _____
 Clerk and Recorder

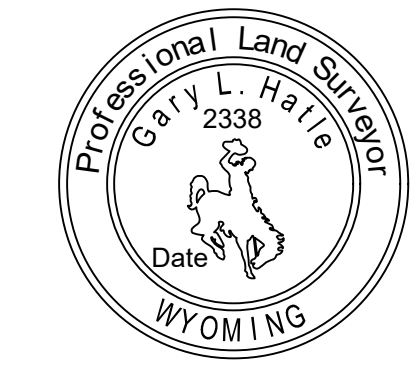
 Deputy

CERTIFICATE OF SURVEYOR

State of Wyoming)
 County of Fremont) ss

I, Gary L. Hatle, a registered land surveyor of the State of Wyoming, do hereby certify that this plat is a true, complete and correct representation of "Original Town of Riverton Replat Lots 11 and 12, Block 49", City of Riverton, Fremont County, Wyoming, containing 14,000 square feet more or less; that the same was accurately surveyed and platted by me during xxxxxx, 2025; that the names of all streets and numbers of all lots are as shown hereon; and all monuments have been indicated hereon and all data shown from which to make further resurveys.

In witness whereof I have set my hand this _____ day of _____, 20____.



 Gary L. Hatle, P.L.S. No. 2338

State of Wyoming)
 County of Fremont) ss

Subscribed and sworn to before me this _____ day of _____, 20____ by Gary L. Hatle

My commission expires: _____

 Notary Public

Subdivider:
 H. Dale Jackson
 2469 Steel Bridge Road
 Sanfore, NC 27330

AND

Keith Alan Jackson
 2237 Cool Springs Road
 Sanfore, NC 27330

Date Prepared: August 8, 2025



CITY OF RIVERTON, WYOMING
COMMUNITY DEVELOPMENT DEPARTMENT
MINOR SUBDIVISION APPLICATION

This application is for subdivision of land into 5 lots or less. Please fill out completely. Use back or attach separate sheet if additional space is needed. Attach appropriate completed plat checklist. Please enter n/a next to any item that does not apply. Owner's notarized signature is required. Application fee is \$200.00 payable upon submittal of application.

1. Proposed name of Subdivision: ORIGINAL TOWN OF RIVERTON

2. Date submitted: REPLAT LOTS 11 AND 12, BLOCK 49

3. Type of Plat: Preliminary Final One Time Review

4. Legal description of property to be subdivided:

Subdivision ORIGINAL TOWN OF RIVERTON Block 49 Lot 11 and 12

Parcel _____

Copy of deed or title provided? Yes No

5. Total area of this subdivision/parcel: 0.3219 acres (14,022 Sq. Ft.)

6. Existing zoning: R-2 Proposed zoning: R-2

7. Number of proposed lots (5 or less): 2 Typical lot size: SEE PLAT

8. Type of development proposed:

Residential (single family) 0.3219 acres Residential (multi-family) 0 acres

Commercial 0 acres Industrial 0 acres

Park and Open Space 0 acres Street rights-of-way 0 acres

Other: 0 acres

9. Linear feet of proposed new streets: Total 0

10. Proposed public land dedication: 0 acres

Proposed alternative to all or part of public land dedication requirement:

11. Subdivider/Petitioner:

Name: H. DALE JACKSON

Address: 2469 STEEL BRIDGE ROAD

SANFORD, NC 27330

Phone: DALE: 801-234-9932

Email: dalejackson321@veagan.com

AND KEITH ALAN JACKSON
2237 COOL SPRINGS ROAD
SANFORD, NC 27330

Date Received

12. Property Owner(s):

Name: H. DALE JACKSON
Address: 2469 STEEL BRIDGE ROAD
SANFORD, NC 27330
Phone: 801-234-9932
Email: dalejackson321@reagan.com

Name: Keith ALAN JACKSON
Address: 2237 COOL SPRINGS ROAD
SANFORD, NC 27330
Phone: _____
Email: _____

13. Person or firm preparing plat:

Name: APEX SURVEYING, INC (GARY L. HATLE)
Address: P.O. Box 1751 (407 W. ADAMS)
RIVERTON, WY 82501
Phone: 307-856-1647
Email: ghatle@apexsurveying.com

14. Engineer designing improvements:

Name: N/A
Address: _____
Phone: _____
Email: _____

15. Cost estimate for infrastructure: \$ N/A

Submit letter of credit or some form of security as outlined in RMC 16.12.030 E.

Included? Yes No

Gary L. Hatle
Signature of Applicant (Agent):

GARY L. Hatle
Print Name

STATE OF _____

COUNTY OF _____

The foregoing instrument was signed and attested before me this _____ day of

_____, 20____, by _____.

Witness my hand and official seal.

My Commission expires:

Notary Public



CITY OF RIVERTON, WYOMING
COMMUNITY DEVELOPMENT DEPARTMENT
MINOR SUBDIVISION PLAT CHECKLIST

This checklist is for subdivision of land into 5 lots or less and is to be used as a guide for sub dividers to insure that the form of sketch and final plats is correct and complete, and that all required supporting materials have been included in the plat submittal. A COMPLETED CHECKLIST MUST ACCOMPANY ALL PLAT SUBMITTALS.

Fill in the blanks and check each item as it is completed. Enter "NA" (not applicable) next to any item that does not apply and explain on a separate sheet. Incomplete or inaccurate submittal will not be accepted. Sketch and final plats, and the design standards used in their preparation, must comply with all of the applicable provisions of the Riverton Municipal Code Section 16.12.

Questions regarding this checklist should be directed to Chelsey Porter at (307) 857-7711.

THIS CHECKLIST IS ONLY A GUIDE. THE MINOR SUBDIVISION REGULATIONS ARE TO BE CONSULTED FOR DETAILS.

PROPOSED NAME OF SUBDIVISION: ORIGINAL TOWN OF RIVERTON
REPLAT LOTS 11 and 12, BLOCK 49

DATE SUBMITTED: 9-12-25

REQUESTED PLANNING COMMISSION REVIEW DATE (Not less than 30 days from date of submittal): _____

GENERAL LOCATION: SOUTH SECOND STREET EAST
AND EAST MONROE AVE

OWNER(S) NAME, ADDRESS AND TELEPHONE:
H. DALE JACKSON KEITH ALAN JACKSON
2469 STEEL BRIDGE ROAD 2237 COOLSPRINGS ROAD
SANFORD, NC 27330 SANFORD, NC 27330
801-234-9932

NAME AND ADDRESS OF PERSON OR FIRM PREPARING PLAT:

APEX SURVEYING, INC. (GARY L. HATLE)
P.O. Box 1751 (407 W. ADAMS)
RIVERTON, WY 82501
307-856-1647

SKETCH PLAT CONTENTS AND FORMAT

- | | |
|---|-----|
| 1. Scale of 1" = 100' or larger (scale noted on plat) | ✓ |
| 2. Proposed name of Subdivision (check with the Department to avoid duplication) | ✓ |
| 3. Date of preparation | ✓ |
| 4. North arrow (top of sheet should be north) | ✓ |
| 5. A vicinity map of ¼ mile radius (show location relative to The City and surrounding development) | ✓ |
| 6. Names, addresses and phone numbers of the sub divider, and individual or firm who prepared the sketch plat | ✓ |
| 7. Indicate on plat the boundary and/or control monuments | ✓ |
| 8. Existing contours at two foot (2') intervals | N/A |
| 9. Floodplains delineated | N/A |
| 10. Location, dimensions and names of any existing roads, streets, alleys, railroad rights-of-way and structures | ✓ |
| 11. Location, size and grades of existing sewers, water mains, gas lines or other underground utilities within and adjacent to the proposed subdivision | N/A |
| 12. Location and dimensions of proposed streets, roads, alleys, pedestrian ways and easements | ✓ |
| 13. Layout, numbers and approximate dimensions of proposed lots and blocks | ✓ |
| 14. A summary of the total number of acres, number of lots, and other descriptive materials useful in reviewing the proposal | ✓ |
| 15. The plat conforms to the design standards specified in RMC 16.12.040. of the Subdivision Regulations | ✓ |

Sub dividers are asked to submit a cover letter with sketch plat submittal. When convenient, some of the required supporting information may be contained in such a letter.

Indicate method of security being posted with City for infrastructure:

This form has been completed under my supervision, and the sketch plat submittal is complete, in conformance with the City Minor Subdivision Regulations and City Design Standards.

GARY L. HATLE

Print name of Applicant or Agent

Signature of Applicant or Agent

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Chelsey Porter, Community Development Clerk, By and Through Gary Michaud, Community Development Director 

THROUGH: Kyle Butterfield, Riverton City Administrator

DATE: November 4, 2025

SUBJECT: Residential Child Care Permit Application: 1109 Westwood Dr. Little Hands, Big Hearts LLC, Petitioner Mckenna Martin

Recommendation: The City Council approve the Residential Child Care Permit with the condition contingent upon the applicant receiving **final approval of the State of Wyoming child care license.**

Background: An application has been received from McKenna Martin for a Residential Child Care Permit to operate a facility at 1109 Westwood Dr. beginning November 1st 2025. The property is located within an R-1 (Low-Density Residential) Zoning District.

The type of operation proposed is a Family Child Care Home (FCCH), which is the only child care facility type permitted within the R-1 district (as defined below).

In compliance with RMC 5.08.060 requirements, notice was published in the local newspaper and letters were sent to all property owners within 140 feet of the subject property.

- Support Received: One letter of support was received from the surrounding property owners.
- Opposition/Comments: No negative comments or objections have been received regarding this application.

The issuance of this permit is contingent upon the applicant meeting the following key requirements: The current status of each item is noted below:

1. **Wyoming State License:** Applicant received a final State inspection on October 23rd 2025. Per RMC 5.08.040 (Permit is contingent upon receiving State license).
2. **Applicable City Fees:** All required application fees have been paid.
3. **Fire Inspection:** The required **Fire Inspection has been successfully conducted** and a site plan has been received.

The Riverton Board of Adjustments approved this application on October 23rd, 2025. All Child Care Permits located in residential districts are renewed annually during a public hearing, per RMC 5.08. The standard permit term runs from April 1st to March 31st. If approved, the initial term will run until March 31, 2026, when it will be due for its first renewal.

Definitions (For Reference):

FAMILY CHILD CARE HOME (FCCH): Care is provided for three (3) to ten (10) unrelated children from more than one immediate family for part of a day in the home of the provider. (Only facility allowed in Residential R-1)

FAMILY CHILD CARE CENTER (FCCC): Care is provided for a maximum of fifteen (15) unrelated children for part of a day in a residential or commercial type structure.


CHILD CARE CENTER (CCC): Care is provided for sixteen (16) or more children for part of the day by any private person, partnership, association, or corporation that is operating a business for profit or otherwise.

Alternatives:

- Approve the residential child care permit with conditions/stipulations.
- Deny to the application.

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Kyle J. Butterfield, City Administrator 

DATE: November 4, 2025

SUBJECT: Resolution No. 1534 – Establishing the Rendezvous Activity Center Committee

Recommendation: The City Council adopt Resolution No. 1534 establishing the Rendezvous Activity Center Committee.

Background: The City of Riverton prioritizes the development of recreational amenities that contribute to community health, engagement, and quality of life. In recent years, discussions surrounding the creation of a multi-purpose activity and ice center have gained momentum among community stakeholders, civic leaders, and local organizations.

To facilitate structured progress toward this goal, Resolution No. 1534 establishes the Rendezvous Activity Center Committee. The committee will serve in an advisory capacity to City officials by assessing community needs, exploring design and programming opportunities, and identifying potential funding sources for a future facility. This approach mirrors past practices where similar committees, such as the Parks Committee and Community Engagement Committee, provided valuable input that guided City Council policy and project development.

Discussion: The Rendezvous Activity Center Committee will consist of one (1) member of the City Council nominated by the Mayor and six (6) to eight (8) community members appointed by the Mayor with the consent of the City Council. The City Administrator, or their designee, will serve as an ex-officio member to provide technical expertise and administrative support.

Using information provided from the recently completed multisport facility feasibility study, the committee's primary objectives will include:

- Evaluating existing recreational and indoor activity facilities within Riverton;
- Furthering the discussion regarding the scope, design, and location of a potential Rendezvous Activity Center;
- Assessing community demand and partnership opportunities; and
- Exploring potential funding mechanisms, including grants, public-private partnerships, and philanthropic contributions.

Budget Impact: There is no immediate budget impact from the adoption of Resolution No. 1534.

RESOLUTION NO. 1534

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF RIVERTON ESTABLISHING THE RENDEZVOUS ACTIVITY CENTER COMMITTEE TO COORDINATE WITH RECREATION STAKEHOLDERS, EXPLORE SOURCES OF REVENUE AND MAKE RECOMMENDATIONS TO THE RIVERTON CITY COUNCIL REGARDING A MULTISPORT FACILITY

WHEREAS, the City Council adopted Resolution No. 1519 to establish goals and objectives relative to the promotion, success, and beautification of the City of Riverton; and

WHEREAS, a goal was established for fiscal year 2026 to collaborate with community stakeholders on a multisport facility in Riverton; and

WHEREAS, the City Council desires to establish the Rendezvous Activity Center Committee to coordinate with recreation stakeholders, explore sources of revenue, and make recommendations to the City Council; and

WHEREAS, the membership of said committee shall consist of one (1) member of the City Council nominated by the Mayor and six (6) to eight (8) community members appointed by the Mayor with the consent of the City Council; and

WHEREAS, the City Administrator, or their designee will serve as an ex-officio member of the committee.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, WYOMING that the Rendezvous Activity Center Committee shall be established to advise city officials, explore sources of revenue to support a multisport facility, and coordinate with recreation stakeholders.

BE IT FURTHER RESOLVED that the committee will develop bylaws and provide for a regular meeting schedule.

PASSED, APPROVED AND ADOPTED by the governing body of the City of Riverton, Wyoming, this 4th day of November 2025.


CITY OF RIVERTON, WYOMING

Tim Hancock
Mayor

ATTEST:

Mia Harris
Administrative Services Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Kyle J. Butterfield, City Administrator 
DATE: November 4, 2025
SUBJECT: Appointments to the Rendezvous Activity Center Committee

Recommendation: The City Council concur with the Mayor's appointments of the following individuals to the Rendezvous Activity Center Committee: Mary Axthelm, Raquel Dennison, Brittany Howell, Cindy Olson-Roden, Zach Sanders, Jesse Smith, and Ady Thomas.

Background: On November 4, 2025, the City Council adopted Resolution No. 1534 establishing the Rendezvous Activity Center Committee. The purpose of the committee is to advise City officials on the development of a multi-purpose activity and ice center by evaluating community needs, exploring design and programming concepts, and identifying potential funding opportunities.

Per Resolution No. 1534, the committee shall include one (1) member of the City Council nominated by the Mayor and six (6) to eight (8) community members appointed by the Mayor and confirmed by the City Council.

Discussion: The Mayor has reviewed applications from interested community members and recommends the appointment of the seven individuals listed above. Each applicant brings a unique perspective and professional background that supports the mission of the Rendezvous Activity Center Committee. Collectively, the appointees represent a diverse cross-section of the community, including experience in recreation, education, business, and civic engagement.

Budget Impact: There is no budget impact associated with the City Council's concurrence with these appointments.

RECREATION

CENTRAL *Wyoming* COLLEGE

Pro Tech Building, Room COTC 140, 2660 Peck Avenue, Riverton 855-2015 or 855-2190

Dear Mayor Hancock,

Thank you for creating the opportunity for our community members to volunteer to serve through the newly established Riverton Activity and Ice Center committee. I am interested in continuing the mission to improve the City of Riverton by volunteering for appointment to this committee.

As the director of 'R' Recreation for seventeen years, I have a passion for the vision of strengthening our community and providing the people of Riverton opportunities and activities to connect our residents and improve the quality of life and livability of our wonderful town. The possibilities that a multi-sport facility would offer our community are endless, we just need to make it a sustainable project.

One of my greatest strengths is the capability to develop creative and supportive partnerships within the resources available to bring people together. I understand that the work is just beginning to review the project, explore various funding options, and consider operational strategies. As having been on the front lines of Riverton's recreation efforts for nearly two decades I would love nothing more than to see this project come to fruition.

It would be my honor to serve the City of Riverton on this committee.

Thank you for your consideration and I look forward to hearing back from you.

Sincerely,

Mary

Mary Axthelm
307-855-2015 (o),
maxthelm@cw.edu

RECREATION

CENTRAL *Wyoming* COLLEGE

Pro Tech Building, Room COTC 140, 2660 Peck Avenue, Riverton 855-2015 or 855-2190

Dear Mayor Hancock,

I am writing to express my interest in serving on the Riverton Activity and Ice Center Committee. I moved to Riverton about five years ago, and it has truly become home for my husband and me. As a young professional and soon-to-be parent, I represent the next generation of Riverton families who are invested in building an active and connected community for years to come. We plan to raise our family here and are passionate about supporting projects that make Riverton an even better place for young families to stay long-term.

My husband and I are highly involved in the youth in our community, he is a middle school teacher, we both serve as coaches within the school district, and I work for R Recreation. Through my work with R Rec, I have a firsthand understanding of how essential recreational opportunities are to the health and vibrancy of our community. R Recreation serves a wide range of ages and interests, offering programs without a dedicated rec center. Because of that, I see every day both the incredible participation and the limitations that come from not having a central facility.

Being part of this committee feels like a natural extension of my work. I'm excited about the opportunity to review the feasibility study, explore funding possibilities, and consider operational strategies that would allow Riverton to provide a space where recreation and community connection can thrive.

Thank you for your time and consideration.

Sincerely,
Ady Thomas

O: 307-855-2190
athomas@cwc.edu
Riverton, WY

From: [Tim Hancock](#)
To: [Kyle Butterfield](#)
Subject: Fwd: Letter of Interest - Riverton Activity and Ice Center Committee
Date: Saturday, October 25, 2025 10:50:48 PM

Sent from my iPhone

Tim Hancock

Begin forwarded message:

From: Raquel Dennison <>
Date: October 25, 2025 at 10:15:27 PM MDT
To: Tim Hancock <thancock@rivertonwy.gov>
Subject: Letter of Interest - Riverton Activity and Ice Center Committee

Dear Mayor Hancock,

My name is Raquel Dennison, and I am a wife and mother to two young children. My family and I moved to Riverton in June, and it has been a joy to be welcomed into such a close-knit and caring community. My husband serves as the Administrative Fellow for the new hospital currently under construction, which has given us a front-row seat to the incredible collaboration and growth happening here in Riverton. Seeing his work has inspired me to find my own way to contribute to the positive momentum in our community.

I would be honored to serve on the Riverton Activity and Ice Center Committee. As a young mother and newcomer to Riverton, I can offer a fresh perspective on what families like mine are looking for in recreational opportunities. I believe a new multi-sport facility could play an important role in strengthening community engagement, promoting health and wellness, and attracting new families and businesses to the area. I'm eager to collaborate with others who share a vision of making Riverton an even more vibrant and family-friendly place to live.

I realize my letter is arriving shortly after the stated deadline, and sincerely hope it may still be considered. If all committee positions have already been filled, I would still appreciate the opportunity to be involved in future community initiatives or advisory efforts. I am genuinely excited about contributing to Riverton's continued growth and success.

Thank you very much for your time and consideration.

Warm regards,
Raquel Dennison

From: [Tim Hancock](#)
To: [Kyle Butterfield](#)
Subject: Fw: Letter of Interest – Riverton Activity and Ice Center Committee
Date: Thursday, October 23, 2025 8:51:21 AM

Tim Hancock
Mayor of the City of Riverton
816 N. Federal Blvd.
Riverton, WY 82501
C: (307) 840-1206; O: (307) 856-2227
Office Hours: Mondays 6p.m. to 8p.m.

From: Brittany Howell <>
Sent: Thursday, October 23, 2025 12:40 AM
To: Tim Hancock
Subject: Letter of Interest – Riverton Activity and Ice Center Committee

Brittany Howell
4010 Westchester Circle
Riverton, WY 82501

10/24/2025

Dear Mayor Hancock,

I am writing to express my sincere interest in serving as a committee member for our community's Youth Activity and Ice Center. As a mother of two young boys who are active athletes, I have witnessed firsthand the profound impact that sports and recreational opportunities have on youth development, community connection, and family engagement.

Our family is deeply rooted in athletics, and we are passionate about supporting initiatives that create accessible, safe, and well-operated spaces for children and families to grow through sports. I am particularly interested in contributing to operational and feasibility studies that will ensure the center's success, sustainability, and long-term benefit to our community.

Participating on this committee would be a meaningful opportunity to give back to my hometown that continues to support our youth. I would be honored to collaborate with others who share the vision of enhancing recreational opportunities and strengthening the sense of community for current and future generations.

Thank you for considering my application. I would greatly appreciate the opportunity to discuss how I can contribute to this important initiative.

Warm regards,
Brittany Howell

E-mail correspondence to and from me in connection with this transaction of public business is subject to the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and may be disclosed to third parties.

From: [Tim Hancock](#)
To: [Kyle Butterfield](#)
Subject: Fwd: Riverton Activity and Ice Center Committee
Date: Thursday, October 9, 2025 3:29:00 PM

Sent from my iPhone

Tim Hancock

Begin forwarded message:

From: Cindy Olson Roden <director@rivertonchamber.org>
Date: October 9, 2025 at 3:27:22 PM MDT
To: Tim Hancock <thancock@rivertonwy.gov>
Subject: Riverton Activity and Ice Center Committee

Mayor Tim Hancock
City of Riverton
816 N. Federal Blvd.
Riverton, WY 82501

Dear Mayor Hancock,

I am writing to express my interest in serving on the Riverton Activity and Ice Center Committee. As the Executive Director of the Riverton Chamber of Commerce and Visitors Center, I am deeply committed to the growth, vitality, and quality of life in our community.

The Riverton Activity and Ice Center is a valuable asset that enhances recreation, attracts visitors, and supports our local economy. I believe my perspective as a community leader and my experience in tourism, business development, and collaborative partnerships would bring value to the committee's discussions and goals.

I am particularly passionate about ensuring that community amenities like the Ice Center continue to thrive and serve as places where families, youth, and visitors can gather. I would be honored to contribute ideas, work collaboratively with other committee members, and help support the long-term success of this important facility.

Thank you for your consideration. I would welcome the opportunity to serve and support this initiative in any way I can.

Cindy

Cindy Olson Roden
Executive Director
Riverton Chamber and Visitors Center
524 E Main Street
Riverton WY 82501
wyriverton.com
307 856-4801--office
307 850-2494--cell
director@rivertonchamber.org



"Genius is the ability to hold one's vision until it becomes reality." – Ben Franklin



E-mail correspondence to and from me in connection with this transaction of public business is subject to the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and may be disclosed to third parties.

From: [Zachary Sanders](#)
To: [Tim Hancock](#)
Cc: [Kyle Butterfield](#)
Subject: Re: Sports complex
Date: Wednesday, October 22, 2025 12:49:46 PM

I have lived in Fremont county my entire life and understand the value of community involvement. I actively coach multiple sports teams for my children but would like to step up and help with the bigger picture. I am in a leadership role at high plains power in Riverton and have gained great resources with this role. I have resources throughout the state as well from athletics, previous workplaces, and my youth.

I am currently serving on the board for Wyoming pronghorn hockey, and recently stepped down from a position on the muley fanatics foundation committee.

I am not only interested in developing our youth within the county but all of those seeking a place to grow themselves. As both of you know, crime rates seem to never drop. I am a firm believer this complex would give kids a way to channel their energy into positive activity.

Thank you,

Zach Sanders
Sent from my iPhone

> On Oct 22, 2025, at 12:30 PM, Tim Hancock <thancock@rivertonwy.gov> wrote:

>

> This letter works, Zach, but if you want to include just a little bit more in your email or a letter about why you're interested and what you can bring to the table, that would be helpful.

> Sent from my iPhone

>

> Tim Hancock

>

> On Oct 22, 2025, at 12:19 PM, Zachary Sanders <> wrote:

>>

> Good afternoon,

>>

> My name is Zach Sanders. I am a Riverton resident and am interested in joining the board for the sports complex. I would love to help the idea become a reality.

>>

> Please let me know what I need to do to apply for a position.

>>

> Thank you,

>>

> Zach

> Sent from my iPhone

> _____

>

> E-mail correspondence to and from me in connection with this transaction of public business is subject to the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and may be disclosed to third parties.

