



City of Riverton
Regular Council Meeting
Tuesday, January 17, 2023 at 7:00 pm
Riverton City Hall Council Chambers
816 N Federal Blvd.
Riverton, WY 82501

At 6:45 P.M. on Tuesday, January 17, 2023, the Finance Committee will meet in the City Hall Council Chambers to consider bills to be paid. This meeting is open to the public.

- 1) Call to order.
- 2) Pledge of Allegiance.
- 3) Invocation.
- 4) Roll call: Mayor: Tim Hancock
Ward I: Kyle Larson, Dean Peranteaux
Ward II: Karla Borders, Kristy K. Salisbury
Ward III: Mike Bailey, Lindsey Cox
- 5) Declaration of quorum.
- 6) Approval of the Agenda.
- 7) Oath of Office – Council Member Peranteaux.
- 8) Communication from the Floor – Citizen’s Comments.
- 9) Consent Agenda:
 - Approval of the Minutes – January 3, 2023 Regular Council Meeting.
 - Approval of the Minutes – January 10, 2023 Work Session Meeting.
 - Approval of the Minutes – January 17, 2023 Finance Committee Meeting.
 - Approval of the Finance Committee Recommendations – January 17, 2023.
 - Approval of the Municipal Court Report for the month of December 2022.
- 10) Citizen Board Appointment: Riverton Rendezvous Committee.
- 11) Consideration of Resolutions to Update Signatory Authority for Investment Funds:
 - i) Resolution No. 1461: Updating Signatory Authority: Wyoming CLASS.
 - ii) Resolution No. 1462: Updating Signatory Authority: WyoStar.
 - iii) Resolution No. 1463: Updating Signatory Authority: Wyoming Government Investment Fund.
- 12) Public Hearing & Consideration of Ordinance No. 23-001, 1st Reading: Rezone, Woodridge Estates.
- 13) Consideration of Resolution No. 1464: American Rescue Plan Act (ARPA) Funding – HVAC Units.
- 14) Consideration of Resolution No. 1465: American Rescue Plan Act (ARPA) Funding – Storm Water.

Reports and Comments:

- 15) Council Committee Reports and Council Members’ Roundtable.
- 16) City Administrator’s Report.
- 17) Mayor’s Comments.
- 18) Executive Session – Legal & Personnel.
- 19) Adjourn.

“Excellence in Service to the Rendezvous City”

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held January 3, 2023
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Pro-tem Michael V. Bailey at 7:00 p.m. City Council Members present were Karla Borders, Lindsey Cox, Kyle Larson and Kristy K. Salisbury. Council Member Salisbury led the pledge of allegiance; and Council Member Larson conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Cox to excuse Council Member Dean Peranteaux from tonight's meeting. Motion passed unanimously. Mayor Pro-tem Bailey declared a quorum of the Council.

City Staff present: City Administrator Kyle J. Butterfield, City Clerk/Human Resource Director Kristin S. Watson, Public Works Director Brian Eggleston, Interim Chief of Police Wesley Romero, Finance Director Mia Harris, Community Development Director Michael Miller, and Deputy City Clerk/HR Generalist Megan Sims.

Approval of the Agenda – Council Member Salisbury moved, seconded by Council Member Cox to approve the agenda as presented. Motion passed unanimously.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – December 20, 2022 Regular Council Meeting; Approval of the Minutes – January 3, 2023 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – January 3, 2023 claims to be paid in the amount of \$348,377.14, manual checks paid in the amount of \$1,000.00, payroll & liabilities for 12/16/2022 in the amount of \$386,449.45, for a total of \$735,826.59. Council Member Cox moved, seconded by Council Member Borders to approve the consent agenda as presented. Motion passed unanimously.

Introduction and Oath of Office – Mayor and Council Members – City Clerk/Human Resource Director Kristin S. Watson introduced and conducted the Oath of Office for Mayor-Elect Tim Hancock.

Mayor Hancock introduced Council Members Kyle Larson, Karla Borders, and Michael Bailey who were elected to serve in Ward I, Ward II and Ward III, respectively. Mayor Hancock conducted the Oath of Office for Council Members Larson, Borders, and Bailey.

Leadership Ballots: City Council President & Vice President – City Administrator Kyle J. Butterfield and Interim Chief of Police Wesley Romero administered the secret ballot vote for the President and Vice President of the Council. After the ballots for President were collected and tallied, Mr. Butterfield announced Council Member Mike Bailey will be serving as the President of the Council. After the ballots were collected and tallied for Vice President, Mr. Butterfield announced Council Member Dean Peranteaux will be serving as the Vice President of the Council.

Communication from the Floor/Response to Citizen's Comments – Greg Tallabas and Carol Harper, with the Community Watch Program, approached the Council in regards to upcoming meetings, which will be held at the Riverton Senior Center. Mr. Tallabas expressed the need for Council and community support to keep the Community Watch Program moving forward. Ms. Harper also stated that due to the winter weather, zoom meetings are also available and meetings are held on the 2nd Thursday of each month.

Zachary Vogel, manager of Dominos, approached the Council regarding to the snow removal policy from 2017. Mr. Vogel expressed his concerns with the snow removal policy and suggested updating the policy due to changes in the

priority as new businesses and medical facilities have now come to town. Mr. Vogel also stated his gratitude on the diligent work from the Public Works Department in clearing the streets.

City Council Committee Appointments – Mayor Hancock reported of identifying thirteen (13) committees that he would like the Council to serve on as liaisons. Mayor Hancock presented to the Council which board he has appointed them to serve on and each member would serve on 2-3 committees. The committee assignments were presented as follows: Mayor Hancock – FCAG, County Commission, EDGE; Council Member Bailey – WRVC, FORCC; Council Member Peranteaux – Airport, FCSD 25 Recreation; Council Member Borders – PAWS, Finances; Council Member Cox – Senior Center Endowment, FCSD 25 Recreation, EDGE; Council Member Larson – Finance, FCSWDD; Council Member Salisbury – Tribal, Finance, Chamber. Council Member Bailey moved, seconded by Council Member Cox to approve the Mayoral committee assignments as presented. Motion passed unanimously.

Citizen Board Appointments: EDGE Committee, Planning Commission, Riverton Rendezvous Committee, and Riverton Tree Board – City Administrator Kyle J. Butterfield reported on eight (8) boards/committees that are made up of community members. Of those committees, four (4) of them had vacancies and the City Clerk received letters of interests for the following committees: EDGE Committee, Planning Commission, Riverton Rendezvous Committee and the Riverton Tree Board. Council Member Larson moved, seconded by Council Member Borders to approve the Mayoral appointments for the EDGE Committee (Jeremy Hughes, Janet Winslow, Leonard Kosirog, Marissa Selvig, Ryan Preston, Mary Axthelm, Eric Carr, Josh Saltgaver (alt), Cody Beers (alt)), Planning Commission (Kristine Anderson, Bethany Baldes, Autumn Williams), Riverton Rendezvous Committee (Cary Fike, Patricia Newlin, Gerri Boesch, Andy Samuelson, Carla Kelly, Morgan Miller), and Riverton Tree Board (Tammy Shroyer, Bart Ringer, Barb Yates). Motion passed unanimously.

