



120 North 4th Street, Hennepin, IL 61327

Hours: Monday - Friday 9:00 - 4:00

Illinois County Map of COVID-19 Positive Cases

(<https://www2.illinois.gov/sites/coronavirus/map>)

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Minutes - September 9, 2016 (/)

Putnam County Illinois Board Meeting Minutes

Minutes - September 9, 2016

PUTNAM COUNTY REGULAR BOARD MEETING

SEPTEMBER 9, 2019, 8:30 A.M.

The regular meeting of the Putnam County Board was called to order at 8:30 A.M. on Monday, September 9, 2019, in the boardroom at the Putnam County Courthouse in Hennepin, Illinois by Putnam County Board Chairman Steven Malavoli.

Roll Call was taken by the Clerk of the County Board with Sheila Haage, Steven Malavolti, Luke Holly, and Charles Lenkaitis answering. Board member Brad Popurella was unable to attend the meeting and was absent for the roll call.

It was moved by board member Sheila Haage to approve the minutes from August 12, 2019, Regular Board Meeting. Board member Luke Holly seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. It was then moved by board member Charles Lenkaitis to approve the minutes from August 28, 2019, Special Board Meeting. Board member Luke Holly seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent.

County Highway Engineer Pat Sloan was unable to be present for the meeting. The board reviewed his August report of County Highway Engineer and Maintenance Activities. (The Putnam County Highway Engineer and Maintenance Activities Reports are on file at the Office of the County Clerk for review by any interested parties.)

Sheriff Kevin Doyle presented his August Sheriff's and Civil Processing Transaction Reports to the board. Mr. Doyle also informed the board that currently there are no courthouse maintenance issues that need to be addressed. Mr. Doyle had nothing of further interest to report to the board. (The Sheriff's and Civil Processing Transaction Reports are on file at the Office of the County Clerk for review by any interested parties.)

County Treasurer Kevin Kunkel presented his financial reports for the month of August to the board. The General Fund's working balance for the month of August, Fiscal Year 2019, was \$123,189.60 compared to a working balance of \$143,256.61 for the month of August, Fiscal Year 2018. Mr. Kunkel's report also included a review of the "General Fund Accounts Balance by Month, Fiscal Year 2019". The General Fund balance for the month of August, Fiscal Year 2019, was \$93,349.28. The General Fund Savings balance for the month of August, Fiscal Year 2019, was \$9,973.37. The Illinois Fund - General Fund balance for the month of August, Fiscal Year 2019, was \$117,647.93. The total of the General Fund Accounts is \$220,970.58. The actual versus budget variance percent target for the period is 86.33%. (The County Treasurer's financial reports are on file at the Office of the County Clerk for review by any interested parties.).

County Circuit Clerk Carly Neubaum had nothing to report for the month of August and therefore was not present for the meeting.

County Probation Officer Patricia Hohulin was present for the meeting but had nothing of interest to report to the board for the month of August.

County Supervisor of Assessments Tammy Mehalic was present for the meeting and informed the board that Putnam County has been issued a final property assessment equalization factor (multiplier) of 1.0000 by the Illinois Department of Revenue. The “multiplier” currently being assigned is for 2019 taxes payable in 2020.

County Zoning Officer Jim Burger presented his Zoning Officer report for the month of August to the board. Mr. Burger informed the board that there were seven (7) building permits issued during the month of August. There were fourteen (14) building inspections completed during the month of August. Of the fourteen (14) inspections completed, two (2) were finals for a room addition and an industrial manufacturing building. Mr. Burger also informed the board that he has been in contact with a wind energy company and they will be erecting a meteorological tower to collect weather data. Mr. Burger also informed the board that has answered the usual calls on property zoning and setbacks and has checked out possible zoning issues. (The County Zoning Officer Report is on file at the Office of the County Clerk for review by any interested parties.)

County Death Investigator Bob Cofoid was unable to be present for the board meeting. The board reviewed his Death Investigator’s report for the month of August. There were two (2) deaths reported to his office during the month of August. (The County Death Investigator Report is on file at the Office of the County Clerk for review by any interested parties.)

