



City of Riverton
Regular Council Meeting
Tuesday, July 5, 2022 at 7:00 pm
Riverton City Hall Council Chambers
816 N Federal Blvd.
Riverton, WY 82501

At 6:45 P.M. on Tuesday, July 5, 2022, the Finance Committee will meet in the City Hall Council Chambers to consider bills to be paid. This meeting is open to the public.

- 1) Call to order.
- 2) Pledge of Allegiance.
- 3) Invocation.
- 4) Roll call: Ward I: Kyle Larson, Dean Peranteaux
Ward II: Karla Borders, Kristy K. Salisbury
Ward III: Mike Bailey, Lindsey Cox
- 5) Declaration of quorum.
- 6) Approval of the Agenda.
- 7) Communication from the Floor – Citizen’s Comments.
- 8) Consent Agenda:
 - Approval of the Minutes – June 21, 2022 Regular Council Meeting.
 - Approval of the Minutes – June 28, 2022 Special Council Meeting.
 - Approval of the Minutes – July 5, 2022 Finance Committee Meeting.
 - Approval of the Finance Committee Recommendations – July 5, 2022.
 - Open Container Permit Application: **Livestock Liquors**, Friday Night Cruise– July 15, 2022, **Bar 10**, Friday Night Cruise – July 15, 2022.
- 9) Sunset Drive Improvement Project, Phase I: Consideration of Change Order No. 1.
- 10) Consideration of Ordinance No. 22-005, 3rd and Final Reading: RMC Title 17 Zoning Definition.
- 11) Consideration of Ordinance No. 22-006, 3rd and Final Reading: R4 Residential Zoning Revision.
- 12) Consideration of Resolution No. 1451: Wyoming CLASS.
- 13) Public Hearing & Consideration of Resolution No. 1452: TAP Grant Application.

Reports and Comments:

- 14) Council Committee Reports and Council Members’ Roundtable.
- 15) City Administrator’s Report.
- 16) Mayor’s Comments.
- 17) Executive Session – if needed.
- 18) Adjourn.

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held June 21, 2022
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were: Lindsey Cox, Mike Bailey, Dean Peranteaux, Kyle Larson, and Kristy K. Salisbury. Veterans Warren Hess and Chuck Arndt led the pledge of allegiance; and Council Member Bailey conducted the invocation.

Roll call was conducted. Mayor Gard declared a quorum of the Council.

City Staff present were: City Clerk/Human Resource Director Kristin S. Watson, Airport Division Manager Paul Griffin, Police Chief Eric Murphy, Finance Director Mia Harris, Community Development Director Mike Miller, and Administrative Assistant Tisha Tuttle.

Approval of the Agenda – Council Member Peranteaux moved, seconded by Council Member Salisbury to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Mayor Gard commended the Veteran's Hall for the Avenue of Flags that were displayed on Main Street and Federal Boulevard on Flag Day. Veterans Warren Hess and Chuck Arndt approached the Council and offered background to their service to the City. FFA and 4H members, Jackson Hill, Dani Santee, Emma Hill, and Abby Santee approached the Council and requested permission to fly the FFA and 4H Flags during Fremont County Fair week, which is July 29, 2022 – August 8, 2022. It was the consensus of the Council to allow the flags during the requested time period. Greg Tallabas addressed the Council regarding a Neighborhood Watch program. It was the consensus of the Council to support efforts towards such a program.

Consent Agenda – City Clerk/Human Resource Director Kristin S. Watson read the consent agenda items by title only: Approval of the Minutes – June 7, 2022 Regular Council Meeting; Approval of the Minutes – June 7, 2022 Executive Session; Approval of the Minutes – June 14, 2022 Special Council Meeting; Approval of the Minutes – June 21, 2022 Finance Committee Meeting; Approval of the Finance Committee Recommendations – June 21, 2022: claims to be paid in the amount of \$544,263.87, payroll & liabilities for 6/3/2022 in the amount of \$219,986.35, for a total of \$764,250.22; Approval of the Municipal Court Report for the month of May 2022; Open Container Permit Applications: Baked on Broadway, Taste of Riverton/Summer Concert Series @ City Park – June 24, 2022, July 22, 2022, & August 19, 2022, 4:00 pm – 11:00 pm; and Baked on Broadway, Happy Days @ City Park – July 8, 2022, 4:30 pm – 10:00 pm & July 9, 2022, 10:00 am – 7:00 pm. Council Member Larson moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously with Council Member Peranteaux abstaining from Wyonet and Travelling computers claims, and Council Member Bailey abstaining from the Baileys Enterprise claims on the claims approval list.

Wind River Visitor Council Board Appointment: Julie Buller – Mayor Gard discussed the Wind River Visitors Council and the benefit of having a passionate liaison like Julie Buller willing to sit on the board. Council Member Bailey moved, seconded by Council Member Salisbury to approve the reappointment of Julie Buller to the Wind River Visitors Council for a three year term. Motion passed unanimously.

Consideration of Ordinance No. 22-005, 2nd Reading: RMC Title 17 Zoning Definition – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 22-005 by title only. This ordinance would define “open parking garage” in title 17 of the Riverton Municipal Code. Council Member Peranteaux moved, seconded by Council Member Cox to adopt Ordinance No. 22-005 on second reading. Motion passed unanimously.

Consideration of Ordinance No. 22-006, 2nd Reading: R4 Residential Zoning Revision – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 22-006 by title only. This ordinance would amend Riverton Municipal Code (RMC) 17.40.020 “Lot Area” and RMC 17.40.030 “Height and Floor Area”. Council Member Bailey moved, seconded by Council Member Cox to adopt Ordinance No. 22-006 on second reading. Motion passed unanimously.

Consideration of Memorandum of Understanding: WYDOT for Commercial Air Service – Airport Division Manager reported on the existing contract and the pending amendment that would update the term of the current MOU and scope of services. Council Member Peranteaux moved, seconded by Council Member Bailey to approve Amendment 2 to the Memorandum of Understanding (MOU) between the Wyoming Department of Transportation (WYDOT) and the City of Riverton (City). Motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable – Council Member Bailey mentioned the Avenue of Flags on Flag Day and how beautiful it looked. Council Member Peranteaux mentioned the lights on the north end of Federal that look real nice also thanked the Veterans Hall and Avenue of Flags group for their dedication. Council Member Larson attended the Fremont County Solid Waste Disposal District meeting. Council Member Salisbury attended the Chamber meeting and mentioned the success of the Indian National Rodeo put on at the Fairgrounds by the Wind River Casino.

Mayor’s Comments – Mayor Gard Mayor Gard reported on attending the Wyoming Association of Municipalities (WAM) conference. They Mayor thanked Animal Control Officer Shannon Sanderson for her dedicated work and coordination. Mayor Gard confirmed that the Special Council Meeting on June 28, 2022 will begin at 5:30 pm in Council Chambers.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council Meeting at 7:55 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date:

RIVERTON CITY COUNCIL

**Minutes of the
Special Council Meeting
Held June 28, 2022
5:30 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 5:30 p.m. City Council Members present were Karla Borders, Lindsey Cox, Mike Bailey, Dean Peranteaux, Kyle Larson, and Kristy Salisbury. Council Member Salisbury led the pledge of allegiance; and Mayor Gard conducted the invocation.

City Staff present: City Clerk/Human Resource Director Kristin S. Watson, City Administrator Tony Tolstedt, Public Works Director Kyle Butterfield, Police Detective Eric Smits, Finance Director Mia Harris, Community Development Director Michael Miller, and Administrative Assistant Tisha Tuttle.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Peranteaux to approve the agenda as presented. Motion passed unanimously.

Consideration of Resolution No. 1450: Adoption of Fiscal Year 21-22 Budget Amendment – Finance Director Mia Harris presented Resolution No. 1450 for the Fiscal Year 2021-2022 budget amendment. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1450 by title only. Council Member Peranteaux moved, seconded by Council Member Bailey to approve Resolution No. 1450. Motion passed unanimously.

Mayors Comments – Mayor Gard reported that he received an anonymous note from a citizen who noticed that there was a flag pole lighting issue at the Blue Star Memorial, as well as the sprinklers not appearing to work. Public Works Director Kyle Butterfield stated that he would look into the complaint. Mayor Gard also requested the Council Member Borders be added to the PAWS for Life Board meeting communications.

Mike Bailey commended city crews for their efforts in cleaning up rocks on City roadways.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Special Council meeting at 5:44 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *July 13, 2021*

CITY OF RIVERTON
EVENT APPLICATION
&
USE OF PUBLIC SPACE

All applicable fees must be paid at time of submittal and are non-refundable. Please provide two (2) business days for staff approved items and up to three (3) weeks for council approved items (street closures, open container permits, & fireworks permits). Please contact the City Clerk's office at (307) 856-2227 with any questions.

