



City of Riverton
Regular Council Meeting
Tuesday, November 1, 2022 at 7:00 pm
Riverton City Hall Council Chambers
816 N Federal Blvd.
Riverton, WY 82501

At 6:45 P.M. on Tuesday, November 1, 2022, the Finance Committee will meet in the City Hall Council Chambers to consider bills to be paid. This meeting is open to the public.

- 1) Call to order.
 - 2) Pledge of Allegiance.
 - 3) Invocation.
 - 4) Roll call: Ward I: Kyle Larson, Dean Peranteaux
Ward II: Karla Borders, Kristy K. Salisbury
Ward III: Mike Bailey, Lindsey Cox
 - 5) Declaration of quorum.
 - 6) Approval of the Agenda.
 - 7) Communication from the Floor – Citizen’s Comments.
 - 8) Consent Agenda:
 - Approval of the Minutes – October 18, 2022 Regular Council Meeting.
 - Approval of the Minutes – October 18, 2022 Executive Session.
 - Approval of the Minutes – November 1, 2022 Finance Committee Meeting.
 - Approval of the Finance Committee Recommendations – November 1, 2022.
 - 9) Public Hearing & Consideration of Retail Liquor License Transfer of Ownership & Location: Ichiban Japanese Steakhouse.
 - 10) Consideration of Public Defense Services Contract.
 - 11) Planning Commission Parking Quantity Calculation Presentation.
 - 12) Public Works Year-end Construction Report.
 - 13) Quarterly Fiscal Health Report.
- Reports and Comments:
- 14) Council Committee Reports and Council Members’ Roundtable.
 - 15) City Administrator’s Report.
 - 16) Mayor’s Comments.
 - 17) Executive Session – if needed.
 - 18) Adjourn.

**RIVERTON CITY
COUNCIL
Minutes of the
Regular Council Meeting
Held October 18, 2022
7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Karla Borders, Lindsey Cox, Michael Bailey, Dean Peranteaux, Kyle Larson, and Kristy K. Salisbury. Council Member Salisbury led the pledge of allegiance; and Council Member Borders conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present were: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Kyle J. Butterfield, Interim Public Works Director Brian Eggleston, Police Chief Eric Murphy, Finance Director Mia Harris, and Administrative Assistant Tisha Tuttle.

Approval of the Agenda – Council Member Cox moved, seconded by Council Member Borders to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor – Greg Tallabas from the Riverton Community Watch requested permission to hand out candy at the City’s trunk or treat event. There was no objection from Council or Staff. Lilly Riter spoke on the neighborhood watch efforts and events to get to know your neighbors. Eddison Brookie and Thomas Willis, local Job Corps students, thanked the Council for the opportunity to work with the City of Riverton on the sidewalk replacement project which allowed them to practice their trades in live scenarios.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – October 4, 2022 Regular Council Meeting; Approval of the Minutes – October 4, 2022 Executive Session Meeting; Approval of the Minutes – October 18, 2022 Finance Committee Meeting; Approval of the Finance Committee Recommendations – October 18, 2022, claims to be paid in the amount of \$359,167.29, Elan credit card in the amount of \$5,093.77, payroll & liabilities for 10/7/22 in the amount of \$216,437.34, for a total of \$580,698.40; Approval on the Municipal Court Report for the Month of September 2022. Council Member Borders moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed with Council Member Peranteaux abstaining from the Traveling Computers claim and Council Member Bailey abstaining from the Bailey Enterprises claim.

Wyoming Off-Road Racers Association – Ice Racing Events – City Administrator Kyle J. Butterfield reported on the proposed use of the land known as the “Rendezvous Ponds” for the purpose of Wyoming Off-road Racers Association to conduct the annual ice racing events. Council Member Salisbury moved, seconded by Council Member Bailey to approve the Memorandum of Understanding (MOU) between the City of Riverton and the Wyoming Off-Road Racers Association (WORRA) authorizing the use of the ponds located 2581 E Monroe Avenue for ice racing. Motion passed unanimously.

Bid Award: City Hall Roof Top Unit (RTU-1) Replacement – City Administrator Kyle J. Butterfield reported on bids received for the RTU -1 replacement project. Council Member Bailey moved, seconded by Council Member Borders to award the City Hall Roof Top Unit (RTU) No. 1 Replacement Project to Sheet Metal Specialties of Casper Wyoming in the amount of \$277,200. Motion passed unanimously.

Bid Award: Airport Taxiway Rehabilitation – City Administrator Kyle J. Butterfield reported on the bids received

for the Airport Taxiway Rehabilitation project. Council Member Peranteaux moved, seconded by Council Member Bailey to award Schedule I and Schedule II of the Taxiway A, C1, and D Rehabilitation project to Simon Construction in the amount of \$6,712,970. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Salisbury asked for clarification on the bike lane on Sunset and the functionality of travel. Council Member Salisbury also attended the Chamber meeting and mentioned the November 5th Quick Draw Event at CWC. Council Member Peranteaux commented on the airport being well maintained in comparison to others he has landed at in the state as a pilot. Council Member Larson attended the solid waste meeting and is now a member of the board. Council Member Borders attended the PAWS meeting.