Public Hearing and Consideration of Sale of Vehicles to Town of Dubois – Public Works Director Brian Eggleston reported on the Town of Dubois requesting the possibility of acquiring surplus work trucks from the City of Riverton for the town’s use; this was previously presented to Council on December 6, 2022. Mr. Eggleston stated the two vehicles that could fit their needs are: one (1) 1990 Ford F250 Dump Truck and one (1) 1999 Dodge 2500 Utility Truck. Staff advertised a public hearing and intent to sell the reference vehicles for three (3) consecutive weeks. Council Member Borders moved, seconded by Council Member Bailey to open the public hearing. Motion passed unanimously. With no one to address the Council, Council Member Larson moved, seconded by Council Member Cox to close the public hearing. Motion passed unanimously. Council Member Salisbury moved, Council Member Larson to approve the sale of one (1) 1990 Ford F250 Dump Truck and one (1) 1999 Dodge 2500 Utility Truck to the Town of Dubois for \$5.00 each. Motion passed unanimously.

Municipal Court Judge, Alternate Judge and City Attorney Appointments – Mayor Hancock recommended the appointments of: Judge Teresa M. McKee as Municipal Court Judge with a monthly salary of \$3,881.19 including FICA withholding, worker’s compensation, and retirement; Aaron Vincent as Alternate Judge at an hourly rate of \$100; and Rick Sollars as City Attorney at an hourly rate of \$125 for services rendered. Council Member Borders moved, seconded by Council Member Larson to approve the Mayor’s appointments of Municipal Court Judge Teresa M. McKee, Alternate Judge Aaron Vincent and City Attorney Rick Sollars and the respective salaries for each appointment. Motion passed unanimously.

Resolution No. 1458: Designation of Official Depositories – Finance Director Mia Harris presented the Council with Resolution No. 1458, which designates Bank of the West, Central Bank & Trust, First Interstate Bank, Wells Fargo Bank, and Wyoming Community Bank as Official Depositories for the City of Riverton. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1458 by title only. Council Member Bailey moved, seconded by Council Member Cox for the approval of Resolution No. 1458. Motion passed unanimously.

Resolution No. 1459: Designation of Legal Newspaper – City Clerk/Human Resource Director Kristin S. Watson presented to the Council with Resolution No. 1459 which designates The Riverton Ranger as the Official Means of Publication for calendar year 2023. City Clerk/Human Resource Director Kristin S. Watson read Resolution No. 1459

by title only. Council Member Salisbury moved, seconded by Council Member Cox to approve Resolution No. 1459. Motion passed unanimously.

Resolution No. 1460: Senior Center and Community Center Endowment Board – City Administrator Kyle J. Butterfield presented Resolution No. 1460 which provides clarity and establishes the management & disbursement of the Riverton Senior Citizens and Community Center Endowment Fund. City Clerk/Human Resource Director Kristin S. Watson read Resolution No. 1460 by title only. Council Member Bailey moved, seconded by Council Member Larson to approve Resolution No. 1460. Motion passed unanimously.

Approval of Council Meeting Calendar 2023 – City Administrator Kyle J. Butterfield presented the City Council Meeting Calendar for 2023, whereas the Riverton Municipal Code 2.04.070 states “The regular meeting of the city council shall be held on the first and third Tuesdays of each month, commencing at seven p.m.” Mr. Butterfield noted the first Tuesday of July 2023 is Independence Day; therefore, the first meeting in July will be held on the succeeding business day, Wednesday, July 5, 2023. Council Member Larson moved, seconded by Council Member Bailey to approve the 2023 Council Meeting Calendar as presented. Motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable – Council Member Cox reported on the Senior Center Endowment Board meeting she attended; Council Member Bailey commented on the FORCC meeting and congratulated Mayor Hancock; and Council Member Larson reported on the Airport Board and the Fremont County Solid Waste Disposal District meetings he attended.

City Administrator’s Report – City Administrator Kyle J. Butterfield welcomed and congratulated newly elected Mayor Tim Hancock and re-elected Council Members. Mr. Butterfield reported on receiving the financial disclosure statements from the Mayor, City Council, City Clerk, City Administrator, and Finance Director; on the snow removal efforts during the latest storm; upcoming meetings; and commented on the Airport enplanements.

Mayor’s Comments – Mayor Tim Hancock commented on upcoming community events and expressed his gratitude in being able to serve the citizens of Riverton. Mayor Hancock stated he is available to anyone with concerns, questions, and comments via phone (307) 840-1206 or by email at thancock@rivertonwy.gov.

Adjourn – There being no further business to come before the Council, Council Member Borders moved, seconded by Council Member Salisbury to adjourn the Regular Council meeting at 8:24 p.m. There was no objection from the Council. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

Tim Hancock
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date:

RIVERTON CITY COUNCIL
Minutes of the
Work Session Meeting
Held January 10, 2023
6:30 PM

The work session meeting of the Riverton City Council was held on the above date and time in the Bull Pen, duly convened by Council President Mike Bailey at 6:30 p.m. City Council Members present were Karla Borders, Lindsey Cox, Dean Peranteaux, Kyle Larson, and Kristy Salisbury (left at 8:15 p.m.). Mayor Tim Hancock arrived at 6:54 p.m. Council Member Larson led the pledge of allegiance and Council Member Bailey conducted the invocation.

Roll call was conducted. Council Member Larson moved, seconded by Council Member Peranteaux to excuse Mayor Hancock. Motion passed unanimously. Council President Bailey declared a quorum of the Council.

City Staff present: City Administrator Kyle J. Butterfield, City Clerk/Human Resource Director Kristin S. Watson, Public Works Director Brian Eggleston, Interim Police Chief Wesley Romero, Finance Director Mia Harris, and Community Development Director Michael Miller.

Approval of the Agenda – Council Member Borders moved, seconded by Council Member Peranteaux to approve the agenda as presented. Motion passed unanimously.

Fremont County Solid Waste Disposal District Presentation – Andy Frey presented the Fremont County Solid Waste Disposal District (FCSWDD) 2023 Strategic Plan Update, which entails several scenarios to include the closing of the Riverton transfer station. Based on the current strategic plan, the closure is estimated to happen in 2027; however, the disposal fees would be reduced to \$70 per ton (from \$80 per ton). Mr. Frey noted that the FCSWDD Board established the disposal fees in 2009 and have not raised the rates since they were established. Members of the Council expressed concerns with the closure of the transfer station and requested the ability to negotiate that decision. Mr. Frey indicated that the FCSWDD Board would entertain any discussion the city was interested in having. No action was taken.