EVENT INFORMATION	
NAME OF APPLICANT/RESPONSIBLE PARTY: Tyler Smith	ADDRESS, CITY, STATE, ZIP: 107 S 7th ST E. Riverton Wy. 82501
ORGANIZATION (IF APPLICABLE): Livestock Liquors Inc.	
CONTACT PHONE NUMBER: (307) 856-9003	CONTACT EMAIL ADDRESS: livestockliquor@gmail.com
NAME & PURPOSE OF EVENT: Friday Night Cruse live music	
LOCATION OF EVENT: 107 S 7th st E. Riverton WY. 82501	
DATE(S) OF EVENT: July 15th 2022	
TIME OF EVENT: FROM 5 PM TO 12 AM	
WILL THE EVENT OCCUPY A PUBLIC AREA? (park, street, etc.) ☒ YES ☐ NO IF YES, PLEASE COMPLETE SECTION 1.	WILL THE EVENT HAVE A LOUDSPEAKER? ☒ YES ☐ NO IF YES, PLEASE COMPLETE SECTION 3.
WILL THE EVENT HAVE ALCOHOL PRESENT? ☒ YES ☐ NO IF YES, PLEASE COMPLETE SECTION 2.	WILL THE EVENT HAVE FIREWORKS? ☐ YES ☐ NO IF YES, PLEASE COMPLETE SECTION 4.

Upon signing any portion of this application, the applicant agrees to follow all rules and regulations set forth by the Riverton City Council and any current orders or directives issued by the Governor.

For alcohol related permits, the applicant accepts all responsibility for ensuring that no one under 21 years of age will be allowed access to any alcoholic beverages during the function and assumes responsibility for civil and criminal liability in the event a person under the age of 21 consumes or possesses alcohol at the function.

FOR OFFICE USE ONLY	
SECTION 1: PUBLIC AREA USE PERMITS	
☐ PARK RESERVATION \$30.00	
☒ STREET OR RIGHT-OF-WAY CLOSURE \$50.00	
SECTION 2: ALCOHOL PERMITS	
☒ OPEN CONTAINER* \$25.00	
☐ CATERING \$50.00	
☐ MALT BEVERAGE \$50.00	
☐ MANUFACTURER'S OFF-PREMISE \$50.00	
SECTION 3: LOUDSPEAKER PERMIT	
☒ LOUDSPEAKER \$25.00	
SECTION 4: FIREWORKS PERMIT	
☐ FIREWORKS* \$25.00	
TOTAL PAYMENT:	
*REQUIRES COUNCIL APPROVAL	

SECTION 1: PUBLIC AREA USE PERMITS

TYPES OF PERMITS:

☐ PARK RESERVATION

☒ STREET OR RIGHT-OF-WAY CLOSURE

FEE:

\$30.00

\$50.00

CODE PROVISION:

FOR USE OF PARK SHELTER AREA

RMC 10.04 TEMPORARY TRAFFIC MODIFICATION

PARK RESERVATION (SHELTER ONLY):

SPECIAL REQUESTS (i.e. bounce house, stakes, electricity, etc.)

This only reserves the shelter area and does not guarantee cleanliness of facilities or use of restrooms - please plan accordingly.

Alcohol is not permitted without proper permit (see Section 2, if alcohol will be requested).

Bounce houses, tents, stakes, etc. must be approved by parks staff.

The location shall be left clean and free of debris.

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID:

AMOUNT PAID:

☐ SIGN

☐ WEBSITE

☐ ☐
APPROVED / DENIED ON:

City Clerk Signature

OTHER CONDITIONS SET FORTH BY PARKS SUPERVISOR (OR DESIGNEE):

STREET OR RIGHT-OF-WAY CLOSURE REQUEST:

LOCATION DESCRIPTION OF DESIRED CLOSURE:

west side of building from alley to main st

CLOSURE IMPACT (i.e. total closure, partial closure, remain open to traffic) Attach event map and traffic control plan:

total closure

EVENT DESCRIPTION:

live music provided by the band full blown mosey for the friday night cruise happening downtown

STREET BARRICADES:

☒ CITY

☐ EVENT SPONSOR

PLEASE EXPLAIN BARRICADE TYPE PER TRAFFIC CONTROL PLAN.

PLEASE EXPLAIN HOW YOU WILL NOTIFY NEIGHBORS WHO MAY BE IMPACTED BY THE REQUESTED CLOSURE (i.e. door hangers, letters, in-person request, etc.):

in - person

STATE HIGHWAYS REQUIRE ADDITIONAL PERMITTING FROM WYDOT

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID:

AMOUNT PAID:

☒

☐

APPROVED / DENIED ON:

7/1/2022

City Clerk Signature

OTHER CONDITIONS SET FORTH BY CHIEF OF POLICE (OR DESIGNEE):

OTHER CONDITIONS SET FORTH BY PUBLIC WORKS DIRECTOR (OR DESIGNEE):

THIS CLOSURE WILL CORRESPOND TO THE FULL CLOSURE OF MAIN ST PROPOSED BY THE ROCKY MOUNT ROBOTS. THEY PROPOSED USING 7th AS A DETOUR FOR THE CLOSURE. THIS APPLICATION RESTRICTS THAT AND THE TRAFFIC CONTROL PLANS NEED TO BE UPDATED ACCORDINGLY. THE APPLICANT IS RESPONSIBLE TO NOTIFY IN ADVANCE ANY AFFECTED BUSINESSES AND RESIDENCES.

SECTION 2: ALCOHOL PERMITS

TYPES OF PERMITS:

- ☒ OPEN CONTAINER*
- ☐ CATERING
- ☐ MALT BEVERAGE
- ☐ MANUFACTURER'S OFF-PREMISE

FEE:

\$25.00

\$50.00

\$50.00

\$50.00

CODE PROVISION:

RMC 5.04.070 Allows alcoholic beverages on City property by permit with Council approval only.

RMC 5.04.230 Allows retail liquor license holders to sell alcohol or malt beverages outside of their licensed building.

RMC 5.04.100 Allows for the sale of malt liquors only for a picnic, bazaar, fair, rodeo, or similar gathering.

RMC 5.04.100 Allows for the sale of product at meetings, conventions, private parties, dinners, or similar gatherings.

NUMBER OF PEOPLE IN ATTENDANCE:

public downtown activities

WILL UNDERAGE CHILDREN BE PRESENT?

☒ YES ☐ NO

IF UNDERAGE CHILDREN WILL BE PRESENT, PLEASE EXPLAIN HOW YOU WILL ENFORCE THE PROHIBITION OF UNDERAGE DRINKING AT YOUR EVENT:

alcohol will only be available to purchase from inside of bar to customers aged 21 or older verified by I.D.

customers will obtain a wristband verifying identification has been checked

OPEN CONTAINER PERMIT (OUTSIDE EVENTS ON PUBLIC PROPERTY OR RIGHT-OF-WAY ONLY):

The sale of alcohol is not permitted.

Open containers are not allowed outside of the permitted area.

The location shall be left clean and free of debris.



Signature of Applicant

*REQUIRES COUNCIL APPROVAL

FOR OFFICE USE ONLY

DATE PAID: _____

PUBLIC HEARING DATE: _____

7/5/2022

OF PERMITS APPROVED: _____



APPROVED / DENIED BY COUNCIL ACTION ON: _____

City Clerk Signature

OTHER CONDITIONS SET FORTH BY RIVERTON CITY COUNCIL:

CATERING PERMIT (RETAIL LIQUOR LICENSE HOLDER ONLY):

LIQUOR LICENSE HOLDER:

PLEASE EXPLAIN YOUR SECURITY PLAN:

PLEASE DESCRIBE IN DETAIL HOW THE PERMITTED AREA IN WHICH SALES, POSSESSION, AND CONSUMPTION OF ALCOHOLIC BEVERAGES WILL BE RESTRICTED:

PLEASE DESCRIBE YOUR DESIGNATED DRIVER PLAN (i.e. offer free beverages to designated drivers, provide taxis, etc.)

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID: _____

AMOUNT PAID: _____

OF PERMITS APPROVED: _____



APPROVED / DENIED ON: _____

City Clerk Signature

OTHER CONDITIONS SET FORTH BY CHIEF OF POLICE (OR DESIGNEE):

OTHER CONDITIONS SET FORTH BY CITY CLERK (OR DESIGNEE):

SECTION 3: LOUDSPEAKER PERMIT**TYPES OF PERMITS:**☒ **LOUDSPEAKER****FEE:****\$25.00****CODE PROVISION:****RMC 8.16.010 Allows loudspeakers & amplifiers by permit between 8:00 AM and 12:00 AM****LOUDSPEAKER PERMIT:**

PLEASE EXPLAIN THE NATURE OF EQUIPMENT, THE VOLUME OF AMPLIFICATION, AND THE PURPOSE OF THE SOUND:

Live music provided by the band full blown mosey

Permit only issued for times between 8:00 AM and 12:00 AM.

Permit not to exceed four (4) months.

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID: _____

DATES APPROVED: _____

TIMES APPROVED: _____



APPROVED / DENIED ON: _____

Chief of Police Signature

OTHER CONDITIONS SET FORTH BY CHIEF OF POLICE (OR DESIGNEE):

SECTION 3: LOUDSPEAKER

SECTION 4: FIREWORKS PERMIT**TYPES OF PERMITS:**☐ **FIREWORKS*****FEE:****\$25.00****CODE PROVISION:****RMC 8.04.010 Allows fireworks displays by permit with Council approval only.****FIREWORKS PERMIT:**

PERSON IN CHARGE OF FIREWORKS DISPLAY OR PYROTECHNIC OPERATIONS:

LIST TYPES AND CLASS OF FIREWORKS TO BE DISPLAYED:

EVENT DESCRIPTION (Attach site map):

FIREWORKS DISPLAY MUST FOLLOW PROVISIONS OF THE CURRENT INTERNATIONAL FIRE CODE (IFC) CHAPTER 56, SECTIONS 5608.1-5608.10 AND CHAPTER 4, SECTION 403; AND NFPA 1123 OR NFPA 1126.

