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**[Minutes - July 15, 2019 - Special Meeting \(/\)](#)**

# Putnam County Illinois Board Meeting Minutes

Minutes - July 15, 2019 - Special Meeting

SPECIAL MEETING OF THE PUTNAM COUNTY  
BOARD

MONDAY, JULY 15, 2019, 8:00 A.M.

A Special Meeting of the Putnam County Board was called to order at 8:00 A.M. on July 15, 2019, in the Board Room at the Putnam County Courthouse in Hennepin, Illinois by Putnam County Board Chairman Steven Malavolti.

Roll call was taken by the Clerk of the County Board with Sheila Haage, Steven Malavolti, and Brad Popurella answering. Board member Luke Holly was unable to be present for the meeting and was absent for the roll call. Board member Charles Lenkaitis arrived at the meeting after the roll call at 8:20 A.M. Also present for the meeting was Treasurer Kevin Kunkel, Supervisor of Assessments Tamara Mehalic, Sheriff Kevin Doyle, Zoning Officer Jim Burger, State's Attorney Christina Judd-Mennie, Hennepin Village President Kevin Coleman, and a member of the press.

This Special Meeting of the Putnam County Board was called to approve the minutes from the board's Finance Committee meeting held on July 1, 2019, to discuss bond procurement for costs associated with voting equipment, to discuss and recommend options for amending the enterprise zone for future projects, and to discuss recommendations for amending the Fiscal Year 2019 budget to minimize spending and balance to the estimated \$2.9 million Fiscal Year 2019 revenue.

It was moved by board member Sheila Haage to approve the minutes from the July 1, 2019, Finance Committee meeting. Board member Brad Popurella seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 2 absent (the board chairman voted due to the absence of two (2) board members).

The board then discussed the procurement of a bond to finance the costs associated with voting equipment. Mr. John Vezzetti, Vice-President with Bernardi Securities was present and provided information to the board relative to the process for the issuance of a general obligation bond. If approved by the board, the bond would be issued to finance the remaining cost for the purchase of new voting equipment. The voting equipment was purchased in 2017 and after down payment and trade-in value of old equipment, the equipment was leased/financed at a cost of \$92,780 with an annual interest rate of 1.330% for eight (8) years. The total quarterly payment for the equipment and license fees is \$5,189. Seven (7) of the thirty-two (32) quarterly payments have been made leaving a remaining balance of \$73,075.06 with the next quarterly payment due September 1, 2019. The board concluded the discussion with Mr. Vezzetti and agreed not to make a decision on bond procurement at this time. The board also agreed to explore other options and to table the item for a decision at a later date.

The board then discussed options for amending the Enterprise Zone for future projects. The agenda item was tabled from the July 8, 2019, regular meeting of the Putnam County Board. The board discussed amending the Enterprise Zone by reducing the percentage of the county's abatement for future projects from 100% to a lesser percentage. Board member Charles Lenkaitis moved that the board approve reducing the percentage of the county's abatement for future Enterprise Zone projects from the current 100% to 75%. Board member Brad Popurella seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent.

The board then discussed amending the Fiscal Year 2018-2019 budget to minimize spending and balance to the estimated \$2.9 million Fiscal Year 2018-2019 revenue. The board reviewed the account numbers and description of the line items recommended by the board chairman for amending the Fiscal Year 2018-2019 budget. The recommended account numbers and description of the line items, the original budget, and the amended budget are as follows:

<b><u>Account Number and Description</u></b>	<b><u>Original Budget</u></b>	<b><u>Amended Budget</u></b>
001 - 001 - 5161 - Operating Materials	\$2,000.00	\$500.00
001 - 002 - 5337 - Regular Meetings	\$3,500.00	\$ - 0 -
001 - 002 - 5320 - Outside Meetings	\$4,500.00	\$ - 0 -
001 - 002 - 5413 - Travel and Telephone	\$1,500.00	\$1,000.00
001 - 002 - 5231 - Illinois Assoc.Dues	\$1,100.00	\$650.00
001 - 002 - 5329 - Prairie River Dues/NACO	\$700.00	\$450.00
001 - 004 - 5316 - Operating Materials	\$4,500.00	\$2,000.00
001 - 006 - 5223 - Equipment Purchases	\$35,000.00	\$15,000.00
001 - 007 - 5035 - SickTime	\$1,364.00	\$200.00
001 - 009 - 5008 - Deputy Clerk Salary	\$28,865.00	\$19,800.00

