CCW Process for City of Redondo Beach

APPLICANT INFORMATION:

Name: ____________________________________________________________

Address: __________________________________________________________

Telephone Number: ________________________________________________

Email Address: ____________________________________________________

Phase One:
Make Appointment with Roxanne Henry (roxanne.henry@redondo.org) To Turn in the Following:
☐ Complete application (Including Copy of CA Driver’s License or CA Identification Card, Proof of Redondo Beach Residency)
☐ $70.00 Application fee To Redondo Beach PD (Can Be Paid by Cash, Check, Money Order or Online Item Details [redondo.org] (Please bring Printout of Receipt)
☐ Complete fingerprints and criminal background check by the California DOJ (Separate fee)
*If completed and approved move to Phase Two

Phase Two:
☐ Chief / designee interview
☐ Complete the minimum 8-hour CCW course by outside instructor
☐ Complete Psychological interview (Separate fee of $150.00 paid to Doctor)

Upon completion of the above:
☐ Complete the 2-hour Redondo Beach Police provided training
☐ Qualify with firearms to be carried
☐ Chief Interview
☐ Pay the remaining application fee $280.00

2-year CCW card issued:

Revised 02/08/23
One Year after Issuance (+/- 45 days from issued date):
☐ Complete the 2-hour Redondo Beach Police provided training
☐ Qualify with guns to be carried

Renewal of CCW license (No later than 90 days prior to the date of expiration):
☐ Complete the renewal application
☐ Complete fingerprints and criminal background check by the California DOJ
☐ Pay $25.00 fee plus $150.00 subsequent training fee
☐ Complete the 2-hour Redondo Beach Police provided training (2 of 4 Hours Required)
☐ Qualify with guns to be carried

One Year after Issuance (+/- 45 days from issued date):
☐ Complete the 2-hour Redondo Beach Police provided training (2 of 4 Hours Required)
☐ Qualify with guns to be carried
☐ 4 Hours of Training

Range Schedule (Subject to change):
- First Thursday 1600-1800 hrs
- Third Saturday 0900-1100 hrs

Revised 02/08/23
License to Carry a Firearm

218.1 PURPOSE AND SCOPE
The Chief of Police is given the statutory discretion to issue a license to carry a firearm to residents of the City of Redondo Beach. (Penal Code section 26155). This policy will provide a written process for the application and issuance of such licenses. Pursuant to Penal Code section 26160, this policy shall be made accessible to the public.

218.1.1 APPLICATION OF POLICY
Nothing in this policy shall preclude the Chief or other head of a municipal police department from entering into an agreement with the Sheriff of the county or preclude the Sheriff of the county from entering into an agreement with the Chief of any municipal police department to process all applications and license renewals for the carrying of concealed weapons (Penal Code § 26150(c); Penal Code § 26155(c).)

218.2 POLICY
The Redondo Beach Police Department will fairly and impartially consider all applications to carry firearms in accordance with applicable law and this policy.

218.3 QUALIFIED APPLICANTS
To qualify for a license to carry a firearm, the applicant must meet certain requirements, including:

(a) Be a resident of Redondo Beach (Penal Code § 26155(a)(3)).
(b) Be at least 21 years of age.
(c) Fully complete an application that will include substantial personal information (Penal Code section 26175). Much of the information in the application may be subject to public access under the Public Records Act.
(d) Be free from criminal convictions that would disqualify the applicant from carrying a firearm. Fingerprints will be required and a complete criminal background check will be conducted (Penal Code section 26185).
(e) Be of good moral character (Penal Code § 26155(a)(1)).
(f) Pay all associated application fees (Penal Code section 26190). These fees are set by statute and may not be refunded if the application is denied.
(g) Any firearms listed by the applicant must have an associated Automated Firearms System ("AFS") record on file with the California Department of Justice ("DOJ") under the applicant's name. Alternatively, the applicant may provide sufficient proof of lawful ownership as approved by the Department.
(h) Be free from any psychological conditions that might make the applicant unsuitable for carrying a firearm (Penal Code section 26190).
(i) Complete required training (Penal Code section 26165).
218.4 APPLICATION PROCESS
The application process for a license to carry a firearm shall consist of two phases. Upon the successful completion of each phase, the applicant will advance to the next phase until the process is completed and the license is either issued or denied.

218.4.1 PHASE ONE (TO BE COMPLETED BY ALL APPLICANTS)
(a) Any individual applying for a license to carry a firearm shall first fully complete a (DOJ) application to be signed under penalty of perjury. Any applicant who provides false information or statements on the application will be removed from further consideration and may be prosecuted for a criminal offense (Penal Code section 26180).