APPLICANT IS REQUIRED TO ADVERTISE IN LOCAL NEWSPAPER OR MEDIA OUTLETS TO INFORM THE PUBLIC OF THE EVENT(S).

Attach letter of recommendation from Riverton Volunteer Fire Department Fire Chief.

Required attendance at public hearing.

***REQUIRES COUNCIL APPROVAL**

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID: _____

PUBLIC HEARING DATE: _____



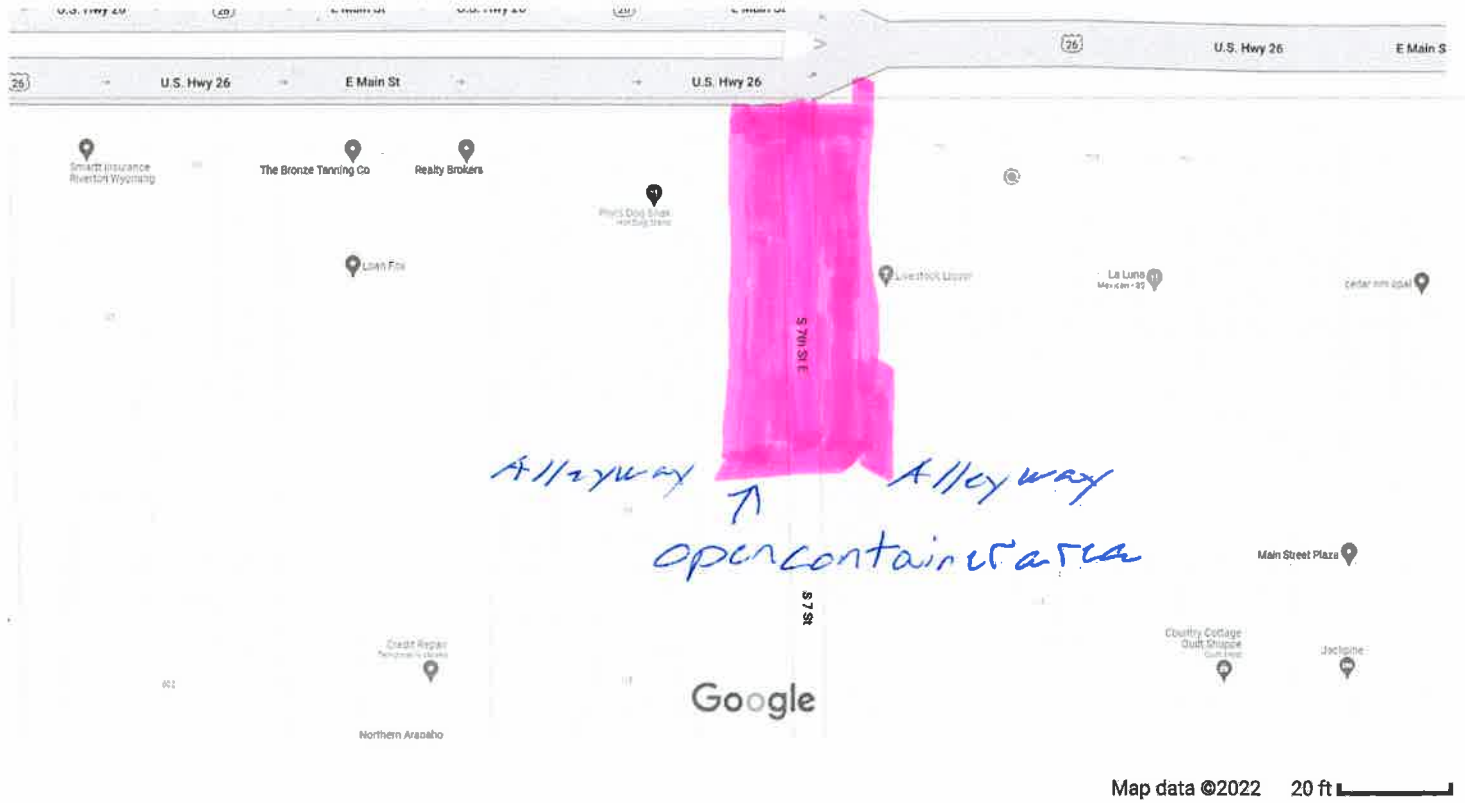
APPROVED / DENIED BY COUNCIL ACTION ON: _____

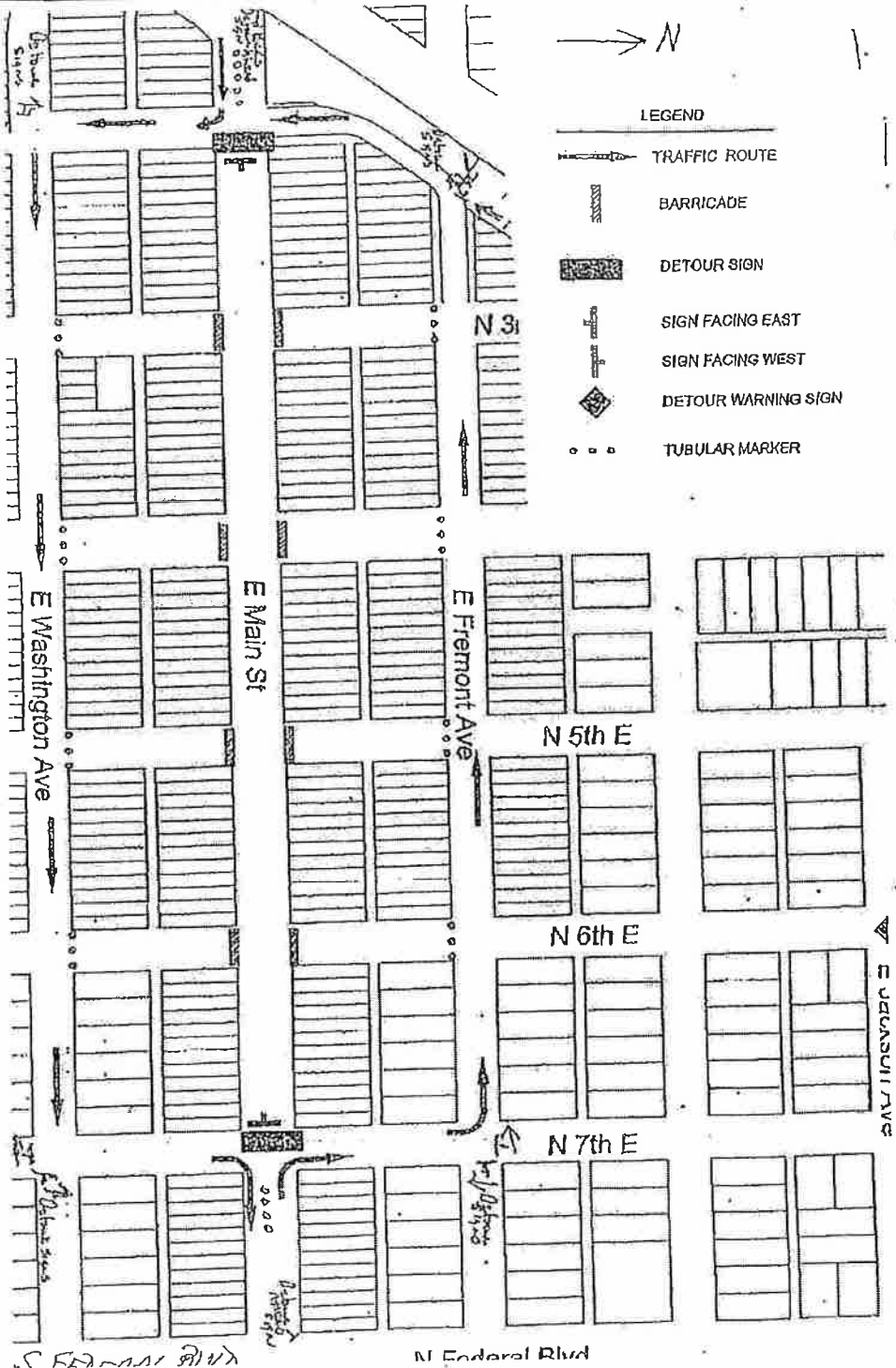
City Clerk Signature

OTHER CONDITIONS SET FORTH BY RIVERTON CITY COUNCIL:

SECTION 4: FIREWORKS

Google Maps





Untitled Map

Write a description for your map.

Legend
Untitled Polygon



Google Earth

1000 ft



RIVERTON
 WYOMING
CITY OF RIVERTON
EVENT APPLICATION
 &
USE OF PUBLIC SPACE

All applicable fees must be paid at time of submittal and are non-refundable. Please provide two (2) business days for staff approved items and up to three (3) weeks for council approved items (street closures, open container permits, & fireworks permits). Please contact the City Clerk's office at (307) 856-2227 with any questions.