To express appreciation to Mr. Andy Frey for his service to the FCSWDD and his partnership with the City of Riverton, City Administrator Kyle J. Butterfield presented Mr. Frey with a key to the city, as he is moving and will no longer be representing FCSWDD.

Fund Surplus Discussion – City Administrator Kyle J. Butterfield provided a presentation to the Council regarding the fund surplus that was a result of the 2021 ARPA funding allocations. Based on lost revenues that were accounted for due to COVID-19, Riverton’s allocation of the ARPA dollars was \$1,870,572.00, which is currently accounted for in cash. Mr. Butterfield guided the Council through an overview of the fiscal health of each fund, reviewing the cash balances of each fund, the operating revenues versus operating expenses of each fund, and the development of the FY23 budget. Mr. Butterfield recommended that the surplus funding be allocated to the water fund, as the water fund has the worst fiscal outlook due to recently completed capital projects, as well as anticipating future capital needs. After discussion from Council and staff, it was the consensus of the Council to allocate two-thirds (2/3) of the surplus funding to the water fund, and the remaining one-third (1/3) of the surplus funding allocated to the general fund. Staff will prepare for the allocation of funds and present for consideration at a future council meeting. No action was taken.

Adjourn – There being no further business to come before the Council, Mayor Hancock adjourned the Work Session meeting at 8:39 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Tim Hancock
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

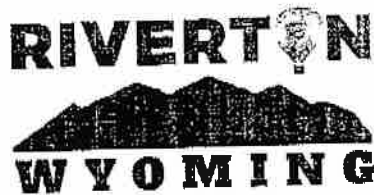
TO: His Honor the Mayor and Members of the City Council
FROM: Kristin S. Watson, City Clerk/Human Resource Director
THROUGH: Kyle J. Butterfield, City Administrator
DATE: January 13, 2023
SUBJECT: CITIZEN COMMITTEE APPOINTMENTS

Recommendation: That Council approves a mayoral citizen committee appointment to the Rendezvous Balloon Committee.

Background: At the January 3, 2023 Regular Council Meeting, citizen committee appointments were made to EDGE, Planning Commission, Rendezvous Balloon, and Tree Board. The Rendezvous Balloon Committee had one remaining vacancy after appointments were approved.

Discussion: Since the citizen appointments were approved through Council on January 3, 2023, an expression of interest letter was received from Ashley Strickland for the Rendezvous Balloon Committee. If approved, the Rendezvous Balloon Committee will be fully staffed.

Budget Impact: There is no budget impact.



CITIZEN BOARD EXPRESSION OF INTEREST FORM

Name: Ashley Strickland Date: 1/9/2023

Street Address: 1108 Westwood Dr. Riverton, WY 82501

Mailing Address (if different): Same

Business Phone: 307-856-3500 Home Phone: 307-855-6676

Email Address: ashley.strickland@hilton.com

Years as a Resident of Riverton: 24 years

Occupation: Assist General Manager/Director of Sales Employer: Hampton Inn & Suites

What board/committee are you applying for? Rendezvous Balloon Committee

Please list any current/previous civic or professional organizations and in what capacity:
Rotary-Member

Please list any City boards/committees (if any) that you currently serve on:

N/A

Why would you like to serve? (Please discuss specific interest.)
The Balloon Rally is such an iconic event for Riverton. It's my favorite! Plus it drives tourism which I'm a huge advocate for. I would love to be a part of this, provide and help in anyway I can, and learn in the process. The Hampton has been the host hotel for 2 years now and I believe we have provided a good experience. I hope I can help bring some inspiration and learn the ropes for the event itself.

What special skills, training, or experience do you have that would be pertinent to this board position?
I'm an organized person with years of sales experience. I'm personable and driven. I have experience with working with boards from my previous role at the Chamber of Commerce.

Please return the form to: Kristin Watson, City Clerk @ 816 N Federal Blvd., Riverton, WY 82501.

This is considered public information and may be requested by news media and/or discussed in public meetings. Wyoming Public Records Act, W.S. § 16-4-201 et seq.

Signature: Ashley Strickland

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Mia Harris, Finance Director

THROUGH: Kyle J. Butterfield, City Administrator

DATE: January 13, 2023

SUBJECT: Designation of Investment Account Signatories

Recommendation: That council approves Resolution No. 1461, Resolution No. 1462, and Resolution No. 1463 designating specific individuals as signatories and alternate signatories on city investment accounts held at Wyoming CLASS, WyoStar Investment Pool, and Wyoming Government Investment Fund, respectively.

Background: According to the requirements of W.S. Section 9-4-831 and the City of Riverton Statement of Investment Policy, the governing body shall authorize officers or agents of the City to engage in activities with designated investment programs and, by resolution, name its custodian bank as an official depository for the account transactions of City funds including Reserve Capital and Endowment Funds.

The primary objectives, in priority order, of the City of Riverton investment activities shall be safety, liquidity, return on investment, and community investment.

Discussion: The City currently participates in the state-approved Wyoming CLASS, WyoStar Investment Pool, and Wyoming Government Investment Fund. It is management's responsibility to conduct periodic reviews of the City's investments to ensure compliance with investment objectives, internal controls, reserve requirements, and fund diversification. The recent changes in the City Administrator position prompt the need to remove Anthony Tolstedt and add Kyle J. Butterfield as a designated signer on all city investment accounts.

Budget Impact: There is no immediate impact on the budget.

RESOLUTION NO. 1461

A RESOLUTION DESIGNATING SPECIFIC INDIVIDUALS AS SIGNATORIES AND ALTERNATE SIGNATORIES ON CITY INVESTMENT ACCOUNTS HELD AT WYOMING CLASS

WHEREAS, Section 9-4-831 (h) of the Wyoming Statutes requires that the political subdivision shall adopt the “Statement of Investment Policy” by resolution of the City Council.

WHEREAS, the City Council of the City of Riverton, Wyoming, passed and approved a “City of Riverton, Wyoming Statement of Investment Policy,” by minute action at the regular meeting of said City Council on June 18, 1996 and was revised June 15, 2010, and revised and adopted by Resolution No. 1387 dated April 16, 2019; and

WHEREAS, said investment policy applies to all financial assets of the City of Riverton; and

WHEREAS, these funds are reported in the City’s General Purpose Financial Statements; and

WHEREAS, the primary objectives, in priority order, of the City of Riverton investment activities shall be safety, liquidity, return on investment, and community investment; and

WHEREAS, this policy allows participation by the City in investment pools; and

WHEREAS, management responsibility for the investment program is hereby delegated to the Finance Director, who with approval of the City Administrator may establish written procedures of the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.

