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Putnam County Illinois Board Meeting Minutes

Minutes - March 12, 2018

PUTNAM COUNTY REGULAR BOARD MEETING

MARCH 12, 2018, 5:30 P.M.

The regular meeting of the Putnam County Board was called to order at 5:30 P.M. on Monday, March 12, 2018, in the boardroom at the Putnam County Courthouse in Hennepin, Illinois by Putnam County Board Chairman Steven Malavolti.

Roll Call was taken by the Clerk of the County Board with Duane Calbow, Sheila Haage, William Holmes, Steven Malavolti, and Luke Holly answering.

It was moved by board member Sheila Haage to approve the minutes from the February 13, 2018, Regular Board Meeting. Board member Luke Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

Sheriff Kevin Doyle reviewed his February Sheriff's and Civil Processing Transaction Reports with the board. Doyle also informed the board that the radiant heater has been installed in the Sheriff's Department garage. Mr. Doyle also informed the board that currently there are no courthouse maintenance issues that need to be addressed. Mr. Doyle had nothing of further interest to discuss with the board. (The Sheriff's and Civil Processing Transaction Reports are on file at the Office of the County Clerk for review by any interested parties.)

County Highway Engineer Pat Sloan presented his February report of County Highway Engineer and Maintenance Activities to the board. Mr. Sloan informed the board that the Annual Motor Fuel Tax Bid Opening will be held on March 21, 2018, at the Marshall County Highway Department. Mr. Sloan also informed the board that Ameren transmission line project is continuing from the north to the south. Ameren is providing a weekly activity report to the Highway Department and we are watching to see what damage occurs and how their restoration proceeds. Any damage occurring from the project will need to be addressed by Ameren. Mr. Sloan also informed the board that he will begin inspecting the local bridges in Putnam County during 2018 beginning this month. Other County Highway Engineer activities have included investigating slope stabilization alternatives to the 500' section of the Bottom Road, and investigating alternative methods for paving the Bradford Road in 2019. County Highway Maintenance activities have included checking the roads, servicing the Highway and

Sheriff Department's vehicles, and checking and cleaning equipment after plowing and salting the roads. (The Putnam County Highway Engineer and Maintenance Activities Reports are on file at the Office of the County Clerk for review by any interested parties.)

County Treasurer Kevin Kunkel was not present for the meeting. The board reviewed his financial reports for the month of February. The General Fund's working balance for the month of February, Fiscal Year 2018 was \$109,638.76 compared to a working balance of \$78,246.06 for the month of February, Fiscal Year 2017. Mr. Kunkel's report also included a review of the "General Fund Accounts Balance by Month, Fiscal Year 2018". The General Fund balance for the month of February, Fiscal Year 2018, was \$37,706.50. The General Fund Savings balance for the month of February, Fiscal Year 2018, was \$5,843.04. The Illinois Fund - General Fund balance for the month of February, Fiscal Year 2018, was \$104,556.34. The actual versus budget variance percent target for the period is 25.00%. (The County Treasurer's financial reports are on file at the Office of the County Clerk for review by any interested parties.)

County Circuit Clerk Cathy Oliveri had nothing to report for the month of February and therefore was not present for the meeting.

County Probation Officer Patricia Hohulin had nothing to report for the month of February and therefore was not present for the meeting.

County Supervisor of Assessments Tammy Mehalic had nothing to report for the month of February and therefore was not present for the meeting.

County Death Investigator Robert Cofoid was not present for the meeting. The board reviewed his Death Investigator report for the month of February. There were two (2) deaths reported to his office during the month of February. Mr. Cofoid's report had nothing of further interest to communicate to the board. (The County Death Investigator Report is on file at the Office of the County Clerk for review by any interested parties.)

Putnam County Emergency Management Agency Coordinator Robert Cofoid presented his PCEMA Coordinator's report for the month of February to the board. Mr. Cofoid's report highlighted the attendance at various meetings, training, and other activities the agency sponsored and/or participated in during the month of February. (The PCEMA Coordinator Report is on file at the Office of the County Clerk for review by any interested parties.)

County Zoning Officer Jim Burger was not present for the meeting. It was noted that Mr. Burger had not submitted his Zoning Officer report for the month of February to the board for their review.

Under "Old Business" for Committee Reports; there were no reports from any of the board's committees for the month of February.

Under "New Business" for Granville-Hennepin Fire Protection District, Trustee Re-appointment; the board reviewed a letter of request from the Granville-Hennepin Fire Protection District for the re-appointment of Mr. Larry Brown to their board of trustees. The term of the re-

appointment will be for three (3) years commencing on the first Monday in May of 2018 and will expire April 30, 2021. After brief discussion, board member Duane Calbow moved that the board approve the request for the re-appointment of Mr. Brown as trustee for the Granville-Hennepin Fire Protection District. Board member Luke Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. The Clerk of the County Board was directed to send a letter to the district informing them of the board's approval.

Also under "New Business" for Magnolia Cemetery Board Members and Terms: the county board reviewed a list of board members and their respective terms that were submitted to the board by the Magnolia Cemetery Board. The Magnolia Cemetery Board is requesting the county board's approval. After brief discussion, board member Duane Calbow moved that the board approve the list of board members for the Magnolia Cemetery Board and their respective terms. Board member Luke Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. The Clerk of the County Board was directed to send a letter to the Magnolia Cemetery Board informing them of the board's approval.

Also under "New Business" for Putnam County Website (www.co.putnam.il.us (<http://www.co.putnam.il.us>)); the board discussed information updates submitted for posting to the website. The addition and / or revising of information, monitoring, and updating will be on-going. Any and all updates should be forwarded to Ms. Susan Grady with Connecting Point Computer Centers. Her e-mail address is SGrady@cpointcc.com (<mailto:SGrady@cpointcc.com>).

Also under "New Business" for Approve Bills; the county board reviewed the bills for the month of February. Board member Sheila Haage then moved that the board approve the payment of the bills for the month of February. Board member William Holmes seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent.

Also under "New Business" for Correspondences and Reports; the board reviewed monthly reports from the County Clerk's Office and the Regional Office of Education. The board also reviewed the legislative reports from the Illinois Association of County Board Members and Commissioners. Board Chairman Steven Malavolti also reviewed other correspondences that he had received.

Also under "New Business" for Public Comment Period; there were no members of the public present for any comments.

At 5:50 P.M., board member Sheila Haage moved to adjourn the meeting. Board member Luke Holly seconded the motion and the motion was carried on a roll call board vote of 4 ayes, 0 nays, and 0 absent. The meeting was adjourned. The next Regular Meeting of the Putnam County Board is scheduled for Monday, April 9, 2018, at 5:30 P.M.

Respectfully submitted,

DANIEL S. KUHN

**Putnam County Illinois
120 North 4th Street
Hennepin, IL 61327**

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