City Administrator Report – City Administrator Kyle J. Butterfield reported on the upcoming Trunk or Treat at City Hall on October 31, 2022, 3:00 pm – 4:30 pm. Mr. Butterfield also mentioned the water break on Saturday and commended Collection & Distribution staff on their quick repair efforts. Upcoming meetings include Airport Board and Fremont County Solid Waste Disposal District.

Mayor's Comments – Mayor Gard commented on the efficiency of staff for bettering the neighborhood mentioned from the previous meeting. Since the last meeting, Mayor Gard attended the following meetings or events: City staff meeting, Neighborhood Watch, Riverton Peace Mission meeting, Eastern Shoshone Business Council, liquor license holders meeting, a Screening for a movie, Riverton High School football game, ribbon cutting for a thrift store, and ribbon cutting for Della Rose Boutique. Mayor Gard spoke with a citizen about the stop sign improvement on Monroe and the citizen call from Washington Street.

Executive Session – Council Member Cox moved, seconded by Council Member Borders to convene into executive session for the purpose of Personnel. Motion passed unanimously at 8:10 p.m. Mayor Gard invited City Administrator Kyle J. Butterfield and City Clerk/Human Resource Director Kristin S. Watson into Executive Session. Council Member Larson moved, seconded by Council Member Borders to reconvene into regular session. Motion passed unanimously at 8:55 p.m. There were no action items from the executive session.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council Meeting at 8:57 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date:

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Kristin S. Watson, City Clerk/Human Resource Director ^{KW}
THROUGH: Kyle J. Butterfield, City Administrator
DATE: October 27, 2022
SUBJECT: Transfer of Ownership & Location Application for a Retail Liquor License submitted by Ichiban Japanese Steakhouse III, Inc. d/b/a Ichiban Japanese Steakhouse

Recommendation: That Council approves the Transfer of Ownership and Transfer of Location of a Retail Liquor License for Ichiban Japanese Steakhouse III, INC for the remainder of the 4/1/22 – 3/31/23 liquor licensing term.

Background: Pursuant to statutory requirements, as well as the Riverton Municipal Code, any changes to the ownership and/or location of a retail liquor license must be approved by the local licensing authority.

Discussion: On October 17, 2022, staff received a transfer of ownership and transfer of location application for a retail liquor license submitted by Ichiban Japanese Steakhouse III, INC as follows:

From:

150 Predator Productions, INC d/b/a Baked on Broadway
Building located at 116 S Broadway Ave, Suite D, Riverton, WY

To:

150 Ichiban Japanese Steakhouse III, INC d/b/a Ichiban Japanese Steakhouse
Building located at 303 S Federal Blvd, Riverton, WY

This application has been certified as complete by the Wyoming Liquor Division, the proper fees have been paid, and proper notice to the public has been advertised. Therefore, staff recommends Council's approval of the transfer of ownership and transfer of location application of a retail liquor license, as described above.

Alternative: Deny the application submitted for a Retail Liquor License Transfer of Ownership based on the following criteria pursuant to RMC 5.04.170, in part:

“... A license or permit shall not be issued, renewed or transferred if the city council finds from evidence presented at the hearing:

1. The welfare of the people residing in the vicinity of the proposed license or permit premises shall be adversely and seriously affected;
2. The purpose of this chapter shall not be carried out by the issuance, renewal or transfer of the license or permit;
3. The number, type and location of existing licenses or premises meet the needs of the vicinity under consideration;
4. The desires of the residents of the city will not be set or satisfied by the issuance, renewal or transfer of the license or permit; or
5. Any other reasonable restrictions or standards which may be imposed by the city council shall not be carried out by the issuance, renewal or transfer of the license or permit. ...”

Budget Impact: The budget impact with the proposed recommendation is revenue of \$100 from the application fee, plus an indeterminate amount of sales tax revenue.

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:	_____	/ /
Chief:	_____	/ /

To be completed by City/County Clerk

Local License #: 150

License Fees: Annual Fee: \$ _____ Date filed with clerk: 10 / 17 / 2022

Prorated Fee: \$ _____ Advertising Dates: (2 Weeks) 10/22/2022 & 10/29/2022

Transfer Fee: \$ 100.00 Hearing Date: 11 / 01 / 2022

Publishing Fee: \$ 75.00

Publishing Fee Direct Billed to Applicant:

License Term: 11 / 02 / 2022 Through 03 / 31 / 2023

Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: Ichiban Japanese Steakhouse III INC

Trade/Business Name (dba): ichiban Japanese Steakhouse

Building to be licensed/Building Address: 303 S Federal Blvd

Number & Street

Riverton WY 82501 Fremont

City State Zip County

Local Mailing Address: 3417 Dover Ave

Number & Street or P.O. Box

Rock Springs WY 82901

City State Zip

Local Business Telephone Number: (307) 466-9463 Fax Number: ()