WHEREAS, changes in staffing dictate designating new authorized signers.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, WYOMING, that all withdrawals, deposits, or other orders for payment of money upon said accounts shall be signed by both the City Administrator Kyle J. Butterfield and the Finance Director, Mia Harris, and in the absence of either, the City Clerk/Human Resource Director, Kristin S. Watson, shall sign.

PASSED, APPROVED AND ADOPTED this 17th day of January 2023, by the City Council of the City of Riverton, Wyoming.

CITY OF RIVERTON, WYOMING

By: _____
Tim Hancock, Mayor

ATTEST:

Kristin S. Watson, City Clerk/Human Resource Director

RESOLUTION NO. 1462

A RESOLUTION DESIGNATING SPECIFIC INDIVIDUALS AS SIGNATORIES AND ALTERNATE SIGNATORIES ON CITY INVESTMENT ACCOUNTS HELD AT WYOSTAR INVESTMENT POOL

WHEREAS, Section 9-4-831 (h) of the Wyoming Statutes requires that the political subdivision shall adopt the “Statement of Investment Policy” by resolution of the City Council.

WHEREAS, the City Council of the City of Riverton, Wyoming, passed and approved a “City of Riverton, Wyoming Statement of Investment Policy,” by minute action at the regular meeting of said City Council on June 18, 1996 and was revised June 15, 2010, and revised and adopted by Resolution No. 1387 dated April 16, 2019; and

WHEREAS, said investment policy applies to all financial assets of the City of Riverton; and

WHEREAS, these funds are reported in the City’s General Purpose Financial Statements; and

WHEREAS, the primary objectives, in priority order, of the City of Riverton investment activities shall be safety, liquidity, return on investment, and community investment; and

WHEREAS, this policy allows participation by the City in investment pools; and

WHEREAS, management responsibility for the investment program is hereby delegated to the Finance Director, who with approval of the City Administrator may establish written procedures of the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.

WHEREAS, changes in staffing dictate designating new authorized signers.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, WYOMING, that all withdrawals, deposits, or other orders for payment of money upon said accounts shall be signed by both the City Administrator Kyle J. Butterfield and the Finance Director, Mia Harris, and in the absence of either, the City Clerk/Human Resource Director, Kristin S. Watson, shall sign.

PASSED, APPROVED AND ADOPTED this 17th day of January 2023, by the City Council of the City of Riverton, Wyoming.

CITY OF RIVERTON, WYOMING

By: _____
Tim Hancock, Mayor

ATTEST:

Kristin S. Watson, City Clerk/Human Resource Director

RESOLUTION NO. 1463

A RESOLUTION DESIGNATING SPECIFIC INDIVIDUALS AS SIGNATORIES AND ALTERNATE SIGNATORIES ON CITY INVESTMENT ACCOUNTS HELD AT THE WYOMING GOVERNMENT INVESTMENT FUND

WHEREAS, Section 9-4-831 (h) of the Wyoming Statutes requires that the political subdivision shall adopt the “Statement of Investment Policy” by resolution of the City Council.

WHEREAS, the City Council of the City of Riverton, Wyoming, passed and approved a “City of Riverton, Wyoming Statement of Investment Policy,” by minute action at the regular meeting of said City Council on June 18, 1996 and was revised June 15, 2010, and revised and adopted by Resolution No. 1387 dated April 16, 2019; and

WHEREAS, said investment policy applies to all financial assets of the City of Riverton; and

WHEREAS, these funds are reported in the City’s General Purpose Financial Statements; and

WHEREAS, the primary objectives, in priority order, of the City of Riverton investment activities shall be safety, liquidity, return on investment, and community investment; and

WHEREAS, this policy allows participation by the City in investment pools; and

WHEREAS, management responsibility for the investment program is hereby delegated to the Finance Director, who with approval of the City Administrator may establish written procedures of the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.

WHEREAS, changes in staffing dictate designating new authorized signers.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, WYOMING, that all withdrawals, deposits, or other orders for payment of money upon said accounts shall be signed by both the City Administrator Kyle J. Butterfield and the Finance Director, Mia Harris, and in the absence of either, the City Clerk/Human Resource Director, Kristin S. Watson, shall sign.

PASSED, APPROVED AND ADOPTED this 17th day of January 2023, by the City Council of the City of Riverton, Wyoming.

CITY OF RIVERTON, WYOMING

By: _____
Tim Hancock, Mayor

ATTEST:

Kristin S. Watson, City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Michael Miller – Director of Community Development

THROUGH: Kyle Butterfield – City Administrator

DATE: January 17th, 2023

SUBJECT: Rezone Woodbridge Estates Block 1, Tract 1 (Final Replat of Lots 3 & 4 and the vacation of platted easements with lots 10-15, block 16 and all of block 17)

PETITIONERS: HAAN Development

Recommendation: The City Council approve on first reading Ordinance 23-001 Rezone of Woodbridge Estates Block 1, Tract 1 (Final Replat of Lots 3 & 4 and the vacation of platted easements with lots 10-15, block 16 and all of block 17)

Background: Woodbridge Estates Block 1, Tract 1 is a corner lot at the intersections of Pure Gas Road and Webbwood Road. The lot is located on the north side of a majority residential subdivision. The lots to the north of this lot, across Webbwood are designated as Heavy Industrial (“I-2”) and Agriculture (“AG”). The lot is currently zoned as a Planning Neighborhood Shopping District (“C-P”) and the petitioners are requesting to rezone this lot to a Commercial District (“C-1”).

Discussion: HAAN Development is requesting this change to allow them to create commercial office spaces with garages. The current use regulations for C-P zoning could be restricting. The petitioner plans to build commercial offices spaces and garages for businesses or individuals to rent. C-1 zoning offers more flexibility to the type of businesses that can rent and utilize the commercial spaces available.

The City Planning Commission Recommended Certification on January 5th, 2023.

Alternatives:

- Not approve the rezone.
- Approve with amendments or stipulations.

Budget Impact: There is no immediate budget impact resulting from the staff recommendation.

November 9, 2022

City of Riverton – Community Development
ATTN: Michael Miller Community Development Director
816 N. Federal Blvd
Riverton, WY 82501

RE: Petition for Zone Request
3.09-acres Southeast Corner Pure Gas Road & Webbwood Road (Parcel ID – 91142624000100)

Dear Mr. Miller,

This letter is a request of petition for zone request for the 3.09-acre property located on the Southeast Corner of Pure Gas Road and Webbwood Road with Parcel ID 91142624000100. The request is submitted by G.A. Haan Development, L.L.C. for the landowner, Phoenix Holding Group, L.L.C. The legal description of the Property is –

WOODRIDGE ESTATES BLOCK 1 TRACT 1 (FINAL PLAT REPLAT OF LOTS 3 & 4 AND THE
VACATION OF PLATTED EASEMENTS WITH LOTS 10-15, BLOCK 16 AND ALL OF BLOCK 17)
PLAT 2010-1332955

The Property is currently zoned Planned Commercial Shopping District (C-P). The Petition for Zone Request proposes a new designation of Commercial General (C-1).