From: [Tim Hancock](#)
To: [Kyle Butterfield](#)
Subject: Fwd: Ice Center committee
Date: Saturday, October 18, 2025 1:02:51 PM

Sent from my iPhone

Tim Hancock

Begin forwarded message:

From: Jesse Smith <>
Date: October 18, 2025 at 12:59:19 PM MDT
To: Tim Hancock <thancock@rivertonwy.gov>
Subject: Ice Center committee

Hi Tim, my name is Jesse Smith and I would like to help direct the committee for a potential ice/rec center for Riverton. I am an active community member, Fremont Ice Hockey board members, and have been part of Riverton/Fremont ice hockey for around 30 years.

Thank you!

E-mail correspondence to and from me in connection with this transaction of public business is subject to the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and may be disclosed to third parties.

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Bruce Ransom, Airport Manager
Brendan Thoman, P.E., Public Works Director

THROUGH: Kyle J. Butterfield, City Administrator

DATE: November 4, 2025

SUBJECT: MOU with Fremont County Emergency Management

Recommendation: The City Council approve a Memorandum of Understanding (MOU) with Fremont County Emergency Management Agency (F.C.E.M.A), at 818 S. Fremont Blvd., Suite 200, Riverton, to provide space to park three (3) mass casualty incident response medical supply storage trailers.

Background: F.C.E.M.A. would like an accessible as well as secure location to park three medical supply storage trailers. The trailers are currently housed on Fremont County property. For accessibility and proper location, they would like to house them closer to the Central Wyoming Regional Airport. Milan Vinich, Coordinator with Fremont County EMA worked at RIW for quite a number of years and has working knowledge of the airport facility.

Discussion: A 20'x50 level 'pad' would be ideal for the storage and use of the proposed trailers. The airport has room and is a secure, accessible place to store these trailers. Furthermore, the area would be accessible to ground as well as air operations and centrally located. The airport is a hub for emergency services activity. Airport, ambulance, fire, and other emergency services all use the airport area. During the winter, airport personnel keep the area free of snow. The trailers contain backboards, burn supplies, oxygen, wraps, and other emergency response equipment readily accessible and stocked by the Fremont County Emergency Management Agency. Milan and his crew do a great job of ensuring readiness. The trailers are currently in an area where they can be snowed in and not well known in order to access in an immediate need.

Cost: No financial cost would be associated with this MOU. The city would need to do nothing further, other than grant the use of the airport premises for this.

MEMORANDUM OF UNDERSTANDING
BETWEEN FREMONT COUNTY EMERGENCY MANAGEMENT
AND
CITY OF RIVERTON, WYOMING
For the Storage of Mass Casualty Medical Supply Trailers

I. PURPOSE

This Memorandum of Understanding (MOU) establishes a cooperative agreement between **Fremont County Emergency Management (FCEM)** and the **City of Riverton (City)** regarding the storage and accessibility of three (3) Fremont County Emergency Management Mass Casualty Medical Supply Trailers on the secured perimeter property of Central Wyoming Regional Airport (RIW).

The purpose of this agreement is to ensure that these medical resources are pre-staged at the airport to support both airport-based incidents and countywide emergency response operations.

II. TERMS OF AGREEMENT

1. Storage and Cost

- City agrees to allow FCEM to store three Mass Casualty Medical Supply Trailers on airport secured perimeter property.
- Storage shall be provided **at no financial cost** to Fremont County Emergency Management.

2. Operational Benefits

- **Benefit to City:** In the event of an airport mass casualty incident, the trailers' medical supplies will be immediately available and also able to support the **Airport Fire Rescue unit's response.**

- **Benefit to FCEM & First Responders:** The airport location provides a central, easily accessible site for all Fremont County first responders to obtain and deploy the trailers during emergencies or exercises.
3. **Support of Emergency Operations Plan (EOP)**
- This MOU directly supports **Emergency Support Function (ESF)-4: Firefighting** under the Fremont County Emergency Operations Plan for use during real emergencies/disasters or planned exercises.
4. **Access and Maintenance**
- CWRA agrees to ensure that access to the Mass Casualty Trailers remains clear and unobstructed at all times.
 - FCEM retains responsibility for the maintenance, readiness, and inventory of the trailers and their contents.
-

III. DURATION AND TERMINATION

- This MOU shall remain in effect until either party elects to terminate the agreement.
 - Termination must be provided in **written notice at least thirty (30) days in advance** of the effective termination date.
 - This agreement becomes effective immediately upon signature by both parties.
-

IV. SIGNATURES

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of this day and year.

DATED this _____ day of _____, 20__

CITY OF RIVERTON, WYOMING A Municipal Corporation

Tim Hancock, Mayor

ATTEST:

Mia Harris, Administrative Services Director

Fremont County Commissioners

Chairman, Larry Allen

ATTEST:

Julie Freese, Fremont County Clerk

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Colin Stalley, Operations Division Manager
Brendan Thoman, P.E., Public Works Director

THROUGH: Kyle J. Butterfield, City Administrator

DATE: November 4, 2025

SUBJECT: MOU with Community Entry Services for cardboard recycling truck fuel

Recommendation: The City Council approve the Memorandum of Understanding (MOU) with Community Entry Services (C.E.S.), at 2441 Peck Avenue, Riverton to provide diesel fuel for their cardboard recycling truck.

Background: C.E.S. has had a verbal agreement with the city of Riverton from approximately 2010. They have been fueling up their recycle (compactor) truck at the Public Works yard bulk tank as part of this agreement. This truck was donated to them by Fremont County Solid Waste. The truck is a 2003 Peterbilt commercial truck. They fill up their tank every two weeks with approximately 50 gallons of diesel fuel.

Discussion: The proposed MOU would allow C.E.S. a fuel card and a pin number in order to continue this agreement with the new diesel fuel system.

Cost: C.E.S. fuels up once every two weeks at around 50 gallons. This is about 25 gallons per week or 1,300 gallons a year. At the current bid rate of \$3.26/gallon for #2 diesel, this would be approximately \$81.50 per week or \$4,238 per year in Diesel fuel that the city would provide C.E.S.

MEMORANDUM OF UNDERSTANDING
BETWEEN COMMUNITY ENTRY SERVICES
AND
CITY OF RIVERTON, WYOMING

1. Parties. This Memorandum of Understanding ("MOU") is made and entered into by and between the Community Entry Service ("C.E.S") 2441 Peak Ave, Riverton WY and the City of Riverton ("City"), a Wyoming Municipality, whose address is 816 N. Federal Blvd., Riverton WY 82501.
2. Purpose. This MOU is to set forth the terms and conditions by which the City will supply diesel fuel to C.E.S for their cardboard recycle truck.
3. Term of MOU. This MOU shall commence upon the date last signed and executed by the duly authorized representatives of the parties to this MOU, and shall remain in full force and effect until terminated. This MOU may be terminated, without cause, by either party upon thirty (30) days written notice.

4. Responsibilities of C.E.S.

C.E.S. agrees to.

- A. Provide contact and communications through Nicholas Wilson, Chief Financial Officer, C.E.S.; Email: nwilson@ces-usa.com, Phone: (307) 856-5576 or (307) 840-2051.
- B. Assume the role of project Owner during the project in performing all administration and accounting. The County shall review and make any progress payments to a consultant (if selected) within 45 calendar days of receiving all required documentation, and assemble and submit reimbursement requests to the City.

5. Responsibilities of the CITY OF RIVERTON.

City agrees to:

- A. Provide contact and communications through Brendan Thoman, Public Works Director, City of Riverton; Email: bthoman@rivertonwy.gov Phone: (307) 857-7704
- B. Provide fuel for C.E.S. cardboard recycle (compactor) truck.

6. General Provisions.

- A. Amendments. Any changes, modifications, revision or amendments to this MOU which are mutually agreed upon by the parties shall be incorporated by written instrument, executed and signed by all parties.

- B. Applicable Law/Venue. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and the parties, and the venue shall be the Ninth Judicial District, Fremont County, Wyoming. The parties intend and agree that the County and the City do not waive governmental immunity by entering into this Contract, and specifically retain immunity and all defenses available to them pursuant to W.S. § 1-39-104(a) and all other state law.
- C. Assignment/Contract Not Used as Collateral. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The City shall not use this Contract, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the County.
- D. Audit/Access to Records. Both parties to the MOU shall have access to any books, documents, papers, and records of the project which are pertinent to the MOU. Both parties to the MOU shall, immediately upon receiving written instruction from the other, provide to any independent auditor, accountant, or accounting firm, all books, documents, papers and records of the project which are pertinent to this MOU.
- E. Availability of Funds. Each payment obligation of the parties to the MOU is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the work performed under this MOU, the contract may be terminated by either party at the end of the period for which the funds are available. Both parties shall notify the other at the earliest possible time that the project may be affected by a shortage of funds. No penalty shall accrue to either party in the event this provision is exercised, and neither shall be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Entirety of Agreement. This MOU, consisting of five (5) pages represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- G. Force Majeure. Neither party shall be liable for failure to perform under this MOU if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

- H. Notices. All notices arising out of, or from, the provisions of this MOU shall be in writing and given to parties at the addresses provided under the MOU, either by regular mail, facsimile, e-mail, or delivery in person.
- I. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- J. Governmental Immunity. The County and City do not waive governmental immunity by entering into this MOU, and specifically retain all immunities and defenses available to them as a governmental entities pursuant to W.S. § I -39-101, et seq., and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as waiver of governmental immunity. The parties agree that any ambiguity in this MOU shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- K. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOL^T, and shall inure solely to the benefit of the parties. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.
- L. Time is of the Essence. Time is of the essence in all provisions of this MOU.
- M. Titles Not Controlling. Titles of paragraphs are for reference only, and shall not be used to construe the language in the MOU.
- N. Waiver. The waiver of any breach of any term or condition in the MOU shall not be deemed a waiver of any prior or subsequent breach.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

8. Signatures.

In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to the signature page.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of this day and year.

DATED this _____ day of _____, 20__

CITY OF RIVERTON, WYOMING A Municipal Corporation

Tim Hancock, Mayor

ATTEST:

Mia Harris, Administrative Services Director

Community Entry Services

Name: _____

Title: _____

STATE OF WYOMING)
) ss.
COUNTY OF FREMINT)


The foregoing instrument was signed and acknowledged before me this _____ day of _____, 2025, by _____, _____ of Community Entry Services.

Witness my hand and official seal.

Notary Public

My Commission expires: _____

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Kyle J. Butterfield, City Administrator 
DATE: November 4, 2025
SUBJECT: Proposed Joint Powers Agreement Amendment – Wind River Visitors Council

Recommendation: The City Council considers a request to amend the Joint Powers Agreement for the Wind River Visitors Council.

Background: The Wind River Tourist Association, also known as the Wind River Visitors Council, is a joint powers entity comprised of the Town of Shoshoni, Town of Hudson, Town of Dubois, City of Riverton, City of Lander, and Fremont County. The Visitors Council administers funds generated from the Fremont County Lodging Tax to support tourism promotion and related activities throughout Fremont County. The original Joint Powers Agreement was executed on May 16, 1989, and later amended on November 15, 2017 (see attached document).

Paragraph 9 of the Agreement currently requires unanimous approval of the annual budget by the governing bodies of each member jurisdiction prior to adoption by the Visitors Council Board. While this process ensures oversight from elected officials, legal counsel for the Visitors Council has identified it as potentially cumbersome and inconsistent with current Wyoming statutes (see attached legal memo and recommendations from Overstreet Homar & Kuker). The City's legal counsel has also provided a response opinion to the Visitors Council's legal counsel, which has been shared separately.

Discussion: As elected officials and legal counsels from the governing bodies of the Joint Powers Agreement have reviewed the proposal from Overstreet Homar & Kuker, an alternative approach has been developed. This approach is reflected in the attached Second Amendment to the Wind River Tourist Association Joint Powers Agreement.

The proposed amendment modifies Paragraph 9 to update the budgetary and financial procedures. Under the amendment, the Visitors Council's budget officer will submit a proposed budget and operating plan to the governing bodies of each member jurisdiction by May 1 of each year, and each governing body will provide written approval or disapproval by June 15. This process more closely aligns with current Wyoming statutory requirements. The amendment further establishes that approval by a majority of parties is sufficient to adopt the annual budget and operating plan, except where the proposed budget includes changes to the Tourism Asset Development program, which still require unanimous approval. Once the necessary approvals are obtained, the Board may adopt the budget, and any subsequent changes proposed by the Board must receive approval from the requisite number of parties prior to final adoption.

The amendment also emphasizes the importance of a detailed operating plan to avoid ambiguities regarding target areas, capital equipment acquisitions, and personnel hiring. Activities outside the approved operating

plan require additional consent from the governing bodies. Finally, the Board will continue to provide quarterly reports detailing its activities and expenditures, ensuring ongoing oversight and accountability.

The City Council may consider the proposal from Overstreet Homar & Kuker, the Second Amendment as described above, or other changes to the Joint Powers Agreement it deems appropriate. It may also choose to leave the Agreement as currently structured. Any amendment requires approval by all governing bodies participating in the Joint Powers Agreement.

Budget Impact: There is no budgetary impact associated with the City Council's consideration or concurrence with the proposed amendment to the Joint Powers Agreement.

**FIRST AMENDMENT TO THE WIND RIVER TOURIST ASSOCIATION
JOINT POWERS AGREEMENT**

This First Amendment to the Wind River Tourist Association Joint Powers Agreement is made and entered into, by and between the Town of Shoshoni, the Town of Hudson, the Town of Dubois, the City of Riverton, the City of Lander and the County of Fremont, all as indicated by their respective letters of approval attached hereto.

WITNESSETH:

WHEREAS, on May 16, 1989 the above municipal and county entities entered into a Joint Powers Agreement to administer the proceeds of a county lodging tax; and

WHEREAS, paragraph 5 of the Agreement allowed the municipal entities to appoint 1 or 2 two board member who resided in the municipality; and

WHEREAS, the entities have determined that the restriction on appointing persons who reside in the municipal corporate limits is too restricting and does not account for other persons who may be suitable to serve on the board; and

WHEREAS, the entities desire to alter paragraph 5 of the Agreement to reduce the Board members from 11 to 10 and provide that the municipal entities may appoint persons to the board who reside in the corporate limits or the area surrounding the corporate limits; and

WHEREAS, the entities desire to change the name of the Board from the Wind River Tourist Association to the Wind River Visitors Council.

NOW THEREFORE, it is hereby resolved by the Town of Shoshoni, the Town of Hudson, the Town of Dubois, the City of Riverton, the City of Lander and the County of Fremont as follows:

4. JOINT POWERS BOARD.

There is hereby created, pursuant to W.S. 16-1-101 et seq., a joint powers board to be known as the "Wind River Visitors Council" (hereinafter referred to as "The Board"); said Board to consist of ten members who shall be qualified electors of Fremont County, Wyoming. The Board's function shall be to carry out the purposes of this AGREEMENT pursuant to the powers of the parties hereto and the powers and duties delegated to the Board through this AGREEMENT.

5. APPOINTMENT/TERMS OF OFFICE

Ten of the appointments to the Board shall be made by the parties hereto, as follows:

A. The Town of Shoshoni shall appoint one (1) Board member residing in the corporate limits or the area surrounding the corporate limits.

- B. The Town of Hudson shall appoint one (1) Board member residing in the corporate limits or the area surrounding the corporate limits.
- C. The Town of Dubois shall appoint two (2) Board members residing in the corporate limits or the area surrounding the corporate limits.
- D. The City of Riverton shall appoint two (2) Board members residing in the corporate limits or the area surrounding the corporate limits.
- E. The City of Lander shall appoint two (2) Board members residing in the corporate limits or the area surrounding the corporate limits.
- F. The County of Fremont shall appoint two (2) Board members from the other areas of the County, excluding residents of the municipalities signatory hereto.

In making the appointments, the governing bodies shall give all due consideration to the recommendations submitted by the various motel associations in their communities. Vacancies for the unexpired terms shall be filled by the appointment by the governing body responsible for the appointment which has become vacant. The initial appointments by the governing bodies shall, by mutual agreement between the parties, be staggered terms of one, two, and three years with right of reappointment, provided that no member shall serve more than six years successively. Appointments for a full term shall be for three year staggered terms. All Board members shall be required to take an oath of office similar in nature to the oath of office for elected officials in the State of Wyoming and members of the Board may be removed for cause by the governing bodies of the parties hereto pursuant to procedures agreed to and adopted by them. All appointed Board members shall physically reside in Fremont County, Wyoming for the term of his or her appointment.

All references in the initial Joint Powers Agreement to W.S. 39-6-101 et seq, which has been repealed, shall be amended to make reference to W.S. 16-1-101 et. seq

IN WITNESS WHEREOF, the parties hereto have executed this adopting and agreeing to the amendment.

City of Lander

By: *Alan McOrville*
Mayor

Attest: *Robin Duff*
City Clerk

City of Riverton

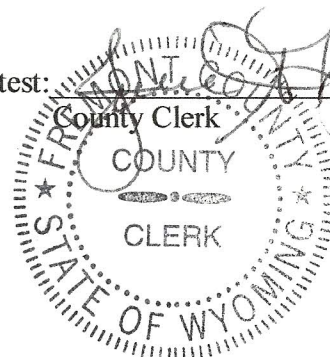
By: *John W. Baker*
Mayor

Attest: *Shirley S. Noh*
City Clerk

Board of Fremont County Commissioners

By: *[Signature]*
Chairman

Attest: *[Signature]*
County Clerk



Town of Dubois

By: Twila Blakeman
Mayor

Attest: [Signature]
Town Clerk

Town of Shoshoni

By: [Signature]
Mayor

Attest: Teresa Taylor
Town Clerk

Town of Hudson

By: [Signature]
Mayor

Attest: Christy Kimber
Town Clerk

STATE OF WYOMING
OFFICE OF ATTORNEY GENERAL

In accordance with Wyoming Statute Section 16-1-105(a)(ii), I hereby certify that the foregoing first Amendment to the Wind River Tourist Association Joint Powers Agreement was received by this office and has been reviewed and is approved as to form and with respect to compliance with the Constitution and the Laws of the State of Wyoming. The approval of this First Amendment to the October 25, 1989 Joint Powers Agreement is limited to the terms and conditions of the Agreement and Amendment themselves, and the approval does not extend to any activities, services, project or financing of any activities, services or project contemplated under the Agreement or Amendment.

Approved this ____ day of _____, 201__.

ATTORNEY GENERAL

By: _____

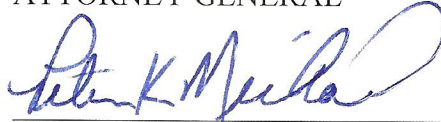
Attorney General
State of Wyoming

STATE OF WYOMING
OFFICE OF THE ATTORNEY GENERAL

In accordance with Wyo. Stat. § 16-1-105(a)(ii), the Wyoming Attorney General has reviewed the Wind River Tourist Association Joint Powers Agreement, now known as the Wind River Visitors Council Joint Powers Agreement, and determined that the agreement is compatible with the laws and constitution of the State of Wyoming. The approval of the agreement by the Attorney General is limited to the terms and conditions of the agreement itself and does not extend to any individual project or the financing of any individual project contemplated under the Agreement.

Approved this 15th day of November, 2017.

ATTORNEY GENERAL



Peter K. Michael

01 72 850.0

JOINT POWERS AGREEMENT

This JOINT POWERS AGREEMENT, hereinafter AGREEMENT, is made and entered into to be effective the 25 day of October, 1989, by and between the Board of County Commissioners of Fremont County, Wyoming, the City of Lander, Wyoming, the City of Riverton, Wyoming, the City of Dubois, Wyoming, the Town of Shoshoni, Wyoming, and the Town of Hudson, Wyoming, and is made pursuant to the provisions of Wyoming Statutes § 39-6-412(j)(ii)(B) and § 16-1-104 et. seq. as amended.

WITNESSETH:

WHEREAS, all parties acknowledge that travel and tourism constitute a significant aspect of the parties' economy and as a result, the parties desire to enter into this AGREEMENT to promote local travel and tourism; and

WHEREAS, in order to maintain a healthy, tourist-based economy Fremont County must compete with other resort areas by promoting itself to tourist; and

WHEREAS, Fremont County has been petitioned to hold an election regarding the imposition of a two percent (2%) lodging sales tax which, if adopted, requires the creation of a joint powers board to administer expenditures of the tax proceeds; and,

WHEREAS, Wyoming Statute § 16-1-104 et. seq. permits local governmental units in exercising, performing, or carrying out any power, privilege, authority, duty or function vested in any one or more of them to cooperate with and assist each other in doing the same; and,

WHEREAS, Wyoming Statute § 16-1-105 through § 16-1-109 set out the requirements for formal authorization to create a joint powers board and to exercise powers jointly. Further, Wyoming Statute § 39-6-412(j)(ii)(B)(I) requires the formation of a joint powers board to administer the expenditure of the proceeds of the aforesaid tax; and,

WHEREAS, the creation of a joint powers agreement and joint powers board would assist in facilitating the promotion of local travel and tourism and provide for the means of administering the proceeds of a lodging sales tax levy;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. DEFINITIONS

- (a) "County" refers to County of Fremont, State of Wyoming, acting by and through its Board of County Commissioners;
- (b) "Cities" shall mean and refer to the City of Lander, The City of Riverton, the City of Dubois, the Town of Shoshoni, and the Town of Hudson.
- (c) "Parties" shall mean and refer to each of the entities adopting the resolution and approving this Joint Powers Agreement.
- (d) "Governing body" shall mean and refer to the Board of County Commissioners of Fremont County, Wyoming, and the Mayor and City/Town Council of the cities.
- (e) "Board" shall mean and refer to the JOINT POWERS BOARD.

2. PURPOSE.

The purpose of this AGREEMENT is to provide for the establishment of a joint powers tourism promotion board to facilitate and bring about the wider promotion and marketing of the Fremont County area as a tourist destination area and to oversee, manage and implement a marketing plan and to administer the expenditure of lodging sales tax revenues. The parties hereto agree to use their best efforts, subject to budgetary restraints and other limitations as hereinafter provided, to cause such purpose to be accomplished.

3. DURATION.

The duration of this AGREEMENT and the joint powers board created pursuant hereto shall be perpetual, provided, however, that this AGREEMENT may be terminated and the joint powers board created hereby dissolved upon the appropriate adoption of a resolution of dissolution by the governing bodies of the parties hereto as hereinafter provided.

4. JOINT POWERS BOARD.

There is hereby created, pursuant to § 39-6-412(j)(ii)(B) W.S. (1977), as amended, a joint powers board to be known as the "Wind River Tourist Association" (hereinafter referred to as "the Board"); said Board to consist of eleven (11) members, ten (10) of whom shall be qualified electors of Fremont County, Wyoming. The 11th member shall be the member of the Wyoming Travel Commission appointed to represent the district in which Fremont County is located. The Board's function shall be to carry out the purposes of this AGREEMENT pursuant to the powers of the parties hereto and the powers and duties delegated to the Board through this AGREEMENT.

5. APPOINTMENT/TERMS OF OFFICE.

Ten of the appointments to the Board shall be made by the parties hereto, as follows:

- A. The town of Shoshoni shall appoint one (1) Board member residing in its corporate limits;
- B. The Town of Hudson shall appoint one (1) Board member residing in its corporate limits;
- C. The City of Dubois shall appoint two (2) Board members residing in its corporate limits;
- D. The City of Riverton shall appoint two (2) Board members residing in its corporate limits;
- E. The City of Lander shall appoint two (2) Board members residing in its corporate limits;
- F. The County of Fremont shall appoint two (2) Board members from the other areas of the County, excluding residents of the municipalities signatory hereto.

The 11th member shall be a member of the Wyoming Travel Commission appointed to represent the district in which Fremont County is located. All appointments, except the appointments made by Fremont County, shall be bona fide representatives of the travel and tourism industry located within Fremont County, Wyoming. In making the appointments, the governing bodies shall give all due consideration to the recommendations submitted by the various motel

associations in their communities. Vacancies for unexpired terms shall be filled by appointment by the governing body responsible for the appointment which has become vacant. The initial appointments by the governing bodies shall, by mutual agreement between the parties, be staggered terms of one, two, and three years with right of reappointment, provided that no member shall serve more than six years successively. Appointments for a full term shall be for three year staggered terms. All Board members shall be required to take an oath of office similar in nature to the oath of office for elected officials in the State of Wyoming and members of the Board may be removed for cause by the governing bodies of the parties hereto pursuant to procedures agreed to and adopted by them. All appointed Board members shall physically reside in Fremont County, Wyoming for the term of his or her appointment.