1. In the event of any discrepancies in the application or background investigation, the applicant may be required to undergo a polygraph examination, at no cost to the applicant.

2. If an incomplete application package is received, the Chief of Police or the authorized designee may do any of the following:
   (a) Require the applicant to complete the package before any further processing.
   (b) Advance the incomplete package to phase two for conditional processing pending completion of all mandatory conditions.
   (c) Issue a denial if the materials submitted at the time demonstrate that the applicant would not qualify for a license to carry a firearm even if the package was completed (e.g., not a resident, disqualifying criminal conviction).

(b) At the time the completed application is submitted, the applicant shall submit a payment to the City of Redondo Beach for a nonrefundable $70, which is 20 percent of the $350 application fee (Penal Code section 26190).

(c) Additional fees may be required for fingerprinting, training, or psychological testing, in addition to the application fee.

1. A payment in the amount of $280 will be required upon issuance of a license; this is the remaining balance of the application fee. Payments can be made by cash, check or money order in the Police Department lobby. Debit or credit card payments are accepted online via the link at redondo.org/police.

2. Payment of related fees may be waived if the applicant is a duly appointed reserve peace officer as defined in Penal Code § 830.6 (a) or (b) (Penal Code section 26170).

(d) The applicant shall be required to submit to fingerprinting and a complete criminal background check. A second set of fingerprints may be required for retention in department files. Two recent passport-size photos (2 inches by 2 inches) of the applicant shall be submitted for department use. No person determined to fall within a prohibited class described in Penal Code section 29800, Penal Code section 29800, Welfare and Institutions Code section 8100, or Welfare and Institutions Code section 8103 will be issued a license to carry a firearm. A license shall not be
License to Carry a Firearm

issued if the California DOJ determines that the applicant is prohibited by state or federal law from possessing, receiving, owning, or purchasing a firearm (Penal Code section 26195).

(e) The applicant should submit at least three signed letters of character reference from individuals other than relatives.

(f) Any firearm the applicant wishes to carry must have an associated AFS record on file with DOJ. Alternatively, the applicant may provide sufficient proof of lawful ownership in a manner deemed acceptable by the Department.

Once the Chief of Police or authorized designee has reviewed the completed application package and relevant background information, the application will either be advanced to phase two or denied.

In the event that an application is denied after, or during, phase one, the applicant shall be notified in writing within 90 days of the initial application or within 30 days after receipt of the applicant's criminal background check from the DOJ, whichever is later. If the license is denied, the notice shall state which requirement was not satisfied (Penal Code section 26205).

The Chief of Police decision is final. If the applicant believes they can correct or otherwise rectify reason(s) for denial and can satisfy the Department's policy, the applicant is invited to re-apply no sooner than six months from the date of the denial letter.

218.4.2 PHASE TWO
This phase is to be completed only by those applicants completing phase one.

(a) Upon successful completion of phase one, the applicant shall be scheduled for a personal interview with the Chief of Police or the authorized designee. During this stage, there will be further discussion of any potential restrictions or conditions that might be placed on the license.

(b) To determine if applicants have "good moral character," the Chief of Police or the authorized designee will review the applicant's criminal history and information provided by the applicant. Examples of facts that could be used as a basis for finding an application to lack "good moral character" include, but are not limited to:

1. Criminal history that prohibits the applicant from owning or possessing firearms under state or federal law;
2. Untruthfulness or lack of candor by the applicant at any point during the CCW application process;
3. Being a user of or addicted to any controlled substance, including marijuana;
4. Prior negligent or reckless use of a firearm;
5. Recent convictions for crimes of moral turpitude;
6. Known affiliation with criminal street gangs or other criminal enterprises.

(c) The Chief of Police may, based upon criteria established by the Chief of Police, require that the applicant be referred to an authorized psychologist used by the Department for
psychological testing. The cost of such psychological testing (not to exceed $150) shall be paid by the applicant. The purpose of any such psychological testing is intended only to identify any outward indications or history of psychological problems that would render the applicant unfit to carry a firearm. This testing is not intended to certify in any other respect that the applicant is psychologically fit. If it is determined that the applicant is not a suitable candidate for carrying a firearm, the applicant shall be removed from further consideration (Penal Code section 26190). The following non-exhaustive criteria will be considered by the Department's psychologist:

1. Current mental health issues;
2. History of any mental health issues;
3. History of violence and/or anger management issues;
4. Past criminal behavior;
5. Significant impulse control problems;
6. Cognitive issues including, but not limited to, significant developmental disabilities, cognitive deficits, and head injuries.