Business E-Mail Address: _____

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input type="checkbox"/> NEW LICENSE	<input checked="" type="checkbox"/> CITY OF: <u>Riverton</u>	<input type="checkbox"/> INDIVIDUAL
<input checked="" type="checkbox"/> TRANSFER OF LOCATION	<input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> PARTNERSHIP
<input checked="" type="checkbox"/> TRANSFER OWNERSHIP	<input checked="" type="checkbox"/> ASSIGNMENT LETTER ATTACHED	<input type="checkbox"/> LP/LLP
FORMERLY HELD BY: <u>Predator Productions, Inc. dba Baked on Broadway</u>		<input type="checkbox"/> LLC
		<input checked="" type="checkbox"/> CORPORATION
		<input type="checkbox"/> LTD PARTNERSHIP
		<input type="checkbox"/> ORGANIZATION
		<input type="checkbox"/> OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE	<input type="checkbox"/> MICROBREWERY
<input type="checkbox"/> ON-PREMISE ONLY (BAR)	<input type="checkbox"/> RESORT LIQUOR LICENSE	<input type="checkbox"/> WINERY
<input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE)	<input type="checkbox"/> BAR AND GRILL	<input type="checkbox"/> DISTILLERY SATELLITE
<input checked="" type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	LIMITED RETAIL (CLUB)	<input type="checkbox"/> WINERY SATELLITE
	<input type="checkbox"/> VETERANS CLUB	<input type="checkbox"/> COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT
	<input type="checkbox"/> FRATERNAL CLUB	
	<input type="checkbox"/> GOLF CLUB	
	<input type="checkbox"/> SOCIAL CLUB	

SPECIAL DESIGNATIONS

CONVENTION FACILITY GOLF CLUB RESORT

CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM GUEST RANCH

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

FULL TIME (e.g. Jan through Dec) (specify months of operation) from Jan to Dec

SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from Mon to Sun

NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from 11:00am to 11:00 pm

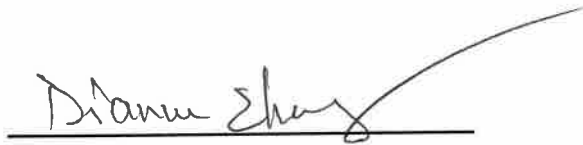
Assignment Letter


DATE: 10/17/2022

Dear Kristin Watson, City Clerk,


I, Jason Hawk, President of Predator Production, Inc. DBA Baked on Broadway authorize the transfer of the Liquor license from Predator Production, Inc. DBA Baked on Broadway to

Ichiban Japanese Steakhouse III, Inc.


Jerry Zhang


Jason Hawk,
President Predator Productions

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Kyle J. Butterfield, City Administrator 
DATE: November 1, 2022
SUBJECT: Appointment of Public Defender

Recommendation: The City Council approves the mayoral appointment of a public defender and direct staff to execute a contract for service.

Background: The City of Riverton operates a municipal court and as part of its function is required to provide a public defender. The position provides court appointed legal representation for criminal defendants for bail hearings, arraignments, and trials. Ms. Jane Juve has served as the court's public defender since January 2019. However, she recently tendered her resignation in order to pursue another professional opportunity.

Pursuant to Riverton Municipal Code 2.10.040, the City Administrator does not appoint individuals providing judicial or legal services to the city. As such, the appointing authority for the public defender position is the Mayor with the consent of the City Council.

Discussion: A Request for Qualifications (RFQ) was advertised in the Riverton Ranger to fill the vacant public defender position. It was also sent to the legal office located in Fremont County. The city received three submittals of qualification in response to the advertisement. They were from:

1. Bailey Lazzari
2. Janet Millard
3. James Whiting

Each of the submitting attorneys are in good standing with the Wyoming Bar Association, have public defense experience, and meet the requirements listed in the RFQ. Mayor Gard has reviewed their letters of interest, submittals of qualification, and resumes and will propose his appointment at the November 1, 2022 business meeting of the City Council.

Budget Impact: The appointment is proposed at the same rate as previously authorized by the City Council. As such, the cost for the service is already budgeted. The monthly cost for the position is \$1,500.00.

CONTRACT FOR LEGAL SERVICES TO ACT AS PUBLIC DEFENDER

THIS CONTRACT FOR LEGAL SERVICES TO ACT AS PUBLIC DEFENDER, hereinafter referred to as "Contract", is made and entered into this ___ day of _____ 2022, by and between the City of Riverton, Wyoming, hereinafter referred to as "The City", of 816 N Federal Blvd., Riverton, WY 82501, and _____, hereinafter referred to as "_____", of _____.

W I T N E S S E T H :

WHEREAS, the City operates a Municipal office to adjudicate certain offenses committed within the City; and

WHEREAS, the City if required to provide a defense attorney to represent certain defendants charged with certain said offenses in said Court; and

WHEREAS, _____ is desirous of contracting with the City to provide such Public Defender services on the terms and conditions contained herein.

NOW THEREFORE, in consideration of the premises, the mutual promises and agreements contained herein, and other good and valuable consideration, the City and _____ agree as follows:

1. This contract is effective as of the ___ day of _____ 2022, and will remain in full force and effect until terminated pursuant to paragraph 5 hereof.
2. _____ obligations under this contract shall be as follows:
 - a. To maintain his/her license to practice law in the State of Wyoming;
 - b. To attend all arraignment sessions scheduled in the Riverton Municipal Court;
 - c. To attend all scheduled hearings and trials for cases that he has been assigned to represent the Defendant;
 - d. To represent indigent Defendants charges with offenses in the Riverton Municipal Court as assigned by the Municipal Judge, unless a conflict of interest is present, in which case _____ shall notify the Court of the conflict;
 - e. To represent assigned Defendants in Municipal Court at all stages of the proceeding in Municipal Court through sentencing, but not on appeal;
 - f. To meet with Defendants following arraignments;
 - g. To supply all materials and supplies necessary for the representation of assigned Defendants;
3. The City agrees to provide a room in the City Hall complex for _____ to meet with clients in a confidential setting.
4. The City hereby agrees to pay _____ the sum of \$1,500 per month for services rendered under this contract. _____ shall submit an invoice and hours worked from the prior month in that amount to the City on or before the 1st day of each month and the City shall tender payment on the same within 30 days.
5. The parties recognize that the position of Public Defender is a position appointed by the City's governing body. The governing body may terminate this contract at any time upon 30 days prior written notice.
6. The parties agree that _____ is an independent contractor and is not an employee or agent of the City. As such, _____ shall have no authority to bind the City on any manner.
7. _____ shall not assign his/her rights or obligations hereunder without the express written consent of the City Administrator. Additionally, the duties of Public Defender as set forth herein shall be performed by _____, unless the City Administrator approves performance of those duties by another qualified person associated with _____.