EVENT INFORMATION	
NAME OF APPLICANT/RESPONSIBLE PARTY: Jason Hawk	ADDRESS, CITY, STATE, ZIP:
ORGANIZATION (IF APPLICABLE): Bar Ten	
CONTACT PHONE NUMBER: 307-851-0486	CONTACT EMAIL ADDRESS: bar10wyo@gmail.com
NAME & PURPOSE OF EVENT: Friday Night Cruise	
LOCATION OF EVENT: Bar Ten	
DATE(S) OF EVENT: 7-15-22	
TIME OF EVENT: FROM 3pm PM TO 1 PM AM	
WILL THE EVENT OCCUPY A PUBLIC AREA? (park, street, etc.) ☒ YES ☐ NO IF YES, PLEASE COMPLETE SECTION 1.	WILL THE EVENT HAVE A LOUDSPEAKER? ☒ YES ☐ NO IF YES, PLEASE COMPLETE SECTION 3.
WILL THE EVENT HAVE ALCOHOL PRESENT? ☒ YES ☐ NO IF YES, PLEASE COMPLETE SECTION 2.	WILL THE EVENT HAVE FIREWORKS? ☐ YES ☒ NO IF YES, PLEASE COMPLETE SECTION 4.

Upon signing any portion of this application, the applicant agrees to follow all rules and regulations set forth by the Riverton City Council and any current orders or directives issued by the Governor.

For alcohol related permits, the applicant accepts all responsibility for ensuring that no one under 21 years of age will be allowed access to any alcoholic beverages during the function and assumes responsibility for civil and criminal liability in the event a person under the age of 21 consumes or possesses alcohol at the function.

FOR OFFICE USE ONLY	
SECTION 1: PUBLIC AREA USE PERMITS	
☐ PARK RESERVATION \$30.00	
☒ STREET OR RIGHT-OF-WAY CLOSURE \$50.00	
SECTION 2: ALCOHOL PERMITS	
☒ OPEN CONTAINER* \$25.00	
☒ CATERING \$50.00	
☐ MALT BEVERAGE \$50.00	
☐ MANUFACTURER'S OFF-PREMISE \$50.00	
SECTION 3: LOUDSPEAKER PERMIT	
☒ LOUDSPEAKER \$25.00	
SECTION 4: FIREWORKS PERMIT	
☐ FIREWORKS* \$25.00	
TOTAL PAYMENT: 100 150 -	
*REQUIRES COUNCIL APPROVAL	

EVENT INFORMATION

SECTION 1: PUBLIC AREA USE PERMITS

TYPES OF PERMITS:

- ☐ PARK RESERVATION
☒ STREET OR RIGHT-OF-WAY CLOSURE

FEE: \$30.00
 \$50.00
 CODE PROVISION:
 FOR USE OF PARK SHELTER AREA
 RMC 10.04 TEMPORARY TRAFFIC MODIFICATION

PARK RESERVATION (SHELTER ONLY):

SPECIAL REQUESTS (i.e. bounce house, stakes, electricity, etc.)

Broadway (main street to Washington)

This only reserves the shelter area and does not guarantee cleanliness of facilities or use of restrooms - please plan accordingly.

Alcohol is not permitted without proper permit (see Section 2, if alcohol will be requested).

Bounce houses, tents, stakes, etc. must be approved by parks staff.

The location shall be left clean and free of debris.

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID:

AMOUNT PAID:

☐ SIGN ☐ WEBSITE

☐ APPROVED / DENIED ON:

City Clerk Signature

OTHER CONDITIONS SET FORTH BY PARKS SUPERVISOR (OR DESIGNEE):

STREET OR RIGHT-OF-WAY CLOSURE REQUEST:

LOCATION DESCRIPTION OF DESIRED CLOSURE:

close Broadway from E Washington to Main St.

CLOSURE IMPACT (i.e. total closure, partial closure, remain open to traffic) Attach event map and traffic control plan:

Total closure

EVENT DESCRIPTION:

live music, catered bar on Broadway, Food vendor

STREET BARRICADES:

☒ CITY ☐ EVENT SPONSOR

PLEASE EXPLAIN BARRICADE TYPE PER TRAFFIC CONTROL PLAN.

PLEASE EXPLAIN HOW YOU WILL NOTIFY NEIGHBORS WHO MAY BE IMPACTED BY THE REQUESTED CLOSURE (i.e. door hangers, letters, in-person request, etc.):

STATE HIGHWAYS REQUIRE ADDITIONAL PERMITTING FROM WYDOT

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID:

AMOUNT PAID:

☒ APPROVED / DENIED ON:

7/1/2022

City Clerk Signature

OTHER CONDITIONS SET FORTH BY CHIEF OF POLICE (OR DESIGNEE):

OTHER CONDITIONS SET FORTH BY PUBLIC WORKS DIRECTOR (OR DESIGNEE):

IN ORDER TO MINIMIZE THE IMPACT OF THE CLOSURE, ESPECIALLY ON THE BANK DRIVE THROUGH, I RECOMMEND THE ATTACHED TRAFFIC

CONTROL PLAN THAT HAS BEEN USED IN THE PAST. THE APPLICANT IS RESPONSIBLE TO NOTIFY ANY IMPACTED BUSINESSES FROM THEIR CLOSURE

SECTION 2: ALCOHOL PERMITS

TYPES OF PERMITS:

- ☒ OPEN CONTAINER*
- ☒ CATERING
- ☐ MALT BEVERAGE
- ☐ MANUFACTURER'S OFF-PREMISE

FEE:

\$25.00

\$50.00

\$50.00

\$50.00

CODE PROVISION:

RMC 5.04.070 Allows alcoholic beverages on City property by permit with Council approval only.

RMC 5.04.230 Allows retail liquor license holders to sell alcohol or malt beverages outside of their licensed building.

RMC 5.04.100 Allows for the sale of malt liquors only for a picnic, bazaar, fair, rodeo, or similar gathering.

RMC 5.04.100 Allows for the sale of product at meetings, conventions, private parties, dinners, or similar gatherings.

NUMBER OF PEOPLE IN ATTENDANCE:

200

WILL UNDERAGE CHILDREN BE PRESENT?

☒ YES☐ NO

IF UNDERAGE CHILDREN WILL BE PRESENT, PLEASE EXPLAIN HOW YOU WILL ENFORCE THE PROHIBITION OF UNDERAGE DRINKING AT YOUR EVENT:

Tips Trained / I.D.'s checked

OPEN CONTAINER PERMIT (OUTSIDE EVENTS ON PUBLIC PROPERTY OR RIGHT-OF-WAY ONLY):

The sale of alcohol is not permitted.

Open containers are not allowed outside of the permitted area.

The location shall be left clean and free of debris.

Signature of Applicant

*REQUIRES COUNCIL APPROVAL

FOR OFFICE USE ONLY

DATE PAID:

PUBLIC HEARING DATE: 7/5/2022

OF PERMITS APPROVED:

☐ ☐

APPROVED / DENIED BY COUNCIL ACTION ON:

City Clerk Signature

OTHER CONDITIONS SET FORTH BY RIVERTON CITY COUNCIL:

CATERING PERMIT (RETAIL LIQUOR LICENSE HOLDER ONLY):

LIQUOR LICENSE HOLDER:

Baked on Broadway

PLEASE EXPLAIN YOUR SECURITY PLAN:

checks I.D.'s, Tip trained

PLEASE DESCRIBE IN DETAIL HOW THE PERMITTED AREA IN WHICH SALES, POSSESSION, AND CONSUMPTION OF ALCOHOLIC BEVERAGES WILL BE RESTRICTED:

sectioned off area in front of Bar

PLEASE DESCRIBE YOUR DESIGNATED DRIVER PLAN (i.e. offer free beverages to designated drivers, provide taxis, etc.)