Upon completion of any required psychological testing, the Department's psychologist will recommend approval or denial of the applicant's CCW application to the Chief of Police. The Chief of Police will then make a final determination on whether to approve or deny the CCW application.

(a) The applicant shall complete a course of training approved by the department, which complies with Penal Code section 26165.

(b) The applicant shall submit any firearm to be considered for a license to the Range master or other department authorized gunsmith, at no cost to the applicant, for a full safety inspection. The Chief of Police reserves the right to deny a license for any firearm that has been altered from the manufacturer's specifications or that is unsafe.

(c) The applicant shall complete a firearms safety and proficiency examination with the firearm to be licensed, to be administered by the department Range master, or provide proof of successful completion of another department-approved firearms safety and proficiency examination, including completion of all releases and other forms. The cost of any outside inspection/examination shall be the responsibility of the applicant.

Once the Chief of Police or authorized designee has verified the successful completion of phase two, the license to carry a firearm will either be granted or denied.

Whether an application is approved or denied after or during phase two, the applicant shall be notified in writing within 90 days of the initial application or within 30 days after receipt of the applicant's criminal background check from the California DOJ, whichever is later. If the license is denied, the notice shall state which requirement was not satisfied (Penal Code section 26205).

The Chief of Police decision is final. If the applicant believes they can correct or otherwise rectify reason(s) for denial and can satisfy the Department's policy, the applicant is invited to re-apply no sooner than six months from the date of the denial letter.
218.5 INITIAL APPLICATION TRAINING REQUIREMENTS
All new applicants must complete a course of training that meets the following criteria:

(a) Be no less than 8 hours;
(b) Include instruction on firearm safety, firearm handling, shooting technique, and the law regarding the permissible use of a firearm;
(c) Include live-fire shooting exercises on a firearm range;
(d) Include a demonstration by the applicant of safe handling of, and shooting proficiency with, each firearm the applicant seeks to have listed on the license; and,
(e) Be conducted by an instructor certified by the State of California or any state or national organization, including but not limited to, the National Rifle Association or the California Rifle & Pistol Association.

The costs associated with these privately operated training courses vary depending on the individual instructor. The Department has no control over the amount charged, which is generally required to be paid upfront and is non-refundable.

Upon completion of the required training, all applicants must submit no more than three firearms for inspection by the Department’s Range master or other designated personnel.

The Department may prohibit any firearm from being listed on the applicant’s license if any alteration or modification of the firearm’s action has been made; this includes, but is not limited to, modifying the firearm’s trigger components. Cosmetic or ergonomic changes (such as replacement grips or night sights) are acceptable.

After the Department’s Range master or designee has approved the applicant’s firearms, the applicant will be directed to complete a two hour Redondo Beach Police Department provided course which will include:

(a) Instruction on holstering, retention, and safe storage of firearms;
(b) A standardized live-fire qualification consisting of the Department approved CCW firearms qualification course requiring 50 rounds of ammunition per qualification; and,
(c) A classroom presentation on firearms safety which includes a multiple-choice test covering firearms safety and Redondo Beach specific firearm protocols.

The Redondo Beach Police Department provided course will take place at the Department’s range, located at 1513 Beryl St., Redondo Beach, CA 90277. Due to the nature of the surrounding properties, only frangible ammunition that disintegrates upon impact or lead free ammunition may be used on the Department’s range; no hollow-point, full metal jacket, or any other types of bullets are permitted. Applicants are required to provide their own ammunition for all training unless otherwise indicated.
218.5.1 SUBSEQUENT TRAINING REQUIREMENT (ONE YEAR AFTER ISSUANCE OF LICENSE)
One year after the date of issuance of the license (+/- 45 days) all CCW license holders must complete a two-hour mandatory Redondo Beach Police Department specific course, which will include:

(a) Instruction on firearm safety, firearm handling, shooting technique, laws regarding the permissible use of a firearm, holstering, retention, and safe storage of firearms;
(b) A demonstration by the applicant of safe handling of, and shooting proficiency with, each firearm the applicant seeks to have listed on their license.
(c) A standardized live-fire qualification consisting of a department approved CCW firearms qualification course requiring 50 rounds of ammunition per qualification; and,
(d) A classroom presentation on firearms safety which includes a multiple-choice test covering firearms safety and Redondo Beach specific firearms protocols.

The Redondo Beach Police Department provided course will take place at the Department's range, located at 1513 Beryl St., Redondo Beach, CA 90277. Due to the nature of the surrounding properties, only frangible ammunition that disintegrates upon impact or lead-free ammunition may be used on the Department's range; no hollow-point, full metal jacket, or any other types of bullets are permitted. Applicants are required to provide their own ammunition for all training unless otherwise indicated.