Need for Such Zone Change Designation

The landowner intends to develop a commercial building offering 3 to 5 rental units 800 to 1,200 square feet each. Each rentable unit is envisioned to offer an office area with an attached garage space. Intended tenants may range from a construction trade looking for small office space and storage capacity or individuals looking for additional storage capacity for personal items in addition to a small office space to work from. Per the City of Riverton Community Development Department, a use such as the proposed fits more accurately under the C-1 Zoning District.

Impact of Surrounding Areas

The Property is neighbored to the North by Webbwood Road, undeveloped property zoned Commercial and Agricultural, and developed Industrial Zoned property serving as gas storage. To the East by undeveloped R-2 zoned property. To the South by undeveloped Agricultural Land followed by Riverton Woodridge Apartments. To the West by undeveloped R-2 property, Pure Gas Road, and Industrial uses. The proposed use will have no additional impact on surrounding uses than current uses allowed within the existing C-P designation.

Distance to Services

Our property is within a short distance of the following business and employment centers:

- | | |
|--|-----------|
| 1. Downtown District | 1.3 Miles |
| 2. SageWest Health Care Campus | 2.9 Miles |
| 3. Walmart Super Center (Other Commercial) | 0.5 Miles |
| 4. Holiday Inn Convention Center | 0.8 Miles |
| 5. Riverton Chamber of Commerce | 1.9 Miles |
| 6. Riverton High School & Middle School | 2.8 Miles |

- | | |
|------------------------------------|-----------|
| 7. Riverton City Park | 1.3 Miles |
| 8. Riverton Aquatic Center | 2.8 Miles |
| 9. Riverton Public Library | 2.9 Miles |
| 10. Smart Start Quality Child Care | 1.8 Miles |

Access to Area / Traffic Patterns

Access to the Property from U.S. Highway 26 (Federal Blvd) is provided by E Webbwood Road and Pure Gas Road.

Accessibility to Utilities

Currently, all utilities are available at the site. An 8" sewer line is located within a drainage and utility easement on the west end of the Property. Water is accessible across Webbwood Road or to the South Side of the Site at the intersection of Redwood Drive and Pinecrest Drive that could be brought to the Site.

Impact on City Facilities

Water, Sewer, & Sanitation: It is understood the City facilities in the area are able to serve the proposed use and are adequate to serve the current uses allowed with the existing C-P designation. A significant investment is not anticipated if the requested zone change were approved.

Emergency Services: The Property is located less than 1 mile from the Riverton City Police Department and less than 2.5 miles from the Riverton Fire Department. The proposed zoning designation change and the proposed use will not increase required emergency services above the current uses allowed with the existing C-P designation. A significant investment is not anticipated if the requested zone change were approved.

Traffic: As noted above, the Property is located along Webbwood Road, and access to the Property will continue to be from E Webbwood Road and Pure Gas Road. Both Roads are sufficient to serve the proposed use. A significant investment is not anticipated if the requested zone change were approved.

Parks: A significant investment is not anticipated if the requested zone change were approved.

Schools: A significant investment is not anticipated if the requested zone change were approved.

Provided the minimal impact, if any, this requested zone change will prompt it is requested no Impact Study be required and the provided information within this letter serve as documentation addressing any such impact. Please find enclosed within this letter 1) Completed Petition for Zone Request Form executed by the Landowner; 2) Applicable Fees; 3) Copy of Woodridge Estates Plat showing site location; 4) Copy of Deed. Should you have any questions, or require additional information, please don't hesitate to contact me by phone or email at. (231) 838-0563 or andrew@haandev.com.

Regards,



Andrew Schorfhaar
Haan Development

(City will mail),
One property sign,
Newspaper hearing notice,
Publication of zone change, and
Revision of master zoning map



Pursuant to Section 17.04.050 of the Riverton Municipal Code, Resolution No.1260, Ord. 12-011

I (We), (Name) PHOENIX HOLDING GROUP LLC (Ph#) (231) 769-0931

(Address) PO BOX 10038, PHOENIX, AZ 85064-0038

Do hereby petition the City to zone or rezone the following described real property:

Subdivision WOODRIDGE ETATES Block(s) 1

Lot (s) _____ Parcel 91142624000100

Address WEBBWOOD RD, RIVERTON WY 82501 Existing Zoning C-P DISTRICT

Proposed New Zoning Designation C-1 DISTRICT

Upon receiving the requested zone designation of the above-described real property, I (We) propose to use the property for the following purposes: (Brief Statement of facts and justification for rezoning):

The landowner intends to develop a commercial building offering 3 to 5 rental units 800 to 1,200 square feet each. Each rentable unit is envisioned to offer an office area with an attached garage space. Additional information included within the attached letter.


Signature of Property Owner(s)

The Planning Commission will hold a public hearing a minimum of thirty (30) days after the date of filing. Please allow ninety (90) days for complete process through City Council.

Return petition to City of Riverton, Community Development Department, 816 North Federal Blvd, Riverton, Wyoming 82501. **\$300.⁰⁰ Fee is due at the time of filing and is non-refundable.**

To be attached with this petition:

1. Copy of Deed or other proof of ownership with legal description;
2. Impact study or letter addressing the following items:
 - a. Need for such zone designation;
 - b. Impact (present and future) on surrounding area, developed and undeveloped;
 - c. Distance to: Business centers, Employment centers, Community facilities: schools, parks, churches, etc.;
 - d. Access to area; traffic patterns;
 - e. Accessibility of utilities;
 - f. Impact on city facilities: sewer, water, sanitation, fire, police, traffic, parks and schools.
3. Applicable fees as noted above.