Beverages to D.D.'s

Signature of Applicant

FOR OFFICE USE ONLY

DATE PAID:

AMOUNT PAID:

OF PERMITS APPROVED:

☒ ☐

APPROVED / DENIED ON:

7/1/2022

City Clerk Signature

OTHER CONDITIONS SET FORTH BY CHIEF OF POLICE (OR DESIGNEE):

OTHER CONDITIONS SET FORTH BY CITY CLERK (OR DESIGNEE):

SECTION 3: LOUDSPEAKER PERMIT		
TYPES OF PERMITS: ☒ LOUDSPEAKER	FEE: \$25.00	CODE PROVISION: RMC 8.16.010 Allows loudspeakers & amplifiers by permit between 8:00 AM and 12:00 AM
LOUDSPEAKER PERMIT: PLEASE EXPLAIN THE NATURE OF EQUIPMENT, THE VOLUME OF AMPLIFICATION, AND THE PURPOSE OF THE SOUND: Concert in front of Bar / play no longer than 12 am		
Permit only issued for times between 8:00 AM and 12:00 AM. Permit not to exceed four (4) months.		
 Signature of Applicant		
FOR OFFICE USE ONLY		
DATE PAID: _____	DATES APPROVED: _____	TIMES APPROVED: _____
APPROVED / DENIED ON: _____		
Chief of Police Signature _____		
OTHER CONDITIONS SET FORTH BY CHIEF OF POLICE (OR DESIGNEE): _____		

SECTION 3: LOUDSPEAKER

SECTION 4: FIREWORKS PERMIT		
TYPES OF PERMITS: ☐ FIREWORKS*	FEE: \$25.00	CODE PROVISION: RMC 8.04.010 Allows fireworks displays by permit with Council approval only.
FIREWORKS PERMIT: PERSON IN CHARGE OF FIREWORKS DISPLAY OR PYROTECHNIC OPERATIONS: _____		
LIST TYPES AND CLASS OF FIREWORKS TO BE DISPLAYED: _____		
EVENT DESCRIPTION (Attach site map): _____		
FIREWORKS DISPLAY MUST FOLLOW PROVISIONS OF THE CURRENT INTERNATIONAL FIRE CODE (IFC) CHAPTER 56, SECTIONS 5608.1-5608.10 AND CHAPTER 4, SECTION 403; AND NFPA 1123 OR NFPA 1126. APPLICANT IS REQUIRED TO ADVERTISE IN LOCAL NEWSPAPER OR MEDIA OUTLETS TO INFORM THE PUBLIC OF THE EVENT(S).		
Attach letter of recommendation from Riverton Volunteer Fire Department Fire Chief. Required attendance at public hearing.		
 Signature of Applicant		
FOR OFFICE USE ONLY		
DATE PAID: _____	PUBLIC HEARING DATE: _____	
APPROVED / DENIED BY COUNCIL ACTION ON: _____		
City Clerk Signature _____		
OTHER CONDITIONS SET FORTH BY RIVERTON CITY COUNCIL: _____		

SECTION 4: FIREWORKS



CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Brendan P. Thoman, City Engineer

THROUGH: Kyle J. Butterfield, Public Works Director
Anthony Tolstedt, City Administrator

DATE: July 5, 2022

SUBJECT: Sunset Drive Improvement Project – Change Order #1

Recommendation: The City Council approve Change Order No. 1 in the amount of \$50,640.00 for additional work performed in the intersection of Broadway and Sunset on the Sunset Drive Phase I Improvement Project.

Background: The City Council awarded Phase I of the Sunset Drive Improvement Project to 71 Construction on March 1, 2022. The project improves water, sewer, and storm infrastructure between Federal Boulevard and Valley Circle. It also includes curb and gutter, ADA, and pavement upgrades. Finally, it replaces the Armstrong Irrigation Lateral.

On May 26, 2022, it was discovered while working in the intersection of Broadway and Sunset that an unmarked fiber optic bank was located in the new alignment of the Armstrong Lateral. The fiber optic utility company (Century Link) did not locate the conflicting lines during the planning and design phase of the project, nor at the start of construction. The conflict was significant enough to halt several aspects of the project and require altered engineered plans in order to move forward.

The design engineer, William H Smith and Associates, Inc., immediately responded to the discovered utility conflict and produced four pages of revised plans to realign the irrigation lateral and relocate storm drain structure. The new plans were given to the contractor June 1st. After reviewing the revised plan sheets and several on-site meetings, 71 Construction proposed a draft change order related to the utility conflict on June 22nd. A final, negotiated, change order covering the cost to re-locate the irrigation and subsequent storm drain lines was produced June 23rd.

Discussion: 71 Construction is asking for payment for structures that will need to be moved to avoid the irrigation/fiber optic conflict down Sunset Drive. The attached change order itemizes the requested amount. In brief, the items include:

- Remove and replacement of a storm drain manhole in order to locate it in the correct alignment.
- Backfill of trenching around the discovered fiber optic lines including concrete slurry.
- Installation of couplings to go around the irrigation pipe as it transitions to the new alignment.
- Installation of an extension of the storm drain manhole as the manhole is lowered per new design.
- Additional surveying and field staking.
- Lowering of waterline that was discovered to be buried too shallow.

- Additional bonding by the prime contractor.
- Additional traffic control in the intersection.
- Additional time by the prime contractor overseeing and maintaining the job as well as additional allowed days on the project.
- Additional quality control/quality assurance testing during the additional work.

After reviewing the original change order request and discussing it further with 71 Construction, the final change order represents a 60% reduction in price from the original. Century link has been on-site and involved in resolving the conflicts created by their unmarked utility. Their contractor, Pauley Construction, worked to expose and move lines that were shown on the plans, as well as expose and raise the lines not shown. They also took responsibility and repaired the irrigation line when a leak was found during construction while the fiber optic conduits were moved.

Budget Impact: The signed contract to 71 Construction for the Sunset Irrigation Improvement Project is in the amount of 2,232,657. This change order represents a 2.3% increase to the total project. There are sufficient funds available in the 1% Optional Tax account to cover the necessary increase.



CHANGE ORDER**PROJECT:** Sunset Drive Improvement Project - Phase I**DATE OF ISSUANCE:** 6-23-2022**OWNER'S NAME:** City of Riverton
OWNER'S ADDRESS: 816 N Federal BLVD
Riverton, WY 82501**CONTRACTOR'S NAME:** 71 Construction
CONTRACTOR'S ADDRESS: 820 Lough Drive
Riverton, WY 82501**TYPE OF CONTRACT:** Bid - Build**You are directed to make the following changes in the Contract Documents.****Description:** Costs associated with change of alignment for Storm Sewer and Irrigation Lines**Purpose of Change Order:** To cover the cost of items to be removed and replaced and additional items introduced in the project.**Attachments: (List documents supporting change)** 71 Construction Budget Proposal - C.O. #1

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price \$2,232,657.00	Original Contract Time 180 days
Previous Change Orders No. to No. <u>0</u>	Net Change from previous Change Orders 3
Contract Price prior to this Change Order \$2,232,657.00	Contract Time prior to this Change Order 180 days
Net Increase (decrease) of this Change Order \$50,640.00	Net Increase (decrease) of this Change Order 21 days
Contract Price with all approved Change Orders \$2,283,297.00	Contract Time with all approved Change Orders 201 days

RECOMMENDED:**APPROVED:****APPROVED:**by: _____
City Project Representativeby: _____
Ownerby: _____
Contractor



71 Construction Budget Proposal

820 Lough Drive, Riverton, WY 82501
Phone 307-856-7171 Fax 307-856-7191

JOB DESCRIPTION

Sunset Improvements Phase 1

Change Order #1 Revision #4

DATE	6/30/2022	EST. #	
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TO: NAME	City of Riverton	CONTACT:	Brendan
ADDRESS			
PHONE	FAX	CELL	
E-MAIL			

As Per Plans and Specifications Yes ☒ No ☐
Including Addenda # Yes ☐ No ☒
Tax Exempt Yes ☒ No ☐

Bond Included Yes ☐ No ☒
Mobilization Included Yes ☒ No ☐
Traffic Control Included Yes ☒ No ☐

ITEM	DESCRIPTION	ESTIMATE QUANTITY	UNIT	UNIT PRICE	ESTIMATE TOTAL
1	Remove Storm Manhole and Lower as Needed	1	EA	\$ 3,750.00	3,750.00
					-
4	Backfill Trenches Due to Moving Utilities	1	LS	\$ 6,250.00	6,250.00
					-
5	Furnish and Install 24"x18" Couplings	10	EA	\$ 625.00	6,250.00
					-
6	Furnish and Install Barrell Section and Cut	1	EA	\$ 2,500.00	2,500.00
					-
7	Additional field staking and Office Computations	1	LS	\$ 4,465.00	4,465.00
					-
8	Lower Waterline in Intersection	1	LS	\$ 5,630.00	5,630.00
					-
9	Additional Bond	1	LS	\$ 2,250.00	2,250.00
					-
10	Additional Traffic Control	1	LS	\$ 6,851.00	6,851.00
					-
11	Additional Mobilization	1	LS	\$ 10,577.00	10,577.00
					-
12	Flow Fill in Intersection	5.4	CY	\$ 230.00	1,242.00
					-
13	Additional Density Testing	1	LS	\$ 875.00	875.00
					-
14	Additional Calendar Days to add to the Project	21	ea		-
					-
	Total			\$	50,640.00

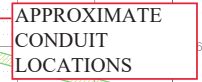
By signing below, I agree to pay all reasonable collection fees, attorneys' fees and court costs necessary to collect my account should it become past due, plus a monthly service charge of 1.5% per month on the unpaid balance of the account.

Scheduled for performance between

SUMMER 2022

NOTES: Removal of 24" Irrigation Line will be paid at the old Install bid schedule price of \$117.00/LF: Removal of 12" Storm Sewer will be paid at the Installation price of \$87.00/LF: Installation of 280 LF of 24" Irrigation Will be paid at Select Fill + Foundation fill price perLF: Irrigation Bedding Material Will be paid at 3X the Linear Foot price for each Liner Foot installed for 280' and then Re-evaluate:
Thank you for the opportunity to quote this work. If you have any questions please don't hesitate to call me. Due to market volatility on materials, this quote is valid for 7 days and then subject to change.