6. ORGANIZATION OF THE BOARD

The Board shall meet and organize itself by electing from its membership a Chairperson, Vice-Chairperson, Secretary and Treasurer, and upon such organization shall promptly file with the Fremont County Clerk and the Secretary of State of the State of Wyoming the certificate of organization as set forth and required in the applicable Wyoming Statutes.

7. POWERS AND DUTIES.

The Board shall be governed in accordance with the requirements of § 16-1-105 through § 16-1-109 and § 39-6-412 W.S. *et. seq.* (1977), as amended, and any and all other applicable statutes, and shall have the authority, subject to the provisions hereof, to adopt a general program and to implement the same in the manner that they see fit, and to acquire, by lease, donation, gift, purchase or other lawful methods, real and personal property to be utilized in carrying out the purpose of this AGREEMENT.

8. BOARD PROCEDURES

The Board shall adopt its own procedures for the governance of its meetings and operations, provided that the activities of the Board shall be governed by the provisions of § 16-1-104 through § 16-1-109 W.S. (1977), as those sections may from time to time be amended. The general program of the Board shall be prepared, submitted to and approved by the governing bodies at the same time and in the same manner as the budget, as provided for in Paragraph 9 below.

9. FINANCES, BUDGET AND OPERATING PLAN

The financial records, accounting system and budgetary process shall be carried out by the Board in accordance with the requirements of this AGREEMENT and of the Uniform Municipal Fiscal Procedures Act, § 16-4-101 to § 16-4-407 W.S., (1977), as amended. No payment for services rendered or materials or property purchased shall be made except in strict accordance with a budget and operating plan approved by the governing bodies and except upon approval of a sworn voucher in accordance with procedures governing counties, cities and towns. It is anticipated by the parties hereto that a significant portion of the total operating budget revenues will be derived from the Fremont County Lodging Tax with no obligation on the part of the parties hereto to provide additional funding for operations.

The fiscal year of the Board shall be July 1 to June 30 of each year. The Board shall prepare and submit its proposed budget, together with its proposed operating plan, to the governing bodies not later than May 10th each year, and shall obtain approval thereof by all governing bodies not later than June 30th each year. The operating plan shall be sufficiently detailed to eliminate ambiguities with regard to general target areas, capital equipment acquisitions and personnel hiring, and in the event of any reasonable doubt of the part of a majority of the Board

with regard to whether or not an activity is authorized by the operating plan, then the activity shall be deemed to not be authorized without further consent of the governing bodies of the parties.

The Board will provide the governing bodies with reports detailing its activities and expenditures on a quarterly basis.

10. FINANCING OF TRAVEL AND TOURISM PROMOTION

The Board may provide for financing improvements and joint projects in the manner set forth in ^16-1-107 W.S. (1977), and may in addition thereto, arrange for funding through ^39-6-412 W.S. (1977), or in any other lawful manner; provided, however, that all of the applicable terms and conditions of any financing arrangement or agreement shall be subject to the approval of each of the governing bodies of each of the parties hereto and no such financing shall be so structured as to constitute a debt of any one or more of any of the parties hereto such that the financing in any way limits, impinges upon or utilizes of the constitutional and statutory debt authorized for any of the parties hereto.

11. INTEREST OF THE PARTIES IN THE FACILITIES

All of the facilities created or acquired pursuant hereto shall belong to and be property of the Board created by this AGREEMENT. The interest of the parties in the facilities shall be determined in accordance with their representation on the Board. Upon termination of this AGREEMENT and dissolution of the said Board as herein provided, all facilities shall be conveyed to the governing bodies as their interest may appear or to a governmental agency or organization mutually agreeable to the parties, who shall have the power and authority to continue the operation of the facilities in accordance with the purposes of this AGREEMENT as set forth herein, subject to the right of the parties to withdraw specific items of real or personal property provided by that party in accordance with the terms of the AGREEMENT.

12. ADDITIONAL FUNDING

Each of the parties hereto may, but under no circumstances shall be required to, provide from their operating budgets or other available funds, additional moneys required for the acquisition of facilities or real or personal property, or for the operation of the Board or the facilities to be acquired, constructed and operated pursuant to this AGREEMENT. If the entity providing such additional funding wishes, it may specifically identify items to be purchased with the funding provided and upon termination of this AGREEMENT and total or partial dissolution of the Board, may require that the specific properties provided or identified at the time of funding shall be returned and/or reconveyed to that agency.

13. AGENTS AND EMPLOYEES

The Board shall, in carrying out the purposes, duties and functions set forth herein, be empowered to hire and/or dismiss such employees and independent contractors as it deems necessary for implementing its operation plan as set forth in such plan and shall, in addition thereto, have the authority to contract with organizations providing services or facilities needed to carry out the purposes of this AGREEMENT, provided that Fremont County shall provide record keeping, accounting and fiscal management services to the Board at no cost to the Board. All contracts of employment or contracts for services and materials shall contain, in a clear and conspicuous manner, a paragraph indicating that the employee and/or party contracting with the Board acknowledges that no obligation of the Board shall be or become, or may be or become, the direct obligation of any of the parties hereto and no employee, agent or

contracted party shall have any claim upon any of the parties hereto for compensation, fringe benefits, remuneration or other recompense of any kind.

14. TERMINATION AND DISSOLUTION

As referenced in Paragraph 3 above, this AGREEMENT may be terminated by the approval of a resolution of dissolution by either of the governing bodies of the parties hereto. No party may adopt a resolution to terminate this Joint Powers Agreement or its obligations hereunder if the effect of the adoption would violate the provisions of §39-6-412 W.S. (1977), as amended, or cause or constitute a breach of any contract for the purchase, lease, use, hiring, sale or other disposition or alienation of any facilities, property or services pursuant hereto.

IN WITNESS WHEREOF, the undersigned have executed this Joint Powers Agreement on behalf of the parties hereto, to be effective as of the day and year first above written.

Board of County Commissioners of
Fremont County, Wyoming
/s/ Edwin Hudson, Chairman

Date: May 16, 1989
/s/ Alma L. Nicol, Fremont County Clerk

Attest:
Paul Treese, Clerk

City of Lander
/s/ Joyce Jansa, Mayor

Attest:
Dorothy Sharp, Clerk

City of Riverton
/s/ Albert T. Brown, Mayor

Attest:
Linda K. Lefforge, Clerk

City of Dubois
/s/ Vance Ponton, Mayor

Attest:
Jewell Asmus

Town of Shoshonio
/s/ Jane Adamson, Mayor

Attest
Mary Anne Robeson, Clerk

Town of Hudson
/s/ Mabel R. Vinich, Mayor

WIND RIVER VISITORS COUNCIL

BY-LAWS

as amended by Council on February 7, 1994

ARTICLE I

The name of this organization shall be the Wind River Visitors Council.

ARTICLE II

The purpose of this Council is to provide for the promotion of travel and tourism within Fremont County, Wyoming, and to administer for that purpose the lodging sales tax revenue.

ARTICLE III

The regulation of the business and conduct of the affairs of the Wind River Visitors Council shall be determined by the Joint Powers Agreement entered into by the parties to it, these by-laws, and by rules, which from time to time may be adopted.

ARTICLE IV

The members of the Wind River Visitors Council shall be determined by the terms of the Joint Powers Agreement. If a member ceases to be a resident of Fremont County, membership in the Association shall be terminated, and a successor shall be appointed for the unexpired portion of the term.

ARTICLE V

Officers

Section 1. The Wind River Visitors Council shall elect from its voting members a President, Vice-President and Treasurer for terms of one (1) year, and these officers shall be eligible for re-election.

Section 2. The President shall preside at all meetings and public hearings of the Council. He shall decide all points of order or procedure and shall transmit reports and recommendations of the Council to the City Councils and the Fremont County Commissioners.

Section 3. The Vice-President shall act in the absence of the President.

Section 4. The Administrative Assistant shall be responsible for keeping the minutes of the Council, carrying out routine correspondence and maintaining the records, except the Treasurer will maintain financial records. The Administrative Assistant is not an officer of the Council but is appointed by the Council.

Section 5. The Treasurer shall give a full accounting of all moneys received or expended from any source or for any purpose.

ARTICLE VI

Meetings:

- Section 1. The Council shall meet not less than once every three months at the call of the President or as often as necessary for the efficient transaction of business.
- Section 2. Any time there is an even number of members in attendance at a meeting, and such members are evenly divided on a question, the President shall vote on such questions.
- Section 3. Meetings of the Wind River Visitors Council shall be open to the public except as otherwise allowed by law.
- Section 4. Five (5) members shall constitute a quorum for the transaction of business.
- Section 5. Each member, including the President, shall have a vote and shall vote when present, except that any member shall automatically disqualify himself from voting on any decision in which there might be a conflict of interest.
- Section 6. If a member is unable to attend 50% of the total number of regularly scheduled meetings in any calendar year, that member will be requested to resign from the Council. Council will request replacement of resigned member from town or county as applicable to the original appointment to replace member for balance of member's term.

ARTICLE VII

Duties

- Section 1. The Council may employ administrative and other technical, legal, and clerical assistance as is necessary and engage the service of research and consulting agencies within the limits of its authorized and available funds as may be agreed upon from time to time, but none of the funds received by the Council shall be spent for capital construction or improvements.
- Section 2. The Council shall:
- (a) Keep minutes of all meetings and financial records
 - (b) Fix time and places for regular meetings
 - (c) Keep the governing bodies of the Municipalities and the County informed as to its progress.

ARTICLE VIII

Amendments

- Section 1. These rules of procedure may be amended by an affirmative vote of the Wind River Visitors Council, provided such proposed amendment has been submitted in writing to each member of the Council at least five (5) days prior to the meeting at which such action is taken.
- Section 2. The Council may adopt such rules and regulations governing its organization and procedures as it may deem necessary.



160 North 1st
Lander, Wyoming 82520
332-3892
1-800-433-0662
(toll free outside Wyoming)

To: All Council Members
From: Roy (Bud) Chappell, President

Subject: Proposed Amendments to By Laws

In accordance with current by-laws, this notice is supplied to you at least five (5) days prior to the February meeting for your review and consideration. All proposed amendments require approval of council by affirmative vote.

Proposed:

1. **Article I.**

Change name of organization from Wind River Tourist Association to Wind River Visitors Council as name of organization in all articles and references in by-laws.

2. **Article V. Officers.**

Section 1.

Delete position of "Secretary" from list of officers.

Section 4.

Change Secretary to Administrative Assistant.

Add: The Administrative Assistant is not an officer of the Council but is appointed by the Council.

3. **Article VI.**

Section 4.

Change to read: "five (5) members shall constitute a quorum."

Section 6.

Replace existing paragraph with the following:

If a member is unable to attend 50% of the total number of regularly scheduled meetings in any calendar year, that member will be requested to resign from the Council. Council will request replacement of resigned member from town or county as applicable to the original appointment to replace member for balance of member's term.

A copy of the By-Laws is enclosed for your convenience. Portions which are affected by the proposed amendments are in bold face and underlined.

WIND RIVER TOURIST ASSOCIATION

(Wind River Visitors Council)

BY-LAWS

ARTICLE I

The name of this organization shall be the Wind River Tourist Association.

ARTICLE II

The purpose of this Association is to provide for the promotion of travel and tourism within Fremont County, Wyoming, and to administer for that purpose the lodging sales tax revenue.

ARTICLE III

The regulation of the business and conduct of the affairs of the Wind River Tourist Association shall be determined by the Joint Powers Agreement entered into by the parties to it, these by-laws, and by rules, which from time to time may be adopted.

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The members of the Wind River Tourist Association shall be determined by the terms of the Joint Powers Agreement. If a member ceases to be a resident of Fremont County, membership in the Association shall be terminated, and a successor shall be appointed for the unexpired portion of the term.

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Section 1. The Wind River Tourist Association shall elect from its voting members a President, Vice-President, Secretary and Treasurer for terms of one (1) year, and these officers shall be eligible for re-election.

Section 2. The President shall preside at all meetings and public hearings of the Association. He shall decide all points of order or procedure and shall transmit reports and recommendations of the Association to the City Councils and the Fremont County Commissioners.

Section 3. The Vice-President shall act in the absence of the President.

Section 4. The Secretary shall be responsible for keeping the minutes of the Association, carrying out routine correspondence and maintaining the records, except the Treasurer will maintain financial records. An Assistant Secretary, who is not a member of the Association, may be appointed.

Section 5. The Treasurer shall give a full accounting of all monies received or expended from any source or for any purpose.

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Meetings:

- Section 1. The Association shall meet not less than once every three months at the call of the President or as often as necessary for the efficient transaction of business.
- Section 2. Any time there is an even number of members in attendance at a meeting, and such members are evenly divided on a question, the President shall vote on such questions.
- Section 3. Meetings of the Wind River Tourist Association shall be open to the public except as otherwise allowed by law.
- Section 4. Six (6) members shall constitute a quorum for the transaction of business.
- Section 5. Each member, including the President, shall have a vote and shall vote when present, except that any member shall automatically disqualify himself from voting on any decision in which there might be a conflict of interest.
- Section 6. Excessive absenteeism by an Association member will be dealt with by executive session of the Association to determine the continuance of that member in the Association. Recommendations resulting from such a session will be forwarded to the County Commissioners.

ARTICLE VII

Duties

- Section 1. The Association may employ administrative and other technical, legal, and clerical assistance as is necessary and engage the service of research and consulting agencies within the limits of its authorized and available funds as may be agreed upon from time to time, but none of the funds received by the Association shall be spent for capital construction or improvements.
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Section 3. The Vice-President shall act in the absence of the President.

Section 4. The Secretary shall be responsible for keeping the minutes of the Association, carrying out routine correspondence and maintaining the records, except the Treasurer will maintain financial records. An Assistant Secretary, who is not a member of the Association, may be appointed.

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ARTICLE VIII

Amendments

- Section 1. These rules of procedure may be amended by an affirmative vote of the Wind River Tourist Association, provided such proposed amendment has been submitted in writing to each member of the Association at least five (5) days prior to the meeting at which such action is taken.
- Section 2. The Association may adopt such rules and regulations governing its organization and procedures as it may deem necessary.

LEGAL MEMORANDUM AND OPINION

TO: Fremont County Association of Governments

FROM: Wind River Visitors Council (“WRVC”)
WRVC General Counsel – Overstreet Homar & Kuker
Scott A. Homar and John M. Kuker

RE: WRVC Budgeting Procedure and Amendments to Joint Powers Agreement

DATE: June 10, 2025

QUESTIONS PRESENTED:

The Wind River Visitors Council (WRVC) Board asked our firm to answer three questions:

1. Under Wyoming law, what procedures must the WRVC use for developing and implementing a budget?
2. What steps need to be taken for the WRVC to comply with these procedures?
3. Does the current procedure regarding the Tourism Asset Development (TAD) program comply with Wyoming law?

SHORT ANSWER: We respectfully contend that the current budget procedures do not conform to Wyoming law. In order to comply with Wyoming Statutes, the Wind River Visitors Council (“WRVC”) must apply the budget process prescribed by the Wyoming’s Uniform Municipal Fiscal Procedures Act (“UMFPA”).

In order to comply with the UMFPA, the WRVC must amend the current Joint Powers Agreement (“JPA”) to eliminate some of the language regarding budget procedures and then implement the remaining procedures. Said amendments to JPA will require the State Attorney General’s Office approval.

The Tourism Asset Development program (“TAD”), in its current practice, does not comply with Wyoming law because the WRVC does not have oversight of expenditures once appropriated to municipalities. As such, new procedures are necessary.

FACTUAL BACKGROUND: The WRVC is a Wyoming joint powers lodging tax board designed to expend countywide lodging taxes. It was formed pursuant to the Taxation and Revenue Statute, W.S. § 39-15-211. The WRVC is managed and controlled by a ten-member Board. This Board consists of members representing Fremont County, and the towns of Riverton, Lander, Dubois, Hudson, and Shoshoni (the “Board”). These localities, through their governing bodies, entered into a JPA on May 16, 1989. The JPA provides that the “financial records, accounting system and budgetary process shall be carried out by the Board in accordance with the requirements of this AGREEMENT and of the Uniform Municipal Fiscal Procedures Act, § 16-4-101 to § 16-4-407 W.S. (1977), as amended.”

Historically, the WRVC has generally followed the budgetary requirements of the Special District Act. This Act required the “special district” to “prepare a proposed budget.” W.S. § 16-12-402(a) (emphasis added). “Each proposed . . . budget shall be accompanied by a budget message in explanation of the budget.” W.S. § 16-12-403(c). This “proposed budget” was then to be “reviewed and considered by the governing body of the special district” “in a regular or special meeting called for this purpose.” W.S. § 16-12-403(d). Then, following “a public hearing” the “governing body” was to “adopt the budget.” W.S. § 16-12-403(d).

The JPA tracked this language. It requires the WRVC to “prepare and submit its proposed budget” to the “governing bodies [the municipalities] not later than May 10th each year, and shall obtain approval thereof by all governing bodies not later than June 30th each year.” The WRVC attaches a budget message in explanation of the proposed budget, with an outline of the proposed financial policies for the budget year.

The JPA, therefore, is inherently inconsistent because it generally requires the WRVC to follow Wyoming’s Special District Act, but also properly references the UMFPA as controlling. But the UMFPA and Special District Act provide two different methods of budgeting.

APPLICABLE LAW: There are three main Wyoming Statutes that ostensibly apply to the activities of the WRVC and/or address a budgeting process: 1) The Joint Powers Act; 2) The Special District Act; and 3) The Uniform Municipal Fiscal Procedures Act.

1. The Joint Powers Act

Wyoming’s Joint Powers Act broadly provides that “[a]greements shall provide: . . . [t]he manner of financing the joint or cooperative undertaking and of establishing and maintaining a budget therefore.” W.S. § 16-1-105(b)(vi). The Joint Powers Act does not help this discussion because it does not clear up the apparent confusion between the Special District Act and the UMFPA.

2. The Special District Act

Wyoming’s Special District Act provides that the article addressing “special districts” applies to “joint powers boards.” W.S. § 16-12-202(a)(viii).

3. The Municipal Fiscal Procedures Act

Section 39-15-211(a)(ii)(B)(I) of Wyoming’s Taxation and Revenue Statutes is the principal act that enables the creation of the joint powers boards for purposes of expending county-wide funds such as is done by the WRVC. This statute cites the UMFPA (W.S. §§ 16-4-101 *et seq.*) for budget process purposes.

LEGAL DISCUSSION:

W.S. § 39-15-211(a)(ii)(B)(I) states:

“If the amount is collected under a tax imposed countywide, expenditures of this amount shall be made in accordance with the **Uniform Municipal Fiscal Procedures Act** by a joint powers board established pursuant to law by the county and a majority of incorporated municipalities within the county” (emphasis added).

This Taxation and Revenue Statute also requires that “[m]embership of the board shall include at least one representative appointed by each governmental entity made a party to the agreement and the majority of the board membership shall be comprised of representatives of the travel and tourism industry.” W.S. § 39-15-211(a)(ii)(B)(I).

The joint powers boards that are formed under Wyoming’s Taxation and Revenue Statute exist because the lodging tax is imposed countywide, and the board charged with expending the tax is represented by those who are experts at and have experience in the travel and tourism industry. Thus, the WRVC Board is comprised of people who have a direct interest in promoting tourism in Fremont County.

(The JPA is confusing because it uses terms that are defined and used under the UMFPA differently.)

The UMFPA imposes strict procedures for municipalities and “other entities” for holding public budget hearings and passing a budget. *See* W.S. § 16-4-101, *see also* W.S. § 16-4-102(a)(xx) (provides that the UMFPA “means W.S. 16-4-101 through 16-4-125”).

- The statute requiring the budget be presented by way of a public hearing “applies to entities described in W.S. § 16-4-125(c).” W.S. § 16-4-109(b).

Section 16-4-125(c) describes these entities as “public entities receiving funds from a municipality as defined by W.S. § 16-4-102(a)(xiv).” The WRVC is such an “entity” as it receives funds from Fremont County, and Fremont County is a municipality defined by W.S. § 16-4-102(a)(xiv)(B) (the definition of “municipality” includes “county”).

- The public hearing statute requires the “entity” to provide a summary of the proposed budget at least one week before the date set for a hearing on the budget in a local newspaper. The public hearing statute provides as follows:

“A summary of the *proposed budget* shall be entered into the minutes and the governing body shall publish the summary at least one (1) week before the hearing date in a newspaper having general circulation in which the municipality is located.”

W.S. § 16-4-109(a) (emphasis added).

The UMFPA defines “proposed budget” as meaning “the budget presented for public hearing as required by W.S. § 16-4-109 and formatted as required by W.S. § 16-4-104(b).”

Section 16-4-104(b) of the UMFPA, titled Preparation of Budgets, requires that the “appropriate budget officer shall prepare a proposed budget” and “file the proposed budget with the governing body in a timely fashion allowing the governing body to meet the hearing date and notice requirements established by W.S. § 16-4-109.” This budget preparation statute provides as follows:

- (b) “The proposed budget shall set forth:
 - i. Actual revenues and expenditures in the last completed budget year;
 - ii. Estimated total revenues and expenditures for the current budget year;
 - iii. The estimated available revenues and expenditures for the ensuing budget year.”

W.S. § 16-4-104(b). The WRVC in this statute is the “governing body” because it is the entity charged with expending the lodging tax and is not a municipality. Thus, because the WRVC receives funds from Fremont County, it must prepare a budget by following the requirements of W.S. § 16-4-104(b) and hold a public budget hearing following the requirements of W.S. § 16-4-109.

- Following the public budget hearing, W.S. § 16-4-111 requires adoption of the budget forthwith. Section 16-4-111 provides as follows:

“(a) Within twenty-four (24) hours of the conclusion of the public hearing under W.S. § 16-4-109(b), the governing body of each municipality shall, by resolution or ordinance, make the necessary appropriations and adopt the budget, which, subject to future amendment, shall be in effect for the next fiscal year or two (2) fiscal years pursuant to W.S. § 16-4-104(h).

* **

- (d) This section also applies to entities described in W.S. 16-4-125(c).”

W.S. § 16-4-111.

The Wyoming Attorney General’s office published an official attorney general opinion in August of 1993 supporting the conclusions reached herein. *See Attorney General Opinion to Easton, Natrona County, August 27, 1993.* In it the Attorney General emphasized that with regard to lodging tax, the role of the lodging tax board is as a fiduciary with regard to budgeting and expenditures of said tax dollars. *See Id.*

LEGAL CONCLUSIONS:

WRVC Budgeting Procedure

Wyoming's Taxation and Revenue Statute is Unambiguous

As noted, Wyoming's Special District Act provides that the article addressing "special districts" applies to "joint powers boards." W.S. § 16-12-202(a)(viii). But the Special District Act "specifies requirements pertaining to budgeting of the entities listed in W.S. § 16-12-202(a) *where the principal act is silent or unclear*. The specific provisions of a principal act are effective or controlling to the extent they conflict with this article." W.S. § 16-12-401 (emphasis added).

W.S. § 39-15-211(a)(ii)((B)(I), the principal act that authorizes the creation of the WRVC, a Joint Powers Board, is not silent or unclear under a correct and careful reading of the statutes. Again, it provides that "[i]f the amount collected under a tax imposed countywide, expenditures of this amount shall be made in accordance with the Uniform Municipal Fiscal Procedures Act by a joint powers board." W.S. § 39-15-211(a)(ii)(B)(I).

The Attorney General opinion referenced above also concludes that the statutes governing this procedure and the role of the WRVC are clear and unambiguous. "The Wyoming Supreme Court has clearly stated that one must ascertain and give effect to the intent of the legislature in construing such unambiguous statutes, and give words their plain and ordinary meaning. *Allied-Signal v. State Board of Equalization*, 813 P2d. 214 (Wyo. 1991)." As outlined above and below, analyzing the applicable statutes in this case accordingly serves to bolster the conclusions reached herein concerning the WRVC's role in being the steward of Fremont County's lodging tax dollars.

