

Putnam County Illinois Board Meeting Minutes

Minutes - March 11, 2024

PUTNAM COUNTY REGULAR BOARD MEETING

March 11, 2024, at 5:30 P.M.

The regular meeting of the Putnam County Board was called to order at 5:30 P.M. on Monday, March 11, 2024, by County Board Chairman Charles Lenkaitis. The meeting was held in the courtroom at the Putnam County Courthouse in Hennepin, Illinois

The Clerk of the County Board took Roll Call with, Floyd Holocker, Tony Rue, Steven Malavolti, Luke Holly, and Charles Lenkaitis answering.

The Pledge of Allegiance was recited by all in attendance.

Minutes: It was moved by board member Malavolti to approve the minutes from February 13, 2024, Regular Board Meeting. Board member Rue seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

Bills: It was moved by board member Malavolti to approve the bills for February 2024. Board member Holocker seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

Public comment: Dawn Neubaum was present and had a couple of questions regarding zoning. Dawn exchanged email and phone with the Zoning Officer and he will contact her with the answers to her questions. Chairman Lenkaitis also informed Dawn that public comment was for comments not necessarily questions, so in the future, she can email any questions she has and get an answer via email or phone.

States Attorney Christina Judd Mennie was present and presented Resolution 2024-07 – Putnam County Declares it is a Non-Sanctuary County. It was moved by board member Malavolti to approve Resolution 2024-07 Declaring P.C. a Non-Sanctuary County. Board member Rue seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. *(The Clerk of the County Board was directed to process Resolution 2024-07 Putnam County Declares it is a Non-Sanctuary County.)* There were no other questions.

County Highway Engineer Catherine Terando was present and presented her February report regarding County Highway Engineering and Maintenance Activities to the board. Operations and Maintenance continued with all normal duties. There were a few days of spreading salt. Catherin is still working on trying to figure out if the Highway department will be able to get the mowing done at the cemeteries this year instead of going out for bid. Chairman asked Catherine to let him know within the next few weeks. The County Engineer had one action item which was requesting a “Certificate of Authority by Vote” for the purchase of Salt for 2024-2025. This certificate is a new requirement to obtain salt. It was moved by board member Rue to approve Resolution 2024-08 Certificate of Authority by Vote. Board member Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. *(The Clerk of the County Board was directed to process Resolution 2024-08 Certificate of Authority by Vote.)* There were no other questions regarding her report. (The County Highway Engineer report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

Sheriff Joshua Boedigheimer was present with his financial reports for February. Sheriff reported that he is hoping the elevator will be in working condition by the end of next week, there is still electrical and water work that needs to be done but it will be in operation. The new squads should be operational by the end of the week and K9 on the road by the end of October. The Sheriff also presented the results from the 2024 Annual Employee Wellness Aggregate Results Report. There were no questions regarding the Sheriff’s report. (The Sheriff’s and Civil Processing Transaction Reports are on file at the Office of the County Clerk for review by any interested parties.)

County Treasurer Kevin Kunkel was present with his financial reports for February. The General Fund’s Income for February, Fiscal Year 2024, is \$158,651.69 compared to an income of \$156,467.70 for February, Fiscal Year 2023. Kunkel’s report also included a review of the “General Fund Accounts Balance by Month, Fiscal Year 2024”. The General Fund balance for February, Fiscal Year 2024, is \$71,915.60. The General Fund Savings balance for February, Fiscal Year 2024, is \$94,366.80. The Illinois Fund - General Fund balance for February, Fiscal Year 2024, is \$2,478,834.57. Year to date for the Fiscal Year 2024 shows revenues of \$621,927.91 and expenses of (\$1,008,752.70) for a total of (\$386,824.79). There

were no other questions regarding his report. (The County Treasurer's financial reports are on file at the Office of the County Clerk for review by any interested parties.)

County Clerk & Recorder Tina Dolder was present with her report for February. Dolder reported the income collected for February was \$17,722.60. She also reported that the Early Vote count is up to about 100 votes cast. On 3/6 I held 2 Election Judge Training Classes at the EMA Building. We need Election Judges for both parties. Tax Extension is ongoing waiting for overlaps from other counties. It has been super busy with Extension and the Election going on. (The County Clerk & Recorder's report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

County Circuit Clerk Carly Neubaum was present and presented her annual report. There were no further questions. Carly also reported that she applied for a Tech Grant and received \$1,000.00 to buy a new computer for the public workstation in her office. (The County Circuit Clerk Annual Report is on file at the Office of the County Clerk for review by any interested parties.)

County Probation Officer Shawn Oetzel was not present and had nothing to report.

Zoning Administrator Ryan Giacometti was present with his report for February. There were no new building permits for February, but the scheduling and inspection of permitted projects continue. Giacometti has a couple of action items on the agenda. First, Resolution 2024-09 Intergovernmental Agreement Between Marshall County and Putnam County Regarding Joint Employment of a Zoning Administrator. (This is a yearly agreement.) It was moved by board member Rue to approve Resolution 2024-09 Intergovernmental Agreement Regarding Joint Employment of a Zoning Administrator. Board member Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. (*The Clerk of the County Board was directed to process Resolution 2024-09 Intergovernmental Agreement Regarding Joint Employment of a Zoning Administrator.*) Next, Resolution 2024-10 Reappointment of Zoning Board of Appeals Member. The Zoning Administrator is requesting the reappointment of Matthew Holmbeck to another 5-year term of service to the PCZBA. This term will expire 5/01/2029. It was moved by board member Rue to approve Resolution 2024-10 Reappointment of Matt Holmbeck to ZBA for another 5-year term. Board member Hollocker seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. (*The Clerk of the County Board was directed to process Resolution 2024-10 Reappointment of Matthew Holmbeck to ZBA.*) There were no other questions regarding his report. (The Zoning Officer's full report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

County Supervisor of Assessments Tammy Mehalic was not present and had nothing to report.

County Death Investigator Bob Cofoid was present and had his Death Investigator report for February. Cofoid reported (1) death in February. Cofoid attended training and plans on going to a few more this next month. There were no other questions regarding his report. (The County Death Investigator Report is on file at the Office of the County Clerk for review by any interested parties.)

Putnam County Office of Emergency Management Coordinator Chauntelle Biagi-Bruer was not present with her report.

NEW/OLD BUSINESS:

Leasing Parcel 01-11-141-020 – There is an Agreement between Putnam County and Keith Boggio to lease this parcel of land. Joe Migliorini has already started working up the land for this year crops. After SA reviewed the agreement, it does allow for Boggio and Migliorini to sign an agreement for this year and file it with the county along with payment for leasing. After this year this lease for this land will need to be put up for bid.

Cemetery Mowing was briefly discussed with the Highway Engineer and she will contact the Board Chairman to let him know if the Highway Department will be able to mow the cemeteries or not.

PC Security & New Antivirus was briefly discussed it was moved by board member Rue to approve the PC Security & New Antivirus for 1 year for \$7,800 and prorated. Board member Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

There was no new information regarding the County Handbook so it was tabled again until next month.

Correspondences and Committee Reports: None

ADJOURN:

At 6:47 P.M., Board member Holocker moved to adjourn the meeting. Board member Rue seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. The meeting was adjourned. The next Regular Meeting of the Putnam County Board is scheduled for Monday, May 13, 2024, at 5:30 P.M. The meeting will be held in the courtroom at the Putnam County Courthouse.

Respectfully submitted,

TINA DOLDER, Clerk of the Putnam County Board