001 - 011 - 5330 - Property Damage Insurance	\$65,000.00	\$55,000.00
001 - 011 - 5045 - Work Comp Insurance	\$45,700.00	\$43,000.00
001 - 011 - 5044 - Unemployment Insurance	\$15,000.00	\$10,000.00
001 - 016 - 5156 - Association Dues	\$600.00	\$450.00
001 - 016 - 5191 - Education and Travel	\$3,000.00	\$2,000.00
001 - 016 - 5221 - Equipment and Supplies	\$2,500.00	\$1,500.00
001 - 016 - 5407 - Telephone/Pager	\$1,000.00	\$900.00
001 - 018 - 5018 - State's Attorney Salary	\$131,796.00	\$134,564.00
001 - 018 - 5316 - Operating Materials	\$5,000.00	\$3,000.00
001 - 018 - 5223 - Equipment and Maintenance	\$5,000.00	\$3,000.00
001 - 018 - 5034 - Part Time Help	\$2,000.00	\$1,500.00
001 - 019 - 5312 - Office Supplies	\$25,000.00	\$19,000.00

001 - 031 - 5305 - Miscellaneous	\$15,000.00	\$10,000.00
001 - 033 - 5316 - Operating Materials	\$4,000.00	\$1,500.00
001 - 033 - 5333 - Equipment and Maintenance	\$8,000.00	\$2,000.00
001 - 033 - 5243 - LEPC	\$1,000.00	\$325.00
001 - 033 - 5156 - Association Dues	\$500.00	\$350.00
001 - 033 - 5410 - Training	\$5,000.00	\$3,600.00
001 - 033 - 5200 - CERT	\$500.00	\$ - 0 -
001 - 034 - 5316 - Operating Materials	\$3,000.00	\$2,000.00
001 - 041 - 5227 - Gateway	\$4,000.00	\$ - 0 -
001 - 041 - 5342 - Senior Center	\$4,000.00	\$ - 0 -
001 - 045 - 5172 - County Development	\$15,000.00	\$10,878.00
001 - 045 - 5189 - Economic Incentive Rebate	\$250,000.00	\$200,000.00

After further discussion, board member Charles Lenkaitis moved that the board approve the recommended amendment of the budget for Fiscal Year 2018-2019. Board member Sheila Haage seconded the motion and the motion was carried on a roll call board vote of 3 yeas, 0

nays, and 1 absent. The State's Attorney will be directed to draft a "Resolution Amending The 2018-2019 Budget" for board review and approval at a subsequent meeting to be held on Monday, July 29, 2019, at 5:00 P.M.

At 9:30 A.M., board member Sheila Haage moved that the board retire into Executive Session to discuss personnel issues (5ILCS 120/2). Board member Brad Popurella seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. The board then retired into Executive Session.

## **EXECUTIVE SESSION**

At 10:00 A.M., board member Brad Popurella moved that the board return to Regular Session. Committee member Charles Lenkaitis seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 1 absent. The board then returned to Regular Session.

Board member Sheila Haage informed the remainder of the board that a request has been made for a burial at the Florid Cemetery. Although the cemetery is considered closed, in the past requests have been granted by the county board chairman. The request will be directed to the county board chairman.

Board member Brad Popurella excused himself from the meeting at 10:10 A.M.

The board discussed the budget amendment for the line item which eliminates the deputy clerk from the County Clerk and Recorder's Office, effective August 1, 2019. It was discussed and determined that the August 1, 2019, was not a feasible time frame to allow for an effective transition. Board member Charles Lenkaitis moved that the board agrees to extend the clerical reduction at the County Clerk and Recorder's Office to September 1, 2019. Board member Sheila Haage seconded the motion and the motion was carried on a roll call board vote of 3 ayes, 0 nays, and 2 absent (the board chairman voted due to the absence of two (2) board members).

At 10:15 A.M., board member Sheila Haage moved to adjourn the special meeting. Board member Charles Lenkaitis seconded the motion and the motion was carried on a board vote of 3 ayes, 0 nays, and 2 absent. A Special Meeting of the Putnam County Board is scheduled for July 29, 2019, at 5:00 P.M. The next Regular Meeting of the Putnam County Board is scheduled for Monday, August 12, 2019, at 8:30 A.M.

Respectfully submitted,

DANIEL S. KUHN  
Clerk of the Putnam County Board

**Putnam County Illinois  
120 North 4th Street  
Hennepin, IL 61327**

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