Responsibilities of Petitioner

1. Notices of public hearing shall be mailed to all property owners within 140 feet of proposed zone designation. The notices must be sent 1st class regular mail. Signs shall be posted on the property and will be visible from a public street. Signs prepared and notices mailed by Community Development Department.

owners

WARRANTY DEED

TIMBERLINE INVESTMENTS LLC, a Wyoming Limited Liability Company, grantor(s), for and in consideration of Ten dollars and other good and valuable consideration in hand paid, receipt whereof is hereby acknowledged, CONVEY AND WARRANT TO PHOENIX HOLDING GROUP, a Michigan Limited Liability Company, grantee(s), whose address is: P.O. Box 5516, Harbor Springs, MI 49740 of Emmet County and State of Michigan, the following described real estate, situate in Fremont County and State of Wyoming, to wit:

The part of the Northeast Quarter of the Northwest Quarter (NE1/4NW1/4), Section 26, Township 1 North, Range 4 East, Wind River Meridian, Fremont County, Wyoming, being a vacated part of Woodridge Estates Addition to the City of Riverton, said vacated part being in Declaration of Partial Vacation of Plat recorded September 9, 1986, as Document No. 1086911, in Book 272, at Page 329, more particularly described as follows: All of Block 6, 7, 18, 19 and 20; that portion of Pinacrest Street from the northerly right of way line of Redwood Drive to the west right of way line of 16th Street East; that portion of Woodridge Drive from Redwood Drive to Locust Lane/Walnut Lane; all of Locust Lane/Walnut Lane excepting the easterly ten feet thereof; all of Block 17 and Lots 10 through 15, Block 16; all as shown on the recorded plat of Woodridge Estates Subdivision dated December 4, 1980 in Drawer 1, recording No. 1025675.

Hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of Wyoming.

TIMBERLINE INVESTMENTS LLC, a Wyoming Limited Liability Company

[Signature]
Bryce Hunter, Member

[Signature]
Warren S. McBratney, Member and Trustee
Of the Warren S. McBratney Living Trust
Dated December 16th 1994

WITNESS my hand this 26th day of June, 2007.

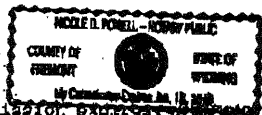
STATE OF WYOMING)

COUNTY OF FREMONT)

The foregoing instrument was acknowledged before me by Bryce Hunter, Member and Warren S. McBratney, Member and Trustee of the Warren S. McBratney Living Trust Dated December 16th 1994, as Members of TIMBERLINE INVESTMENTS LLC, a Wyoming Limited Liability Company this 26th day of June, 2007.

Witness my hand and official seal.

[Signature]
NOTARY PUBLIC



FREMONT COUNTY, LANDER, WY REC #8.00
JULIE A. FREESE, FREMONT COUNTY CLERK

06/28/2007 #2007-1293253
03:43:43PM 1 OF 1

WARRANTY DEED

PHOENIX HOLDING GROUP, LLC, A MICHIGAN LIMITED LIABILITY COMPANY

GRANTOR(S), for and in consideration of TEN DOLLARS (10.00) AND OTHER VALUABLE CONSIDERATION in hand paid, receipt whereof is hereby acknowledged, CONVEY AND WARRANT TO:

RIVERTON WOODRIDGE APARTMENTS, LLC
A MICHIGAN LIMITED LIABILITY COMPANY

GRANTEE(S), whose address is:

P.O. BOX 28

HARBOR SPRINGS, MI 49740

the following described real estate, situate in Fremont County, State of Wyoming, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State, to wit:

SEE LEGAL ATTACHED

TOGETHER with all buildings and improvements located thereon or appurtenant thereto and all rights, privileges, hereditaments and tenements appertaining or belonging.

SUBJECT to all easements, covenants and rights of way of record.

WITNESS my hand(s) this 25 day of June, 2007.

PHOENIX HOLDING GROUP, LLC
A MICHIGAN LIMITED LIABILITY COMPANY

By: [Signature]
NAME: Gerald A. Haan
TITLE: Sole Member

STATE OF Michigan

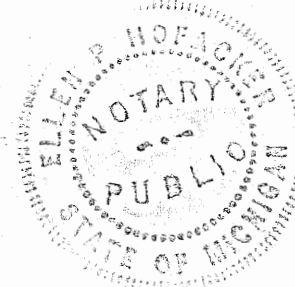
COUNTY OF Emmet

The foregoing instrument was acknowledged before me by Gerald A. Haan, Sole Member of Phoenix Holding Group, LLC, a Michigan Limited Liability Company, on behalf of the Limited Liability Company.
Witness my hand and official seal.

My Commission Expires:

[Signature]
Notary Public

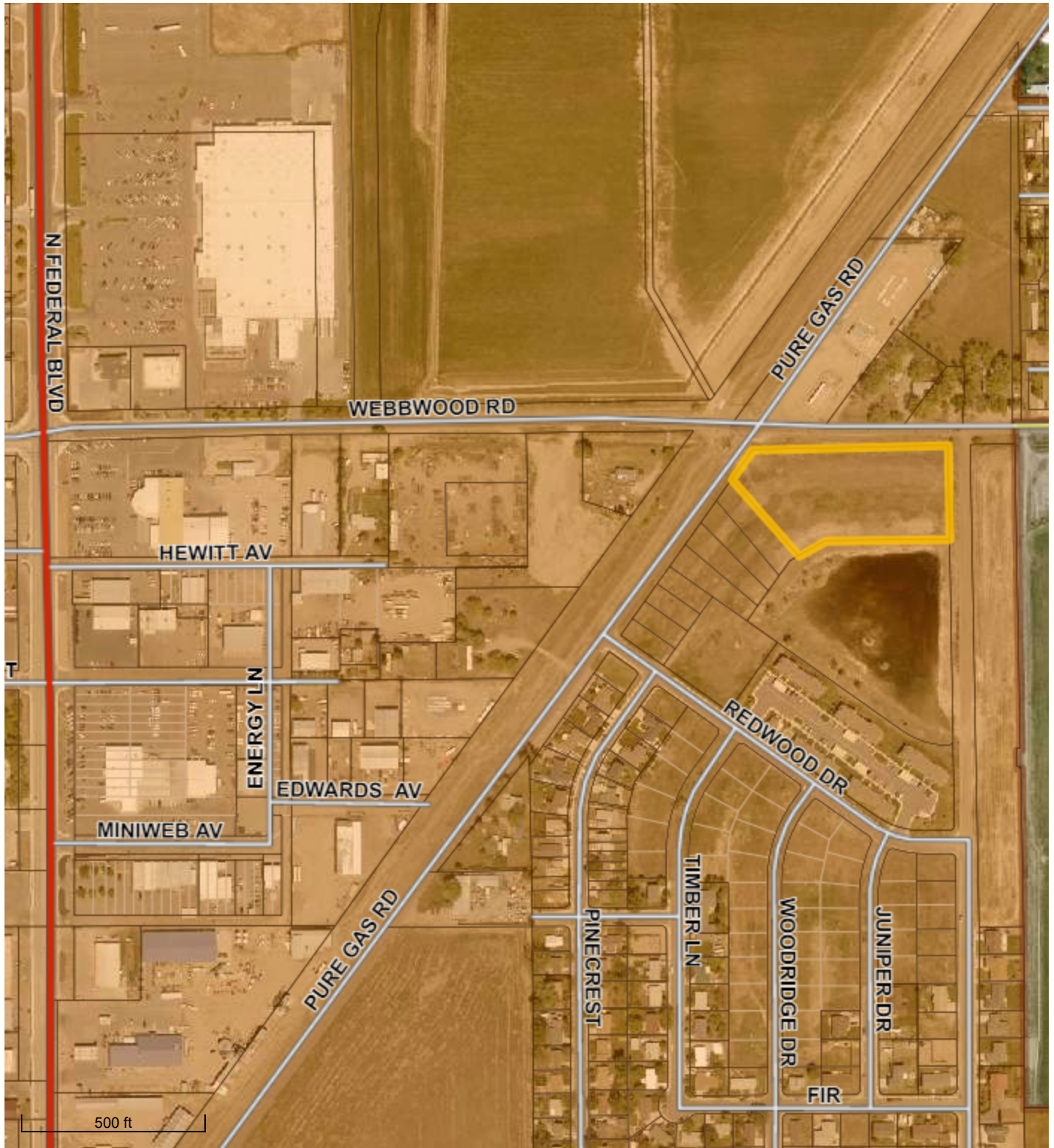
ELLEN P HOFACKER
Notary Public, State of Michigan
County of Emmet
My Commission Expires 02-07-2013
Acting in the county of Emmet



