



7401 N 32<sup>nd</sup> St  
Richland, MI 49083  
P: 269-629-4921  
F: 269-629-5993

# LAND USE DIVISION APPLICATION

Please fill out completely or application may be rejected. Bring or mail completed application and fee to:

**Richland Township**  
**7401 North 32nd Street**  
**Richland, Michigan 49083**

## 1. LOCATION OF PARENT PARCEL TO BE SPLIT:

Address \_\_\_\_\_

Parcel # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Legal Description of Parcel (attach extra sheets if needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## 2. PROPERTY OWNER INFORMATION:

Name: \_\_\_\_\_ Ph# \_\_\_\_\_

Address \_\_\_\_\_

Email: \_\_\_\_\_

## 3. PROPOSAL: (Describe the division(s) being proposed.)

A. Number of New Parcels \_\_\_\_\_

B. The division of the parcel provides access to an existing public road by: (check one)

\_\_\_\_\_ Each new division has frontage on an existing public road.

\_\_\_\_\_ A new public road, proposed road name: \_\_\_\_\_

\_\_\_\_\_ A new private road or easement, proposed road name \_\_\_\_\_

\_\_\_\_\_ A recorded easement (driveway).

Legal description of the proposed new road, easement or shared drive- way (attach extra sheets if needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Legal description for each proposed new parcel (attach extra sheets if needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4A. Future Divisions that might be allowed but not included in this application? \_\_\_\_\_

\_\_\_\_\_

4B. The number of future divisions being transferred from the parent parcel to another parcel?

Identify the other parcel: \_\_\_\_\_  
(See Section 109(2) of the Statute. Make sure your deed includes both statements as required in Section 109(3) and 109(4) of the Statute.)

**5. ATTACHMENTS** (All attachments must be included.) Letter each attachment as shown here.

\_\_\_\_\_ A. 1. A survey, sealed by a professional surveyor at a scale of \_\_\_\_\_ (insert scale) of proposed division(s) of parent parcel;

**OR** 2. A map/drawing for preliminary approval drawn to scale of \_\_\_\_\_ (insert scale), of proposed division(s) of parcel and the 30-day time limit is waved:

**Signature** \_\_\_\_\_

The survey or map must show:

- (1) current boundaries (as of March 31, 1997), and
- (2) all previous divisions made after March 31, 1997 (indicate when made or none), and
- (3) the proposed division(s), and
- (4) dimensions of the proposed divisions, and
- (5) existing and proposed road/easement right-of-way, and
- (6) easements for public utilities from each parcel to existing public utilities, and
- (7) any existing improvements (buildings, wells, septic system, driveways, etc.)

- \_\_\_\_\_ B. Indication of approval, or permit from County Road Commission, or MDOT.
- \_\_\_\_\_ C. A copy of any transferred division rights (§109(4) of the Act) in the parcel.
- \_\_\_\_\_ D. A fee of \$300.00 for the first split, \$150.00 for each additional parcel beyond the first.

**6. IMPROVEMENTS-** Describe any existing improvements (buildings, well, septic, etc.) which are on the parcel, or indicate none (attach extra sheets if needed): \_\_\_\_\_

**7. AFFIDAVIT / PERMISSION FOR MUNICIPAL, COUNTY, AND STATE OFFICIALS TO ENTER THE PROPERTY FOR INSPECTIONS.**

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parcel division. Further, I agree to give permission for officials of Richland Township, Kalamazoo County and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A.288 of 1967, as ended (particularly by P.A. 591 of 1996), MCL 560.101 et seq.), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights. Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the divisions made must comply with the new requirements (**apply for division approval again**) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Registered of Deeds or the division is built upon before the changes to law are made.

**PROPERTY OWNER'S SIGNATURE** \_\_\_\_\_

**Received by** \_\_\_\_\_ **Date Received** \_\_\_\_\_ **Amount Received** \_\_\_\_\_

[Type here]



**\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\***

Parcel # \_\_\_\_\_ Property Address \_\_\_\_\_

Applicant \_\_\_\_\_

**Zoning Review:**

\_\_\_\_\_ **APPROVED:**

\_\_\_\_\_ **APPROVED WITH CONDITIONS**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **DENIED:** Reasons (Cite )

\_\_\_\_\_  
\_\_\_\_\_

Zoning Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Assessing Review for Consideration**

\_\_\_\_\_ **APPROVED:**

\_\_\_\_\_ **APPROVED WITH CONDITIONS**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **DENIED:** Reasons (Cite )

\_\_\_\_\_  
\_\_\_\_\_

Assessing Signature \_\_\_\_\_ **DATE** \_\_\_\_\_

[Type here]