

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held September 17, 2024
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Tim Hancock at 7:00 p.m. City Council Members present were Mike Bailey, Karla Borders (telephonically), Kyle Larson, and Kristy Salisbury. Mayor Hancock led the pledge of allegiance, and Council Member Bailey conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Bailey, to excuse Council Members Dean Peranteaux and Lindsey Cox from tonight's meeting. Motion passed unanimously. Mayor Hancock declared a quorum of the council.

City Staff present: Administrative Services Director Mia Harris, City Engineer Brendan Thoman, Operations Division Manager Dan Adcock, Police Chief Eric Hurtado, Community Development Director Michael Miller, and Deputy City Clerk Max Batista.

Approval of the Agenda – Council Member Bailey moved, seconded by Council Member Larson, to approve the agenda as presented. Motion passed unanimously.

Introduction & Oath of Office: Patrol Officers and Dispatcher - Police Chief Eric Hurtado introduced Patrol Officers Kendell Kramer and Emily Maus, and Dispatcher Trey Laird. Mayor Hancock conducted the Oath of Office.

Council Committee Reports & Council Members' Roundtable – Council Member Borders reported on the Paws & Pearls event she attended for the Paws for Life Animal League; Council Member Bailey reported on the Fix Our Roads Citizens Committee (FORCC) meeting; Council Member Larson reported on the Fremont County Solid Waste District Board meeting he attended; Council Member Salisbury reported on the Finance Committee meeting she attended. She also reported on Riverton High School Homecoming week.

Chief of Police's Report – Chief Eric Hurtado reported that the Evolve Diversify and Grow our Economy (EDGE) funding application period is open now through September 30, 2024. He also expressed appreciation for the Public Works Department and city staff for their coordination to ensure public safety during the homecoming parade and other events. Mr. Hurtado gave updates on the e-citation software capital project and staffing levels within the Police Department.

Mayor's Comments – Mayor Tim Hancock reported on a phone call he received from a citizen expressing appreciation for the Public Works Department. Mayor Hancock reported on the Tree Inventory Project, the Fiber Arts Guild, and the Heart Mountain Archeological Presentation events he attended.

Communication from the Floor – Riverton Middle School 4-H and FFA Club representatives attended to ask permission to hang flags during 4-H week and presented a proposed proclamation. It was the consensus of the council to allow flags during 4-H week and accept the proclamation declaring October 7, 2024, through October 12, 2024, as National 4-H week in Fremont County. The Riverton High School National Honor Society informed the public of their interest in serving the community. Jose Proo expressed his opposition to the Riverton Police Department. Julie Buller informed the council, city staff, and the public regarding changes being made addressing concerns of the Riverton Chamber of Commerce. Mrs. Buller also listed upcoming events the Riverton Chamber of Commerce is planning to host.

Consent Agenda – Administrative Services Director Mia Harris read the consent agenda items by title only: Approval of the Minutes – September 3, 2024 Regular Council Meeting; Approval of the Minutes – September 3, 2024 Executive Session; Approval of the Minutes – September 17, 2024 Finance Committee Meeting, Approval of the Finance Committee Recommendations – September 17, 2024; Approval of the Municipal Court Report for the month of August 2024; Open Container Permit Application: Archareya Friday, Birthday Party @ Sunset Park, September 22, 2024, 2:00 p.m. – 8:00 p.m.; claims to be paid in the amount of \$1,143,649.79, manual checks in the amount of \$3,100.00, payroll & liabilities for September 6, 2024, in the amount of \$222,808.19 for a total of \$1,369,557.98. Council Member Bailey moved, seconded by Council Member Larson, to approve the consent agenda as presented. Motion passed unanimously, with Council Member Bailey abstaining from the Bailey Enterprises claim on the claims approval list.

Optional 1/2% Excise Tax for Economic Development, Recipient Presentation – Riverton Youth Soccer Association – Administrative Services Director Mia Harris reported on the optional ½% sales tax. Mrs. Harris gave the floor to Josh Saltgaver with the Riverton Youth Soccer Association. Mr. Saltgaver then reported on how the Evolve Diversify and Grow our Economy (EDGE) funding has benefited the Riverton Youth Soccer Association.

Public Hearing & Consideration of Ordinance No. 24-006 1st Reading: Jaywalking – Police Chief Eric Hurtado reported on Ordinance No. 24-006. This ordinance would create a new section in the Riverton Municipal Code to address jaywalking and the safe crossing of streets. Administrative Services Director Mia Harris read Ordinance No. 24-006 by title only. Council Member Bailey moved, seconded by Council Member Larson, to open the public hearing. Motion passed unanimously. No communication was received from the floor. Council Member Larson moved, seconded by Council Member Bailey, to close the public hearing. Motion passed unanimously. After discussion from the council and city staff, Council Member Larson moved, seconded by Council Member Bailey, to adopt Ordinance No. 24-006 on first reading. Motion passed unanimously.

Bid Award: New 4X4 UTV with Enclosed Cab and Heater – Operations Division Manager Dan Adcock reported on the budgeted new 4X4 utility terrain vehicle (UTV) for the Public Works Department. Council Member Larson moved, seconded by Council Member Bailey, to award Stotz Equipment the bid for the new 4X4 UTV with an enclosed cab and heater in the amount of \$24,100.00. After discussion from the council and city staff, the motion passed unanimously.

Bid Award: Smith Road Storm Drain Replacement Project – City Engineer Brendan Thoman reported on the Smith Road Storm Drain Replacement Project. Council Member Bailey moved, seconded by Council Member Larson, to award the bid for the Smith Road Storm Drain Replacement Project in the amount of \$140,596.00 to Alexander Excavation. After discussion from the council and city staff, motion passed unanimously.

Police Department Crime Scene Software Presentation – Oscar360 – Detective Seargent Eric Smits gave an Oscar360 software demonstration.

Airport Lease Agreement – Hudson Holdings, LLC – Operations Division Manager Dan Adcock reported on a proposed lease agreement for the installation of vending machines at the Central Wyoming Regional Airport. Council Member Bailey moved, seconded by Council Member Larson, to approve the lease agreement for the nine square feet of space in the secure area holding room located at Central Wyoming Regional Airport, to Hudson Holdings, LLC, for the installation of a snack and drink vending machine. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Council Member Larson moved, seconded by Council Member Bailey, to adjourn the Regular Council meeting at 9:26 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

Tim Hancock
Mayor

ATTEST:

Mia Harris
Administrative Services Director

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