Bid Submitted by: *Dustin Welch EST* Accepted by: Date:



Mark; Feb 25, 2022 - 4:06pm

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ORIGINAL

SHAW
ENGINEERING • SURVEYING • PLANNING

515 9th Street - Suite A | Rock Springs, WY 82901
Phone 307-362-6065 | Fax 307-362-6064

SV	WHS PROJECT
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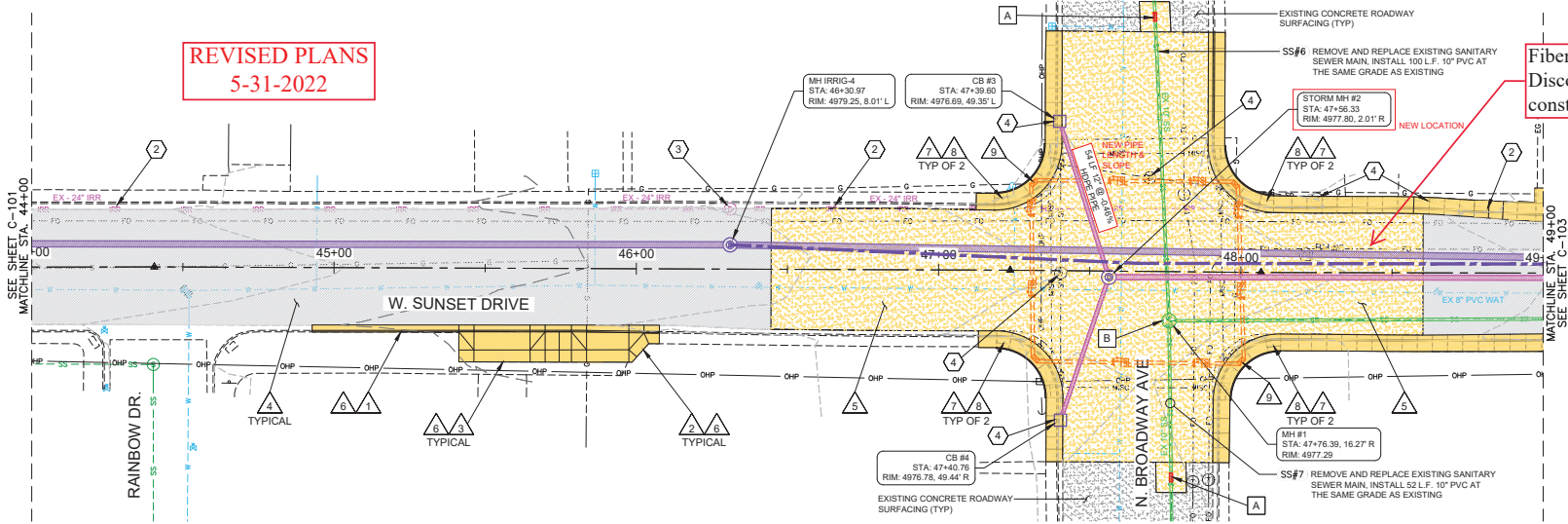
CITY OF RIVERTON
816 N FEDERAL BLVD.
RIVERTON, WY 82501
307-857-7762

CONSTRUCTION 12/25/2022 DRAWING

C-102

BANK OF 15
- TO BE DUG
AND SPREAD

REVISED PLANS
 5-31-2022



**Fiber Optic Line
 Discovered during
 construction**

REVISED PLANS
 5-31-2022

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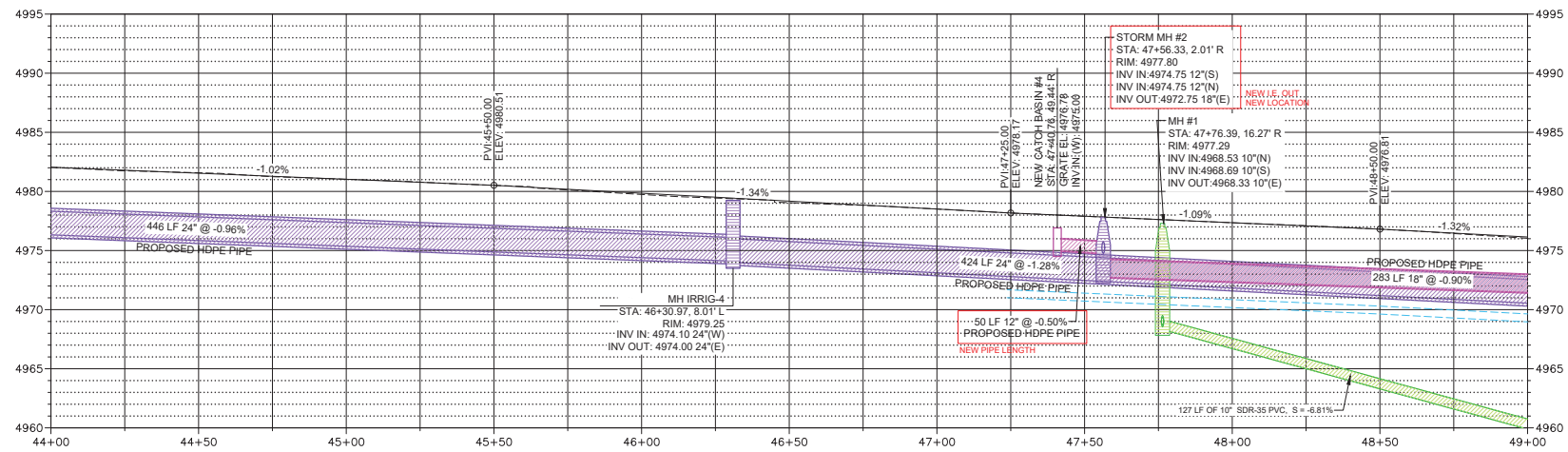
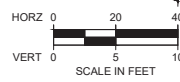
CITY OF RIVERTON
 816 N FEDERAL BLVD.
 RIVERTON, WY 82501
 307-457-7762

SUNSET DRIVE IMPROVEMENTS - PHASE 1
SUNSET DRIVE - STA. 44+00 TO 49+00
 Plan & Profile Sheets
 SHEET NO. **C-102**

05-31-22 (STORM SEWER / IRRIGATION LINE RELOCATION)
 FOR CONSTRUCTION

02/25/2022 DRAWN: KKK REVIEW: SVI

- | | | | | | |
|--|---|--|---|--|--|
| <p>NOTE:
 SANITARY SEWER MAIN LENGTHS AND SLOPES ARE MEASURED FROM CENTER OF MANHOLES.</p> <p>NOTE:
 ALL MANHOLE PIPE PENETRATIONS SHALL BE SDR-35 PVC. SEE DETAIL C6, SHEET C-506 FOR EXISTING PIPE CONNECTIONS OUTSIDE OF MANHOLE.</p> | <p>A EXISTING PIPE CONNECTION - OUTSIDE MANHOLE - SEE DETAIL C6, SHEET C-506</p> <p>B EXISTING MANHOLE TO BE REMOVED IN ITS ENTIRETY AND DISPOSED OF OFF SITE</p> <p>C EXISTING SANITARY SEWER SERVICE LINE CONNECTION - SEE DETAIL A6, SHEET C-506 (TYPICAL OF ALL) SEE SANITARY SEWER CONSTRUCTION NOTES, 2 THROUGH 6 ON SHEET G-002</p> | <p>2 EXISTING 24" IRRIGATION PIPE TO BE ABANDONED IN PLACE, FILLED WITH 1 SACK EXCAVATABLE SLURRY AND CAPPED AT PIPE ENDS</p> <p>3 EXISTING MANHOLE TO BE ABANDONED IN PLACE, SEE DETAIL B6, SHEET C-506</p> <p>4 REMOVE AND REPLACE EXISTING STORM SEWER CATCH BASINS, MANHOLE AND PIPE - SEE INTERSECTION SHEET I-101 FOR ADDITIONAL ROADWAY DESIGN INFORMATION</p> | <p>1 REMOVE AND REPLACE EXISTING CURB & GUTTER, SEE DETAIL A1, ON SHEET C-501. MATCH EXISTING AT TIE IN LOCATIONS.</p> <p>2 REMOVE AND REPLACE EXISTING CONCRETE SIDEWALK, SEE DETAIL B3, ON SHEET C-503. MATCH EXISTING AT TIE IN LOCATIONS.</p> <p>3 REMOVE AND REPLACE EXISTING CONCRETE DRIVEWAY, SEE DETAIL A2, ON SHEET C-502. MATCH EXISTING AT TIE IN LOCATIONS.</p> <p>4 ASPHALTIC CONCRETE PAVEMENT, SEE TYPICAL SECTION T31, ON SHEET C-001.</p> | <p>5 PORTLAND CEMENT CONCRETE PAVEMENT, SEE TYPICAL SECTION T32, ON SHEET C-501.</p> <p>6 SAW-CUT FULL DEPTH FOR A CLEAN VERTICAL JOINT. (CONCRETE) SAW-CUT SHALL BE MADE AT THE CLOSEST EXISTING JOINT WHERE POSSIBLE.</p> <p>7 INSTALL TRUNCATED DOMES, SEE DETAIL A4, SHEET C-504, SEE SHEET I-101</p> <p>8 NEW HANDICAP RAMPS, SEE DETAIL C3, SHEET C-503, SEE SHEET I-101</p> | <p>9 SEE SHEET I-101 FOR INFORMATION RELATED TO TRAFFIC BOX AND CONDUIT INSTALLATION.</p> |
|--|---|--|---|--|--|



CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Michael Miller – Director of Community Development

THROUGH: Anthony Tolstedt – City Administrator

DATE: July 5th, 2022

SUBJECT: ORDINANCE 22-005 – TITLE 17 ZONING DEFINITION ADDITION

Recommendation: The City Council adopt on Third Reading Ordinance No. 22-005, Title 17 Zoning Definition Addition

Background: This definition addition was brought forth from the Planning Commission when City Council requested the Planning Commission provide research and recommendations regarding R-4 Residential zoning.