8. By entering into this contract, the City of Riverton does not waive its Governmental Immunity, as provided by any applicable law including W.S Section 1-39-101 et seq. Further, the City fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law based on this contract. This contract is entered into by the parties for their sole benefit, and is not intended to be for the benefit of any other third party or entity.
9. This contract constitutes the entire agreement of the parties and can only be modified in writing.

DATED this _____ day of _____ 2022.

CITY OF RIVERTON, WYOMING

Richard P. Gard, Mayor

ATTEST:

Kristin S. Watson, City Clerk/Human Resource Director

BY: _____
_____, Public Defender

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 2022, by _____.

Witness my hand and official seal.

Notary Public

My commission expires: _____

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Michael Miller, Community Development Director

THROUGH: Kyle J. Butterfield, City Administrator 

DATE: November 1, 2022

SUBJECT: Parking Committee Presentation – R-4 Zone Parking

Recommendation: The City Council receives, without action, the information presented by the Planning Commission’s Parking Committee on Zone R-4 parking.

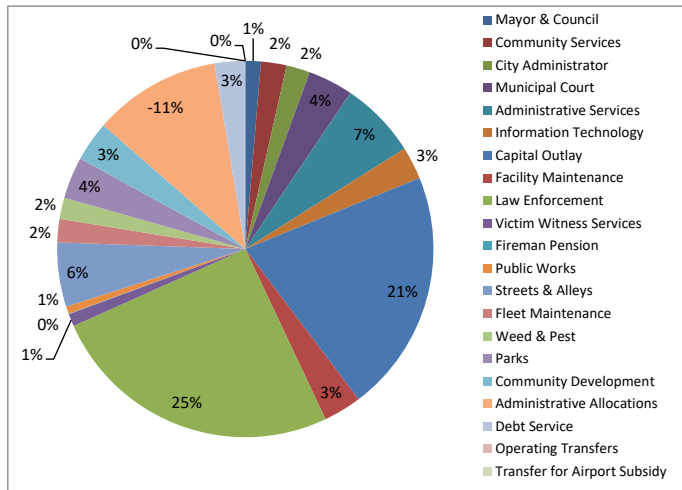
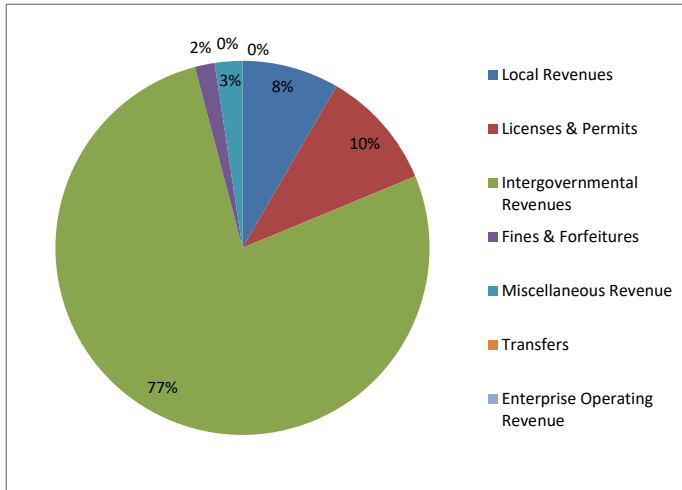
Background: The City Council requested the Planning Commission to conduct research and provide insight into parking calculations within Riverton Municipal Code as it pertains to Zone R-4 residential parking calculations per living unit. Specifically, the council questioned whether the numbers used to calculate limits were valid and applicable to current needs and standards.

Discussion: A Parking Committee was established from members of the Planning Commission to explore the above referenced question. The committee met multiple times to review the needs of the City of Riverton and its current ordinances. The committee also explored several ordinances from other municipalities and met with community stakeholders to discuss parking needs.

The Parking Committee prepared a presentation for the Planning Commission reflecting its research and discussion. The presentation specifically addressed R-4 parking standards and how suitable they are for Riverton and how they compare with other municipalities and neighboring communities. The presentation will be provided to the City Council during its business meeting on November 1, 2022.

Budget Impact: There is no current impact to the budget as it pertains to the Parking Committee’s presentation.

