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Putnam County Illinois Board Meeting Minutes

Minutes - September 13, 2021

PUTNAM COUNTY REGULAR BOARD MEETING

September 13, 2021, 5:30 P.M.

The regular meeting of the Putnam County Board was called to order at 5:33 P.M. on Monday, September 13, 2021, by County Board Chairman Charles Lenkaitis. The meeting was held in the courtroom at the Putnam County Courthouse in Hennepin, Illinois. The meeting was also available via Zoom.

Roll Call was taken by the Clerk of the County Board, Charles Lenkaitis, Anthony Rue, Floyd Holocker, Steven Malavolti, and Luke Holly answering.

The Pledge of Allegiance was recited by all in attendance.

Minutes: It was moved by board member Holocker to approve the minutes from August 9, 2021, Regular Board Meeting. Board member Malavolti seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. Then it was moved by board member Malavolti to approve the minutes from August 27, 2021, Special Board Meeting. Board member Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

Bills: It was moved by board member Malavolti to approve bills for August 2021. Board member Holocker seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

Public comment: There were no members of the public in attendance that wanted to comment.

County Highway Engineer Pat Sloan presented his August report of County Highway Engineer and Maintenance Activities to the board. Sloan reported all MFT contracts have been completed for the year. He was getting proposals to clear trees encroaching on the Bradford Road hill. Sloan is still waiting on a schedule from IDOT on the McNabb Blacktop overlay project. Granville Township has petitioned for county aid (#106) for a culvert on Division Street. The county's portion of the project would be \$15,000. After a short discussion, this petition will be tabled until next month due to the agenda not reading that a decision would be made. Sloan also reported IDOT completed their audit for the County MFT fund, the Township Bridge Program Fund, and the Township MFT fund for 2017, 2018, 2019, and 2020. (The Putnam County Highway Engineer and Maintenance Activities Reports and summary of audit of County MFT fund are on file at the Office of the County Clerk for review by any interested parties.)

Sheriff Kevin Doyle reported as chairman on the American Recovery Act Committee progress. There are several different projects happening and will keep rolling with projects on the table. The Sheriff then presented his financial reports for the month of August to the board. Board member Malavolti thanked the Sheriff for all the animal control work his department is doing. (The Sheriff's and Civil Processing Transaction Reports are on file at the Office of the County Clerk for review by any interested parties.)

County Treasurer Kevin Kunkel presented his financial reports for the month of August to the board. The General Fund's working balance for the month of August, Fiscal Year 2021, was \$153,319.07 compared to a working balance of \$200,249.23 for the month of August, Fiscal Year 2020. Kunkel's report also included a review of the "General Fund Accounts Balance by Month, Fiscal Year 2021". The General Fund balance for the month of August, Fiscal Year 2021, was \$11,510.48. The General Fund Savings balance for the month of August, Fiscal Year 2021, was \$819,100.31. The Illinois Fund - General Fund balance for the month of August, Fiscal Year 2021, was \$91,143.44. The total of the General Fund Accounts is

\$1,126,101.22. Year to date for Fiscal Year 2021 shows revenues of \$153,319.07 and expenses of (\$209,687.53) for a total of (\$56,368.46). (The County Treasurer's financial reports are on file at the Office of the County Clerk for review by any interested parties.)

County Clerk & Recorder Tina Dolder presented her report for the month of August to the board. Her report shows \$59,579.03 in total receipts and \$37,144.10 in total disbursements for the month of August resulting in a closing balance of \$22,434.93. There were 1 raffle application filled out for the month of August. Dolder has come across a lot of old election items that the Historical Society may be interested in with permission from the County to donate it. The board agreed if they want it then donate it. The Clerk's office as well as other offices has an abundance of Illinois Compiled Statue Books that are not being used and simply taking up storage. We are running out of space to keep them. The board gave permission to dispose of books that are not being utilized beings all the information is online now. (The County Clerk & Recorder's report is on file at the Office of the County Clerk & Recorder for review by any interested parties.)

County Circuit Clerk Carly Neubaum was not present and did not have a report for the board.

County Probation Officer Patricia Hohulin was present but had nothing to report at this time.

County Supervisor of Assessments Tammy Mehalic was not present and did not have a report for the board.

County Zoning Officer Jim Burger presented his Zoning Officer report for the month of August to the board. Burger informed the board that this month there were fifteen (15) building inspections completed and seven (7) building permits issued during the month of August. Burger also noted that the solar farm on Rte. 71 will begin landscaping in September. This will give the plants a better chance of survival. As per the ordinance, the solar farm is required to have a foliage landscape around it. Burger also recommends Matthew Dean to be appointed to the Putnam County Zoning Board of Appeals for a 3 yr. term. *It was moved by board member Malavolti to approve Matthew Dean as a new Zoning Board of Appeals member. Board member Holocker seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.* Burger also informed the board that he will continue to issue building permits and perform inspections while observing the proper guidelines while out in the public. (The County Zoning Officer Report is on file at the Office of the County Clerk for review by any interested parties.)

County Death Investigator Bob Cofoid was present but had to leave he did include his Death Investigator report for the month of August to the board. There was one (1) death reported to his office during the month of August. Cofoid attended the Illinois Coroner and Medical Examiners Association Training in Collinsville with approx. 125 attendees. Cofoid thanked the board for allowing him to attend. Cofoid had nothing of further interest to report to the board. (The County Death Investigator Report is on file at the Office of the County Clerk for review by any interested parties.)

Putnam County Office of Emergency Management Coordinator Chauntelle Biagi-Bruer was not present but did want the board to know that the Repeater on the South tower by Magnolia that went down is covered by the insurance with a \$1,000.00 deductible that she will pay for out of her communication line. Biagi-Bruer did not have a report for the board. Mr. Hector Gomez with the **Bureau, Marshall, Putnam County Health Department** gave an update on the current situation relative to the Coronavirus (COVID-19) pandemic. Mr. Gomez informed the board that Putnam County is currently 46.55% fully vaccinated. Hector reported there has been a total of 8,783 residents that have been tested with only 538 testings positive. There are still many vaccination clinics scheduled by the Health Department call or check the website for information. Hector reported that the booster shot is officially going to be offered on Sept. 20th for everyone. The Health Department is strictly only giving the Moderna booster due to the amount of storage that Pfizer requires. If you need the Pfizer then you will need to contact a pharmacy to get a booster.

NEW BUSINESS:

Board member Malavolti reported the 2022 Budget process has begun; he will be meeting with officeholders soon. In October he wants to approve the rough draft for posting and approve the Final Budget in November.

OLD BUSINESS:

Putnam County Website (www.co.putnam.il.us (<http://www.co.putnam.il.us>)); nothing new to report.

Correspondences and Committee Reports:

There were no correspondences and no committee reports.

EXECUTIVE SESSION:

It was moved by board member Hollocker to enter into executive session to discuss personally. Board member Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. It was moved by board member Rue to exit the executive session. Board member Hollocker seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

At 6:59 P.M., board member Hollocker moved to adjourn the meeting. Board member Rue seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. The meeting was adjourned. The next Regular Meeting of the Putnam County Board is scheduled for Monday, October 12, 2021, at 5:30 P.M. The meeting will be held in the courtroom at the Putnam County Courthouse. The meeting will also be available via Zoom.

Respectfully submitted,

**Putnam County Illinois
120 North 4th Street
Hennepin, IL 61327**

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