



# **CITY OF RICHMOND**

## **Building Inspection Department**

239 W Main St. Richmond, KY 40475  
(859) 625-6428  
[www.richmond.ky.us](http://www.richmond.ky.us)

## **Required Residential Building Inspections**

All inspections must be scheduled at least 24 hours in advance. Inspections will not be scheduled unless the following information is given:

1. The building permit number.
2. The name of the owner or contractor.
3. The address of the building site.
4. The type of inspection requested.
5. Contact phone number.

The approved plans must be onsite for all inspections. Some inspections may not apply.

### **1. Footing Inspection**

The footing inspection shall be made after the excavations are complete, the forms are set, the reinforcing is in place and suspended. Spot footings may be inspected at a later date. A construction entrance, along with any necessary erosion control measures, should be in place prior to this inspection.

### **2. Poured Wall/Stem Wall Inspection (includes piers)**

The poured wall inspection shall be made when the forms, the reinforcing steel, and imbeds are in place.

### **3. Foundation Inspection**

Where foundation walls, or portions thereof, retain earth and enclose interior spaces and floors below grade, waterproofing or dampproofing and foundation drainage is required. The foundation inspection shall be made after water proofing has been applied, foundation drainage installed, and before backfill begins.

### **4. Slab Inspection**

The slab inspection shall be made after all in-slab or under-slab service equipment, conduit, piping, etc. has been placed and received passing inspections, and all reinforcing steel and slab insulation has been placed.

### **5. Envelope Inspection**

The envelope inspection shall be made when the weather-resistant barrier and any necessary flashing is in place, and before exterior wall coverings are installed.

### **6. Framing Inspection**

The framing inspection shall be made after all necessary plumbing, electric, and HVAC rough-in inspections have been completed and passed. Spot framing inspections may be inspected as necessary.

### **7. Insulation Inspection**

The insulation inspection will be required after wall insulation has been installed and prior to placement to any drywall. If a HERS rater is being used for performance compliance with the 2009 International Energy Conservation Code, then no insulation inspection is required.

#### 8. Final Inspection

The final inspection shall be made when the building has passed all necessary plumbing, electric, and HVAC final inspections, and is ready for occupancy. All site work including sidewalks, driveways, and grading should be complete and pass a Planning inspection prior to this inspection.

#### Progress Inspection

The building permit will expire 180 days after it is issued or 180 days after the last inspection. To keep the permit active, you must show progress every 180 days. A building inspector may conduct a progress inspection at any time.

#### Other Inspections

In addition to the above listed inspections, other inspections may be required to assure compliance with the Kentucky Residential Code and City of Richmond Building Inspection Department. If you have any questions concerning an inspection, please contact our office prior to proceeding. Generally, if it is covered or concealed, it must be inspected prior to covering.