**Fiscal Year Summary Report
July 1, 2022 through September 30, 2022**



General Fund

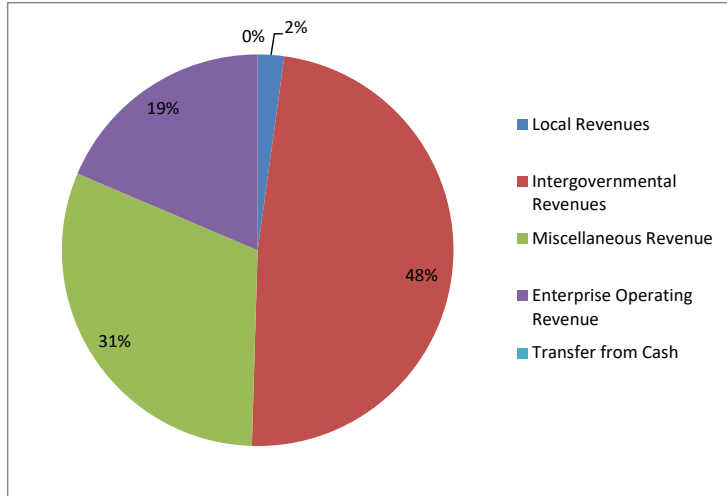
Revenues	Projected	Actual	Difference (\$)	(%)
Local Revenues	\$ 951,000	\$ 179,275	\$ (771,725)	19%
Licenses & Permits	\$ 960,100	\$ 221,878	\$ (738,222)	23%
Intergovernmental Revenues	\$ 5,739,250	\$ 1,650,883	\$ (4,088,367)	29%
Fines & Forfeitures	\$ 125,000	\$ 36,549	\$ (88,451)	29%
Miscellaneous Revenue	\$ 49,000	\$ 51,029	\$ 2,029	104%
Transfers	\$ 1,031,535	\$ -	\$ (1,031,535)	0%
Enterprise Operating Revenue	\$ 25,000	\$ -	\$ (25,000)	0%
Total Revenues	\$ 8,880,885	\$ 2,139,614	\$ (6,741,271)	24%

Expenses	Projected	Actual	Difference (\$)	(%)
Mayor & Council	\$ 119,414	\$ 43,637	\$ 75,777	37%
Community Services	\$ 270,500	\$ 72,000	\$ 198,500	27%
City Administrator	\$ 213,801	\$ 66,592	\$ 147,209	31%
Municipal Court	\$ 414,214	\$ 127,123	\$ 287,091	31%
Administrative Services	\$ 518,354	\$ 216,488	\$ 301,866	42%
Information Technology	\$ 356,797	\$ 91,568	\$ 265,229	26%
Capital Outlay	\$ 1,559,805	\$ 683,976	\$ 875,829	44%
Facility Maintenance	\$ 487,938	\$ 107,168	\$ 380,770	22%
Law Enforcement	\$ 3,488,028	\$ 828,919	\$ 2,659,109	24%
Victim Witness Services	\$ 259,875	\$ 35,072	\$ 224,803	13%
Fireman Pension	\$ 7,650	\$ 1,425	\$ 6,225	19%
Public Works	\$ 125,153	\$ 20,887	\$ 104,266	17%
Streets & Alleys	\$ 822,804	\$ 180,767	\$ 642,037	22%
Fleet Maintenance	\$ 291,546	\$ 65,755	\$ 225,791	23%
Weed & Pest	\$ 113,342	\$ 59,832	\$ 53,510	53%
Parks	\$ 544,692	\$ 117,405	\$ 427,287	22%
Community Development	\$ 408,773	\$ 112,844	\$ 295,929	28%
Administrative Allocations	\$ (1,425,873)	\$ (359,081)	\$ (1,066,792)	25%
Debt Service	\$ 85,850	\$ 85,845	\$ 5	-
Operating Transfers	\$ 24,000	\$ -	\$ 24,000	0%
Transfer for Airport Subsidy	\$ 194,222	\$ -	\$ 194,222	0%
Total Expenses	\$ 8,880,885	\$ 2,558,221	\$ 6,322,664	29%

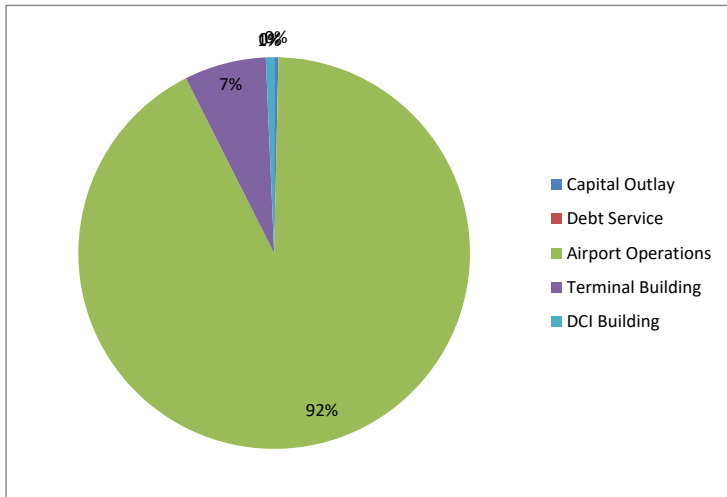
Difference \$ (418,607)