Putnam County Office of Emergency Management Coordinator Chauntelle Biagi-Bruer presented her O.E.M. Coordinator’s report for the month of August to the board. The report highlighted the attendance at various meetings, training, and other activities the office sponsored and/or participated in during the month of August. Ms. Biagi-Bruer’s report also included a schedule of the PCOEM’s upcoming events in September, October, and November of 2019. (The PCOEM Coordinator Report is on file at the Office of the County Clerk for review by any interested parties.)

Under “Old Business” for Committee Reports; there were no reports from any of the board committee members for the month of August. The board discussed and agreed to hold a Public Hearing on September 13, 2019, at 8:30 A.M. for the amending of the current Bureau/Putnam County Enterprise Zone. The board also agreed to hold a Special Meeting of the Putnam County Board on September 16, 2019, at 8:30 A.M. to approve and adopt a resolution for the amendment of the current Bureau/Putnam County Enterprise Zone. The board also discussed and agreed to hold a Finance Committee Meeting on Monday, September 30, 2019, at 8:30 A.M. at which time the committee will review the preliminary budgets proposed by the officeholders and department heads for Fiscal Year December 1, 2019, through November 30, 2020. At that time, the committee will also approve a recommended budget to the full board for approval at the next Regular Meeting of the Putnam County Board scheduled for Tuesday, October 15, 2019.

Under “New Business” for Employment Contract; the board agreed to table the agenda item and place in on the agenda for the Special Meeting to be held on September 16, 2019, at 8:30 A.M.

Also, under “New Business” for Ordinance For Raffles And Poker Runs; the board reviewed a draft of “An Ordinance Establishing A System For The Licensing Of Organizations To Operate Raffles And Poker Runs In The County Of Putnam, Illinois”. The ordinance licenses and regulates the conduct or operation of raffles and poker runs within the County of Putnam. After brief discussion, board member Luke Holly moved that the board approve the said ordinance for adoption. Board member Sheila Haage seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. The Clerk of the County Board was directed to process the Ordinance (#2019-0-05).

Also, under “New Business” for Upper Illinois River Valley Development Authority (UIRVDA) Board Of Directors Request For Appointment; the board reviewed a letter form the UIRVDA requesting the appointment of Mr. Reed Wilson from Putnam County to the Board of Directors for the UIRVDA. The appointment will expire on the third Monday of the year 2021. After brief discussion, board member Luke Holly moved that the board approve the UIRVDA’s request for the appointment of Mr. Reed Wilson to serve on the UIRVDA’s Board Of Directors. Board member Charles Lenkaitis seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. The Clerk of the County Board was directed to send a letter to the UIRVDA informing them of the board’s approval.

Also, under “New Business” for Putnam County Website (www.co.putnam.il.us (<http://www.co.putnam.il.us>)); the board discussed information updates submitted for posting to the website. The addition and/or revising of information, monitoring, and updating will be on-going. Any and all updates should be forwarded to Ms. Susan Grady with Connecting Point Computer Centers. Her e-mail address is SGrady@cpointcc.com (<mailto:SGrady@cpointcc.com>).

Also, under “New Business” for Approve Bills; the county board reviewed the bills for the month of August. Board member Sheila Haage then moved that the board approve the payment of the bills for the month of August. Board member Charles Lenkaitis seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent.

Also, under “New Business” for Correspondences and Reports; the board reviewed the monthly report from the County Clerk’s Office and the legislative reports from the Illinois Association of County Board Members and Commissioners.

Also, under “New Business” for Public Comment Period; there were no members of the public present for any comments.

At 9:40 A.M., board member Sheila Haage moved to adjourn the meeting. Board member Luke Holly seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. The meeting was adjourned. The next Regular Meeting of the Putnam County Board is scheduled for Tuesday, October 15, 2019, at 8:30 A.M.

Respectfully submitted,

DANIEL S. KUHN

Clerk of the Putnam County Board

**Putnam County Illinois
120 North 4th Street
Hennepin, IL 61327**

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