The UMFPFA is the Controlling Statute

The lodging tax is collected countywide. And the Board, as the fiscal agent, is making expenditures of this lodging tax. Thus, the UMFPFA applies to the WRVC budgeting process. UMFPFA requires the WRVC to prepare a budget following the requirements of W.S. § 16-4-102(b), hold a public budget hearing following the requirements of W.S. § 16-4-109, and adopt a budget following the requirements of W.S. § 16-4-111. Any other reading would render the phrase "in accordance with the Uniform Municipal Fiscal Procedures Act" in W.S. § 39-15-211 superfluous and without legal effect.

Therefore, the WRVC should develop a proposed budget as required by W.S. § 16-4-104. A public hearing for purposes of discussion of the proposed budget should be scheduled and a summary of that budget should be entered into the Board's meeting minutes and published at least one (1) week before the hearing date pursuant to W.S. § 16-4-109. Within twenty-four (24) hours of the conclusion of the hearing, the WRVC Board must, by resolution, make the necessary appropriations and adopt the budget pursuant to W.S. § 16-4-111.

Conforming Requirements

As a result, the language of the current JPA must be amended to reflect adherence to the procedure mandated by the UMFPFA. Proposed amendments to the JPA are attached hereto as Exhibit A. And, pursuant to W.S. § 16-1-105(a)(ii), said amendments must be submitted to the Wyoming Office of

the Attorney General for approval as to form with respect to compliance with the Wyoming Constitution and the Laws of the State of Wyoming.

III. TAD Program Procedure

The TAD program is a voluntary program wherein the WRVC gives twenty-five (25) percent of the county-wide lodging tax back to the communities in the percentages that they contribute to the lodging tax. W.S. § 39-15-211(a)(ii)(B)(II). Currently, these funds which come from the WRVC budget are provided to the municipalities *exclusively* for the purpose of promoting tourism in their communities.

Pursuant to Wyoming law and the JPA, funds may only be expended as authorized and approved by the budget. Therefore, the current TAD process for providing twenty-five (25) percent of the lodging tax funds to municipalities, which then allows for expenditure of the funds without oversight, does not comport with Wyoming law and leaves the WRVC Board with potential liability for improper expenditure of funds.

The JPA requires that the WRVC must “administer the expenditure of the proceeds.” This can be accomplished by the WRVC funding a full and/or part-time employee who is responsible for:

- developing a uniform application for parties seeking TAD grant funding;
- screening all applications for TAD grant funding to ensure that the applications are “limited to promotional materials, television and radio advertising, printed advertising, promotion of tours and other specific tourism related objectives;
- collaborating with advisory committees in each municipality to identify and select award recipients;
- distributing checks to the applicants after they provide a receipt for expenditures and document that they complied with the requirements of their application.

A Proposal to Amend the Joint Powers Agreement to Conform the Wind River Visitors Council's Budgetary Processes to Wyoming State Statutes

The Board respectfully requests that the Joint Powers Agreement be amended to require the Board to follow the Uniform Municipal Fiscal Procedures Act and eliminate the requirement that the Board also follow Wyoming's Special District Act when seeking to have its annual budget approved. This would align the Joint Powers Agreement with W.S. 39-15-211(a)(ii)(B)(I).

That is, the current Joint Powers Agreement should be amended as follows to eliminate the language that is struck through and should adopt the language that is in ALL CAPS:

"8. BOARD PROCEDURES

The Board shall adopt its own procedures for the governance of its meetings and operations, provided that the activities of the Board shall be governed by the provisions of § 16-1-104 through § 16-1-109 W.S. (1977), as those sections may from time to time be amended. ~~The general program of the Board shall be prepared, submitted to and approved by the governing bodies at the same time and in the same manner as the budget, as provided for in Paragraph 9 below.~~

9. FINANCES; ~~AND BUDGET AND OPERATING PLAN~~

The financial records, accounting system and budgetary process shall be carried out by the Board in accordance with the requirements ~~of this AGREEMENT and~~ of the Uniform Municipal Fiscal Procedures Act, § 16-4-101 to § 16-4-407 W.S., (1977), as amended. No payment for services rendered or materials or property purchased shall be made except in strict accordance with a budget ~~and operating plan approved by the governing bodies and except upon approval of a sworn voucher in accordance with procedures governing counties, cities and towns. It is anticipated by the parties hereto that a significant portion of the total operating budget revenues will be derived from the Fremont Country Lodging Tax with no obligation on the part of the parties hereto to provide additional funding for operations.~~

The fiscal year of the Board shall be July 1 to June 30 of each year. ~~The Board shall prepare and submit its proposed budget, together with its proposed operating plan, to the governing bodies not later than May 10th each year, and shall obtain approval thereof by all governing bodies not later than June 30th each year. The operating plan shall be sufficiently detailed to eliminate ambiguities with regard to general target areas, capital equipment acquisitions and personnel hiring, and in the event of any reasonable doubt of the part of a majority of the Board with regard to whether or not an activity is authorized by the operating plan, then the activity shall be deemed to not be authorized without further consent of the governing bodies of the parties.~~ **THE BOARD ALSO WILL PROVIDE ON A QUARTERLY BASIS REPORTS DETAILING ALL REVENUE COLLECTED BY THE DEPARTMENT FOR LODGING TAXES IN FREMONT COUNTY AND DISTINGUISH THIS AMOUNT FROM THE AMOUNTS COLLECTED BY EACH MUNICIPALITY WITHIN THE CORPORATE LIMITS OF THE MUNICIPALITIES. THESE**

REPORTS SHALL BE PROVIDED TO THE GOVERNING BODIES ON OR BEFORE APRIL 30, JULY 31, OCTOBER 31 AND JANUARY 31 OF EACH YEAR.”

A clean version of the proposed Amended Joint Powers Agreement follows:

“8. BOARD PROCEDURES

The Board shall adopt its own procedures for the governance of its meetings and operations, provided that the activities of the Board shall be governed by the provisions of § 16-1-104 through § 16-1-109 W.S. (1977), as those sections may from time to time be amended.

9. FINANCES AND BUDGET

The financial records, accounting system and budgetary process shall be carried out by the Board in accordance with the requirements of the Uniform Municipal Fiscal Procedures Act, § 16-4-101 to § 16-4-407 W.S., (1977), as amended. No payment for services rendered or materials or property purchased shall be made except in strict accordance with a budget. The fiscal year of the Board shall be July 1 to June 30 of each year. The Board will provide the governing bodies with reports detailing its activities and expenditures on a quarterly basis. The Board also will provide on a quarterly basis a report detailing all revenue collected by the Department for lodging taxes in Fremont County and distinguish this amount from the amounts collected by each municipality within the corporate limits of the municipalities. These reports shall be provided to the governing bodies on or before April 30, July 31, October 31 and January 31 of each year.”

MEMORANDUM

Subject: Purpose and Use of the Board Discretionary Fund and New Opportunities Fund

The Wind River Visitors Council maintains two flexible funding categories—the Board Discretionary Fund and the New Opportunities Fund—to ensure the organization can respond efficiently to emerging needs and opportunities that often have short participation timeframes.

During the budgeting process, the committee recognized the importance of maintaining flexibility for time-sensitive initiatives. In past years, valuable matching or cooperative advertising opportunities were missed due to a lack of available funds. To address this, the Board Discretionary Fund and New Opportunities Fund were established and incorporated into the annual budget.

Board Discretionary Fund

The Board Discretionary Fund is designed to address unforeseen expenses and strategic opportunities that require Board involvement. This fund ensures that the Council can act promptly when opportunities align with organizational goals or when unanticipated needs arise that support the effective governance and operations of the organization.

Examples include:

- Marketing and Promotion: unexpected print or digital advertising placements; design and production of brochures, maps and other collateral; graphic design, logo or brand refinement; influencer or partnership opportunities that arise mid-year; co-op marketing through the Wyoming Office of Tourism, such as Search Engine Marketing (SEM) campaigns, meta remarketing campaigns and meta prospecting campaigns.
- Board and Organizational Support: training opportunities and professional development specifically for Board members; supplies for new members, including name tags, table tents and branded event gear; strategic planning or leadership development sessions.
- Administrative or Operational Needs: unexpected shipping or mailing costs; legal or consulting services; survey or research opportunities; collaborative initiatives with the University of Wyoming or similar institutions.

New Opportunities Fund

The New Opportunities Fund supports timely marketing, promotional or partnership opportunities that advance the visibility of Wind River Country and align with the

organization's strategic priorities. This fund allows for swift action on emerging opportunities.

Examples include:

- Participation in new marketing partnerships or cooperative programs.
- Special advertising placements or digital campaigns.
- Promotional initiatives or influencer collaborations with statewide or regional reach.
- Research or pilot projects that explore innovative approaches to destination marketing.
- Collaborative projects with tourism partners, agencies or educational institutions that strengthen awareness and visitation.

Use of the New Opportunities Fund may be initiated at the discretion of the Executive Director, with notification to the Board as appropriate.

Summary

Together, the Board Discretionary Fund and the New Opportunities Fund provide the Wind River Visitors Council with flexibility to address unplanned opportunities and needs that further the organization's mission to promote Wind River Country. While the Board Discretionary Fund emphasizes Board participation and governance-related or strategic expenditures, the New Opportunities Fund focuses on swift, executive-led responses to marketing and promotional opportunities that arise during the fiscal year.

**SECOND AMENDMENT TO THE WIND RIVER TOURIST ASSOCIATION JOINT
POWERS AGREEMENT**

This Second Amendment to the Wind River Tourist Association Joint Powers Agreement is made and entered into, by and between the town of Shoshoni, the Town of Hudson, the Town of Dubois, the City of Riverton, the City of Lander and the County of Fremont, all as indicated by their respective letters of approval attached hereto.

WITNESSETH:

WHEREAS, on May 16, 1989, the above municipal and county entities entered into a Joint Powers Agreement (the "Agreement") to administer the proceeds of a county lodging tax; and

WHEREAS, pursuant to Paragraph 9 of the Agreement, the unanimous approval of the annual budget by the Governing Bodies of each of the Parties is required prior to its adoption by the Board; and

WHEREAS, the Parties desire to modify the budget process as listed in Paragraph 9 of the Agreement to promote fairness, to better align with practices throughout the State of Wyoming, and to ensure that procedures within the Agreement remain practical and not unduly burdensome.

NOW, THEREFORE, it is hereby resolved by the governing bodies of the Town of Shoshoni, the Town of Hudson, the Town of Dubois, the City of Riverton, the City of Lander and the County of Fremont that Paragraph 9 of the Agreement is hereby modified as follows (changes to the original language are noted in **bold**):

9. FINANCES, BUDGET AND OPERATING PLAN

The financial records, accounting system and budgetary process shall be carried out by the Board in accordance with the requirements of this AGREEMENT and of the Uniform Municipal Fiscal Procedures Act, **W.S. § 16-4-101 to § 16-4-408** (1977), as amended. No payment for services rendered or materials or property purchased shall be made except in strict accordance with a budget and operating plan approved by the **Governing Bodies** and except upon approval of a sworn voucher in accordance with procedures governing counties, cities and towns. It is anticipated by the parties hereto that a significant portion of the total operating budget revenues will be derived from the Fremont County Lodging Tax with no obligation on the part of the parties hereto to provide additional funding for operations.

The fiscal year of the Board shall be July 1 to June 30 of each year. **The budget officer for the Board shall prepare and submit a proposed budget, together with its proposed operating plan request by May 1 of each year to the Governing Bodies of the parties to the Joint Powers Agreement. Prior to May 15 of each year, the Governing Body of each Party shall inform the budget officer of the date of its meeting to consider the proposed budget. The Board shall provide notice of each Governing Body's meeting in compliance with W.S. 16-**

4-109. Each Governing Body of the Parties shall review and consider the proposed budget and operating plan, providing written notice of approval or disapproval to the budget officer by June 15 of each year. Approval of a majority of the parties shall be required prior to the adoption of the annual budget and operating plan. However, if the proposed budget includes a change to the percentage of total budget funds allocated to the Tourism Asset Development program, approval by all Parties shall be required prior to adoption of the budget. Once the budget officer attains the necessary approvals of the Parties as set forth above, the proposed budget as approved by the Parties shall be presented to the Board for approval. If any change to the proposed budget is proposed by the Board, then prior to approval of the amended budget, the approval of the necessary percentage as stated above, shall be attained from the Parties prior to final approval of the budget by the Board.

The operating plan shall be sufficiently detailed to eliminate ambiguities with regard to general target areas, capital equipment acquisitions and personnel hiring, and in the event of any reasonable doubt of the part of a majority of the Board with regard to whether or not an activity is authorized by the operating plan, then the activity shall be deemed to not be authorized without further consent of the governing bodies of the parties.

The Board will provide the **Governing Bodies** with reports detailing its activities and expenditures on a quarterly basis.

IN WITNESS WHEREOF, the Parties hereto have executed this adopting and agreeing to the amendment.

City of Lander

By: _____
Mayor

Attest: _____
Clerk

City of Riverton

By: _____
Mayor

Attest: _____
Clerk

Board of Fremont County Commissioners

By: _____
Chairperson

Attest: _____
Clerk

Town of Dubois

By: _____
Mayor

Attest: _____
Clerk

Town of Hudson

By: _____
Mayor

Attest: _____
Clerk

Town of Shoshoni

By: _____
Mayor

Attest: _____
Clerk

STATE OF WYOMING
OFFICE OF THE ATTORNEY GENERAL

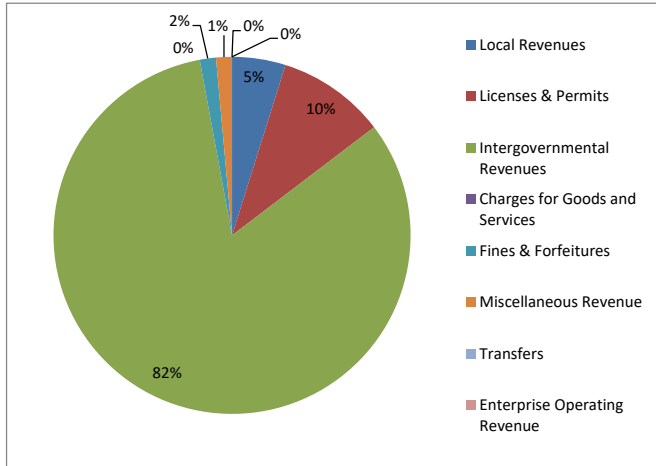
In accordance with Wyo. Stat. § 16-1-105(a)(ii), the Wyoming Attorney General has reviewed the Wind River Tourist Association Joint Powers Agreement, now known as the Wind River Visitors Council Joint Powers Agreement, and determined that the agreement is compatible with the laws and constitution of the State of Wyoming. The approval of the agreement by the Attorney General is limited to the terms and conditions of the agreement itself and does not extend to any individual project or the financing of any individual project contemplated under the Agreement.

Approved this ____ day of _____, 2025.

ATTORNEY GENERAL

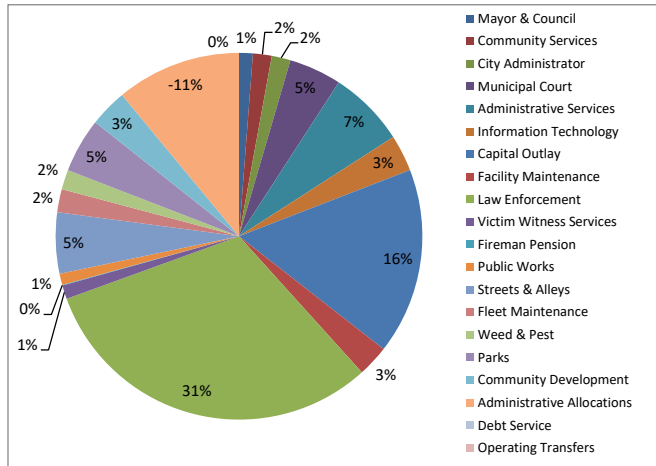
By: _____
Attorney General
State of Wyoming

**Fiscal Year Summary Report
July 1, 2024 through September 30, 2025**



General Fund

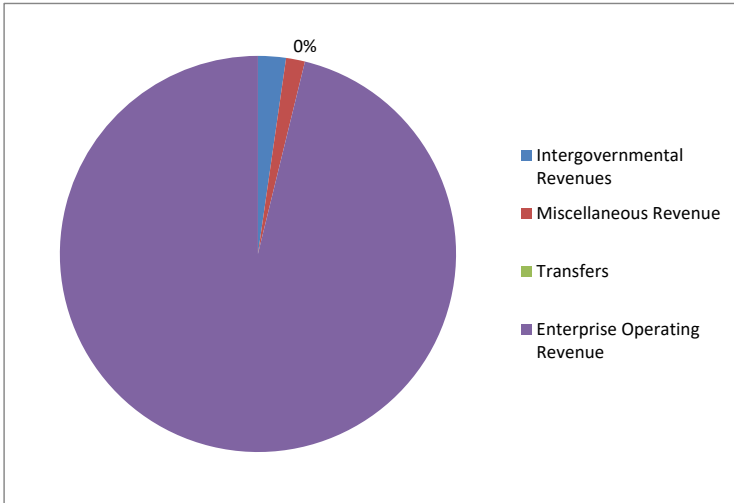
Revenues	Projected	Actual	Difference (\$)	(%)
Local Revenues	\$ 777,600	\$ 148,992	\$ (628,608)	19%
Licenses & Permits	\$ 1,011,650	\$ 301,788	\$ (709,862)	30%
Intergovernmental Revenues	\$ 9,713,756	\$ 2,537,471	\$ (7,176,285)	26%
Charges for Goods and Services	\$ -	\$ -	\$ -	-
Fines & Forfeitures	\$ 125,000	\$ 45,020	\$ (79,980)	36%
Miscellaneous Revenue	\$ 89,000	\$ 44,225	\$ (44,775)	50%
Transfers	\$ 375,294	\$ -	\$ (375,294)	0%
Enterprise Operating Revenue	\$ 24,000	\$ -	\$ (24,000)	0%
Total Revenues	\$ 12,116,300	\$ 3,077,497	\$ (9,038,803)	25%



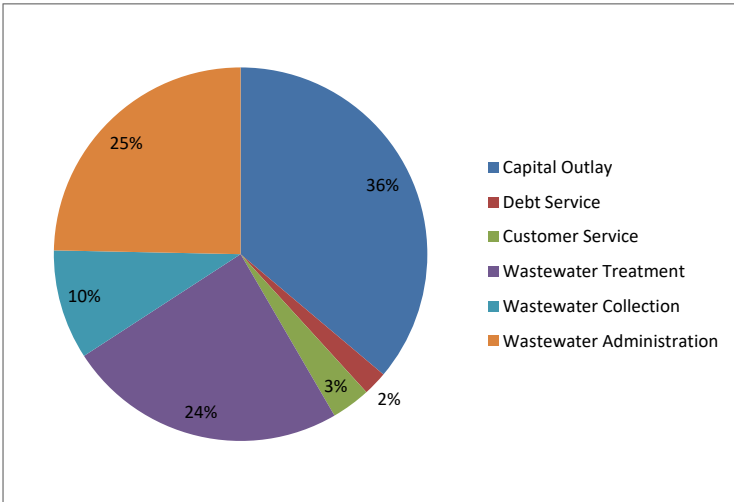
Expenses	Projected	Actual	Difference (\$)	(%)
Mayor & Council	\$ 126,464	\$ 39,225	\$ 87,239	31%
Community Services	\$ 240,000	\$ 53,500	\$ 186,500	22%
City Administrator	\$ 248,885	\$ 53,722	\$ 195,163	22%
Municipal Court	\$ 416,755	\$ 149,523	\$ 267,232	36%
Administrative Services	\$ 524,025	\$ 218,129	\$ 305,896	42%
Information Technology	\$ 387,418	\$ 104,083	\$ 283,335	27%
Capital Outlay	\$ 3,761,721	\$ 530,857	\$ 3,230,864	14%
Facility Maintenance	\$ 427,165	\$ 89,412	\$ 337,753	21%
Law Enforcement	\$ 4,237,063	\$ 1,006,804	\$ 3,230,259	24%
Victim Witness Services	\$ 170,243	\$ 39,066	\$ 131,177	23%
Fireman Pension	\$ 7,650	\$ 1,913	\$ 5,738	25%
Public Works	\$ 136,760	\$ 32,032	\$ 104,728	23%
Streets & Alleys	\$ 802,119	\$ 173,837	\$ 628,282	22%
Fleet Maintenance	\$ 294,528	\$ 65,846	\$ 228,682	22%
Weed & Pest	\$ 183,893	\$ 56,048	\$ 127,845	30%
Parks	\$ 551,647	\$ 155,246	\$ 396,401	28%
Community Development	\$ 440,059	\$ 107,423	\$ 332,636	24%
Administrative Allocations	\$ (1,511,274)	\$ (355,872)	\$ (1,155,402)	24%
Debt Service	\$ 85,850	\$ -	\$ 85,850	0%
Operating Transfers	\$ 585,329	\$ -	\$ 585,329	0%
Total Expenses	\$ 12,116,300	\$ 2,520,794	\$ 9,595,506	21%

Difference \$ 556,703

Fiscal Year Summary Report
July 1, 2024 through September 30, 2025
Wastewater Fund



Revenues	Projected	Actual	Difference (\$)	(%)
Intergovernmental Revenues	3,106,000	17,291	(3,088,709)	1%
Miscellaneous Revenue	14,000	11,711	(2,289)	84%
Transfers	594,706	-	(594,706)	0%
Enterprise Operating Revenue	2,710,000	730,986	(1,979,014)	27%
Total	6,424,706	759,988	(5,664,718)	12%



Expenses	Projected	Actual	Difference (\$)	(%)
Capital Outlay	4,055,599	308,775	3,746,824	8%
Debt Service	65,400	17,888	47,512	27%
Customer Service	93,602	28,894	64,708	31%
Wastewater Treatment	1,001,837	206,891	794,946	21%
Wastewater Collection	377,796	81,117	296,679	21%
Wastewater Administration	830,472	210,838	619,634	25%
Total Expenses	6,424,706	854,402	5,570,304	13%

Difference (94,415)

Fiscal Year Summary Report
July 1, 2024 through September 30, 2025

Fund	Revenue	Expenses	Difference
General Fund	\$ 3,077,497	\$ 2,520,794	\$ 556,703
Water Fund	\$ 1,243,340	\$ 938,304	\$ 305,035
Wastewater Fund	\$ 759,988	\$ 854,402	\$ (94,415)
Sanitation Fund	\$ 672,301	\$ 614,745	\$ 57,557
Airport Fund	\$ 204,688	\$ 432,687	\$ (227,999)
Airline Minimum Revenue Guarantee	\$ 43,908	\$ 80,395	\$ (36,487)
	\$ 6,001,721	\$ 5,441,327	\$ 560,394