**Fiscal Year Summary Report
July 1, 2022 through September 30, 2022**

Airport Fund



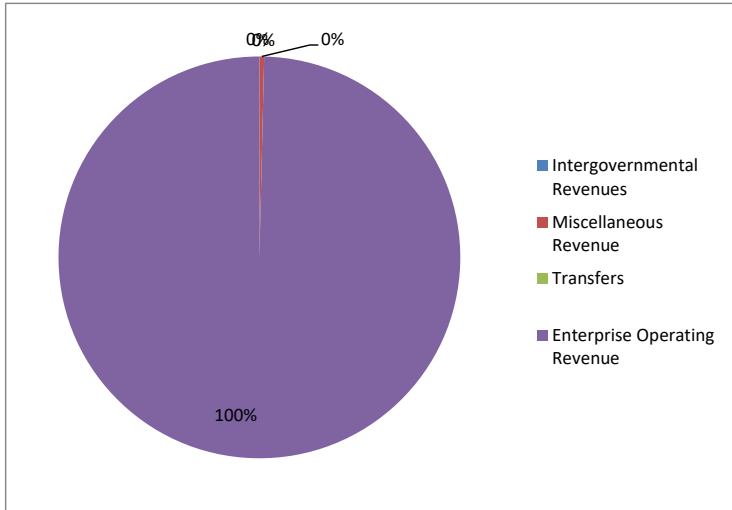
Revenues	Projected	Actual	Difference (\$)	(%)
Local Revenues	\$ 55,000	\$ 7,803	\$ 47,197	14%
Intergovernmental Revenues	\$ 6,398,000	\$ 173,047	\$ 6,224,953	3%
Miscellaneous Revenue	\$ 6,800	\$ 110,831	\$ (104,031)	1630%
Enterprise Operating Revenue	\$ 189,500	\$ 66,645	\$ 122,855	35%
Transfer from Cash	\$ 237,377	\$ -	\$ 237,377	0%
Total Revenues	\$ 6,886,677	\$ 358,327	\$ 6,528,350	5%



Expenses	Projected	Actual	Difference (\$)	(%)
Capital Outlay	\$ 6,242,000	\$ 567	\$ 6,241,433	0%
Debt Service	\$ 30,091	\$ -	\$ 30,091	0%
Airport Operations	\$ 581,086	\$ 150,818	\$ 430,268	26%
Terminal Building	\$ 28,000	\$ 11,058	\$ 16,942	39%
DCI Building	\$ 5,500	\$ 1,115	\$ 4,385	20%
Total Expenses	\$ 6,886,677	\$ 163,558	\$ 6,723,119	2%

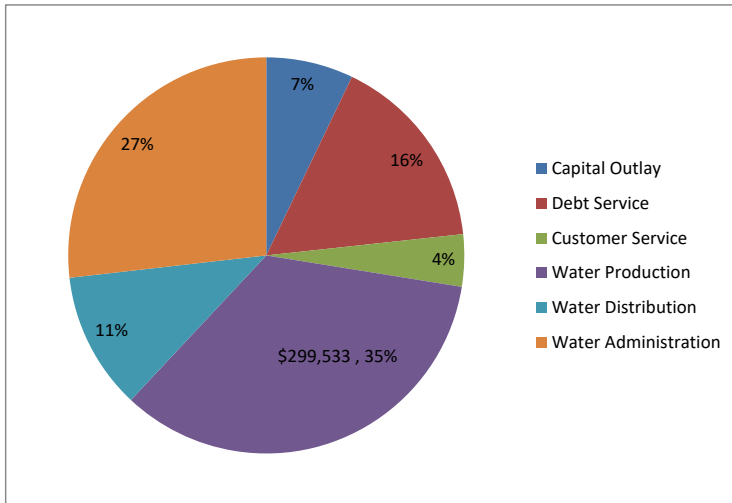
Difference **\$ 194,769**

**Fiscal Year Summary Report
July 1, 2022 through September 30, 2022**



Water Fund

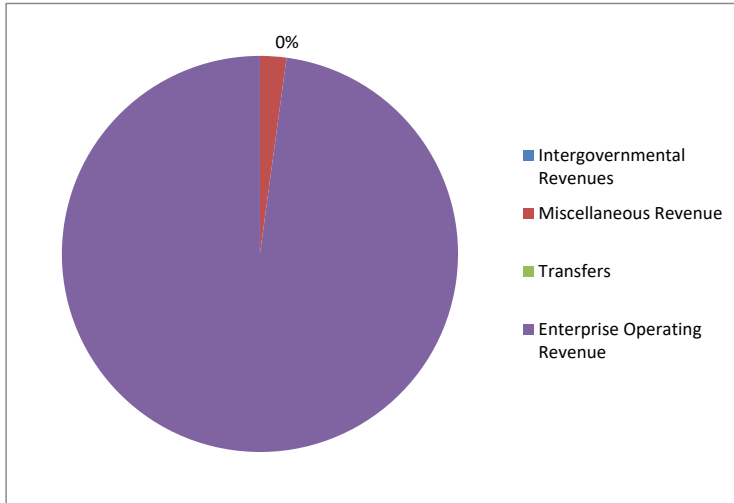
Revenues	Projected	Actual	Difference (\$)	(%)
Intergovernmental Revenues	\$ -	\$ -	\$ -	0%
Miscellaneous Revenue	\$ 8,000	\$ 4,033	\$ (3,967)	50%
Transfers	\$ 319,065	\$ -	\$ (319,065)	0%
Enterprise Operating Revenue	\$ 2,807,500	\$ 1,061,131	\$ (1,746,369)	38%
Total Revenues	\$ 3,134,565	\$ 1,065,164	\$ (2,069,401)	34%



