



# Vacation Check Request Form

To request vacation checks by the Redondo Beach Police Department at your residence while you are away please complete this form.

Upon completion of the form, e-mail it to [communications@redondo.org](mailto:communications@redondo.org) for processing.

Residence Name:		Phone:	
Address:			
Departure Date:	Time:	Returning:	Time:
Anyone "house sitting" during this time?		YES	NO
Will you be leaving lights on timers or for the entire time?	No Lights	Lights: On Entire Time	Lights: On Timer What hours? _____
Are there any pets at the residence while you are gone?		YES	NO
Dog/Pet Sitter?	YES	Name of the sitter:	NO
Emergency Contact Name *			
Emergency Contact Phone *			
VEHICLES ON PREMISES		VEHICLE #1	VEHICLE #2
Make/Model/Color:			
License #:			
Parked in driveway or garage?			

**\*\*\*THE BELOW IS TO BE COMPLETED BY RBPD EMPLOYEE\*\*\***

FORM WAS COMPLETED AND ENTERED ON-LINE BY:			
Above Form Completed by:	Serial #:	Date:	
Form Entered On-Line by:	Serial #:	Date:	

**RBPD Employee:** If you are completing the form on behalf of the citizen, place the completed form in the Communications mailbox.