

City of Cibolo

Job Description



Job Details

Job Title:	Street Sweeper Operator		
Reports to:	Crew Leader - Drainage		
Grade:	5	WC Code:	5506
Employee Type:	Non-Exempt, Full-time	Pay Type:	Hourly
Employment Period:	Indefinite	NAICS Code:	921140
Essential/Subject to Recall:	Yes	Skeleton Crew:	No
Department/Division:	Public Works – Drainage	Original Date:	02/2010
Fund:	Enterprise Drainage	Revision Date:	04/2024

Job Summary

The Street Sweeper Operator is responsible for cleaning the city's streets and parking areas following an approved schedule. The person in this position will be self-supervised for the most part as they will set the route and time frame for cleaning. An individual in this position will also perform a variety of tasks in the Drainage Department.

Essential Functions

To accomplish this job successfully, an individual must be able to perform, with or without reasonable accommodation, each essential function satisfactorily. Reasonable accommodation may be made to help enable qualified individuals with disabilities to perform the essential functions.

1. Works under the direction of the Drainage Superintendent
2. Operates street sweeper to sweep city streets and parking areas on a regular basis following an approved schedule.
3. Assists Drainage team members in providing for the routine maintenance of the city's drainage system by mowing, performing weed maintenance, tree trimming, and repairing erosion damage.
4. Assists Drainage team members in providing maintenance of the city's rights-of way areas by mowing, performing weed maintenance, and repairing erosion damage.
5. Assists Drainage team members in providing equipment preventative maintenance by greasing equipment; filling with fuel; and repairing and replacing broken parts.
6. Provides routine cleanup and maintenance at the Public Works Facility, including cleaning up office spaces, break rooms, work areas, and the outside yard.
7. Operates in a safe and efficient manner light and heavy equipment that may be used by the department.
8. Operates in a safe and efficient manner power and hand tools that may be used by the department.
9. Knowledge of Microsoft Outlook 365, Word, and Excel software to complete work orders, send and receive email, and access the city's human resources and time-keeping software

Job Requirements

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge and understanding of the mission statement and values of the City of Cibolo Public Works Drainage Department.
- Knowledge of City policies and procedures.
- Ability to be people-oriented, enjoy being part of a team assisting others.



Job Requirements

- Ability to clearly communicate with others, including city team members and city residents.
- Ability to communicate clearly and concisely using the city radio network and a cell phone.
- Ability to operate heavy and light equipment, hand, and power tools in a safe and efficient manner, including but not limited to backhoe, dump truck, skid-steer loader, zero-turn mowers, chainsaws, and weed-trimmers, drills, saws, wrenches, screw drivers, etc.
- Ability to provide limited direction to the crew in the absence of the Crew Leader.
- Ability to come to work on time, be prepared to work, and to work in a safe and efficient manner.
- Ability to work with other team members of the City of Cibolo.
- Ability to be proficient on all equipment used by the Department.
- Knowledge of the safe operation of the street sweeper.
- Ability to maintain street sweeper to ensure minimal amount of equipment failures or problems.
- Ability to be able to troubleshoot and make decisions to correct problems.
- Ability to respond to weather-related emergencies.
- Ability to respond to assist or support Fire and Police activities.
- Ability to work for extended hours, on occasion.

Job Requirements

MINIMUM QUALIFICATIONS:

- High School Graduate or General Education Degree (GED).
- Valid Texas Class “B” Driver’s License with Air Brake and Tanker Endorsement. Ability to obtain a Class “A” Commercial Texas Driver’s License within twelve (12) months of employment.
- One (1) year of experience operating heavy equipment or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities for this position.
- Employee must have traffic flagger and work zone safety certificates or ability to obtain these certificates within twelve (12) months of employment.
- Completed TYMCO Sweeper Maintenance Training (or be able to obtain within twelve (12) months of employment).

Physical Demands

N (Not Applicable)	Activity is not applicable for this position.		
O (Occasionally)	Position requires this activity up to 33% of the time (0 – 2.5+ hrs/day)		
F (Frequently)	Position requires this activity from 33% - 66% of the time (2.5 – 5.5+ hrs/day)		
C (Constantly)	Position requires this activity more than 66% of the time (5.5+ hrs/day)		
Stand	F		Other Physical Requirements:
Walk	F		Vision Near, Distance, Color
Sit	F		Sense of Sound Conversation/Communication
Manually Manipulate or Grasp	F		Sense of Smell NA
Reach Outward	F		Sense of Touch NA
Reach Above Shoulder	F		Ability to work in extreme temperatures seasonally.

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Climb or Crawl	O		
Squat, Kneel, or Bend	O	Lift/Carry	Up to 50 lbs. occasionally
Speak	O	Push/Pull	Up to 25 lbs. occasionally
Working environment may include frequent exposure to unpleasant environmental exposures or hazard			

The above list of responsibilities is not exhaustive and the jobholder may be required to undertake other duties commensurate with the level of the role, as reasonable requested by their chain of command.

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties or level of the responsibility entailed. Such variations are a common occurrence and cannot in themselves justify a reconsideration of the grading of the post.

Applicant/Employee:

Signature and Date