

**PUTNAM COUNTY REGULAR BOARD MEETING**  
**December 9, 2024, at 5:30 P.M.**

The regular meeting of the Putnam County Board was called to order at 5:30 P.M. on Monday, December 9, 2024, by County Board Chairman Charles Lenkaitis. The meeting was held in the courtroom at the Putnam County Courthouse in Hennepin, Illinois

The Clerk of the County Board took Roll Call with, Tony Rue, Marlee Giacometti, Luke Holly, Floyd Holocker, and Charles Lenkaitis answering.

All who were in attendance recited the Pledge of Allegiance.

**Minutes:** It was moved by board member Rue to approve the minutes from November 12, 2024, Regular Board Meeting. Board member Holocker seconded the motion which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. It was moved by board member Holocker to approve the minutes from the November 25, 2024, Public Hearing of Proposed Property Tax Increase for the Ambulance Service Meeting. Board member Holly seconded the motion which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. It was moved by board member Holocker to approve the minutes from November 29, 2024, Special Board Meeting. Board member Lenkaitis seconded the motion which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

**Bills:** Board member Holocker moved to approve the bills for November 2024. Board member Rue seconded the motion, which was carried on a roll-call board vote of 4 ayes, 0 nays, and 0 absent.

**Public comment:** No Public Comment.

**State Attorney** Christina Judd Mennie was present and had one action item regarding Ordinance 2024-O-09 – Establishing an Area on Bradford Blacktop Prohibiting the Use of Compression Brakes or Engine Braking. Board member Rue moved to approve Ordinance 2024-O-09 – Establishing an Area on Bradford Blacktop Prohibiting the use of Compression Brakes or Engine Braking. Board Member Giacometti seconded the motion, which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. *(The Clerk of the County Board was directed to process Ordinance 2024-O-09 Establishing an Area on Bradford Blacktop Prohibiting the Use of Compression Brakes or Engine Braking.)* There were no other questions for the State’s Attorney.

**County Highway Engineer** Catherine Terando was present with her November report regarding County Highway Engineering and Maintenance Activities to the board. Catherine had (2) action items on the agenda. Resolution 2024-42 Maintenance Under the Illinois Highway Code. Board member Rue moved to approve Resolution 2024-42 – Maintenance Under the Illinois Highway Code. Board Member Holly seconded the motion, which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. *(The Clerk of the County Board was directed to process*

**Resolution 2024-42 Maintenance Under the Illinois Highway Code.)** Next, Resolution 2024-43 Appropriating Funds for the Payment of the County Engineer's Salary. Board member Rue moved to approve Resolution 2024-43 Appropriating Funds for the Payment of the County Engineer's Salary. Board member Holocker seconded the motion, which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. ***(The Clerk of the County Board was directed to process Resolution 2024-43 Appropriating Funds for the Payment of the County Engineer's Salary).*** There were no other questions for Catherine. (The County Highway Engineer report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

**Sheriff** Joshua Boedigheimer was present with his report for November. He did not have anything to add and the board had no questions. (The Sheriff's and Civil Processing Transaction Reports are on file at the Office of the County Clerk for review by any interested parties.)

**County Treasurer** Kevin Kunkel was not present but the board reviewed his financial reports for November. The General Fund's Income for November, Fiscal Year 2024, is \$318,941.12 compared to an income of \$292,197.98 for November, Fiscal Year 2023. Kunkel's report included a review of the "General Fund Accounts Balance by Month, Fiscal Year 2024". The General Fund balance for November, Fiscal Year 2024, is \$103,283.68. The General Fund Savings balance for November, Fiscal Year 2024, is \$500,664.14. The Illinois Fund - General Fund balance for November, Fiscal Year 2024, is \$2,500,731.62. Year to date for the Fiscal Year 2024 shows revenues of \$4,217,006.71 and expenses of \$(3,693,700.91) for a total of \$523,305.80. The County Treasurer's financial reports are on file at the Office of the County Clerk for review by any interested parties.).

**County Clerk & Recorder** Tina Dolder was present with her report for November. Dolder reported the income collected for November was \$34,824.55. Dolder reported the General Election was certified with no issues on 11/21/2024. It has been another busy month, getting caught up from the election and hoping to get ahead for the holidays. Dolder had one action item on the agenda Ordinance 2024-O-08 Amendment to 2019-O-02 Putnam County Fee Schedule (Predictable Fee Schedule) Board member Rue moved to approve Ordinance 2024-O-08 Amending 2019-O-02 Putnam County Fee Schedule. Board member Holocker seconded the motion, which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. ***(The Clerk of the County Board was directed to process Ordinance 2024-O-08 Amendment to 2019-O-02 Putnam County Fee Schedule (Predictable Fee Schedule).*** Dolder had nothing else to report and there were no other questions. (The County Clerk & Recorder's report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

**County Circuit Clerk** Carly Neubaum was not present and had nothing to report.

**County Probation Officer** Sam Wier was not present and had nothing to report.

**Zoning Administrator** Ryan Giacometti was present with his report for November. There were four (6) building permits for November. Giacometti reported that he was in Springfield last week at a training on Flood Plains. There were no other questions regarding his report. (The Zoning Officer's full report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

**County Supervisor of Assessments** Tammy Mehalic was not present and had nothing to report.

**County Death Investigator** Bob Cofoid was not present and had nothing to report.

**Putnam County Office of Emergency Management Coordinator** Chauntelle Biagi was not present and had nothing to report.

**NEW/OLD BUSINESS:**

Holiday Schedule – The board discussed Christmas Eve and whether we should be open or closed. The board decided if officeholders wanted to close, they could, with pay. Board Chairman Lenkaitis said he would email the officeholders and let them know.

CPO Usage on EMA Building – After a brief discussion, board member Rue moved to approve CPO Usage of the EMA Building during bad weather to do reports. Board member Holocker seconded the motion which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. The Board Chairman will discuss this with OEM Coordinator and CPO.

Illinois Ports – As soon as available someone will come and talk about this at a meeting. Tabled

Committee Assignments – The Board Chairman asked the board to look over committees and let him know what committees they are interested in and he will appoint them in January. Committee appointments are tabled to January.

Handbook – The Board Chairman said he would like to pick July as the deadline to have the handbook finished, and he will discuss it with officeholders.

No discussion on the Website Care Report.

**Correspondences and Committee Reports:**

**Executive Session:**

Sheriff Boedigheimer asked to go into an Executive session to discuss personnel. Board member Holocker made a motion to go into an Executive session at 6:14 P.M. to discuss personnel. Board member Holly seconded the motion, which was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. After a brief discussion, Board member Holocker made a motion to come out of the Executive session at 6:22 P.M. Board member Rue seconded the motion, and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

**ADJOURN:**

At 6:23 P.M., Board member Holocker moved to adjourn the meeting. Board member Rue seconded the motion and it was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. The meeting was adjourned. The next Regular Meeting of the Putnam County Board is scheduled for Monday, January 13, 2024, at 5:30 P.M. The meeting will be held in the courtroom at the Putnam County Courthouse.

Respectfully submitted,

TINA DOLDER, Clerk of the Putnam County Board