Discussion: Adding this definition in Riverton Municipal Code will allow developers to build open parking structures that follow engineering and building code within the City of Riverton.

Changes to RMC 17.05.010 Definitions

“Open parking garage” means a Type I or Type II construction open on two or more sides. Use is exclusively for parking or storage of vehicles. A side is considered open when the total area of the distributed openings are not less than 50% of the exterior projected area. An engineered or standard approved foundation design is required. It is required to meet or exceed wind and snow loading per local design criteria.

Planning Commission approved Ordinance No. 22-005 Title 17 Zoning Definition Addition on May 5th, 2022

City Council approved Ordinance No. 22-005 Title 17 Zoning Definition Addition on June 7th, 2022

City Council approved Ordinance No. 22-005 Title 17 Zoning Definition Addition on June 21st, 2022

Alternatives: In considering Ordinance 22-005, the City Council may explore the following alternative actions:

1. Amend Riverton Municipal Code to add the definition for Open Parking Garage
2. Deny the request to change the Ordinance and continue to follow current practices and codes
3. Approve the changes with amendments and/or stipulations

Budget Impact: Adopting Ordinance No. 22-005 does not directly impact the current budget

PROPOSED ORDINANCE NO. 22-005

AN ORDINANCE AMENDING TITLE 17 “ZONING” TO REVISE CHAPTER 17.08 “DEFINITIONS”, SECTION 17.08.010 “DEFINITIONS”, OF THE RIVERTON MUNICIPAL CODE, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, FREMONT COUNTY, WYOMING:

Section 1.

Title 17, Chapter 17.08 is hereby amended to read as follows:

Chapter 17.08 Definitions

17.08.010 Definitions.

“Open parking garage” means a Type I or Type II construction open on two or more sides. Use is exclusively for parking or storage of vehicles. A side is considered open when the total area of the distributed openings are not less than 50% of the exterior projected area. An engineered or standard approved foundation design is required. It is required to meet or exceed wind and snow loading per local design criteria.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This ordinance shall take effect from its adoption and publication as required by law and the ordinances of the City of Riverton.

PASSED ON FIRST READING June 7, 2022
PASSED ON SECOND READING June 21, 2022
PASSED ON THIRD READING _____

PASSED, ADOPTED AND APPROVED this _____ day of _____ 2022.

CITY OF RIVERTON, WYOMING

By: _____
Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

ATTESTATION

I, Kristin S. Watson, Clerk of the City of Riverton, attest that Ordinance No. 22-005 was passed, adopted, and approved by the Governing Body of the City of Riverton on the _____ day of _____, 2022. I further certify that the above proclamation ran at least once in the Riverton Ranger, a newspaper of general circulation within Riverton, Wyoming, the effective date of publication, and therefore the effective date of enactment being _____.

Kristin S. Watson
City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Michael Miller – Director of Community Development

THROUGH: Anthony Tolstedt – City Administrator

DATE: July 5th, 2022

SUBJECT: ORDINANCE 22-006 – R-4 RESIDENTIAL ZONING CHANGES

Recommendation: The City Council adopt on Third Reading Ordinance No. 22-006, R-4 Residential Zoning Changes

Background: City Council requested that the Planning Commission conduct research and provide insight into the R-4 Residential Zoning for the City. The Planning Commission formed an R-4 Committee that researched and provided options to change some R-4 zoning requirements. The proposal was presented in front of City Council on April 19th and the changes were received with positivity.

Discussion: This ordinance is a change directly based on the R-4 Committees recommendations. Changes to the lot area and height and floor area are being recommended for change in the code to clearly define what is allowed on a lot zoned R-4. The changes recommended remove code that cascades into R-4 from R-1.

Changes to RMC 17.40.020 Lot Area

~~A. The lot area for a one-family dwelling must be a minimum of four thousand (4,000) square feet;~~

~~—B. The lot area for a multiple-family dwelling must be a minimum of four thousand (4,000) square feet plus four hundred fifty (450) square feet for each additional living unit greater than two;~~

~~—C.~~ A. Not more than fifty (50) percent of the lot area may be covered by the main and accessory buildings *except for open parking garages*; and

~~—D.~~ B. Off-street parking must be provided pursuant to the provisions set forth in Chapter 15.36, as amended. (Ord. 16-004 § 1, 2016; Ord. 07-011 § 1, 2007; prior code Appx. B § 28)

Changes to RMC 17.40.030 Height and floor area

A. The maximum height of any building located in a residential R-4 district must be not more than fifty (50) feet.

~~—B. The floor area of a one-family dwelling must be not less than eight hundred fifty (850) square feet on the first floor level above the ground. The total floor area requirement may be met by adding together the floor area of two or more levels, if:~~

~~—1. The basement level is not more than forty-two (42) inches below the ground level; and~~

~~—2. The first floor level above the ground has a floor area of not less than six hundred (600) square feet.~~

~~—C. The floor area of each living unit in a multiple-family dwelling with two living units must be a minimum of four hundred twenty-five (425) square feet with not less than four hundred twenty-five (425) square feet on any one level.~~

~~—D.~~ *B.* The floor area of each living unit in a multiple-family dwelling with more than two living units must be a minimum of three hundred (300) square feet. (Ord. 16-004 § 1, 2016; Ord. 07-011 § 1, 2007; prior code Appx. B § 29)

Planning Commission approved Ordinance No. 22-006 R-4 Residential Zoning Changes on May 5th, 2022

City Council approved Ordinance No. 22-006 R-4 Residential Zoning Changes on June 7th, 2022.

City Council approved Ordinance No. 22-006 R-4 Residential Zoning Changes on June 21st, 2022

Alternatives:

1. Amend Riverton Municipal Code to reflect changes to the lot use and height and floor requirements in an R-4 zoned area
2. Deny the request to change Riverton Municipal Code and keep the R-4 Zoning lot use and height and floor requirements as they are
3. Approve the changes with amendments and/or stipulations

Budget Impact: Adopting Ordinance No. 22-006 does not directly impact the current budget

PROPOSED ORDINANCE NO 22-006

AN ORDINANCE AMENDING TITLE 17 “ZONING”; CHAPTER 17.40 “R-4 RESIDENTIAL DISTRICT”; SECTION 17.40.020 “LOT AREA”; SECTION 17.40.030 “HEIGHT AND FLOOR AREA” OF THE RIVERTON MUNICIPAL CODE, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, FREMONT COUNTY, WYOMING:

Section 1.

Title 17. Chapter 17.40, Section 17.40.020, Section 17.40.030 is hereby amended to include the following:

Section 17.40.020 Lot area.

In a residential R-4 district:

- ~~A. The lot area for a one-family dwelling must be a minimum of four thousand (4,000) square feet;~~
- ~~—B. The lot area for a multiple-family dwelling must be a minimum of four thousand (4,000) square feet plus four hundred fifty (450) square feet for each additional living unit greater than two;~~
- ~~—C.~~ A. Not more than fifty (50) percent of the lot area may be covered by the main and accessory buildings *except for open parking garages*; and
- ~~—D.~~ B. Off-street parking must be provided pursuant to the provisions set forth in Chapter 15.36, as amended. (Ord. 16-004 § 1, 2016; Ord. 07-011 § 1, 2007; prior code Appx. B § 28)

Section 17.40.030 Height and floor area.

- A. The maximum height of any building located in a residential R-4 district must be not more than fifty (50) feet.
- ~~—B. The floor area of a one-family dwelling must be not less than eight hundred fifty (850) square feet on the first floor level above the ground. The total floor area requirement may be met by adding together the floor area of two or more levels, if:~~
 - ~~—1. The basement level is not more than forty-two (42) inches below the ground level; and~~
 - ~~—2. The first floor level above the ground has a floor area of not less than six hundred (600) square feet.~~
- ~~—C. The floor area of each living unit in a multiple-family dwelling with two living units must be a minimum of four hundred twenty-five (425) square feet with not less than four hundred twenty-five (425) square feet on any one level.~~
- ~~—D.~~ B. The floor area of each living unit in a multiple-family dwelling with more than two living units must be a minimum of three hundred (300) square feet. (Ord. 16-004 § 1, 2016; Ord. 07-011 § 1, 2007; prior code Appx. B § 29)

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This ordinance shall take effect from and after its passage, approval, and publication as required by law and ordinances of the City of Riverton.

PASSED ON FIRST READING

June 7, 2022

PASSED ON SECOND READING June 21, 2022

PASSED ON THIRD READING _____

PASSED, ADOPTED AND APPROVED this _____ day of _____ 2022.

