

PUTNAM COUNTY REGULAR BOARD MEETING
October 14, 2025, at 5:30 P.M.

The regular meeting of the Putnam County Board was called to order at 5:30 P.M. on Tuesday, October 14, 2025, by the Vice County Board Chairman, Tony Rue. The meeting was held in the courtroom at the Putnam County Courthouse in Hennepin, Illinois

The Clerk of the County Board took Roll Call with Tony Rue, Floyd Holocker, Marlee Giacometti, and Luke Holly answering. Charles Lenkaitis was absent.

All who were in attendance recited the Pledge of Allegiance.

Minutes: It was moved by board member Holocker to approve the minutes from the September 08, 2025, Regular Board Meeting. Board member Giacometti seconded the motion, which was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent.

Bills: It was moved by board member Holocker to pay the September Bills. Board member Holly seconded the motion, which was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent.

Public comment: Dawn Neubaum was present and wanted to invite everyone to the Public Federal EPA Hearing at the PCHS on October 15, 2025. There were several others present; however, no one had any comments.

State Attorney Christina Judd Mennie was present and had one action item for the board. Mennie presented an Amendment of the Liquor Application & Ordinance 2024-O-03 – An ordinance entitled “Ordinance to Control the Sale of Alcoholic Beverages” (Original No. 78-1). There was language that needed to be cleared up, specifically for the wedding venue one day liquor license. It was moved by Board member Holly to approve the amended Liquor Ordinance 2025-O-01. Board member Holocker seconded the motion, which was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. (*The Clerk of the County Board was directed to process Ordinance 2025-O-01.*) There were no other questions for the State’s Attorney.

County Highway Engineer Catherine Terando was present and had her report regarding County Highway Engineering and Maintenance Activities for the board. Terando reported that Matt Mattingly did resign; she is currently looking for another full-time employee and part-time snow plow driver. On October 24, 2025, Marshall/Putnam Electronic Recycling collection in Toluca, all Marshall and Putnam County residents are welcome. There were no other questions regarding her report. (The County Highway Engineer report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

Sheriff Joshua Boedigheimer was not present; the board had his report. (The Sheriff’s and Civil Processing Transaction Reports are on file at the Office of the County Clerk for review by any interested parties.)

County Treasurer Kevin Kunkel was not present; the board has his report.

Sept, FY' 2025

Income - \$735,500.87

General Fund Account Balances

General Fund Balance – (\$46,632.69)

General Fund Savings - \$922,244.72

NCB CD - \$535,779.18

Illinois Funds - \$2,479,096.96

IIIT (PFM) - \$452,945.78

PMA - \$561,886.40

Total – \$4,905,320.35

FY' 2025 Total Revenues - \$3,587,909.41

FY' 2025 Total Expenses – (\$3,521,149.01)

(The County Treasurer's financial reports are on file at the Office of the County Clerk for review by any interested parties.).

County Clerk & Recorder Tina Dolder was present with her report. Dolder reported that the income collected for September was \$12,040.43. The Primary Election is 3/17/2026, the first day to file petitions is Oct 27th; the last day is Nov 3rd. Dolder reported that about a month ago, she sent historical information, pictures, and an application to the Illinois State Historical Society. We were accepted into the 2025 Centennial Business Awards program. The County of Putnam is one of only 1,500 businesses recognized by the program since it was established in 1984 to honor Illinois companies and institutions that have operated continuously in the Prairie State for 100 years or more. The Centennial Awards luncheon is Dec 3, 2025, in Springfield on Statehood Day, and she plans on attending to accept our award. Dolder had one action item on the agenda regarding Resolution 2025-12 for Authorization by County Board Chairman to Execute Deeds of Conveyance. It was moved by Board member Rue to execute 1 deed of Conveyance. Board member Holocker seconded the motion, which was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. (*The Clerk of the County Board was directed to process Resolution 2025-12.*) There was nothing else to report, and there were no other questions. (The County Clerk & Recorder's report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

County Circuit Clerk Carly Neubaum was not present and had nothing to report.

County Probation Officer Sam Wier was not present and had nothing to report. There was one action item on the agenda and it was tabled until next meeting.

Zoning Administrator Ryan Giacometti was present with his report. Giacometti continued inspections for the various permitted projects and issued 13 new building permits for September. The board had no other questions. (The Zoning Administrator's report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

County Supervisor of Assessments Tammy Mehalic was not present and had nothing to report.

County Death Investigator Bob Cofoid was not present; however, he dropped off his report from September. There was a total of 3 deaths.

Putnam County Office of Emergency Management Coordinator Chauntelle Biagi was present and had her report for August and September. Biagi attended several meetings, trainings, and covered the vacation schedule for Bureau County EMA. Biagi had one action item on the agenda, which was Resolution 2025-13 Authorizing Participation as a Member in the Illinois Emergency Management Mutual Aid System Response Pursuant to an Intergovernmental Agreement for the Establishment of a Mutual Aid Intergovernmental Service Agreement. After a little discussion, it was moved by Board member Holocker to approve Resolution 2025-13 Authorizing Participation in the EMA Mutual System Response. Board member Holly seconded the motion, which was carried on a roll call board vote of 3 ayes, 0 nays, 1 absent. *(The Clerk of the County Board was directed to process Resolution 2025-13 Authorizing Participation as a Member in the Illinois Emergency Management Mutual Aid System Response.)* The board had no further questions. (The County Emergency Management Coordinator's report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

NEW/OLD BUSINESS:

Magnolia Cemetery Board is requesting the reappointment of its board members and terms. It was moved by Board member Holocker to approve the reappointment of its board members and terms. Board member Giacometti seconded the motion, which was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. *(The Clerk of the County Board was directed to send an approval letter.)*

We received 2 bids for a County-Wide Ambulance Contract.

The first open bid was from the McNabb Fire Protection District. Brief Description of bid includes ambulance service to the portion of Putnam County which lies east of the Illinois River, 3 ambulances (2 ALS trucks and 1 BLS truck), \$440,000 for the initial one-term period. Agreement for a term of three (3) years with annual increases in compensation of 10%.

The second open bid was from Stark County Ambulance Service, which includes full 9-1-1 coverage for Putnam County with:

- One (1) Advanced Life Support (ALS) crew staffed 24/7/365.
 - One (1) Additional, fully equipped unit housed at the station and available for surge capacity.
 - Annual Contractual Rate: \$803,925. Includes an ALS crew, two fully equipped vehicles.
- Annual Contractual Rate: \$920,325. includes an ALS crew, three fully equipped vehicles. An annual increase of 3% will be in effect for the life of the agreement.

The Vice Board Chairman said that they would like to table this decision until all board members were able to go through the bids and compare them. The Ambulance Contract decision has been tabled until the next meeting.

Tentative Budget for posting was tabled.

Handbook – No new updates.

Correspondences and Committee Reports: None

ADJOURN:

At 5:48 P.M., Board member Giacometti moved to adjourn the meeting. Board member Holocker seconded the motion; it was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. The meeting was adjourned. The next Regular Meeting of the Putnam County Board is scheduled for Monday, November 10, 2025, at 5:30 P.M. The meeting will be held in the courtroom at the Putnam County Courthouse.

Respectfully submitted,

TINA DOLDER, Clerk of the Putnam County Board