CITY OF RIVERTON
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
31000 LOCAL REVENUES					
31100 Property Taxes	6,999.12	25,693.42	380,000.00	354,306.58	7 %
31120 Motor Vehicle	80,942.57	80,942.57	150,000.00	69,057.43	54 %
31411 SRO - School Dist #25	0.00	37,983.50	175,100.00	137,116.50	22 %
31412 Weed & Pest Control	1,189.47	4,372.61	72,500.00	68,127.39	6 %
Account Group Total:	89,131.16	148,992.10	777,600.00	628,607.90	19 %
32000 LICENSES AND PERMITS					
32111 Liquor	100.00	600.00	44,000.00	43,400.00	1 %
32112 Prof. & Occupational	705.00	1,210.00	3,500.00	2,290.00	35 %
32113 Contractor Registrations	1,825.00	3,875.00	12,500.00	8,625.00	31 %
32131 High Plains Power	2,530.38	6,824.84	25,000.00	18,175.16	27 %
32132 Charter Cable Services	0.00	21,735.60	101,000.00	79,264.40	22 %
32133 Black Hills Energy	0.00	12,701.63	90,000.00	77,298.37	14 %
32134 Pacificorp	68,863.75	194,252.35	600,000.00	405,747.65	32 %
32135 Qwest	0.00	721.65	3,600.00	2,878.35	20 %
32136 NA Tribal Industries	0.00	18,867.38	1,000.00	-17,867.38	*** %
32137 Contact Communications	0.00	75.00	1,250.00	1,175.00	6 %
32139 Range Telecommunications	0.00	0.00	2,800.00	2,800.00	0 %
32140 Building & Encroachment Permits	14,450.00	40,349.00	115,000.00	74,651.00	35 %
32142 Engineering Misc.	1.00	1.00	500.00	499.00	0 %
32143 Sub. & Proc. Fees	375.00	575.00	1,500.00	925.00	38 %
32144 Plan Review	0.00	0.00	10,000.00	10,000.00	0 %
Account Group Total:	88,850.13	301,788.45	1,011,650.00	709,861.55	30 %
33000 INTERGOVERNMENTAL REVENUES					
33102 Alcohol Compliance Grant	0.00	0.00	2,500.00	2,500.00	0 %
33103 DVS(VOCA-Basic Service) Grant	11,353.32	11,786.37	39,000.00	27,213.63	30 %
33104 VAWA Law Enforcement Grant	1,302.90	1,302.90	24,000.00	22,697.10	5 %
33105 BJA FY23 CSO Grant	0.00	33,914.36	132,000.00	98,085.64	26 %
33106 DCI Officer Grant	9,642.39	18,968.26	64,000.00	45,031.74	30 %
33107 Byrne Memorial JAG Program	0.00	2,580.00	20,450.00	17,870.00	13 %
33111 DOJ Protective Vest	0.00	8,733.54	5,000.00	-3,733.54	175 %
33116 ARPA LG1403 RTU Replacement Proj	0.00	406,179.18	526,555.00	120,375.82	77 %
33118 Wyoming Community Gas	0.00	0.00	14,000.00	14,000.00	0 %
33125 Safe Streets for All Grant	0.00	0.00	288,000.00	288,000.00	0 %
33126 EPA Brownsfield Grant	0.00	0.00	500,000.00	500,000.00	0 %
33127 Willow Creek TAP Grant	0.00	0.00	625,207.00	625,207.00	0 %
33136 USDA RDBG Opportunity Grant	20,000.00	20,000.00	0.00	-20,000.00	** %
33144 Highway Safety Grant-OT	0.00	0.00	27,000.00	27,000.00	0 %
33401 State Victim Witness Funding	0.00	0.00	25,700.00	25,700.00	0 %
33402 Mosquito Abatement	0.00	0.00	25,000.00	25,000.00	0 %
33415 Federal Forestry Grant - Trees	19,995.00	19,995.00	20,000.00	5.00	100 %
33487 Axon Officer Safety Plan	0.00	0.00	784,344.00	784,344.00	0 %
33510 General Sales Tax	240,214.19	719,336.73	2,600,000.00	1,880,663.27	28 %
33511 Use Tax	22,293.25	61,977.24	170,000.00	108,022.76	36 %
33520 Gasoline Taxes	0.00	24,937.05	305,000.00	280,062.95	8 %
33530 Cigarette Taxes	3,775.71	10,840.39	43,000.00	32,159.61	25 %
33540 Special Fuel Tax	9,499.01	30,160.46	110,000.00	79,839.54	27 %
33550 Supplemental Funding	0.00	1,081,913.17	2,163,000.00	1,081,086.83	50 %
33560 Mineral Royalties	0.00	0.00	640,000.00	640,000.00	0 %

CITY OF RIVERTON
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
33570 Severance Taxes	0.00	0.00	380,000.00	380,000.00	0 %
33575 Wyo Lotto	0.00	5,232.31	45,000.00	39,767.69	12 %
33585 Pari-Mutuel Commission	0.00	71,656.23	120,000.00	48,343.77	60 %
33590 WY Victim Svc Surcharge Funds	7,958.16	7,958.16	11,000.00	3,041.84	72 %
33592 DEQ Air Quality Lease	0.00	0.00	4,000.00	4,000.00	0 %
Account Group Total:	346,033.93	2,537,471.35	9,713,756.00	7,176,284.65	26 %
35000 FINES AND FORFEITS					
35100 Court Fines	13,918.50	45,019.96	125,000.00	79,980.04	36 %
Account Group Total:	13,918.50	45,019.96	125,000.00	79,980.04	36 %
36000 MISCELLANEOUS REVENUE					
36100 Interest On Investments	10,183.80	31,576.48	25,000.00	-6,576.48	126 %
36900 Misc. Reimbursements	420.00	1,243.73	20,000.00	18,756.27	6 %
36910 General Fund Misc.	3,659.00	4,479.70	20,000.00	15,520.30	22 %
36925 Park Reservation Fee	210.00	1,350.00	4,000.00	2,650.00	34 %
36930 Police Misc.	465.00	2,324.98	10,000.00	7,675.02	23 %
36932 Police Donations	0.00	3,250.00	10,000.00	6,750.00	33 %
36982 Transfer from 1% Fund	0.00	0.00	72,000.00	72,000.00	0 %
36988 Trf from Cash	0.00	0.00	303,294.00	303,294.00	0 %
Account Group Total:	14,937.80	44,224.89	464,294.00	420,069.11	10 %
38000 ENTERPRISE OPERATING REVENUE					
38522 Lease Ground Rentals	0.00	0.00	24,000.00	24,000.00	0 %
Account Group Total:	0.00	0.00	24,000.00	24,000.00	0 %
Fund Total:	552,871.52	3,077,496.75	12,116,300.00	9,038,803.25	25 %

10 ECONOMIC DEVELOPMENT FUND

Account	Received		Estimated Revenue	Revenue		% Received
	Current Month	Received YTD		To Be Received		
33000 INTERGOVERNMENTAL REVENUES						
33170 1/2% Cent Sales Tax EDGE	-497.61	1,454.95	0.00	-1,454.95	**	%
33175 1/2% Cent UseTax EDGE	1.48	89.49	0.00	-89.49	**	%
33180 1/2% Cent Sales Tax Air	-142.17	415.70	0.00	-415.70	**	%
33185 1/2% Cent UseTax Air	0.42	25.57	0.00	-25.57	**	%
33190 1/2% Cent SalesTax Ground	-71.08	207.86	0.00	-207.86	**	%
33195 1/2% Cent UseTax Ground	0.21	12.78	0.00	-12.78	**	%
Account Group Total:	-708.75	2,206.35	0.00	-2,206.35	**	%
Fund Total:	-708.75	2,206.35	0.00	-2,206.35	**	%

12 1% Fund

Account	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
33000 INTERGOVERNMENTAL REVENUES					
33480 1% Sales Tax Distribution	204,932.76	612,986.57	2,245,752.00	1,632,765.43	27 %
33490 1% Use Tax Distribution	18,471.53	52,448.43	170,076.00	117,627.57	31 %
Account Group Total:	223,404.29	665,435.00	2,415,828.00	1,750,393.00	28 %
36000 MISCELLANEOUS REVENUE					
36988 Trf from Cash	0.00	0.00	779,104.00	779,104.00	0 %
Account Group Total:	0.00	0.00	779,104.00	779,104.00	0 %
Fund Total:	223,404.29	665,435.00	3,194,932.00	2,529,497.00	21 %

16 911 FUND

Account	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
31000 LOCAL REVENUES					
31415 911 Revenue	763.42	5,447.82	30,000.00	24,552.18	18 %
Account Group Total:	763.42	5,447.82	30,000.00	24,552.18	18 %
Fund Total:	763.42	5,447.82	30,000.00	24,552.18	18 %

CITY OF RIVERTON
Statement of Revenue Budget vs Actuals
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41 WATER FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
33000 INTERGOVERNMENTAL REVENUES					
33437 WCDA CDBG Grant	0.00	0.00	660,000.00	660,000.00	0 %
33445 SRF Vac Truck	0.00	0.00	325,000.00	325,000.00	0 %
33453 MRG Grant Spruce Street	0.00	0.00	180,000.00	180,000.00	0 %
33507 ARPA Meter Replacement	0.00	17,291.19	0.00	-17,291.19	** %
Account Group Total:	0.00	17,291.19	1,165,000.00	1,147,708.81	1 %
36000 MISCELLANEOUS REVENUE					
36100 Interest On Investments	4,012.56	12,552.92	5,000.00	-7,552.92	251 %
36310 Spencer Subdivision Assessment	25.00	25.00	3,500.00	3,475.00	1 %
36900 Misc. Reimbursements	0.00	18.85	0.00	-18.85	** %
36980 Transfer from Reserves	0.00	0.00	44,047.00	44,047.00	0 %
36982 Transfer from 1% Fund	0.00	0.00	269,000.00	269,000.00	0 %
36988 Trf from Cash	0.00	0.00	88,723.00	88,723.00	0 %
Account Group Total:	4,037.56	12,596.77	410,270.00	397,673.23	3 %
38000 ENTERPRISE OPERATING REVENUE					
38100 Water Receipts	372,914.52	1,168,411.92	2,950,000.00	1,781,588.08	40 %
38125 Water Tap Fees	765.00	10,037.00	20,000.00	9,963.00	50 %
38130 Unapplied Fin. Trans. (Refunds)	0.00	195.70	0.00	-195.70	** %
38135 Standpipe	2,051.13	8,312.78	17,500.00	9,187.22	48 %
38140 Transfer Fee	420.00	1,480.00	5,500.00	4,020.00	27 %
38180 Penalties and Service Charges	5,270.00	15,400.00	68,000.00	52,600.00	23 %
38191 Irrigation Fee	3,205.50	9,614.26	32,000.00	22,385.74	30 %
Account Group Total:	384,626.15	1,213,451.66	3,093,000.00	1,879,548.34	39 %
Fund Total:	388,663.71	1,243,339.62	4,668,270.00	3,424,930.38	27 %

42 WASTEWATER FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
33000 INTERGOVERNMENTAL REVENUES					
33437 WCDA CDBG Grant	0.00	0.00	2,601,000.00	2,601,000.00	0 %
33445 SRF Vac Truck	0.00	0.00	325,000.00	325,000.00	0 %
33453 MRG Grant Spruce Street	0.00	0.00	180,000.00	180,000.00	0 %
33507 ARPA Meter Replacement	0.00	17,291.18	0.00	-17,291.18	** %
Account Group Total:	0.00	17,291.18	3,106,000.00	3,088,708.82	1 %
36000 MISCELLANEOUS REVENUE					
36100 Interest On Investments	3,743.44	11,711.01	5,000.00	-6,711.01	234 %
36306 FIKE/Webbwood SID Assessment	0.00	0.00	9,000.00	9,000.00	0 %
36980 Transfer from Reserves	0.00	0.00	236,323.00	236,323.00	0 %
36982 Transfer from 1½ Fund	0.00	0.00	269,000.00	269,000.00	0 %
36988 Trf from Cash	0.00	0.00	89,383.00	89,383.00	0 %
Account Group Total:	3,743.44	11,711.01	608,706.00	596,994.99	2 %
38000 ENTERPRISE OPERATING REVENUE					
38300 Sewer Receipts	234,647.67	701,204.30	2,625,000.00	1,923,795.70	27 %
38320 Sewer Assessment-General	685.39	2,039.08	0.00	-2,039.08	** %
38325 Sewer Tap Fees	2,112.09	4,793.38	9,000.00	4,206.62	53 %
38326 Septic Dumps	5,169.42	21,293.62	75,000.00	53,706.38	28 %
38330 Bio-Solids Sales	9.56	80.34	1,000.00	919.66	8 %
38390 Sewer Miscellaneous	405.00	1,575.00	0.00	-1,575.00	** %
Account Group Total:	243,029.13	730,985.72	2,710,000.00	1,979,014.28	27 %
Fund Total:	246,772.57	759,987.91	6,424,706.00	5,664,718.09	12 %

CITY OF RIVERTON
Statement of Revenue Budget vs Actuals
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43 SANITATION FUND

Account	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
36000 MISCELLANEOUS REVENUE					
36100 Interest On Investments	1,872.93	5,859.29	5,000.00	-859.29	117 %
36988 Trf from Cash	0.00	0.00	161,825.00	161,825.00	0 %
Account Group Total:	1,872.93	5,859.29	166,825.00	160,965.71	4 %
38000 ENTERPRISE OPERATING REVENUE					
38810 Sanitation Receipts	210,060.62	627,341.59	2,450,000.00	1,822,658.41	26 %
38830 Mulch Sales	693.01	2,131.53	5,000.00	2,868.47	43 %
38840 Solids Handling Charge	2,833.80	10,152.84	35,000.00	24,847.16	29 %
38890 Sanitation Other	8,623.42	26,815.93	75,000.00	48,184.07	36 %
Account Group Total:	222,210.85	666,441.89	2,565,000.00	1,898,558.11	26 %
Fund Total:	224,083.78	672,301.18	2,731,825.00	2,059,523.82	25 %

CITY OF RIVERTON
Statement of Revenue Budget vs Actuals
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44 AIRPORT FUND

Account	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
31000 LOCAL REVENUES					
31321 Pass. Facilities Tax	8,938.68	17,396.96	100,000.00	82,603.04	17 %
Account Group Total:	8,938.68	17,396.96	100,000.00	82,603.04	17 %
33000 INTERGOVERNMENTAL REVENUES					
33465 AIP 56 SRE Carrier & Rotary Plow	0.00	3,212.57	0.00	-3,212.57	** %
33467 AIP 58 Rehab North GA Apron	22,655.93	22,655.93	2,579,577.00	2,556,921.07	1 %
33468 AIP 61 Terminal Parking Lot	0.00	0.00	1,327,853.00	1,327,853.00	0 %
33469 AIP 62 Self-Serve Fuel Station	0.00	0.00	549,289.00	549,289.00	0 %
33496 SRE Multi-Use Tractor & Plow	0.00	0.00	610,875.00	610,875.00	0 %
33508 Backup Weather Obs Station	0.00	0.00	150,000.00	150,000.00	0 %
33509 AIP 57 Airport Master Plan	0.00	0.00	246,188.00	246,188.00	0 %
33520 Gasoline Taxes	30,750.24	54,292.65	17,500.00	-36,792.65	310 %
Account Group Total:	53,406.17	80,161.15	5,481,282.00	5,401,120.85	1 %
36000 MISCELLANEOUS REVENUE					
36955 Cargo Landing Fees	646.80	1,852.20	7,000.00	5,147.80	26 %
36988 Trf from Cash	0.00	0.00	6,313.00	6,313.00	0 %
36999 Trf from General Fund	0.00	0.00	585,329.00	585,329.00	0 %
Account Group Total:	646.80	1,852.20	598,642.00	596,789.80	0 %
38000 ENTERPRISE OPERATING REVENUE					
38522 Lease Ground Rentals	74.06	27,724.98	60,000.00	32,275.02	46 %
38523 Fuel Farm Rental / FBO Fees	2,037.97	5,801.33	18,000.00	12,198.67	32 %
38524 Rent-A-Cars	0.00	1,384.40	12,500.00	11,115.60	11 %
38527 TSA Lease	2,330.07	6,963.73	27,500.00	20,536.27	25 %
38529 DCI Building Lease	0.00	38,500.00	38,500.00	0.00	100 %
38531 SkyWest Airlines	8,228.62	24,598.16	91,500.00	66,901.84	27 %
38590 Airport Miscellaneous	95.90	304.95	0.00	-304.95	** %
Account Group Total:	12,766.62	105,277.55	248,000.00	142,722.45	42 %
Fund Total:	75,758.27	204,687.86	6,427,924.00	6,223,236.14	3 %

45 AIRLINE MINIMUM REVENUE GUARANTEE

Account	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
33000 INTERGOVERNMENTAL REVENUES					
33290 1/2% Economic Development Tax	17.80	20,461.97	0.00	-20,461.97	** %
Account Group Total:	17.80	20,461.97	0.00	-20,461.97	** %
36000 MISCELLANEOUS REVENUE					
36100 Interest On Investments	7,395.07	22,796.66	0.00	-22,796.66	** %
36988 Trf from Cash	0.00	0.00	1,807,500.00	1,807,500.00	0 %
Account Group Total:	7,395.07	22,796.66	1,807,500.00	1,784,703.34	1 %
37000					
37360 F.A.S.T. Program Revenue	0.00	649.29	0.00	-649.29	** %
37361 Airport State Marketing Grant	0.00	0.00	50,000.00	50,000.00	0 %
37364 Joint Marketing Revenue	0.00	0.00	30,000.00	30,000.00	0 %
Account Group Total:	0.00	649.29	80,000.00	79,350.71	1 %
Fund Total:	7,412.87	43,907.92	1,887,500.00	1,843,592.08	2 %

50 SENIOR CITIZENS ENDOWMENT FUND

Account	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
36000 MISCELLANEOUS REVENUE					
36100 Interest On Investments	3,391.73	10,611.04	5,000.00	-5,611.04	212 %
36980 Transfer from Reserves	0.00	0.00	140,000.00	140,000.00	0 %
Account Group Total:	3,391.73	10,611.04	145,000.00	134,388.96	7 %
Fund Total:	3,391.73	10,611.04	145,000.00	134,388.96	7 %

51 RIVERTON RENDEZVOUS

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
31000 LOCAL REVENUES					
31414 Rec Dist 25 Recreation	10,000.00	10,000.00	10,000.00	0.00	100 %
31418 Wind River Visitors Council	10,000.00	10,000.00	10,000.00	0.00	100 %
Account Group Total:	20,000.00	20,000.00	20,000.00	0.00	100 %
36000 MISCELLANEOUS REVENUE					
36100 Interest On Investments	7.86	25.19	0.00	-25.19	** %
36716 Riverton Rendezvous	125.00	12,452.32	31,000.00	18,547.68	40 %
Account Group Total:	132.86	12,477.51	31,000.00	18,522.49	40 %
Fund Total:	20,132.86	32,477.51	51,000.00	18,522.49	64 %

53 TOURISM ASSET DOLLARS

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
33000 INTERGOVERNMENTAL REVENUES					
33295 WIND RIVER VISITORS COUNCIL	14,276.83	28,553.66	81,835.00	53,281.34	35 %
Account Group Total:	14,276.83	28,553.66	81,835.00	53,281.34	35 %
36000 MISCELLANEOUS REVENUE					
36988 Trf from Cash	0.00	0.00	4,165.00	4,165.00	0 %
Account Group Total:	0.00	0.00	4,165.00	4,165.00	0 %
Fund Total:	14,276.83	28,553.66	86,000.00	57,446.34	33 %

54 OPIOID SETTLEMENT FUND

Account	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
36000 MISCELLANEOUS REVENUE					
36705 Opioid Settlement	0.00	39,779.37	90,000.00	50,220.63	44 %
36999 Trf from General Fund	0.00	0.00	173,774.00	173,774.00	0 %
Account Group Total:	0.00	39,779.37	263,774.00	223,994.63	15 %
Fund Total:	0.00	39,779.37	263,774.00	223,994.63	15 %
Grand Total:	1,756,823.10	6,786,231.99	38,027,231.00	31,240,999.01	18 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Mayor and Council							
109	Salaries and wages	4,500.00	13,500.00	54,000.00	54,000.00	40,500.00	25 %
123	Legal Services	975.00	2,786.76	22,500.00	22,500.00	19,713.24	12 %
191	FICA	335.06	1,005.18	4,021.00	4,021.00	3,015.82	25 %
193	Retirement	717.30	2,151.90	8,608.00	8,608.00	6,456.10	25 %
215	Computer Supplies	769.00	779.00	1,200.00	1,200.00	421.00	65 %
331	Promotion & Development	279.32	511.89	2,500.00	2,500.00	1,988.11	20 %
333	Dues	0.00	17,266.00	23,800.00	23,800.00	6,534.00	73 %
361	Professional & Consulting	0.00	0.00	2,000.00	2,000.00	2,000.00	%
371	Travel & Training	0.00	729.22	2,750.00	2,750.00	2,020.78	27 %
375	Software Maint Agreement	10.00	130.00	585.00	585.00	455.00	22 %
702	Council Contingency	365.20	365.20	4,500.00	4,500.00	4,134.80	8 %
	Account Total :	7,950.88	39,225.15	126,464.00	126,464.00	87,238.85	31 %
41015 Community Services							
707	Youth Services	7,500.00	7,500.00	30,000.00	30,000.00	22,500.00	25 %
708	Volunteer Firemen Support	0.00	0.00	5,000.00	5,000.00	5,000.00	%
715	PAWS	0.00	5,000.00	45,000.00	45,000.00	40,000.00	11 %
729	Chamber of Commerce	0.00	0.00	5,000.00	5,000.00	5,000.00	%
737	Injury Prevention Resources	0.00	3,000.00	3,000.00	3,000.00	0.00	100 %
756	CWC/Rec Services	0.00	23,750.00	95,000.00	95,000.00	71,250.00	25 %
956	Eagles Hope Transitions	0.00	3,750.00	15,000.00	15,000.00	11,250.00	25 %
1045	Wind River Trans Authority	0.00	10,500.00	42,000.00	42,000.00	31,500.00	25 %
	Account Total :	7,500.00	53,500.00	240,000.00	240,000.00	186,500.00	22 %
41020 City Administrator							
109	Salaries and wages	10,438.28	31,314.84	153,942.00	153,942.00	122,627.16	20 %
191	FICA	796.30	2,388.90	11,697.00	11,697.00	9,308.10	20 %
192	Health Insurance	3,393.70	10,181.10	43,991.00	43,991.00	33,809.90	23 %
193	Retirement	1,943.60	5,830.80	28,284.00	28,284.00	22,453.20	21 %
196	Workers Compensation	54.28	162.84	801.00	801.00	638.16	20 %
211	Office Supplies	0.00	0.00	200.00	200.00	200.00	%
212	Office Equipment	0.00	0.00	200.00	200.00	200.00	%
215	Computer Supplies	-10.00	158.00	500.00	500.00	342.00	32 %
333	Dues	0.00	350.00	2,500.00	2,500.00	2,150.00	14 %
371	Travel & Training	1,045.99	3,205.56	4,500.00	4,500.00	1,294.44	71 %
375	Software Maint Agreement	10.00	130.00	1,420.00	1,420.00	1,290.00	9 %
501	Insurance	0.00	0.00	850.00	850.00	850.00	%
	Account Total :	17,672.15	53,722.04	248,885.00	248,885.00	195,162.96	22 %
41200 Municipal Court							
109	Salaries and wages	8,638.33	25,914.99	143,217.00	143,217.00	117,302.01	18 %
123	Legal Services	3,100.00	9,300.00	37,200.00	37,200.00	27,900.00	25 %
191	FICA	626.94	1,880.82	10,520.00	10,520.00	8,639.18	18 %
192	Health Insurance	1,091.60	3,274.80	13,069.00	13,069.00	9,794.20	25 %
193	Retirement	1,376.94	4,130.82	22,829.00	22,829.00	18,698.18	18 %
196	Workers Compensation	44.92	134.76	745.00	745.00	610.24	18 %
211	Office Supplies	1.68	18.09	1,500.00	1,500.00	1,481.91	1 %
212	Office Equipment	0.00	0.00	500.00	500.00	500.00	%
215	Computer Supplies	764.00	779.00	2,300.00	2,300.00	1,521.00	34 %

