



Richland Township Parks  
 7401 N 32<sup>nd</sup> St  
 Richland, MI 49083  
 269-629-4921  
 269-629-5993  
 For Emergency call 492-4873 Dave

**Richland Square Rental Agreement**

NAME/ORGANIZATION \_\_\_\_\_ PH \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE OF USE \_\_\_\_\_ START TIME \_\_\_\_\_ END TIME \_\_\_\_\_ NO. EXPECTED \_\_\_\_\_

PURPOSE OF USE \_\_\_\_\_

RESPONSIBLE PARTY \_\_\_\_\_

**THE RENTER AGREES:**

1. Not to bring or consume alcoholic beverages on the premises.
2. Not to allow smoking on the premises.
3. To accept the premises in its present condition and return it in like condition.
4. To clean the premises and remove all trash to the large dumpster.
5. To reimburse the Township of Richland for any damages to the premises, building and equipment.
6. To vacate the premises at the scheduled time.
7. To notify the Township offices at least 24 hours in advance of any cancellation.
8. Township use has priority over any other use. The Township reserves the right to cancel any reservation when a Township event takes precedent.
9. The Township reserves the right to have a representative present at any time.
10. The Township reserves the right to refuse use to anyone who previously abused the premises.
11. To provide the Township with a **Certificate of Liability Insurance** for the date of use **naming Richland Township as certificate holder.**
12. Applicant must be at least 21 years of age.

**Rental Fee: 50 & under \$ 25.00; 51-100 - \$ 50.00;**

**Over 100 people is at the discretion of the Richland Township Board**

To indemnify the Township of Richland and its members or agents against all liability to persons of property. The renting party, for itself and its agents, shall indemnify and hold harmless (and, if requested by an Agent, defend) Richland Township from and against any and all loss, costs, claims, damages, liabilities, suits, liens, and expenses (including reasonable attorney fees and cost of defense) insured by or asserted against Richland Township directly or indirectly arising or alleged to arise out of or in connection with or due to inclement weather or other conditions while on Richland Township premises. The renting party and its agents assume the risk when traveling to or from the scheduled event in inclement or hazardous weather conditions. a. In the event of the threat of inclement weather, the renter will be required to submit in writing a request to postpone the event.

**Health and Safety Agreement: The entire group/organization including guests, must comply with all Federal, State, and Local health and safety regulations. Failure to comply may lead to immediate termination of this rental agreement.**

**By signing below I agree to the conditions as listed above.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ **Phone** \_\_\_\_\_

**For office use only**

Received \_\_\_\_\_ Rental paid \_\_\_\_\_ Ins. Cert \_\_\_\_\_ Calendar \_\_\_\_\_ Sign \_\_\_\_\_ Forwarded to Parks \_\_\_\_\_