Legal Description Attachment

That part of the Northeast Quarter of the Northwest Quarter (NE¼ NW¼), Section Twenty-six (26), Township One (1) North, Range Four (4) East, Wind River Meridian, Fremont County, Wyoming, being a vacated part of Woodridge Estates Addition to the City of Riverton, specifically Lots One (1), Two (2), Three (3), Four (4), Five (5), of Block Twenty (20), all of Block Six (6) and all of Block Seven (7) as shown on the recorded plat of Woodridge Estates Subdivision dated December 4, 1980 in Drawer 1, Recording No. 1025675.

Fremont County Wyoming MapServer



-  Lot and Parcel Lines
 -  U.S. Highway
 -  State Highway
 -  County (Maintained)
 -  County (Unmaintained)
 -  Municipal Streets / Public Roads
 -  Private Roads
 -  Other Roads
 -  Incorporated Towns
- 2020 Aerial Photography (high resolution)



Fremont County provides this map for display purposes only and invokes its sovereign and governmental immunity in allowing access to or use of this data, and makes no warranties as to the validity, and assumes no liability associated with the use or misuse of this information.

printed 11/9/2022

Michael Miller
Community Development Director

816 N Federal Blvd
Riverton, WY 82501
(307) 857-7709
michaelm@rivertonwy.gov



Richard P. Gard
Mayor

Council Members
M. Bailey K. Borders
D. Peranteaux K. Larson
K. Salisbury L. Cox

The public hearing for this Rezone will be January 5th, 2022 at 5:30pm before the Riverton Planning Commission in Council Chambers at City Hall, 816 N. Federal Blvd., Riverton. No other notification will be sent to you concerning this Rezone. **No response is required to this notification, but a non-response will be considered an approval.** Any objections can be presented in writing to the address above and/or by attending the public hearing. Please use the space below or a separate sheet.

Your Name, Address, Phone # Jerry Bonhoff
Approve: _____ (signature) Disapprove: Jerry Bonhoff (signature)
Comments: Not the place for commercial property, IT is All Residential in that Area.

Address inquiries to: Community Development Department
City of Riverton
816 N. Federal Blvd.
Riverton, WY 82501

PROPOSED ORDINANCE NO. 23-001

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP OF THE CITY OF RIVERTON, WYOMING, DESIGNATING THE REZONE OF WOODRIDGE ESTATES BLOCK 1, TRACT 1 (FINAL PLAT REPLAT OF LOTS 3 & 4 AND THE VACATION OF PLATTED EASEMENTS WITH LOTS 10-15, BLOCK 16, AND ALL OF BLOCK 17), CITY OF RIVERTON, FREMONT COUNTY, WYOMING, FROM PLANNED NEIGHBORHOOD SHOPPING DISTRICT C-P TO COMMERCIAL DISTRICT C-1.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, FREMONT COUNTY, WYOMING:

Section 1. The following described property; having been the subject of a public hearing with proper notices should be and is zoned COMMERCIAL DISTRICT C-1

WOODRIDGE ESTATES BLOCK 1, TRACT 1 (FINAL PLAT REPLAT OF LOTS 3 & 4 AND THE VACATION OF PLATTED EASEMENTS WITH LOTS 10-15, BLOCK 16, AND ALL OF BLOCK 17), CITY OF RIVERTON, FREMONT COUNTY

Section 2. That certain map, entitled “OFFICIAL ZONING MAP, CITY OF RIVERTON, WYOMING,” as endorsed by the City Engineer of the City of Riverton, Wyoming, and adopted by the City Council of the City of Riverton, Wyoming, on January 6, 2008, together with such amendments and additions as have been approved by the City Council, is amended to reflect the zoning change of said parcel.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This ordinance shall take effect from its adoption and publication as required by law and the ordinances of the City of Riverton.

PASSED ON FIRST READING _____

PASSED ON SECOND READING _____

PASSED ON THIRD READING _____

PASSED, ADOPTED AND APPROVED this _____ day of _____ 2023.

CITY OF RIVERTON, WYOMING

By: _____
Tim Hancock
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

ATTESTATION

I, Kristin S. Watson, Clerk of the City of Riverton, attest that Ordinance No. 23-001 was passed, adopted, and approved by the Governing Body of the City of Riverton on the _____ day of _____, 2023. I further certify that the above proclamation ran at least once in the Riverton Ranger, a newspaper of general circulation within Riverton, Wyoming, the effective date of publication, and therefore the effective date of enactment being _____.

Kristin S. Watson
City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Michael E. Miller, Community Development Director
THROUGH: Kyle J. Butterfield, City Administrator
DATE: January 17, 2023
SUBJECT: Resolution No. 1464 – SLIB Application for ARPA Local Government Project Grant

Recommendation: The City Council approves Resolution No. 1464 supporting an application to the State Loan and Investment Board (SLIB) for an American Rescue Plan Act (ARPA) Local Government project grant monies to improve heating, ventilation, and cooling (HVAC) systems at City Hall and the airport terminal.

Background: ARPA became law in early March 2021 and provided \$1.9 trillion in COVID relief funding throughout the nation. Among its many programs, ARPA includes provisions to assist state and local governments. The State of Wyoming received a total of \$1.68 billion in funding from these provisions. The governor’s office, the Joint Appropriations Committee, and the legislature have since worked to prioritize the use of ARPA funds. Senate Enrolled Act 20 of the recent legislative session appropriated \$334,539,726 of ARPA monies towards established priorities. One funded priority was \$50 million towards Local Government projects. SLIB has opened a competitive grant process for communities to apply for these funds.