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
217	Contract Services	54.18	126.99	500.00	500.00	373.01	25 %
312	Postage	0.00	0.00	1,000.00	1,000.00	1,000.00	%
345	Telephone	0.00	240.00	1,450.00	1,450.00	1,210.00	17 %
357	Alternate Judge	325.00	325.00	1,000.00	1,000.00	675.00	33 %
359	Public Defender	3,000.00	4,500.00	18,000.00	18,000.00	13,500.00	25 %
361	Professional & Consulting	0.00	0.00	1,000.00	1,000.00	1,000.00	%
370	Restitution	1,049.00	2,828.38	6,000.00	6,000.00	3,171.62	47 %
375	Software Maint Agreement	15.00	195.00	5,775.00	5,775.00	5,580.00	3 %
380	Refund of Overpayment	0.00	0.00	150.00	150.00	150.00	%
385	Housing Prisoners	0.00	95,344.55	145,000.00	145,000.00	49,655.45	66 %
723	Victim Comp Sur Charge	130.00	530.00	5,000.00	5,000.00	4,470.00	11 %
	Account Total:	20,217.59	149,523.20	416,755.00	416,755.00	267,231.80	36 %
41510	Administrative Services						
109	Salaries and wages	17,529.17	53,435.22	219,171.00	219,171.00	165,735.78	24 %
120	Overtime	10.41	590.95	0.00	0.00	-590.95	%
191	FICA	1,247.24	3,777.02	15,793.00	15,793.00	12,015.98	24 %
192	Health Insurance	2,984.41	12,934.66	56,510.00	56,510.00	43,575.34	23 %
193	Retirement	2,711.19	8,527.09	34,936.00	34,936.00	26,408.91	24 %
196	Workers Compensation	91.21	280.89	1,140.00	1,140.00	859.11	25 %
211	Office Supplies	539.77	949.46	4,500.00	4,500.00	3,550.54	21 %
215	Computer Supplies	-24.00	0.00	300.00	300.00	300.00	%
312	Postage	416.81	416.81	3,450.00	3,450.00	3,033.19	12 %
321	Printing	0.00	0.00	3,750.00	3,750.00	3,750.00	%
333	Dues	0.00	502.75	1,350.00	1,350.00	847.25	37 %
345	Telephone	0.00	520.00	3,300.00	3,300.00	2,780.00	16 %
360	Audit	0.00	0.00	18,350.00	18,350.00	18,350.00	%
371	Travel & Training	27.50	518.50	2,800.00	2,800.00	2,281.50	19 %
375	Software Maint Agreement	24.00	20,799.64	17,650.00	20,850.00	50.36	100 %
391	Advertising	0.00	3,419.00	14,000.00	14,000.00	10,581.00	24 %
392	Drug Testing	105.00	615.00	2,800.00	2,800.00	2,185.00	22 %
501	Insurance	0.00	110,842.30	124,225.00	121,025.00	10,182.70	92 %
	Account Total:	25,662.71	218,129.29	524,025.00	524,025.00	305,895.71	42 %
41800	Information Technology						
109	Salaries and wages	14,400.90	43,400.03	186,561.00	186,561.00	143,160.97	23 %
120	Overtime	368.76	2,281.70	6,000.00	6,000.00	3,718.30	38 %
191	FICA	1,048.69	3,248.27	14,021.00	14,021.00	10,772.73	23 %
192	Health Insurance	5,256.44	15,769.32	58,867.00	58,867.00	43,097.68	27 %
193	Retirement	2,354.29	7,281.68	30,694.00	30,694.00	23,412.32	24 %
196	Workers Compensation	76.80	237.54	970.00	970.00	732.46	24 %
211	Office Supplies	94.66	433.72	2,000.00	2,000.00	1,566.28	22 %
212	Office Equipment	0.00	-105.07	0.00	0.00	105.07	%
215	Computer Supplies	589.24	2,504.33	6,550.00	6,550.00	4,045.67	38 %
231	Gas & Oil	0.00	82.69	180.00	180.00	97.31	46 %
234	Veh. & Equip. Maintenance	0.00	0.00	500.00	500.00	500.00	%
247	Safety Supplies	99.90	99.90	500.00	500.00	400.10	20 %
345	Telephone	0.00	1,736.94	11,000.00	11,000.00	9,263.06	16 %
361	Professional & Consulting	0.00	0.00	3,000.00	3,000.00	3,000.00	%
371	Travel & Training	423.23	2,815.85	5,900.00	5,900.00	3,084.15	48 %
373	Internet Access	3,185.09	9,562.33	35,000.00	35,000.00	25,437.67	27 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
375	Software Maint Agreement	2,731.00	7,833.50	18,835.00	18,835.00	11,001.50	42 %
392	Drug Testing	0.00	60.00	0.00	0.00	-60.00	%
399	Website Maintenance	2,950.00	6,840.00	6,840.00	6,840.00	0.00	100 %
	Account Total :	33,579.00	104,082.73	387,418.00	387,418.00	283,335.27	27 %
41900	Capital Outlay						
274	TAP Grant	0.00	5,371.55	698,555.00	698,555.00	693,183.45	1 %
347	Street Lighting	0.00	0.00	25,000.00	25,000.00	25,000.00	%
401	Police Technology	0.00	0.00	1,045,792.00	1,045,792.00	1,045,792.00	%
600	Facility Upgrades & Imp.	0.00	390,229.20	632,374.00	632,374.00	242,144.80	62 %
681	Fleet Maintenance Equip	0.00	4,985.70	8,500.00	8,500.00	3,514.30	59 %
700	Park Improvements	0.00	0.00	70,000.00	70,000.00	70,000.00	%
732	Network Upgrades	0.00	474.31	68,000.00	68,000.00	67,525.69	1 %
793	Broadcast System	0.00	0.00	15,000.00	15,000.00	15,000.00	%
967	Fleet Capital	0.00	312.00	164,000.00	152,465.00	152,153.00	%
968	Police Dept Vehicles	9,184.76	89,078.22	147,000.00	147,000.00	57,921.78	61 %
1001	Multi-Sports Complex	0.00	29,828.00	0.00	0.00	-29,828.00	%
1032	Traffic Control	0.00	0.00	12,000.00	23,535.00	23,535.00	%
1033	Building Maintenance Equipment	0.00	4,275.00	7,000.00	7,000.00	2,725.00	61 %
1034	Intercom System	0.00	0.00	2,000.00	2,000.00	2,000.00	%
1035	Secure Records Storage	5,938.87	5,938.87	6,500.00	6,500.00	561.13	91 %
1046	Safe Streets for All Project	0.00	364.00	360,000.00	360,000.00	359,636.00	%
1047	EPA Brownsfield Project	0.00	0.00	500,000.00	500,000.00	500,000.00	%
	Account Total :	15,123.63	530,856.85	3,761,721.00	3,761,721.00	3,230,864.15	14 %
41920	Facility Maintenance						
109	Salaries and wages	13,753.07	40,054.33	179,378.00	179,378.00	139,323.67	22 %
120	Overtime	0.00	538.91	1,000.00	1,000.00	461.09	54 %
191	FICA	937.15	2,761.90	12,560.00	12,560.00	9,798.10	22 %
192	Health Insurance	3,174.33	9,522.99	36,419.00	36,419.00	26,896.01	26 %
193	Retirement	2,192.24	6,470.56	28,752.00	28,752.00	22,281.44	23 %
196	Workers Compensation	435.49	1,290.11	6,521.00	6,521.00	5,230.89	20 %
211	Office Supplies	1.26	67.79	300.00	300.00	232.21	23 %
215	Computer Supplies	774.00	779.00	2,000.00	2,000.00	1,221.00	39 %
223	Janitor Supplies	1,809.74	5,181.08	25,000.00	25,000.00	19,818.92	21 %
229	Uniforms	399.75	599.75	1,200.00	1,200.00	600.25	50 %
231	Gas & Oil	239.66	653.73	3,000.00	3,000.00	2,346.27	22 %
232	Diesel	0.00	0.00	750.00	750.00	750.00	%
234	Veh. & Equip. Maintenance	86.65	684.96	3,000.00	3,000.00	2,315.04	23 %
241	Tools & Supplies	67.47	249.00	1,500.00	1,500.00	1,251.00	17 %
247	Safety Supplies	14.98	583.76	1,400.00	1,400.00	816.24	42 %
313	Underground Tanks	0.00	3,403.65	2,200.00	2,200.00	-1,203.65	155 %
341	Electricity	4,492.21	12,303.98	50,000.00	50,000.00	37,696.02	25 %
343	Heat	120.69	406.30	20,000.00	20,000.00	19,593.70	2 %
345	Telephone	0.00	120.00	750.00	750.00	630.00	16 %
363	Building Maintenance	1,868.30	3,675.38	50,000.00	50,000.00	46,324.62	7 %
371	Travel & Training	0.00	0.00	1,000.00	1,000.00	1,000.00	%
375	Software Maint Agreement	5.00	65.00	85.00	85.00	20.00	76 %
392	Drug Testing	0.00	0.00	100.00	100.00	100.00	%
394	Recruitment Expenditures	0.00	0.00	250.00	250.00	250.00	%

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
Account Total :		30,371.99	89,412.18	427,165.00	427,165.00	337,752.82	21 %
Account Group Total :		158,077.95	1,238,451.44	6,132,433.00	6,132,433.00	4,893,981.56	20 %
42000 PUBLIC SAFETY							
42120 Law Enforcement							
109	Salaries and wages	176,418.91	512,542.59	2,407,468.00	2,407,468.00	1,894,925.41	21 %
119	DCI Wages & Benefits	4,801.15	14,247.71	60,000.00	60,000.00	45,752.29	24 %
120	Overtime	23,204.43	70,429.82	85,000.00	85,000.00	14,570.18	83 %
125	OT - Grants	313.32	2,185.16	27,000.00	27,000.00	24,814.84	8 %
128	OT - DCI Overtime	164.93	495.75	4,000.00	4,000.00	3,504.25	12 %
134	OT - SCHOOL DISTRICT	1,371.02	2,473.63	17,000.00	17,000.00	14,526.37	15 %
191	FICA	14,036.77	41,080.20	176,738.00	176,738.00	135,657.80	23 %
192	Health Insurance	53,654.44	152,515.50	684,869.00	684,869.00	532,353.50	22 %
193	Retirement	28,747.40	84,266.05	357,033.00	357,033.00	272,766.95	24 %
196	Workers Compensation	6,272.22	18,447.10	85,230.00	85,230.00	66,782.90	22 %
211	Office Supplies	596.18	1,829.02	4,500.00	4,500.00	2,670.98	41 %
212	Office Equipment	88.85	168.80	3,500.00	3,500.00	3,331.20	5 %
215	Computer Supplies	619.00	1,106.24	9,000.00	9,000.00	7,893.76	12 %
217	Contract Services	239.18	1,136.90	50,000.00	50,000.00	48,863.10	2 %
221	Investigation Supplies	49.49	1,519.36	5,000.00	5,000.00	3,480.64	30 %
222	SRT Supplies	0.00	2,954.00	0.00	0.00	-2,954.00	%
226	Firearm Supplies	1,085.04	2,466.55	10,000.00	10,000.00	7,533.45	25 %
229	Uniforms	194.62	4,083.97	10,000.00	10,000.00	5,916.03	41 %
231	Gas & Oil	8,538.93	23,115.57	60,000.00	60,000.00	36,884.43	39 %
234	Veh. & Equip. Maintenance	5,175.67	17,800.73	38,000.00	38,000.00	20,199.27	47 %
241	Tools & Supplies	744.97	4,465.48	14,000.00	14,000.00	9,534.52	32 %
271	Vest Replacement	3,384.15	6,782.15	20,000.00	20,000.00	13,217.85	34 %
312	Postage	73.26	248.24	1,500.00	1,500.00	1,251.76	17 %
321	Printing	418.00	515.00	1,500.00	1,500.00	985.00	34 %
333	Dues	60.00	60.00	1,575.00	1,575.00	1,515.00	4 %
341	Electricity	330.81	1,030.19	3,850.00	3,850.00	2,819.81	27 %
343	Heat	42.20	161.37	3,200.00	3,200.00	3,038.63	5 %
345	Telephone	4,756.40	7,622.00	19,100.00	19,100.00	11,478.00	40 %
361	Professional & Consulting	7,967.39	9,467.39	7,500.00	7,500.00	-1,967.39	126 %
368	Veh. Tow-In Service	0.00	460.00	1,500.00	1,500.00	1,040.00	31 %
371	Travel & Training	940.00	6,279.12	25,000.00	25,000.00	18,720.88	25 %
375	Software Maint Agreement	1,406.28	7,523.70	27,000.00	27,000.00	19,476.30	28 %
392	Drug Testing	345.00	465.00	0.00	0.00	-465.00	%
394	Recruitment Expenditures	5,033.12	5,753.12	4,500.00	4,500.00	-1,253.12	128 %
396	Special Events	893.68	1,106.11	10,000.00	10,000.00	8,893.89	11 %
724	Alcohol Compliance Grant -	0.00	0.00	2,500.00	2,500.00	2,500.00	%
Account Total :		351,966.81	1,006,803.52	4,237,063.00	4,237,063.00	3,230,259.48	24 %
42150 Victim Witness Coordinator							
109	Salaries and wages	8,115.21	24,481.51	106,011.00	106,011.00	81,529.49	23 %
120	Overtime	0.00	0.00	1,500.00	1,500.00	1,500.00	%
191	FICA	556.32	1,679.07	7,722.00	7,722.00	6,042.93	22 %
192	Health Insurance	2,151.80	6,455.40	25,822.00	25,822.00	19,366.60	25 %
193	Retirement	1,293.56	3,902.34	17,137.00	17,137.00	13,234.66	23 %
196	Workers Compensation	42.20	127.29	551.00	551.00	423.71	23 %
211	Office Supplies	161.92	161.92	200.00	200.00	38.08	81 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
212	Office Equipment	0.00	0.00	1,000.00	1,000.00	1,000.00	%
215	Computer Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	%
312	Postage	0.00	0.00	200.00	200.00	200.00	%
331	Promotion & Development	0.00	127.26	500.00	500.00	372.74	25 %
371	Travel & Training	495.00	630.94	5,000.00	5,000.00	4,369.06	13 %
375	Software Maint Agreement	0.00	1,500.00	1,600.00	1,600.00	100.00	94 %
698	Emergency Funds	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	12,816.01	39,065.73	170,243.00	170,243.00	131,177.27	23 %
42200	Fire						
194	Fireman Pension	0.00	1,912.50	7,650.00	7,650.00	5,737.50	25 %
	Account Total:	0.00	1,912.50	7,650.00	7,650.00	5,737.50	25 %
	Account Group Total:	364,782.82	1,047,781.75	4,414,956.00	4,414,956.00	3,367,174.25	24 %
43000	Public Works						
43000	Public Works						
109	Salaries and wages	5,542.33	16,614.43	72,976.00	72,976.00	56,361.57	23 %
191	FICA	377.82	1,132.50	5,220.00	5,220.00	4,087.50	22 %
192	Health Insurance	2,233.24	6,699.69	23,927.00	23,927.00	17,227.31	28 %
193	Retirement	883.47	2,648.37	11,632.00	11,632.00	8,983.63	23 %
196	Workers Compensation	155.48	465.92	380.00	380.00	-85.92	123 %
211	Office Supplies	233.98	624.89	2,000.00	2,000.00	1,375.11	31 %
212	Office Equipment	0.00	0.00	200.00	200.00	200.00	%
215	Computer Supplies	801.00	916.00	1,800.00	1,800.00	884.00	51 %
223	Janitor Supplies	82.61	495.66	1,800.00	1,800.00	1,304.34	28 %
231	Gas & Oil	0.00	29.21	200.00	200.00	170.79	15 %
312	Postage	10.70	10.70	200.00	200.00	189.30	5 %
333	Dues	0.00	0.00	875.00	875.00	875.00	%
341	Electricity	396.71	1,021.79	2,700.00	2,700.00	1,678.21	38 %
343	Heat	70.26	213.49	6,200.00	6,200.00	5,986.51	3 %
345	Telephone	9.98	150.18	900.00	900.00	749.82	17 %
363	Building Maintenance	216.79	584.16	1,500.00	1,500.00	915.84	39 %
371	Travel & Training	0.00	209.49	500.00	500.00	290.51	42 %
372	System Maintenance	0.00	0.00	3,000.00	3,000.00	3,000.00	%
375	Software Maint Agreement	35.99	215.99	750.00	750.00	534.01	29 %
	Account Total:	11,050.36	32,032.47	136,760.00	136,760.00	104,727.53	23 %
43100	Streets & Alleys						
109	Salaries and wages	22,600.40	67,714.59	297,489.00	297,489.00	229,774.41	23 %
120	Overtime	0.00	333.00	1,500.00	1,500.00	1,167.00	22 %
191	FICA	1,680.62	5,067.90	22,177.00	22,177.00	17,109.10	23 %
192	Health Insurance	6,072.06	16,903.34	73,156.00	73,156.00	56,252.66	23 %
193	Retirement	3,602.50	10,549.81	44,895.00	44,895.00	34,345.19	23 %
196	Workers Compensation	899.49	2,708.30	13,477.00	13,477.00	10,768.70	20 %
211	Office Supplies	3.39	5.93	350.00	350.00	344.07	2 %
215	Computer Supplies	-5.00	0.00	1,300.00	1,300.00	1,300.00	%
229	Uniforms	100.00	824.93	1,500.00	1,500.00	675.07	55 %
231	Gas & Oil	687.29	1,451.42	5,500.00	5,500.00	4,048.58	26 %
232	Diesel	4,434.79	4,434.79	30,000.00	30,000.00	25,565.21	15 %
234	Veh. & Equip. Maintenance	917.84	3,071.60	45,000.00	45,000.00	41,928.40	7 %
235	Painting & Supplies	338.01	383.12	5,000.00	5,000.00	4,616.88	8 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
241	Tools & Supplies	-356.19	1,317.49	1,500.00	1,500.00	182.51	88 %
242	Street Sign	0.00	3,411.06	10,000.00	10,000.00	6,588.94	34 %
243	Snow Removal	0.00	535.45	35,000.00	35,000.00	34,464.55	2 %
247	Safety Supplies	111.91	165.43	1,000.00	1,000.00	834.57	17 %
341	Electricity	34.95	100.12	375.00	375.00	274.88	27 %
343	Heat	47.10	122.06	3,750.00	3,750.00	3,627.94	3 %
345	Telephone	0.00	80.00	500.00	500.00	420.00	16 %
347	Street Lighting	10,042.53	30,122.71	100,000.00	100,000.00	69,877.29	30 %
348	Decorative Lighting	3,791.49	6,174.57	30,000.00	30,000.00	23,825.43	21 %
363	Building Maintenance	0.00	0.00	500.00	500.00	500.00	%
371	Travel & Training	0.00	45.00	1,800.00	1,800.00	1,755.00	3 %
375	Software Maint Agreement	3,005.00	5,315.00	5,350.00	5,350.00	35.00	99 %
382	Road Materials	2,995.00	10,399.14	40,000.00	40,000.00	29,600.86	26 %
392	Drug Testing	60.00	60.00	0.00	0.00	-60.00	%
671	Crack Sealer	0.00	0.00	11,000.00	11,000.00	11,000.00	%
903	Concrete Replacement	2,540.00	2,540.00	10,000.00	10,000.00	7,460.00	25 %
906	Storm Drain Maintenance	0.00	0.00	10,000.00	10,000.00	10,000.00	%
	Account Total :	63,603.18	173,836.76	802,119.00	802,119.00	628,282.24	22 %
43440	Fleet Maint. Operations						
109	Salaries and wages	11,031.53	33,069.91	149,783.00	149,783.00	116,713.09	22 %
120	Overtime	0.00	0.00	1,083.00	1,083.00	1,083.00	%
191	FICA	803.13	2,415.19	11,079.00	11,079.00	8,663.81	22 %
192	Health Insurance	5,061.79	13,872.59	58,798.00	58,798.00	44,925.41	24 %
193	Retirement	1,758.43	4,974.36	24,048.00	24,048.00	19,073.64	21 %
196	Workers Compensation	439.02	1,316.10	6,787.00	6,787.00	5,470.90	19 %
211	Office Supplies	2.12	3.70	300.00	300.00	296.30	1 %
215	Computer Supplies	76.93	96.93	0.00	0.00	-96.93	%
229	Uniforms	132.68	421.94	2,000.00	2,000.00	1,578.06	21 %
231	Gas & Oil	134.76	297.44	1,000.00	1,000.00	702.56	30 %
234	Veh. & Equip. Maintenance	85.24	237.32	2,000.00	2,000.00	1,762.68	12 %
241	Tools & Supplies	57.54	377.11	3,000.00	3,000.00	2,622.89	13 %
247	Safety Supplies	71.92	78.79	600.00	600.00	521.21	13 %
255	Fleet Maintenance Supplies	357.53	1,384.23	19,000.00	17,400.00	16,015.77	8 %
341	Electricity	254.35	765.64	3,500.00	3,500.00	2,734.36	22 %
343	Heat	28.33	78.29	3,000.00	3,000.00	2,921.71	3 %
345	Telephone	0.00	240.00	1,450.00	1,450.00	1,210.00	17 %
363	Building Maintenance	2,084.00	2,084.00	500.00	2,100.00	16.00	99 %
371	Travel & Training	600.00	600.00	2,000.00	2,000.00	1,400.00	30 %
375	Software Maint Agreement	20.00	3,512.50	4,600.00	4,600.00	1,087.50	76 %
394	Recruitment Expenditures	20.00	20.00	0.00	0.00	-20.00	%
	Account Total :	23,019.30	65,846.04	294,528.00	294,528.00	228,681.96	22 %
	Account Group Total :	97,672.84	271,715.27	1,233,407.00	1,233,407.00	961,691.73	22 %
44000	HEALTH AND WELFARE						
44900	Weed and Pest Control						
109	Salaries and wages	5,509.97	19,753.59	94,425.00	94,425.00	74,671.41	21 %
120	Overtime	0.00	111.00	800.00	800.00	689.00	14 %
191	FICA	415.71	1,502.07	7,161.00	7,161.00	5,658.93	21 %
192	Health Insurance	1,110.64	3,331.92	22,977.00	22,977.00	19,645.08	15 %
193	Retirement	453.15	1,369.83	9,651.00	9,651.00	8,281.17	14 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
196	Workers Compensation	219.32	790.65	4,279.00	4,279.00	3,488.35	18 %
211	Office Supplies	0.00	0.00	400.00	400.00	400.00	%
224	Laboratory Supplies	0.00	60.00	500.00	500.00	440.00	12 %
225	Herbicide	0.00	0.00	2,000.00	2,000.00	2,000.00	%
231	Gas & Oil	449.90	1,522.69	3,200.00	3,200.00	1,677.31	48 %
232	Diesel	104.75	104.75	1,000.00	1,000.00	895.25	10 %
234	Veh. & Equip. Maintenance	1,365.59	2,190.45	5,000.00	5,000.00	2,809.55	44 %
236	Pesticide	12,221.61	23,151.17	28,000.00	28,000.00	4,848.83	83 %
241	Tools & Supplies	169.64	1,067.31	1,500.00	1,500.00	432.69	71 %
247	Safety Supplies	0.00	67.31	500.00	500.00	432.69	13 %
345	Telephone	0.00	80.00	500.00	500.00	420.00	16 %
371	Travel & Training	0.00	0.00	1,000.00	1,000.00	1,000.00	%
391	Advertising	100.00	840.00	1,000.00	1,000.00	160.00	84 %
394	Recruitment Expenditures	0.00	105.00	0.00	0.00	-105.00	%
	Account Total :	22,120.28	56,047.74	183,893.00	183,893.00	127,845.26	30 %
	Account Group Total :	22,120.28	56,047.74	183,893.00	183,893.00	127,845.26	30 %
45000 PARKS & RECREATION SERVICES							
45400 Parks							
109	Salaries and wages	22,155.09	65,236.38	275,771.00	275,771.00	210,534.62	24 %
120	Overtime	0.00	1,435.21	2,500.00	2,500.00	1,064.79	57 %
191	FICA	1,622.62	4,884.76	20,593.00	20,593.00	15,708.24	24 %
192	Health Insurance	8,472.43	22,875.54	78,504.00	78,504.00	55,628.46	29 %
193	Retirement	2,723.74	8,085.84	36,065.00	36,065.00	27,979.16	22 %
196	Workers Compensation	881.78	2,653.56	12,494.00	12,494.00	9,840.44	21 %
211	Office Supplies	1.26	2.21	500.00	500.00	497.79	%
215	Computer Supplies	769.00	779.00	2,000.00	2,000.00	1,221.00	39 %
217	Contract Services	150.00	150.00	2,000.00	2,000.00	1,850.00	8 %
229	Uniforms	0.00	350.88	1,000.00	1,000.00	649.12	35 %
231	Gas & Oil	456.94	1,800.77	7,500.00	7,500.00	5,699.23	24 %
232	Diesel	1,047.59	1,514.97	8,000.00	8,000.00	6,485.03	19 %
234	Veh. & Equip. Maintenance	7,439.24	9,739.70	15,000.00	15,000.00	5,260.30	65 %
237	Land & Hort. Sup.	0.00	13,028.00	20,000.00	20,000.00	6,972.00	65 %
238	Park Maintenance	2,759.74	7,255.69	16,000.00	16,000.00	8,744.31	45 %
239	Tree Replacement & Maint	0.00	125.00	3,000.00	3,000.00	2,875.00	4 %
240	Tree Board Expenses	0.00	0.00	5,000.00	5,000.00	5,000.00	%
241	Tools & Supplies	1,339.70	2,214.62	3,000.00	3,000.00	785.38	74 %
247	Safety Supplies	14.38	619.55	1,500.00	1,500.00	880.45	41 %
252	Irrigation Supplies	3,100.59	7,685.84	12,000.00	12,000.00	4,314.16	64 %
341	Electricity	1,443.91	4,000.01	17,500.00	17,500.00	13,499.99	23 %
343	Heat	54.08	201.82	1,200.00	1,200.00	998.18	17 %
345	Telephone	5.65	57.09	350.00	350.00	292.91	16 %
371	Travel & Training	0.00	0.00	1,000.00	1,000.00	1,000.00	%
375	Software Maint Agreement	10.00	130.00	170.00	170.00	40.00	76 %
392	Drug Testing	105.00	210.00	0.00	0.00	-210.00	%
394	Recruitment Expenditures	0.00	210.00	0.00	0.00	-210.00	%
717	City Park Water Feature	0.00	0.00	4,000.00	4,000.00	4,000.00	%
1031	Pump Repair & Replacement	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total :	54,552.74	155,246.44	551,647.00	551,647.00	396,400.56	28 %
	Account Group Total :	54,552.74	155,246.44	551,647.00	551,647.00	396,400.56	28 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