Failure to complete this subsequent training may result in revocation of the individual's license.

218.6 ISSUED FIREARMS PERMITS
In the event a license to carry a firearm is issued by the Chief of Police, the following shall apply:

(a) The license will be subject to any and all reasonable restrictions or conditions the Chief of Police has deemed warranted, including restrictions as to the time, place, manner, and circumstances under which the person may carry the firearm.
   1. All such restrictions or conditions shall be conspicuously noted on any license issued (Penal Code section 26200).
   2. The licensee will be required to sign a Restrictions and Conditions Agreement. Any violation of any of the restrictions and conditions may result in the immediate revocation of the license.

(b) The license shall be laminated, bearing a photograph of the licensee with the expiration date, type of firearm, restrictions, and other pertinent information.
   1. Each license shall be numbered and clearly identify the licensee.
   2. All licenses shall be subjected to inspection by the Chief of Police or any law enforcement officer.

(c) The license will be valid for a period not to exceed two years from the date of issuance (Penal Code section 26220).
License to Carry a Firearm

1. A license issued to a state or federal magistrate, commissioner, or judge will be valid for a period not to exceed three years.

2. A license issued to any reserve peace officer as defined in Penal Code § 830.6(a) or (b), or a custodial officer employed by the Sheriff as provided in Penal Code section 831.5 will be valid for a period not to exceed four years, except that such license shall be invalid upon the individual’s conclusion of service as a reserve officer.

(d) If the licensee’s place of residence was the basis for issuance of a license and the licensee moves out of the City of Redondo Beach, the license shall expire 90 days after the licensee has moved (Penal Code section 26210).

(e) The licensee shall notify this department in writing within 10 days of any change of place of residency.

218.7 LICENSE RESTRICTIONS AND CONDITIONS
The Chief of Police may place any restrictions or conditions limiting the time, place, manner and circumstances under which any license shall be valid. In general, these restrictions will prohibit the licensee from:

(a) Consuming any alcoholic beverages while armed;
(b) Falsely representing themselves as a peace officer;
(c) Unjustifiably brandishing their firearm;
(d) Committing any crime with their firearm;
(e) Being under the influence of any medication or drug while armed (revise to make clear prescription meds ok so long as not impairing);
(f) Interfering with any law enforcement officer’s duties;
(g) Failing to present their license for inspection upon contact by any law enforcement officer; and,
(h) Failing to present their firearm for inspection upon demand of any law enforcement officer.

The Chief of Police reserves the right to inspect any license or licensed firearm at any time. The alteration or modification of any firearm (except for cosmetic or ergonomic changes) shall void any license and serve as grounds for revocation.

218.8 AMENDMENTS TO LICENSES
Any licensee may apply to amend a license at any time during the period of validity by completing and submitting to the Department the "Carry Concealed Weapon License Amendment Form" (Form BOF 4502), along with a payment to the City of Redondo Beach in the amount of $10 (Penal Code § 26190(e)(1)). Amendments to a license are only allowed to:
License to Carry a Firearm

(a) To Add or delete a firearm listed on the license; or,
(b) To Change the address or other personal information of the licensee (Penal Code section 26210).

If an amendment is sought to add a firearm to the license, prior to submitting the amendment the applicant must contact the Department to arrange for the following requirements to be satisfied before the addition can be made:

(a) The applicant must submit the firearm(s) for inspection and approval by the Department's Range master or other designated personnel;
(b) The applicant must successfully demonstrate the safe handling and operation of the firearms;
(c) The applicant must successfully complete a standardized live-fire qualification.

In the event that any amendment to a valid license is approved by the Chief of Police, a new license will be issued reflecting the amendment. An amendment to any license will not serve to extend the original expiration date and an application for an amendment does not constitute an application for renewal.

218.9 REVOCATION OF LICENSES
Any license issued pursuant to this policy may be immediately revoked by the Chief of Police for any of the following reasons:

(a) The licensee has violated any of the restrictions or conditions placed upon the license;
(b) The licensee becomes psychologically unsuitable to carry a firearm;
(c) The licensee becomes prohibited from owning or possessing firearms;
(d) The licensee engages in conduct that demonstrates a lack of good moral character.

The issuance of a license by the Chief of Police shall not entitle the holder to either a property or liberty interest, as the issuance, amendment, or revocation of such a license remains exclusively within the discretion of the Chief of Police as set forth herein.

If any license is revoked, the Department will immediately notify the California Department of Justice, and notify the licensee in writing (Penal Code section 26225).