Discussion: The HVAC systems for City Hall and the airport terminal are 25 years old or more. At City Hall, the main HVAC unit has already starting causing major issues and has a current budgeted project to complete its replacement. Other HVAC units at the terminal and City Hall exhibit similar risks of failing or regular, costly maintenance due to their age and condition. ARPA guidelines specifically allow heating and ventilation upgrades as appropriate uses of COVID relief funds. This is a rare opportunity to optimize dollars to upgrade equipment like this.

Budget Impact: The FY23 budget already reflects an allocation to the City Hall RTU-1 project as a capital project. The City Council awarded this project on October 18, 2022 in the amount of \$277,200. Should grant funds be awarded from SLIB, the city would include the additional HVAC units at City Hall and the airport terminal to the scope of the planned improvements. The city would also need to provide an additional \$164,800 of general fund monies to match the overall project cost, which would be funded at a ratio of 74:26 to cover the city’s obligation to match the potential grant. The table below reflects staff’s estimate of project costs and offsetting grant monies.

	SLIB Grant	Existing RTU 1 Project	City Match Funds	Total Project Costs
HVAC Upgrade	\$1,258,000.00	\$277,200.00	\$164,800.00	\$1,700,000.00

**LOCAL GOVERNMENT PROJECT ARPA GRANTS
RESOLUTION**

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF AN LOCAL GOVERNMENT PROJECT ARPA GRANTS APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

City of Riverton, Wyoming
(Entity Name)

FOR THE PURPOSE OF:

replacing aged and inefficient heating, ventilation, and cooling systems at Riverton City Hall and the passenger terminal building at Central Wyoming Regional Airport with new, more efficient systems that include High Efficiency Particulate Air (HEPA) filters.

(State Purpose of Project)

WITNESSETH

WHEREAS, the Governing Body for the City of Riverton, Wyoming

desires to participate in the LOCAL GOVERNMENT PROJECT ARPA GRANT program to assist in financing this request; and

WHEREAS, the Governing Body of the City of Riverton, Wyoming

recognizes the need for the request; and

WHEREAS, the Local Government Project ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE

City of Riverton, Wyoming

that a grant application in the amount of

\$1,258,000.00

(Amount being requested)

be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the

Riverton City Hall and Airport Terminal HVAC Replacement

(Name of Funds Requested)

BE IT FURTHER RESOLVED, that

Kyle J. Butterfield, City Administrator; Mia Harris, Finance Director; Michael Miller, Community Development Director

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the

City of Riverton, Wyoming

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

17th

(Date)

day of

January

(Month)

2023

(Year)

(Signature)

Tim Hancock, Mayor

(Name and Title)

Attest:

(Signature)

Kristin S. Watson, City Clerk/Human Resource Director

(Name and Title)

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Brian Eggleston, Public Works Director

THROUGH: Kyle J. Butterfield, City Administrator

DATE: January 17, 2023

SUBJECT: Resolution No. 1465 SLIB Application for ARPA local government support grant.

Recommendation: The City Council approves Resolution No. 1465 supporting an application to the State Loan and Investment Board (SLIB) for an American Rescue Plan Act (ARPA) local government support grant.

Background: ARPA became law in early March 2021 and provided \$1.9 trillion in COVID relief funding throughout the nation. Among its many programs, ARPA includes provisions to assist state and local governments. The State of Wyoming received a total of \$1.68 billion in funding from these provisions. The governor's office, the Joint Appropriations Committee, and the legislature have since worked to prioritize the use of ARPA funds. Senate Enrolled Act 20 of the 2022/2023 legislative budget session appropriated \$334,539,726 of ARPA monies towards established priorities. One funded priority was \$50 million towards local government support projects, including stormwater infrastructure. SLIB has opened a competitive grant process for communities to apply for these funds.

Discussion: The City of Riverton owns a stormwater detention pond at the southwest corner of North 16th Street East and Webbwood Road. The detention pond receives storm runoff from a significant portion of the northeast Riverton neighborhoods, and has the capacity to fill very quickly during a major storm. The outflow of this pond, allows water to drain through storm and irrigation lines that run east and west along Webbwood Road. These lines have deteriorated over the years significantly and have restricted the water flow from the detention pond on several occasions. As a routine practice, city crews "jet" this line twice a year. In 2021, the City of Riverton requested a camera inspection of the interior of the line to determine its overall condition. This showed significant root infiltration along the entire length of the line, in addition to several breaks.

Root infiltration creates issues with debris, mainly green waste, which clog the line, or restrict the flow enough to prevent the detention pond from adequately draining during a storm, and creates the potential for overflow of the pond and flooding.

Budget Impact: The FY23 budget does not reflect an allocation to the Webbwood Road Stormwater Infrastructure Replacement Project. Should grant funds be awarded from SLIB, the city would need to amend its budget to appropriately reflect the revenue and expenditures associated with the project. There are sufficient funds in the General Fund to cover the city's obligation to match the potential grant. The table below reflects staff's estimate of project costs and offsetting grant monies.

	SLIB Grant	General Fund	Total Project Costs
Stormwater Infrastructure Replacement Project	\$666,000	\$234,000.00	\$900,000.00

**LOCAL GOVERNMENT PROJECT ARPA GRANTS RESOLUTION
RESOLUTION #1465**

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF AN LOCAL GOVERNMENT PROJECT ARPA GRANTS APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

City of Riverton
(Entity Name)

FOR THE PURPOSE OF:

Webbwood Road Stormwater Infrastructure Replacement Project
(State Purpose of Project)

WITNESSETH

WHEREAS, the Governing Body for the City of Riverton desires to participate in the LOCAL GOVERNMENT PROJECT ARPA GRANT program to assist in financing this request; and

WHEREAS, the Governing Body of the City of Riverton recognizes the need for the request; and

WHEREAS, the Local Government Project ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
City of Riverton

that a grant application in the amount of \$ 666,000.00
(Amount being requested from SLIB)

be submitted to the State Loan and Investment Board for consideration at the next Board meeting aft to assist in funding the

ARPA Local Government Support Grant
(Name of Funds Requested)

BE IT FURTHER RESOLVED, that

Kyle J. Butterfield, City Administrator; Brian Eggleston, Public Works Dir; Mia Harris, Finance Dir
(Name and Title of Person(s))

are hereby designated as the authorized representatives of the City of Riverton

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

17 day of January 2023
(Date) (Month) (Year)

(Signature)

Timothy Hancock, Mayor
(Name and Title)

Attest:

(Signature)

Kristin S. Watson, City Clerk/Human Resource Director
(Name and Title)