1 GENERAL FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
46000 CONSERVATION AND DEVELOPMENT							
46540 Community Development							
109	Salaries and wages	19,602.22	58,778.87	256,418.00	256,418.00	197,639.13	23 %
191	FICA	1,351.22	4,051.57	18,371.00	18,371.00	14,319.43	22 %
192	Health Insurance	6,412.54	19,237.62	76,890.00	76,890.00	57,652.38	25 %
193	Retirement	3,124.60	9,369.37	40,873.00	40,873.00	31,503.63	23 %
196	Workers Compensation	273.47	820.81	3,917.00	3,917.00	3,096.19	21 %
211	Office Supplies	19.27	189.04	1,500.00	1,500.00	1,310.96	13 %
212	Office Equipment	0.00	0.00	500.00	500.00	500.00	%
215	Computer Supplies	749.00	779.00	5,240.00	5,240.00	4,461.00	15 %
229	Uniforms	0.00	0.00	300.00	300.00	300.00	%
231	Gas & Oil	53.05	168.61	1,300.00	1,300.00	1,131.39	13 %
234	Veh. & Equip. Maintenance	1,021.82	1,021.82	900.00	900.00	-121.82	114 %
241	Tools & Supplies	0.00	0.00	100.00	100.00	100.00	%
312	Postage	0.00	0.00	1,000.00	1,000.00	1,000.00	%
332	Books	333.69	333.69	1,500.00	1,500.00	1,166.31	22 %
333	Dues	0.00	200.00	1,800.00	1,800.00	1,600.00	11 %
345	Telephone	0.00	280.00	1,700.00	1,700.00	1,420.00	16 %
353	Plan Review	0.00	0.00	10,000.00	10,000.00	10,000.00	%
361	Professional & Consulting	0.00	0.00	2,500.00	2,500.00	2,500.00	%
371	Travel & Training	2,795.15	3,953.62	5,500.00	5,500.00	1,546.38	72 %
373	Internet Access	10.08	30.24	150.00	150.00	119.76	20 %
375	Software Maint Agreement	30.00	7,888.00	8,700.00	8,700.00	812.00	91 %
380	Refund of Overpayment	0.00	0.00	200.00	200.00	200.00	%
391	Advertising	0.00	156.00	500.00	500.00	344.00	31 %
392	Drug Testing	0.00	60.00	0.00	0.00	-60.00	%
394	Recruitment Expenditures	0.00	105.00	200.00	200.00	95.00	53 %
	Account Total :	35,776.11	107,423.26	440,059.00	440,059.00	332,635.74	24 %
	Account Group Total :	35,776.11	107,423.26	440,059.00	440,059.00	332,635.74	24 %
47000 DEBT SERVICE							
47000 DEBT SERVICE							
815	CWSRF162	0.00	0.00	85,850.00	85,850.00	85,850.00	%
	Account Total :	0.00	0.00	85,850.00	85,850.00	85,850.00	%
	Account Group Total :	0.00	0.00	85,850.00	85,850.00	85,850.00	%
52000 Operations							
52030 Sanitation Administration							
392	Drug Testing	-105.00	0.00	0.00	0.00	0.00	%
	Account Total :	-105.00	0.00	0.00	0.00	0.00	%
	Account Group Total :	-105.00	0.00	0.00	0.00	0.00	%
61000 OTHER FINANCING USES							
61100 Operating Transfers							
822	Airport Transfers	0.00	0.00	585,329.00	585,329.00	585,329.00	%
825	Administrative Allocation	-355,871.71	-355,871.71	-1,511,274.00	-1,511,274.00	-1,155,402.29	24 %
	Account Total :	-355,871.71	-355,871.71	-925,945.00	-925,945.00	-570,073.29	38 %
	Account Group Total :	-355,871.71	-355,871.71	-925,945.00	-925,945.00	-570,073.29	38 %
	Fund Total :	377,006.03	2,520,794.19	12,116,300.00	12,116,300.00	9,595,505.81	21 %

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10 ECONOMIC DEVELOPMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41900 Capital Outlay							
	354 1/2% Cent Sales Tax	198.56	1,126.11	0.00	0.00	-1,126.11	%
	Account Total:	198.56	1,126.11	0.00	0.00	-1,126.11	%
	Account Group Total:	198.56	1,126.11	0.00	0.00	-1,126.11	%
	Fund Total:	198.56	1,126.11	0.00	0.00	-1,126.11	%

CITY OF RIVERTON
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12 1% Fund

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41900 Capital Outlay							
	639 1% Capital Improvements	739,088.32	752,970.01	2,584,932.00	2,584,932.00	1,831,961.99	29 %
	1042 Trf to Water Fund Capital	0.00	0.00	269,000.00	269,000.00	269,000.00	%
	1043 Trf to Sewer Fund Capital	0.00	0.00	269,000.00	269,000.00	269,000.00	%
	1048 Trf to General Fund	0.00	0.00	72,000.00	72,000.00	72,000.00	%
	Account Total :	739,088.32	752,970.01	3,194,932.00	3,194,932.00	2,441,961.99	24 %
	Account Group Total :	739,088.32	752,970.01	3,194,932.00	3,194,932.00	2,441,961.99	24 %
	Fund Total :	739,088.32	752,970.01	3,194,932.00	3,194,932.00	2,441,961.99	24 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
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16 911 FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
42000 PUBLIC SAFETY							
42151 911 Operations							
	345 Telephone	2,301.28	6,908.39	30,000.00	30,000.00	23,091.61	23 %
	Account Total :	2,301.28	6,908.39	30,000.00	30,000.00	23,091.61	23 %
	Account Group Total :	2,301.28	6,908.39	30,000.00	30,000.00	23,091.61	23 %
	Fund Total :	2,301.28	6,908.39	30,000.00	30,000.00	23,091.61	23 %

41 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41900 Capital Outlay							
640	SCADA Upgrades	0.00	0.00	50,000.00	50,000.00	50,000.00	%
660	Leak Detection Study	0.00	0.00	23,500.00	23,500.00	23,500.00	%
681	Fleet Maintenance Equip	0.00	4,985.70	8,500.00	8,500.00	3,514.30	59 %
739	W. Main WaterLine Replacement	2,480.00	2,480.00	0.00	0.00	-2,480.00	%
741	Roof Replacement	0.00	0.00	57,000.00	57,000.00	57,000.00	%
924	System Meter Replacement	0.00	87,919.58	88,723.00	88,723.00	803.42	99 %
933	Water Distribution	0.00	48.78	148,000.00	148,000.00	147,951.22	%
936	Fire Hydrant Maint & Imp	0.00	0.00	50,000.00	50,000.00	50,000.00	%
967	Fleet Capital	0.00	0.00	45,000.00	45,000.00	45,000.00	%
1004	Tank Rehabilitation	0.00	0.00	660,000.00	660,000.00	660,000.00	%
1032	Traffic Control	0.00	0.00	6,000.00	6,000.00	6,000.00	%
1034	Intercom System	0.00	0.00	2,000.00	2,000.00	2,000.00	%
1036	Vac Truck	0.00	26.00	325,000.00	325,000.00	324,974.00	%
1037	Spruce Street Water Line	117,767.78	117,826.28	449,000.00	449,000.00	331,173.72	26 %
1038	Engineering Equipment	0.00	0.00	4,500.00	4,500.00	4,500.00	%
	Account Total :	120,247.78	213,286.34	1,917,223.00	1,917,223.00	1,703,936.66	11 %
	Account Group Total :	120,247.78	213,286.34	1,917,223.00	1,917,223.00	1,703,936.66	11 %
47000 DEBT SERVICE							
47000 DEBT SERVICE							
615	WWDC Riverton Water Supply	0.00	0.00	94,185.00	94,185.00	94,185.00	%
618	DWSRF 185	0.00	0.00	28,325.00	28,325.00	28,325.00	%
621	Int Exp - DWSRF 019 SLIB Loan	0.00	45,641.70	48,200.00	48,200.00	2,558.30	95 %
633	DWSRF-99 Loan	0.00	0.00	64,200.00	64,200.00	64,200.00	%
635	JPA-11574-Main Street Booster	0.00	0.00	24,300.00	24,300.00	24,300.00	%
	Account Total :	0.00	45,641.70	259,210.00	259,210.00	213,568.30	18 %
	Account Group Total :	0.00	45,641.70	259,210.00	259,210.00	213,568.30	18 %
51000 Enterprise Administration							
51020 Customer Service							
109	Salaries and wages	3,540.44	10,621.32	46,022.00	46,022.00	35,400.68	23 %
191	FICA	236.25	708.76	3,342.00	3,342.00	2,633.24	21 %
192	Health Insurance	1,041.38	3,124.13	9,988.00	9,988.00	6,863.87	31 %
193	Retirement	564.33	1,693.03	7,336.00	7,336.00	5,642.97	23 %
196	Workers Compensation	18.42	55.26	240.00	240.00	184.74	23 %
211	Office Supplies	147.32	1,195.67	3,600.00	3,600.00	2,404.33	33 %
212	Office Equipment	406.11	406.11	2,150.00	2,150.00	1,743.89	19 %
215	Computer Supplies	248.67	259.00	250.00	250.00	-9.00	104 %
312	Postage	1,000.00	2,000.00	8,300.00	8,300.00	6,300.00	24 %
333	Dues	0.00	43.75	50.00	50.00	6.25	88 %
334	Bank Charges	514.62	1,690.50	6,000.00	6,000.00	4,309.50	28 %
371	Travel & Training	90.50	153.50	750.00	750.00	596.50	20 %
375	Software Maint Agreement	10.33	7,891.21	7,575.00	7,575.00	-316.21	104 %
380	Refund of Overpayment	0.00	0.10	1,000.00	1,000.00	999.90	%
	Account Total :	7,818.37	29,842.34	96,603.00	96,603.00	66,760.66	31 %
	Account Group Total :	7,818.37	29,842.34	96,603.00	96,603.00	66,760.66	31 %

41 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
53000 Treatment Costs							
53010 Water Production							
109	Salaries and wages	26,434.60	78,646.21	352,305.00	352,305.00	273,658.79	22 %
120	Overtime	85.37	361.97	3,000.00	3,000.00	2,638.03	12 %
191	FICA	1,908.77	5,685.26	25,857.00	25,857.00	20,171.74	22 %
192	Health Insurance	4,417.99	13,253.97	52,477.00	52,477.00	39,223.03	25 %
193	Retirement	4,227.28	12,593.92	56,636.00	56,636.00	44,042.08	22 %
196	Workers Compensation	1,055.50	3,144.54	15,961.00	15,961.00	12,816.46	20 %
211	Office Supplies	0.00	74.73	500.00	500.00	425.27	15 %
215	Computer Supplies	-20.00	0.00	0.00	0.00	0.00	%
224	Laboratory Supplies	3,625.76	5,974.74	36,000.00	36,000.00	30,025.26	17 %
229	Uniforms	0.00	0.00	1,200.00	1,200.00	1,200.00	%
231	Gas & Oil	286.52	917.04	3,500.00	3,500.00	2,582.96	26 %
232	Diesel	0.00	0.00	1,500.00	1,500.00	1,500.00	%
234	Veh. & Equip. Maintenance	0.00	209.47	3,000.00	3,000.00	2,790.53	7 %
241	Tools & Supplies	98.21	98.21	4,000.00	4,000.00	3,901.79	2 %
247	Safety Supplies	0.00	0.00	2,500.00	2,500.00	2,500.00	%
249	Treatment Chemicals	21,817.89	102,193.97	140,000.00	140,000.00	37,806.03	73 %
314	Consumer Confidence	0.00	0.00	4,200.00	4,200.00	4,200.00	%
340	Electricity for Water Wells	21,392.69	64,187.06	290,000.00	290,000.00	225,812.94	22 %
341	Electricity	7,241.28	20,960.69	50,000.00	50,000.00	29,039.31	42 %
343	Heat	201.85	578.09	7,000.00	7,000.00	6,421.91	8 %
344	Carriage Agreement	0.00	0.00	30,000.00	30,000.00	30,000.00	%
345	Telephone	34.57	343.71	2,000.00	2,000.00	1,656.29	17 %
363	Building Maintenance	979.83	2,126.06	15,000.00	15,000.00	12,873.94	14 %
364	General Maintenance	534.32	3,893.18	12,000.00	12,000.00	8,106.82	32 %
371	Travel & Training	0.00	610.85	3,300.00	3,300.00	2,689.15	19 %
373	Internet Access	30.00	90.00	675.00	675.00	585.00	13 %
375	Software Maint Agreement	20.00	6,260.00	18,000.00	18,000.00	11,740.00	35 %
	Account Total:	94,372.43	322,203.67	1,130,611.00	1,130,611.00	808,407.33	28 %
	Account Group Total:	94,372.43	322,203.67	1,130,611.00	1,130,611.00	808,407.33	28 %
54000 Water Distribution							
54000 Water Distribution							
109	Salaries and wages	11,217.13	33,770.54	160,298.00	160,298.00	126,527.46	21 %
120	Overtime	209.03	526.97	1,250.00	1,250.00	723.03	42 %
191	FICA	821.93	2,467.19	11,832.00	11,832.00	9,364.81	21 %
192	Health Insurance	3,056.76	9,170.28	43,427.00	43,427.00	34,256.72	21 %
193	Retirement	1,821.33	5,467.03	25,751.00	25,751.00	20,283.97	21 %
196	Workers Compensation	454.75	1,365.02	7,262.00	7,262.00	5,896.98	19 %
211	Office Supplies	0.00	0.00	1,200.00	1,200.00	1,200.00	%
215	Computer Supplies	132.85	443.55	875.00	875.00	431.45	51 %
229	Uniforms	48.35	417.79	1,100.00	1,100.00	682.21	38 %
231	Gas & Oil	623.29	1,952.86	5,500.00	5,500.00	3,547.14	36 %
232	Diesel	349.20	349.20	3,600.00	3,600.00	3,250.80	10 %
234	Veh. & Equip. Maintenance	75.47	1,019.80	6,000.00	6,000.00	4,980.20	17 %
241	Tools & Supplies	197.35	486.77	3,500.00	3,500.00	3,013.23	14 %
247	Safety Supplies	17.79	52.20	1,000.00	1,000.00	947.80	5 %
248	Meter Maintenance	5,095.59	12,972.55	27,000.00	27,000.00	14,027.45	48 %
312	Postage	0.00	0.00	200.00	200.00	200.00	%
341	Electricity	299.13	908.28	3,500.00	3,500.00	2,591.72	26 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

41 WATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
342	Utility Locate Services	89.66	485.40	1,000.00	1,000.00	514.60	49 %
343	Heat	14.16	39.14	1,300.00	1,300.00	1,260.86	3 %
345	Telephone	93.94	687.25	3,500.00	3,500.00	2,812.75	20 %
363	Building Maintenance	11.29	472.58	2,500.00	2,500.00	2,027.42	19 %
371	Travel & Training	0.00	0.00	3,000.00	3,000.00	3,000.00	%
372	System Maintenance	1,975.21	2,978.30	54,000.00	54,000.00	51,021.70	6 %
375	Software Maint Agreement	15.00	195.00	1,705.00	1,705.00	1,510.00	11 %
379	Ditch Maintenance	2,500.00	2,698.88	3,500.00	3,500.00	801.12	77 %
392	Drug Testing	0.00	60.00	0.00	0.00	-60.00	%
502	Direct Wtr. Asm't by Irrig Dis	18,701.52	18,701.52	20,000.00	20,000.00	1,298.48	94 %
503	Water Assm't Taxes Withdrawal	0.00	0.00	4,000.00	4,000.00	4,000.00	%
936	Fire Hydrant Maint & Imp	57.00	704.85	7,000.00	7,000.00	6,295.15	10 %
	Account Total :	47,877.73	98,392.95	404,800.00	404,800.00	306,407.05	24 %
54030 Water Administration							
109	Salaries and wages	5,955.31	20,896.60	140,355.00	140,355.00	119,458.40	15 %
120	Overtime	0.00	2.56	1,584.00	1,584.00	1,581.44	%
191	FICA	407.10	1,464.28	10,180.00	10,180.00	8,715.72	14 %
192	Health Insurance	2,418.96	8,567.86	53,496.00	53,496.00	44,928.14	16 %
193	Retirement	949.26	3,331.34	22,625.00	22,625.00	19,293.66	15 %
196	Workers Compensation	199.31	718.57	3,980.00	3,980.00	3,261.43	18 %
211	Office Supplies	0.00	33.28	300.00	300.00	266.72	11 %
215	Computer Supplies	766.50	779.00	850.00	850.00	71.00	92 %
231	Gas & Oil	33.51	211.18	1,500.00	1,500.00	1,288.82	14 %
234	Veh. & Equip. Maintenance	6.00	6.00	750.00	750.00	744.00	1 %
241	Tools & Supplies	0.00	0.00	450.00	450.00	450.00	%
247	Safety Supplies	0.00	0.00	250.00	250.00	250.00	%
333	Dues	0.00	0.00	250.00	250.00	250.00	%
360	Audit	0.00	0.00	18,350.00	18,350.00	18,350.00	%
361	Professional & Consulting	0.00	0.00	5,000.00	5,000.00	5,000.00	%
371	Travel & Training	683.11	1,063.11	1,500.00	1,500.00	436.89	71 %
373	Internet Access	98.30	324.90	1,320.00	1,320.00	995.10	25 %
375	Software Maint Agreement	12.50	7,193.37	9,025.00	9,025.00	1,831.63	80 %
391	Advertising	0.00	0.00	200.00	200.00	200.00	%
392	Drug Testing	0.00	0.00	500.00	500.00	500.00	%
394	Recruitment Expenditures	0.00	105.00	0.00	0.00	-105.00	%
501	Insurance	0.00	61,899.55	70,725.00	70,725.00	8,825.45	88 %
825	Administrative Allocation	122,340.63	122,340.63	516,633.00	516,633.00	394,292.37	24 %
	Account Total :	133,870.49	228,937.23	859,823.00	859,823.00	630,885.77	27 %
	Account Group Total :	181,748.22	327,330.18	1,264,623.00	1,264,623.00	937,292.82	26 %
	Fund Total :	404,186.80	938,304.23	4,668,270.00	4,668,270.00	3,729,965.77	20 %

42 WASTEWATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41900 Capital Outlay							
613	Waste Water Treatment Plant	30,388.75	98,017.72	2,781,000.00	2,781,000.00	2,682,982.28	4 %
660	Leak Detection Study	0.00	0.00	23,500.00	23,500.00	23,500.00	%
681	Fleet Maintenance Equip	0.00	4,985.71	8,500.00	8,500.00	3,514.29	59 %
710	System Maintenance Equipment	0.00	0.00	35,000.00	35,000.00	35,000.00	%
924	System Meter Replacement	0.00	87,919.58	88,723.00	88,723.00	803.42	99 %
967	Fleet Capital	0.00	0.00	290,376.00	290,376.00	290,376.00	%
989	Sewer Replacement Project	0.00	0.00	42,000.00	42,000.00	42,000.00	%
1032	Traffic Control	0.00	0.00	6,000.00	6,000.00	6,000.00	%
1034	Intercom System	0.00	0.00	2,000.00	2,000.00	2,000.00	%
1036	Vac Truck	0.00	26.00	325,000.00	325,000.00	324,974.00	%
1037	Spruce Street Water Line	117,767.77	117,826.27	449,000.00	449,000.00	331,173.73	26 %
1038	Engineering Equipment	0.00	0.00	4,500.00	4,500.00	4,500.00	%
	Account Total :	148,156.52	308,775.28	4,055,599.00	4,055,599.00	3,746,823.72	8 %
	Account Group Total :	148,156.52	308,775.28	4,055,599.00	4,055,599.00	3,746,823.72	8 %
47000 DEBT SERVICE							
47000 DEBT SERVICE							
631	CWSRF 108	0.00	0.00	18,500.00	18,500.00	18,500.00	%
632	CWSRF 118	0.00	0.00	12,500.00	12,500.00	12,500.00	%
815	CWSRF162	0.00	0.00	16,400.00	16,400.00	16,400.00	%
	Account Total :	0.00	0.00	47,400.00	47,400.00	47,400.00	%
47200 Webbwood Road Loan CWSRF-063							
628	Principal CWSRF-063	0.00	17,888.07	18,000.00	18,000.00	111.93	99 %
	Account Total :	0.00	17,888.07	18,000.00	18,000.00	111.93	99 %
	Account Group Total :	0.00	17,888.07	65,400.00	65,400.00	47,511.93	27 %
51000 Enterprise Administration							
51020 Customer Service							
109	Salaries and wages	3,540.43	10,621.31	46,022.00	46,022.00	35,400.69	23 %
191	FICA	236.24	708.73	3,342.00	3,342.00	2,633.27	21 %
192	Health Insurance	1,041.39	3,124.19	9,988.00	9,988.00	6,863.81	31 %
193	Retirement	564.35	1,693.04	7,336.00	7,336.00	5,642.96	23 %
196	Workers Compensation	18.42	55.24	239.00	239.00	183.76	23 %
211	Office Supplies	147.32	1,195.66	3,600.00	3,600.00	2,404.34	33 %
212	Office Equipment	406.11	406.11	2,150.00	2,150.00	1,743.89	19 %
215	Computer Supplies	249.67	401.36	250.00	250.00	-151.36	161 %
312	Postage	1,000.00	2,000.00	8,300.00	8,300.00	6,300.00	24 %
333	Dues	0.00	43.75	50.00	50.00	6.25	88 %
334	Bank Charges	172.10	599.52	3,000.00	3,000.00	2,400.48	20 %
371	Travel & Training	90.50	153.50	750.00	750.00	596.50	20 %
375	Software Maint Agreement	10.33	7,891.22	7,575.00	7,575.00	-316.22	104 %
380	Refund of Overpayment	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total :	7,476.86	28,893.63	93,602.00	93,602.00	64,708.37	31 %
	Account Group Total :	7,476.86	28,893.63	93,602.00	93,602.00	64,708.37	31 %