CITY OF RIVERTON, WYOMING

By: _____
Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

ATTESTATION

I, Kristin S. Watson, Clerk of the City of Riverton, attest that Ordinance No. 22-006 was passed, adopted, and approved by the Governing Body of the City of Riverton on the _____ day of _____, 2022. I further certify that the above proclamation ran at least once in the Riverton Ranger, a newspaper of general circulation within Riverton, Wyoming, the effective date of publication, and therefore the effective date of enactment being _____.

Kristin S. Watson
City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Mia Harris, Finance Director

THROUGH: Tony Tolstedt, City Administrator

DATE: July 5, 2022

SUBJECT: Participation in the Wyoming CLASS Investment Pool

Recommendation: That the Council approves Resolution No. 1451 authorizing participation by the City of Riverton in the Wyoming CLASS Investment Pool and designating the fund's custodian bank as a depository of the funds of this political subdivision.

Background: According to the requirements of W.S. Section 9-4-831 and the City of Riverton Statement of Investment Policy, the governing body shall authorize officers or agents of the City to engage in activities with designated investment programs and, by resolution, name its custodian bank as an official depository for the account transactions of City funds including Reserve Capital and Endowment Funds.

The primary objectives, in priority order, of the City of Riverton investment activities shall be safety, liquidity, return on investment, and community investment.

The Wyoming Cooperative Liquid Asset Securities System (CLASS) was organized in 2020 under the laws of the State of Wyoming. The fund provides cash-management investments designed exclusively for Wyoming public entities, with its primary objective focused on the safety of public funds.

Discussion: The City currently participates in the state-approved WyoStar and Wyoming Government Investment Fund. It is management's responsibility to conduct periodic reviews of the City's investments to ensure compliance with investment objectives, internal controls, reserve requirements, and fund diversification. Currently, most of the City's investment assets are held with WyoStar and a minimal amount in the Wyoming Government Investment Fund. The staff is seeking the approval of Resolution No. 1451 to participate in the Wyoming CLASS Investment Pool.

Alternatives:

- Deny the request

Budget Impact: Potential higher rates of returns on investments

Council Goal: #1 Promote Communication/Transparency
#6 Maintain Financial Stability

RESOLUTION NO. 1451

A RESOLUTION AUTHORIZING THE CITY OF RIVERTON TO JOIN WITH OTHER POLITICAL SUBDIVISIONS OF THE STATE OF WYOMING AS A PARTICIPANT (“PARTICIPANT”) IN THE WYOMING COOPERATIVE LIQUID ASSET SECURITIES SYSTEM “WYOMING CLASS” (THE “TRUST”) TO POOL FUNDS FOR INVESTMENT.

WHEREAS, W.S. 9-4-831 authorizes political subdivisions of the state of Wyoming as defined therein under W.S. 9-4-831(a) (“Political Subdivisions”) to invest in eligible securities as defined in W.S. 9-4-831(“Legal Investments”); and

WHEREAS, W.S. 9-4-831(a)(viii) authorizes Political Subdivisions to invest jointly with other investors in a commingled fund of Legal Investments; and

WHEREAS, the Trust is a statutory trust formed under the laws of the state of Wyoming in accordance with W.S. 17-23-114 and it is the intent and purpose of the Trust to provide for the investment in only those Legal Investments for Political Subdivisions in accordance with W.S. 9-4-831; and

WHEREAS, U.S. Bank National Association is custodian for the Trust (“Custodian”) and all eligible securities of the Trust are held through the Custodian; and

WHEREAS, it is in the interest of the Participants to permit their respective cash balances to be invested in the Trust; and

WHEREAS, the City of Riverton, a Political Subdivision, desires to become a Participant in the Trust.

NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BODY OF THE CITY OF RIVERTON, WYOMING:

SECTION 1: Authorization. Hereby approves, adopts, and thereby joins as a Participant with other Political Subdivisions pursuant to the Wyoming CLASS Indenture of Trust dated May 29, 2020, as amended from time-to-time, the terms of which are incorporated herein by this reference and a copy of which shall be filed with the minutes of the meeting at which this Resolution was adopted

SECTION 2: Designation of Depository. The Custodian, acting as a depository, is hereby designated as a depository for the funds of this Political Subdivision which shall be invested in the Trust on behalf of its general fund and all other accounts, and the Finance Director is directed and authorized to execute any and all depository forms and resolutions of said Custodian, and that said resolutions are adopted as reflected thereon. The application of U.S. Bank National Association to become a depository is hereby accepted.

SECTION 3: Authorized Officers/Agents. If so designated below, each of the officers or agents of this Political Subdivision listed in this Section 3 is hereby authorized for and on behalf of this Political Subdivision to direct the investment of such Participants’ investment funds and to take all such actions deemed necessary or desirable to carry out the activities otherwise authorized by this Resolution, subject to the Authorized Signatories’ obligation to take such actions only in the name of and for the benefit of this Participant.

NAME	TITLE	SIGNATURE
Richard P. Gard	Mayor	_____
Michael V. Bailey	Council President	_____
Anthony Tolstedt	City Administrator	_____
Kristin S. Watson	City Clerk	_____

The Authorized Officers/Agents may be changed from time-to-time by written notice to Wyoming CLASS.

PASSED, APPROVED, AND ADOPTED this 5th day of July 2022.

CITY OF RIVERTON, WYOMING

By: _____
Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Kyle J. Butterfield, Public Works Director 

THROUGH: Anthony Tolstedt, City Administrator

DATE: July 1, 2022

SUBJECT: Resolution 1452 – Transportation Alternative Program Grant Application

Recommendation: The City Council approves Resolution No. 1452 supporting a Transportation Alternative Program (TAP) grant application to the Wyoming Department of Transportation (WYDOT) for pedestrian, safety, and drainage improvement in the area of Willow Creek Elementary School.

Background: WYDOT receives federal monies for the support of community-based projects that expand travel choices and enhance the transportation experience by integrating modes and improving the cultural, historic, and environmental aspects of our transportation infrastructure. Projects include the creation of bicycle and pedestrian facilities, streetscape improvements, refurbishment of historic transportation facilities, and other investments that enhance communities, connections, and access. Funding for TAP comes through federal-aid highway transportation legislation.

Discussion: Willow Creek Elementary School teaches children from first to third grade and was constructed in 2015. Prior to its completion, the School Facilities Commission invested in the extension of West Monroe Avenue and addition of South Major Avenue. This served to connect the new school to Riverview Road and provided necessary vehicular ingress and egress for the area. However, due to budget restrictions, sidewalks were pulled from the original design of the project and were not included along the new roads. Children and pedestrians currently utilize the shoulder of the paved roadway when approaching the school from the north and west.

Traffic at the intersection of South Major Avenue and Riverview Road has increased after the addition of Willow Creek Elementary. This is particularly true during the morning rush hour when students are driven to school. The intersection is narrow, congests with vehicles making left turn movements, and does not accommodate pedestrians on its south side. It further does not comply with ADA provisions, nor does it have crosswalk accommodations.

The City is soliciting grant funds from TAP to install sidewalks directly adjacent to Willow Creek Elementary School and along the western pedestrian route to and from the school where none currently exist. It also improves pedestrian facilities at the intersection of Riverview Road and South Major Avenue.

Budget Impact: 2023 TAP projects are funded at a ratio of 90.5:9.5. The anticipated budget for the improvements is \$800,000. TAP would fund \$723,920 and the city would be required to cover \$76,080.

RESOLUTION NO. 1452

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF RIVERTON AUTHORIZING THE SUBMISSION OF A TRANSPORTATION ALTERNATIVE PROGRAM GRANT TO THE WYOMING DEPARTMENT OF TRANSPORTATION TO IMPROVE PEDESTRIAN ACCOMODATIONS AND INFRASTRUCTURE IN THE AREA OF WILLOW CREEK ELEMENTARY SCHOOL

WHEREAS, the City Council desires to participate in the Transportation Alternative Program to assist in funding a safe routes to school project; and

WHEREAS, the City Council recognizes the need for this project; and

WHEREAS, the Wyoming Department of Transportation receives federal monies for the support of community-based projects that expand travel choices and enhance the transportation experience by integrating modes and improving the cultural, historic, and environmental aspects of our transportation infrastructure; and

WHEREAS, the Wyoming Department of Transportation administers the above referenced funds and improvement projects through the Transportation Alternative Program; and

WHEREAS, projects approved through the 2023 Transportation Alternative Program are funded with grant monies at a ratio of 90.49:9.51; and

WHEREAS, the City of Riverton acknowledges that if funded, the project shall be completed before December 31, 2025

WHEREAS, the City of Riverton agrees to incorporate and follow the consultant selection practices of the Wyoming Department of Transportation in addition to the practices outlined in the city's Professional Services Selection Policy, and

WHEREAS, the City of Riverton is capable to provide the amount of funding specified in the application's funding plan.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, WYOMING that a grant application be submitted to the Wyoming Department of Transportation's Transportation Alternative Program grant program to assist in funding the installation of pedestrian accommodations and infrastructure in the area of Willow Creek Elementary School.

BE IT FURTHER RESOLVED, the Public Works Director, City Engineer, and Finance Director are hereby designated as authorized representatives of the City of Riverton on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED by the governing body of the City of Riverton, Wyoming, this 5th day of July, 2022.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director