



7401 N 32nd Street
Richland, MI 49083
P: 269-629-4921
F: 269-629-5993

ADDRESS ASSIGNMENT REQUEST FORM

(\$40 fee for individual address numbers. Bulk address requests will be billed directly from Township Engineers)

Person Requesting address: _____

Title (Builder, Homeowner, Title Co, etc.): _____

Phone: _____ Email: _____

Owners Name: _____ Owners Phone: _____

Parcel ID: _____

If this is a new parcel, please indicate location by attaching a copy of plat map, or detailed directions

Street Name Property is located: _____

Is this a corner lot? _____ If yes, indicate which street the front of house will face: _____
and which street the garage will face: _____

Please include a drawing of parcel indicating proposed location of buildings.

By submitting this form, I agree to pay all fees prior to address numbers being released:

Signature

Date

For office use only

Received by: _____ Amount paid: _____ Check Cash

Zoning Review:

- Parcel/Lot meets Zoning requirements. Ok to issue address number.
- Parcel/Lot is lawful non-conforming. Ok to issue address number.
- No address number should be issued. Zoning Administrator will contact applicant.

Review Completed:

By: _____

Date: _____

Date request sent to Engineer: _____ Date address received from Engineer: _____

The address assigned for this parcel is:

After number assigned and fee is paid, forward copy of the completed form to:

- Applicant Treasurer Assessor Building Department Zoning Department Fire Department

Approved and Completed form forwarded by _____ Date _____