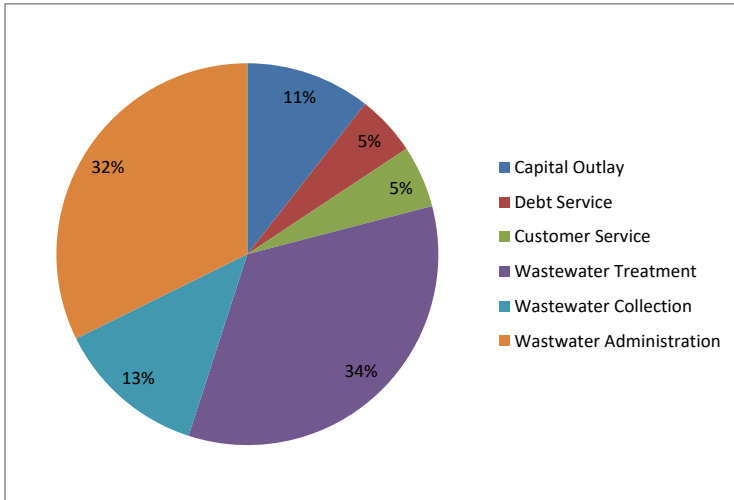
Expenses	Projected	Actual	Difference (\$)	(%)
Capital Outlay	\$ 344,489	\$ 61,968	\$ 282,521	18%
Debt Service	\$ 297,669	\$ 140,570	\$ 157,099	47%
Customer Service	\$ 120,384	\$ 37,037	\$ 83,347	31%
Water Production	\$ 1,208,707	\$ 299,533	\$ 909,174	25%
Water Distribution	\$ 395,340	\$ 97,654	\$ 297,686	25%
Water Administration	\$ 767,976	\$ 233,168	\$ 534,808	30%
Total Expenses	\$ 3,134,565	\$ 869,930	\$ 2,264,635	28%

Difference **\$ 195,233**

Fiscal Year Summary Report
July 1, 2022 through September 30, 2022
Wastewater Fund



Revenues	Projected	Actual	Difference (\$)	(%)
Intergovernmental Revenues	-	-	-	0%
Miscellaneous Revenue	22,000	14,741	(7,259)	67%
Transfers	694,420	-	(694,420)	0%
Enterprise Operating Revenue	2,454,000	672,080	(1,781,920)	27%
Total	3,170,420	686,821	(2,483,599)	22%

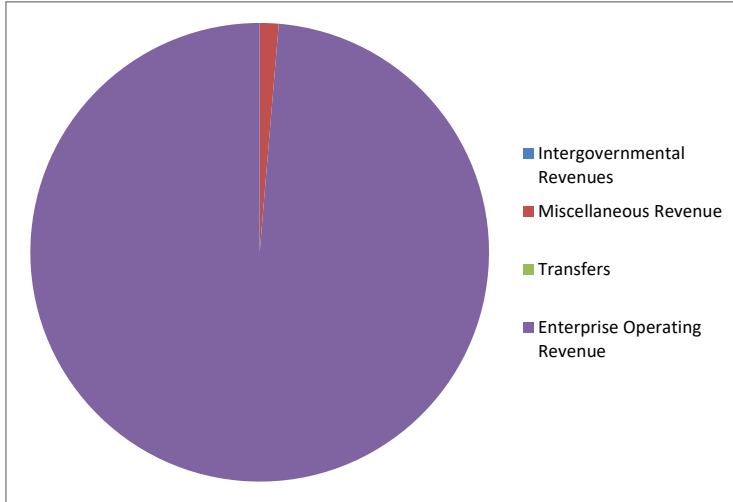


Expenses	Projected	Actual	Difference (\$)	(%)
Capital Outlay	965,989	71,121	894,868	7%
Debt Service	65,400	34,239	31,161	52%
Customer Service	120,387	35,438	84,949	29%
Wastewater Treatment	913,246	228,731	684,515	25%
Wastewater Collection	377,491	85,560	291,931	23%
Wastewater Administration	727,907	216,996	510,911	30%
Total Expenses	3,170,420	672,086	2,498,334	21%