218.10 LICENSE RENEWAL
No later than 90 days prior to the expiration of any valid license to carry a concealed firearm, the licensee may apply to the Chief of Police for a renewal by:

(a) Submitting a completed "Standard Initial and Renewal Application for License to Carry a Concealed Weapon" form;
(b) Submitting any firearms to be listed on the license to the Department's Range master or other designated personnel for a full safety inspection;
License to Carry a Firearm

(c) Completing the Redondo Beach Police Departments two hour training course which includes:
   1. Instruction on holstering, retention, and safe storage of firearms; and,
   2. A standardized live-fire qualification consisting of the Department approved CCW firearms qualification course requiring 50 rounds of ammunition per qualification; and,
   3. A classroom presentation on firearms safety which includes a multiple-choice test covering firearms safety and Redondo Beach specific firearms protocols; and,

(d) Submitting payment to the City of Redondo Beach for the $25 renewal application fee (Penal Code, § 26190(c)) and the $150 subsequent training fees; and,

(e) Successfully pass an interview with the Chief of Police or authorized designee and/or a psychological examination. These interviews may be waived at the discretion of the Chief of Police or authorized designee.

The Redondo Beach Police Department provided course will take place at the Departments range, located at 1513 Beryl St., Redondo Beach, CA 90277. Due to the nature of the surrounding properties, only frangible ammunition that disintegrates upon impact or lead free ammunition may be used, no hollow-point, full metal jacket, or any other types of bullets are permitted. Applicants are required to provide their own ammunition for all training unless otherwise indicated.

Prior issuance of a license shall not entitle any licensee to any property or liberty interest for a renewal. Applicants shall be notified of the decision to approve or deny renewal requests in writing within 90 days of submitting the renewal application or within 30 days after the Department receives the criminal background check report conducted by the California Department of Justice, whichever is later (Penal Code section 26205).

218.10.1 SUBSEQUENT TRAINING FOR RENEWAL LICENSES (ONE YEAR AFTER ISSUANCE)
One year after the date of renewal of the license (+/- 45 days) all CCW license holders must complete a two-hour mandatory Redondo Beach Police Department specific course, which will include:

   (a) Instruction on firearm safety, firearm handling, shooting technique, laws regarding the permissible use of a firearm, holstering, retention, and safe storage of firearms;

   (b) A demonstration by the applicant of safe handling of, and shooting proficiency with, each firearm the applicant seeks to have listed on their license;

   (c) A standardized live-fire qualification consisting of a Department approved CCW firearms qualification course requiring 50 rounds of ammunition per qualification; and,

   (d) A classroom presentation on firearms safety which includes a multiple-choice test covering firearms safety and Redondo Beach specific firearms protocols.

The Redondo Beach Police Department provided course will take place at the Departments range, located at 1513 Beryl St., Redondo Beach, CA 90277. Due to the nature of the surrounding
License to Carry a Firearm

properties, only frangible ammunition that disintegrates upon impact or lead free ammunition may be used, no hollow-point, full metal jacket, or any other types of bullets are permitted. Applicants are required to provide their own ammunition for all training unless otherwise indicated.

Individuals who successfully complete all subsequent training for renewal licenses as described above will be deemed to have already satisfied the mandatory four-hour training requirement for subsequent CCW renewal applications, pursuant to Penal Code § 26165(d).

218.11 CCW RECORDS MANAGEMENT
Pursuant to Penal Code section 26225, the Chief of Police shall maintain a record of the following and immediately provide copies of each to the California Department of Justice:

(a) The denial of an application for a license to carry a concealed firearm;
(b) The denial of an amendment to a license to carry a concealed firearm;
(c) The issuance of a license to carry a concealed firearm;
(d) The amendment of a license to carry a concealed firearm; and,
(e) The revocation of a license to carry a concealed firearm.

The Chief of Police shall annually submit to the California Attorney General's Office the total number of licenses to carry a concealed firearm issued to reserve peace officers and judges.

The home address and telephone numbers of any applicant for a license to carry a concealed firearm, or any individual who has been issued a license, shall not be considered to be public record (Government Code § 6254(u)(2)).

Any information in an application or license which tends to indicate when or where the applicant is vulnerable to attack, or that concerns the applicant's medical or psychological history, or that of his or her family, shall not be considered public record (Government Code § 6254(u)(1)).

218.12 LIMITED BUSINESS LICENSE TO CARRY A CONCEALED FIREARM
The authority to issue a limited business license to carry a concealed firearm to a non-resident applicant is granted only to the Sheriff of the county in which the applicant works. A chief of a municipal police department may not issue limited licenses (Penal Code section 26150). Therefore, such applicants may be referred to the Sheriff for processing.