42 WASTEWATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
53000 Treatment Costs							
53020 Wastewater Treatment							
109	Salaries and wages	28,519.81	85,374.25	371,665.00	371,665.00	286,290.75	23 %
120	Overtime	0.00	259.48	2,000.00	2,000.00	1,740.52	13 %
191	FICA	1,947.73	5,848.74	26,689.00	26,689.00	20,840.26	22 %
192	Health Insurance	9,294.89	27,884.67	111,508.00	111,508.00	83,623.33	25 %
193	Retirement	4,546.05	13,650.01	59,562.00	59,562.00	45,911.99	23 %
196	Workers Compensation	1,135.09	3,408.24	16,838.00	16,838.00	13,429.76	20 %
211	Office Supplies	421.88	477.86	1,000.00	1,000.00	522.14	48 %
215	Computer Supplies	-20.00	0.00	1,800.00	1,800.00	1,800.00	%
224	Laboratory Supplies	780.71	11,003.20	40,000.00	40,000.00	28,996.80	28 %
229	Uniforms	61.44	197.08	1,500.00	1,500.00	1,302.92	13 %
231	Gas & Oil	214.17	552.11	1,700.00	1,700.00	1,147.89	32 %
232	Diesel	523.79	523.79	5,000.00	5,000.00	4,476.21	10 %
234	Veh. & Equip. Maintenance	20.00	79.66	15,500.00	15,500.00	15,420.34	1 %
241	Tools & Supplies	0.00	39.93	1,200.00	1,200.00	1,160.07	3 %
247	Safety Supplies	0.00	246.77	2,000.00	2,000.00	1,753.23	12 %
249	Treatment Chemicals	0.00	1,193.50	50,000.00	50,000.00	48,806.50	2 %
315	Tank License	0.00	0.00	200.00	200.00	200.00	%
333	Dues	0.00	0.00	100.00	100.00	100.00	%
341	Electricity	15,604.07	48,686.92	168,000.00	168,000.00	119,313.08	29 %
343	Heat	430.11	1,700.77	54,000.00	54,000.00	52,299.23	3 %
345	Telephone	0.00	160.00	1,150.00	1,150.00	990.00	14 %
363	Building Maintenance	2,088.01	2,466.68	14,000.00	14,000.00	11,533.32	18 %
364	General Maintenance	426.11	2,877.06	45,000.00	45,000.00	42,122.94	6 %
371	Travel & Training	0.00	0.00	5,000.00	5,000.00	5,000.00	%
375	Software Maint Agreement	20.00	260.00	6,425.00	6,425.00	6,165.00	4 %
	Account Total:	66,013.86	206,890.72	1,001,837.00	1,001,837.00	794,946.28	21 %
53030 Wastewater Collection							
109	Salaries and wages	11,217.15	33,770.65	160,298.00	160,298.00	126,527.35	21 %
120	Overtime	209.04	527.01	1,250.00	1,250.00	722.99	42 %
191	FICA	821.87	2,467.08	11,833.00	11,833.00	9,365.92	21 %
192	Health Insurance	3,056.80	9,170.40	43,427.00	43,427.00	34,256.60	21 %
193	Retirement	1,821.34	5,467.07	25,751.00	25,751.00	20,283.93	21 %
196	Workers Compensation	454.77	1,365.08	7,262.00	7,262.00	5,896.92	19 %
211	Office Supplies	0.00	0.00	1,200.00	1,200.00	1,200.00	%
215	Computer Supplies	132.85	443.55	875.00	875.00	431.45	51 %
229	Uniforms	48.34	417.77	1,100.00	1,100.00	682.23	38 %
231	Gas & Oil	623.31	1,952.87	5,500.00	5,500.00	3,547.13	36 %
232	Diesel	523.79	523.79	5,000.00	5,000.00	4,476.21	10 %
234	Veh. & Equip. Maintenance	75.47	991.72	7,000.00	7,000.00	6,008.28	14 %
241	Tools & Supplies	197.35	450.79	3,000.00	3,000.00	2,549.21	15 %
247	Safety Supplies	17.78	141.56	1,000.00	1,000.00	858.44	14 %
248	Meter Maintenance	5,095.59	12,972.55	27,000.00	27,000.00	14,027.45	48 %
341	Electricity	254.35	765.65	4,000.00	4,000.00	3,234.35	19 %
342	Utility Locate Services	89.66	485.39	1,000.00	1,000.00	514.61	49 %
343	Heat	14.16	39.14	1,300.00	1,300.00	1,260.86	3 %
345	Telephone	84.78	659.55	3,500.00	3,500.00	2,840.45	19 %
363	Building Maintenance	11.28	472.57	2,500.00	2,500.00	2,027.43	19 %
371	Travel & Training	0.00	0.00	3,000.00	3,000.00	3,000.00	%

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 25

42 WASTEWATER FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
372	System Maintenance	2,616.38	3,850.46	30,000.00	30,000.00	26,149.54	13 %
375	Software Maint Agreement	15.00	195.00	6,000.00	6,000.00	5,805.00	3 %
670	Lift Station Maintenance	400.86	3,987.03	25,000.00	25,000.00	21,012.97	16 %
	Account Total :	27,781.92	81,116.68	377,796.00	377,796.00	296,679.32	21 %
53040	Wastewater Administration						
109	Salaries and wages	5,955.31	20,896.60	140,355.00	140,355.00	119,458.40	15 %
120	Overtime	0.00	2.56	1,584.00	1,584.00	1,581.44	%
191	FICA	407.09	1,464.33	10,181.00	10,181.00	8,716.67	14 %
192	Health Insurance	2,418.96	8,567.89	53,496.00	53,496.00	44,928.11	16 %
193	Retirement	949.28	3,331.35	22,625.00	22,625.00	19,293.65	15 %
196	Workers Compensation	199.31	718.59	3,980.00	3,980.00	3,261.41	18 %
211	Office Supplies	0.00	33.28	300.00	300.00	266.72	11 %
215	Computer Supplies	766.50	779.00	850.00	850.00	71.00	92 %
231	Gas & Oil	33.52	211.20	1,500.00	1,500.00	1,288.80	14 %
234	Veh. & Equip. Maintenance	6.00	6.00	500.00	500.00	494.00	1 %
241	Tools & Supplies	0.00	0.00	450.00	450.00	450.00	%
247	Safety Supplies	0.00	0.00	250.00	250.00	250.00	%
333	Dues	0.00	0.00	250.00	250.00	250.00	%
360	Audit	0.00	0.00	18,350.00	18,350.00	18,350.00	%
361	Professional & Consulting	0.00	0.00	5,000.00	5,000.00	5,000.00	%
371	Travel & Training	683.10	1,063.10	1,500.00	1,500.00	436.90	71 %
373	Internet Access	98.30	324.90	1,325.00	1,325.00	1,000.10	25 %
375	Software Maint Agreement	12.50	7,193.38	8,950.00	8,950.00	1,756.62	80 %
391	Advertising	0.00	0.00	200.00	200.00	200.00	%
392	Drug Testing	105.00	225.00	600.00	600.00	375.00	38 %
501	Insurance	0.00	47,072.77	53,425.00	53,425.00	6,352.23	88 %
825	Administrative Allocation	118,948.09	118,948.09	504,801.00	504,801.00	385,852.91	24 %
	Account Total :	130,582.96	210,838.04	830,472.00	830,472.00	619,633.96	25 %
	Account Group Total :	224,378.74	498,845.44	2,210,105.00	2,210,105.00	1,711,259.56	23 %
	Fund Total :	380,012.12	854,402.42	6,424,706.00	6,424,706.00	5,570,303.58	13 %

43 SANITATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41900 Capital Outlay							
	253 Containers-Metal	39,989.95	39,989.95	40,000.00	40,000.00	10.05	100 %
	652 Methane Monitoring Bldg	0.00	0.00	18,000.00	18,000.00	18,000.00	%
	681 Fleet Maintenance Equip	0.00	4,985.72	8,500.00	8,500.00	3,514.28	59 %
	967 Fleet Capital	0.00	34,714.96	432,000.00	432,000.00	397,285.04	8 %
	1034 Intercom System	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	1039 Sand Oil Separator	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total :	39,989.95	79,690.63	520,500.00	520,500.00	440,809.37	15 %
	Account Group Total :	39,989.95	79,690.63	520,500.00	520,500.00	440,809.37	15 %
51000 Enterprise Administration							
51020 Customer Service							
	109 Salaries and wages	3,541.13	10,623.37	46,031.00	46,031.00	35,407.63	23 %
	191 FICA	236.30	708.88	3,342.00	3,342.00	2,633.12	21 %
	192 Health Insurance	1,041.55	3,124.70	9,990.00	9,990.00	6,865.30	31 %
	193 Retirement	564.47	1,693.38	7,337.00	7,337.00	5,643.62	23 %
	196 Workers Compensation	18.43	55.25	239.00	239.00	183.75	23 %
	211 Office Supplies	147.31	1,195.66	3,600.00	3,600.00	2,404.34	33 %
	212 Office Equipment	406.11	406.11	2,150.00	2,150.00	1,743.89	19 %
	215 Computer Supplies	249.66	260.00	250.00	250.00	-10.00	104 %
	312 Postage	1,000.00	2,000.00	8,300.00	8,300.00	6,300.00	24 %
	333 Dues	0.00	43.75	50.00	50.00	6.25	88 %
	334 Bank Charges	172.10	599.53	3,000.00	3,000.00	2,400.47	20 %
	371 Travel & Training	90.50	153.50	750.00	750.00	596.50	20 %
	375 Software Maint Agreement	10.34	7,509.85	7,575.00	7,575.00	65.15	99 %
	380 Refund of Overpayment	0.00	45.70	1,000.00	1,000.00	954.30	5 %
	Account Total :	7,477.90	28,419.68	93,614.00	93,614.00	65,194.32	30 %
	Account Group Total :	7,477.90	28,419.68	93,614.00	93,614.00	65,194.32	30 %
52000 Operations							
52000 Operations							
	109 Salaries and wages	13,762.96	41,009.66	176,441.00	176,441.00	135,431.34	23 %
	120 Overtime	0.00	244.44	0.00	0.00	-244.44	%
	191 FICA	988.29	2,962.28	12,922.00	12,922.00	9,959.72	23 %
	192 Health Insurance	2,979.08	8,937.24	35,749.00	35,749.00	26,811.76	25 %
	193 Retirement	2,193.82	6,575.92	28,125.00	28,125.00	21,549.08	23 %
	196 Workers Compensation	547.77	1,641.93	7,993.00	7,993.00	6,351.07	21 %
	211 Office Supplies	0.00	0.00	100.00	100.00	100.00	%
	229 Uniforms	314.29	734.26	2,000.00	2,000.00	1,265.74	37 %
	231 Gas & Oil	218.51	644.46	3,000.00	3,000.00	2,355.54	21 %
	232 Diesel	9,777.49	9,826.74	70,000.00	70,000.00	60,173.26	14 %
	234 Veh. & Equip. Maintenance	4,423.31	30,643.01	100,000.00	100,000.00	69,356.99	31 %
	241 Tools & Supplies	0.00	242.06	2,000.00	2,000.00	1,757.94	12 %
	247 Safety Supplies	83.94	83.94	1,000.00	1,000.00	916.06	8 %
	250 Container Maintenance	1,727.00	1,727.00	16,000.00	16,000.00	14,273.00	11 %
	251 Containers-Rollouts	0.00	9,999.82	10,000.00	10,000.00	0.18	100 %
	312 Postage	0.00	0.00	300.00	300.00	300.00	%
	345 Telephone	0.00	524.44	2,400.00	2,400.00	1,875.56	22 %
	363 Building Maintenance	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	364 General Maintenance	82.50	102.56	5,000.00	5,000.00	4,897.44	2 %

43 SANITATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
371	Travel & Training	0.00	0.00	150.00	150.00	150.00	%
384	Monitor Wells	665.00	15,665.00	30,000.00	30,000.00	14,335.00	52 %
388	Landfill Charges	46,325.40	145,526.20	625,000.00	625,000.00	479,473.80	23 %
391	Advertising	200.00	516.00	2,000.00	2,000.00	1,484.00	26 %
	Account Total:	84,289.36	277,606.96	1,132,180.00	1,132,180.00	854,573.04	25 %
52030	Sanitation Administration						
109	Salaries and wages	9,092.89	27,241.46	123,884.00	123,884.00	96,642.54	22 %
120	Overtime	0.00	2.56	250.00	250.00	247.44	1 %
191	FICA	631.67	1,907.63	8,868.00	8,868.00	6,960.37	22 %
192	Health Insurance	4,202.39	9,981.35	45,580.00	45,580.00	35,598.65	22 %
193	Retirement	1,449.40	3,748.75	19,787.00	19,787.00	16,038.25	19 %
196	Workers Compensation	259.10	775.90	3,418.00	3,418.00	2,642.10	23 %
211	Office Supplies	49.99	49.99	200.00	200.00	150.01	25 %
215	Computer Supplies	779.00	779.00	700.00	700.00	-79.00	111 %
231	Gas & Oil	116.94	312.71	1,500.00	1,500.00	1,187.29	21 %
341	Electricity	146.29	505.92	4,000.00	4,000.00	3,494.08	13 %
343	Heat	55.23	128.78	3,000.00	3,000.00	2,871.22	4 %
360	Audit	0.00	0.00	18,350.00	18,350.00	18,350.00	%
373	Internet Access	98.30	324.90	1,325.00	1,325.00	1,000.10	25 %
375	Software Maint Agreement	0.00	1,720.64	1,350.00	1,350.00	-370.64	127 %
392	Drug Testing	105.00	105.00	700.00	700.00	595.00	15 %
501	Insurance	0.00	7,618.29	13,175.00	13,175.00	5,556.71	58 %
825	Administrative Allocation	114,582.99	114,582.99	489,840.00	489,840.00	375,257.01	23 %
	Account Total:	131,569.19	169,785.87	735,927.00	735,927.00	566,141.13	23 %
52100	Tub Grinder Operations						
109	Salaries and wages	6,421.75	19,139.35	68,083.00	68,083.00	48,943.65	28 %
191	FICA	483.29	1,440.22	5,104.00	5,104.00	3,663.78	28 %
192	Health Insurance	2,209.56	6,628.72	26,485.00	26,485.00	19,856.28	25 %
193	Retirement	622.18	1,866.57	8,088.00	8,088.00	6,221.43	23 %
196	Workers Compensation	255.59	761.77	3,084.00	3,084.00	2,322.23	25 %
231	Gas & Oil	108.39	224.99	2,400.00	2,400.00	2,175.01	9 %
232	Diesel	698.40	698.40	6,500.00	6,500.00	5,801.60	11 %
234	Veh. & Equip. Maintenance	0.00	1,240.96	27,000.00	27,000.00	25,759.04	5 %
241	Tools & Supplies	0.00	0.00	1,400.00	1,400.00	1,400.00	%
247	Safety Supplies	0.00	0.00	250.00	250.00	250.00	%
257	Yard Waste Recycling Cont	0.00	8,000.00	8,000.00	8,000.00	0.00	100 %
337	Bi o-Solids Screening	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	10,799.16	40,000.98	161,394.00	161,394.00	121,393.02	25 %
52200	Curbside Recycle						
109	Salaries and wages	3,624.00	10,872.00	47,114.00	47,114.00	36,242.00	23 %
120	Overtime	0.00	0.00	150.00	150.00	150.00	%
191	FICA	258.00	774.00	3,449.00	3,449.00	2,675.00	22 %
192	Health Insurance	1,131.50	3,394.50	13,578.00	13,578.00	10,183.50	25 %
193	Retirement	577.66	1,732.98	7,534.00	7,534.00	5,801.02	23 %
196	Workers Compensation	144.24	432.72	2,135.00	2,135.00	1,702.28	20 %
211	Office Supplies	82.50	82.50	2,000.00	2,000.00	1,917.50	4 %
231	Gas & Oil	377.79	1,295.94	7,500.00	7,500.00	6,204.06	17 %
234	Veh. & Equip. Maintenance	0.00	595.85	4,500.00	4,500.00	3,904.15	13 %

CITY OF RIVERTON
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43 SANITATION FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
241	Tools & Supplies	0.00	0.00	50.00	50.00	50.00	%
247	Safety Supplies	0.00	0.00	200.00	200.00	200.00	%
392	Drug Testing	0.00	60.00	0.00	0.00	-60.00	%
	Account Total :	6,195.69	19,240.49	88,210.00	88,210.00	68,969.51	22 %
	Account Group Total :	232,853.40	506,634.30	2,117,711.00	2,117,711.00	1,611,076.70	24 %
	Fund Total :	280,321.25	614,744.61	2,731,825.00	2,731,825.00	2,117,080.39	23 %

44 AIRPORT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41900 Capital Outlay							
	362 Equipment Maintenance	0.00	0.00	25,000.00	25,000.00	25,000.00	%
	771 SRE Carrier & Rotary Plow	3,294.95	3,294.95	0.00	0.00	-3,294.95	%
	969 Master Plan	0.00	46,200.00	252,501.00	252,501.00	206,301.00	18 %
	991 Fuel Tank	84.88	84.88	0.00	0.00	-84.88	%
	1006 AIP 58 Rehab N GA Apron	0.00	0.00	2,645,720.00	2,645,720.00	2,645,720.00	%
	1009 AIP 61 Rehab Terminal Parking	0.00	155,643.95	1,361,900.00	1,361,900.00	1,206,256.05	11 %
	1010 AIP 62 Self Serve Fuel Station	3,281.62	70,835.57	563,389.00	563,389.00	492,553.43	13 %
	1040 Air Weather Obs Station	0.00	0.00	173,000.00	173,000.00	173,000.00	%
	1041 SRE Multi-Use Tractor	0.00	5,785.00	678,750.00	678,750.00	672,965.00	1 %
	Account Total :	6,661.45	281,844.35	5,700,260.00	5,700,260.00	5,418,415.65	5 %
	Account Group Total :	6,661.45	281,844.35	5,700,260.00	5,700,260.00	5,418,415.65	5 %
47000 DEBT SERVICE							
47000 DEBT SERVICE							
	637 DCI Office Building Loan	0.00	0.00	30,091.00	30,091.00	30,091.00	%
	Account Total :	0.00	0.00	30,091.00	30,091.00	30,091.00	%
	Account Group Total :	0.00	0.00	30,091.00	30,091.00	30,091.00	%
52000 Operations							
52000 Operations							
	109 Salaries and wages	18,758.11	62,549.21	296,663.00	296,663.00	234,113.79	21 %
	120 Overtime	0.00	42.68	2,000.00	2,000.00	1,957.32	2 %
	191 FICA	1,324.56	4,439.85	21,800.00	21,800.00	17,360.15	20 %
	192 Health Insurance	7,155.24	21,472.77	84,713.00	84,713.00	63,240.23	25 %
	193 Retirement	2,990.05	9,948.24	47,607.00	47,607.00	37,658.76	21 %
	196 Workers Compensation	746.58	2,491.17	13,440.00	13,440.00	10,948.83	19 %
	211 Office Supplies	47.49	208.56	700.00	700.00	491.44	30 %
	215 Computer Supplies	-15.00	0.00	3,800.00	3,800.00	3,800.00	%
	223 Janitor Supplies	0.00	0.00	300.00	300.00	300.00	%
	229 Uniforms	0.00	0.00	1,200.00	1,200.00	1,200.00	%
	231 Gas & Oil	256.12	928.27	4,000.00	4,000.00	3,071.73	23 %
	232 Diesel	1,276.57	1,276.57	10,000.00	10,000.00	8,723.43	13 %
	234 Veh. & Equip. Maintenance	1,257.50	2,016.53	14,000.00	14,000.00	11,983.47	14 %
	235 Painting & Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	241 Tools & Supplies	113.53	180.83	1,000.00	1,000.00	819.17	18 %
	247 Safety Supplies	0.00	150.00	800.00	800.00	650.00	19 %
	256 Fire Truck Supplies	188.40	229.18	5,000.00	5,000.00	4,770.82	5 %
	331 Promotion & Development	343.00	951.19	3,700.00	3,700.00	2,748.81	26 %
	333 Dues	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	343 Heat	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	345 Telephone	142.80	952.04	4,200.00	4,200.00	3,247.96	23 %
	360 Audit	0.00	0.00	22,525.00	22,525.00	22,525.00	%
	361 Professional & Consulting	247.00	663.00	6,000.00	6,000.00	5,337.00	11 %
	363 Building Maintenance	58.71	508.68	10,000.00	10,000.00	9,491.32	5 %
	365 Runway Maintenance	49.18	374.78	20,000.00	20,000.00	19,625.22	2 %
	371 Travel & Training	1,275.00	2,157.00	6,500.00	6,500.00	4,343.00	33 %
	375 Software Maint Agreement	15.00	5,845.40	6,000.00	6,000.00	154.60	97 %
	392 Drug Testing	0.00	0.00	300.00	300.00	300.00	%
	501 Insurance	0.00	19,301.70	22,625.00	22,625.00	3,323.30	85 %

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44 AIRPORT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
684	Property Taxes/Vacant Land	0.00	0.00	2,700.00	2,700.00	2,700.00	%
819	Fuel Farm	28.99	28.99	2,500.00	2,500.00	2,471.01	1 %
	Account Total :	36,258.83	136,716.64	622,073.00	622,073.00	485,356.36	22 %
	Account Group Total :	36,258.83	136,716.64	622,073.00	622,073.00	485,356.36	22 %
56000							
56010	Terminal Building						
341	Electricity	4,311.86	12,326.94	45,000.00	45,000.00	32,673.06	27 %
343	Heat	229.81	628.10	25,000.00	25,000.00	24,371.90	3 %
	Account Total :	4,541.67	12,955.04	70,000.00	70,000.00	57,044.96	19 %
	Account Group Total :	4,541.67	12,955.04	70,000.00	70,000.00	57,044.96	19 %
57000							
57020	DCI Building						
341	Electricity	402.28	1,117.25	4,000.00	4,000.00	2,882.75	28 %
343	Heat	7.26	53.68	1,500.00	1,500.00	1,446.32	4 %
	Account Total :	409.54	1,170.93	5,500.00	5,500.00	4,329.07	21 %
	Account Group Total :	409.54	1,170.93	5,500.00	5,500.00	4,329.07	21 %
	Fund Total :	47,871.49	432,686.96	6,427,924.00	6,427,924.00	5,995,237.04	7 %

CITY OF RIVERTON
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45 AIRLINE MINIMUM REVENUE GUARANTEE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
56000							
56020 Airline Minimum Revenue Guarantee Program							
	609 Airline Rev. Guarantee-Grant	0.00	0.00	1,787,500.00	1,787,500.00	1,787,500.00	%
	617 Airport Marketing	78,895.00	80,395.00	100,000.00	100,000.00	19,605.00	80 %
	Account Total:	78,895.00	80,395.00	1,887,500.00	1,887,500.00	1,807,105.00	4 %
	Account Group Total:	78,895.00	80,395.00	1,887,500.00	1,887,500.00	1,807,105.00	4 %
	Fund Total:	78,895.00	80,395.00	1,887,500.00	1,887,500.00	1,807,105.00	4 %

CITY OF RIVERTON
Statement of Expenditure - Budget vs. Actual Report
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50 SENIOR CITIZENS ENDOWMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
45000 PARKS & RECREATION SERVICES							
45100	Senior Citizens Center Operating						
	722 Senior and Comm. Ctr	0.00	0.00	145,000.00	145,000.00	145,000.00	%
	Account Total:	0.00	0.00	145,000.00	145,000.00	145,000.00	%
	Account Group Total:	0.00	0.00	145,000.00	145,000.00	145,000.00	%
	Fund Total:	0.00	0.00	145,000.00	145,000.00	145,000.00	%

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Statement of Expenditure - Budget vs. Actual Report
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51 RIVERTON RENDEZVOUS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	%
45000 PARKS & RECREATION SERVICES							
45700 Riverton Rendezvous - Operating							
	211 Office Supplies	0.00	0.00	300.00	300.00	300.00	%
	234 Veh. & Equip. Maintenance	0.00	0.00	300.00	300.00	300.00	%
	266 Riverton Rendezvous Event	5.00	39,164.03	40,123.00	40,123.00	958.97	98 %
	269 Propane	0.00	1,049.25	3,000.00	3,000.00	1,950.75	35 %
	333 Dues	0.00	0.00	235.00	235.00	235.00	%
	346 Repairs & Maintenance	0.00	1,823.82	2,000.00	2,000.00	176.18	91 %
	364 General Maintenance	400.00	400.00	0.00	0.00	-400.00	%
	371 Travel & Training	60.00	315.60	400.00	400.00	84.40	79 %
	501 Insurance	0.00	0.00	4,642.00	4,642.00	4,642.00	%
	Account Total :	465.00	42,752.70	51,000.00	51,000.00	8,247.30	84 %
	Account Group Total :	465.00	42,752.70	51,000.00	51,000.00	8,247.30	84 %
	Fund Total :	465.00	42,752.70	51,000.00	51,000.00	8,247.30	84 %

53 TOURISM ASSET DOLLARS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41240 Comm Service Org							
	1007 Tourism Asset Dollars	20,465.34	23,315.99	86,000.00	86,000.00	62,684.01	27 %
	Account Total :	20,465.34	23,315.99	86,000.00	86,000.00	62,684.01	27 %
	Account Group Total :	20,465.34	23,315.99	86,000.00	86,000.00	62,684.01	27 %
	Fund Total :	20,465.34	23,315.99	86,000.00	86,000.00	62,684.01	27 %

54 OPIOID SETTLEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
45000 PARKS & RECREATION SERVICES							
45150 OPIOID CRISIS SETTLEMENT							
	966 Opioid Crisis Settlement	0.00	0.00	263,774.00	263,774.00	263,774.00	%
	Account Total :	0.00	0.00	263,774.00	263,774.00	263,774.00	%
	Account Group Total :	0.00	0.00	263,774.00	263,774.00	263,774.00	%
	Fund Total :	0.00	0.00	263,774.00	263,774.00	263,774.00	%
	Grand Total :	2,330,811.19	0.00	38,027,231.00	38,027,231.00	31,758,830.39	16 %