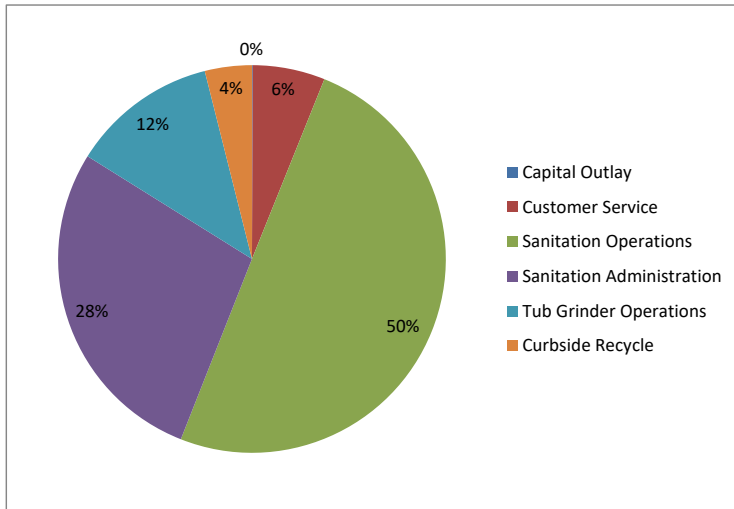
Difference **14,735**

**Fiscal Year Summary Report
July 1, 2022 through September 30, 2022**

Sanitation Fund



Revenues	Projected	Actual	Difference (\$)	(%)
Intergovernmental Revenues	\$ -	\$ -	\$ -	0%
Miscellaneous Revenue	\$ 3,000	\$ 8,528	\$ 5,528	284%
Transfers	\$ 675,160	\$ -	\$ (675,160)	0%
Enterprise Operating Revenue	\$ 2,343,000	\$ 634,039	\$ (1,708,961)	27%
Total Revenues	\$ 3,021,160	\$ 642,567	\$ (2,378,593)	21%

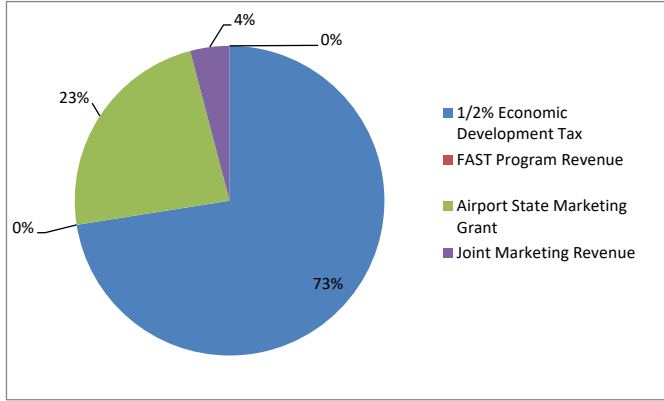


Expenses	Projected	Actual	Difference (\$)	(%)
Capital Outlay	\$ 649,913	\$ 398	\$ 649,515	0%
Customer Service	\$ 119,622	\$ 35,448	\$ 84,174	30%
Sanitation Operations	\$ 1,235,633	\$ 293,355	\$ 942,278	24%
Sanitation Administration	\$ 662,487	\$ 164,097	\$ 498,390	25%
Tub Grinder Operations	\$ 268,336	\$ 71,716	\$ 196,620	27%
Curbside Recycle	\$ 85,169	\$ 23,042	\$ 62,127	27%
Total Expenses	\$ 3,021,160	\$ 588,056	\$ 2,433,104	19%

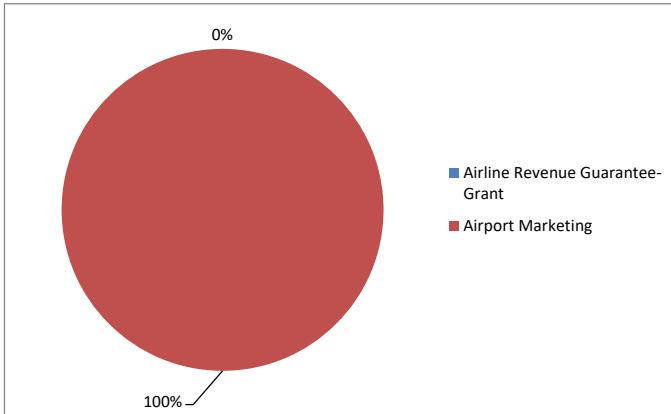
***Difference* \$ 54,511**

**Fiscal Year Summary Report
July 1, 2022 through September 30, 2022**

Airline Minimum Revenue Guarantee



Revenues	Projected	Actual	Difference (\$)	(%)
1/2% Economic Development Tax	\$ 700,000	\$ 123,936	\$ (576,064)	18%
FAST Program Revenue	\$ 330,778	\$ -	\$ (330,778)	0%
Airport State Marketing Grant	\$ 50,000	\$ 40,000	\$ (10,000)	0%
Joint Marketing Revenue	\$ 20,000	\$ 7,000	\$ (13,000)	0%
Transfer from Cash	\$ 30,000	\$ -	\$ (30,000)	0%
Transfer from General Fund	\$ 194,222.00	\$ -	\$ (194,222.00)	0%
Total Revenues	\$ 1,325,000	\$ 170,936	\$ (1,154,064)	13%



Expenses	Projected	Actual	Difference (\$)	(%)
Airline Revenue Guarantee-Grant	\$ 1,225,000	\$ -	\$ 1,225,000	0%
Airport Marketing	\$ 100,000	\$ 29,875	\$ 70,125	30%
Total Expenses	\$ 1,325,000	\$ 29,875	\$ 1,295,125	2%

Difference **\$ 141,061**

Fiscal Year Summary Report
July 1, 2022 through September 30, 2022

Fund	Revenue	Expenses	Difference
General Fund	\$ 2,139,614	\$ 2,558,221	\$ (418,607)
Water Fund	\$ 1,065,164	\$ 869,930	\$ 195,233
Wastewater Fund	\$ 686,821	\$ 672,086	\$ 14,735
Sanitation Fund	\$ 642,567	\$ 588,056	\$ 54,511
Airport Fund	\$ 358,327	\$ 163,558	\$ 194,769
Airline Minimum Revenue Guarantee	\$ 170,936	\$ 29,875	\$ 141,061
	\$ 5,063,429	\$ 4,881,726	\$ 181,703