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Putnam County Illinois Board Meeting Minutes

Minutes January 2012

PUTNAM COUNTY REGULAR BOARD MEETING

JANUARY 9, 2012, 4:00 P.M.

The regular meeting of the Putnam County Board was called to order at 4:00 P.M. on Monday, January 9, 2012, in the boardroom at the Putnam County Courthouse in Hennepin, Illinois by Putnam County Board Chairman, Duane A. Calbow.

Roll call was taken by the Clerk of the County Board with Duane Calbow, Gil Tonozzi Chauntelle Biagi-Bruer, Sheila Haage, and John O'Neill answering.

It was then moved by board member Sheila Haage to approve the minutes from the December 12, 2011 Regular Board Meeting. Board member Chauntelle Biagi-Bruer seconded the motion and the motion was carried on a board vote of 4 ayes, 0 nays, and 0 absent.

Sheriff Kevin Doyle presented his December Sheriff's and Civil Processing Transaction Reports to the board. Mr. Doyle also informed the board that he is having the pillars at the north entrance to the courthouse repaired. The courthouse Building and Grounds Technician will perform the repairs. Mr. Doyle also informed the board that there are no current maintenance issues. (Mr. Doyle's reports are on file at the Office of the County Clerk for review by any interested parties.)

County Highway Engineer Edward Andrews reviewed his December report of County Highway Engineer and Maintenance Activities with the board. Mr. Andrews informed the board that a check has been sent to Road Oil, Inc. for return of assessed liquidated damages. The voucher will be included in the January bills. Mr. Andrews also informed the board that he attended a meeting on December 19 with Board Chairman Duane Calbow, Granville Township, and Mid-American Growers regarding possible improvements to Greenhouse Avenue (N1250) and Illinois Route 89. The meeting included a representative from the IDOT about requirements for obtaining possible Economic Development Program (EDP) and Truck Route Program (TARP) funding. Granville Township had and will retain McClure Engineering for the design with review by the county and the IDOT. Mr. Andrews also informed the board that Osmose has completed timber deck repairs on Bridge #078-3007. Aaron Toliver of the ICC was notified that the repairs were complete. Mr. Andrews also informed the board that he has met with Senachwine Township to review and begin their 2012 MFT Program for spring bid letting. Mr. Andrews also informed the board that he is preparing for a meeting with the IDOT District #3 regarding the Spring Valley Bridge project. Mr. Andy Jackson, Putnam County Ambulance Coordinator, was in attendance and shared his concerns with the board over the Spring Valley Bridge Project. The ambulance transports nearly 81% of the patients to St. Margaret's which is located in Spring Valley. Other County Highway Engineer activities included attending other various meetings. County Highway Maintenance activities have included checking roads, cutting and splitting wood for the shop, working on the new tandem (putting on spotlights, having tarp put on, having wing attachment installed), spreading salt on bottom road and some hills, and servicing the highway and sheriff's vehicles. (The County Highway Engineer and Maintenance Activities report is on file at the Office of the County Clerk for review by any interested parties.)

County Treasurer Kevin Kunkel presented his financial reports for the month of December to the board. The General Fund's working balance for the month of December - 2011 was (\$8,274.63) compared to a working balance of \$14,217.47 for the month of December - 2010. The General Fund Income for the month of December - 2011 was \$186,251.48 compared to \$145,856.07 for the month of December - 2010. Mr. Kunkel's report also included a review of the "General Fund Accounts Balance by Month - 2011". The General Fund balance for the month of December - 2011 was \$60,417.17. The General Fund Savings balance for the month

of December - 2011 was \$742,811.65. The Illinois Fund - General Fund balance for the month of December - 2011 was \$485,510.47. Mr. Kunkel's report also included a review of the budget for the current fiscal year for the period ending December 31, 2011. The actual versus budget variance percent target for the period is 0.833%. (Mr. Kunkel's financial reports are on file at the Office of the County Clerk for review by any interested parties.)

County Circuit Clerk Cathy Oliveri had nothing to report for the month of December and therefore was not present for the meeting.

County Probation Officer Andy Ceresa had nothing to report for the month of December and therefore was not present for the meeting.

County Supervisor of Assessments Tammy Mehalic had nothing to report for the month of December and therefore was not present for the meeting.

County Zoning Officer Jim Burger presented his Zoning Officer Report for the month of December to the board. Mr. Burger informed the board that during the month of December his office issued three (3) building permits and completed fourteen (14) building permit inspections. Mr. Burger also informed the board that he met with a Corps of Engineers representative to discuss the zoning of properties and the ROW along Route 89 south of the Spring Valley Bridge. This was in preparation for the Spring Valley Bridge Project. (Mr. Burger's report is on file at the Office of the County Clerk for review by any interested parties.)

County Death Investigator Robert Cofoid was not present for the meeting. It was noted that Mr. Cofoid had not submitted his December Death Investigator's Report prior to the meeting for board review.

Putnam County Emergency Management Agency Coordinator Jim Goldasich presented his agency's report for the month of December. Mr. Goldasich informed the board that the monthly EMA Advisory Committee met at the McNabb Fire Department on December 15th. The next meeting of the committee will be held on January 11th at the Magnolia Fire Department. Mr. Goldasich also informed the board that the Exercise Planning Group met on December 15th at the McNabb Fire Department to discuss the March Tabletop Exercise. Mr. Goldasich also informed the board that he attended the Ambulance Board Meeting on December 28th. The main topic of discussion was the need for either a new ambulance or repairing the current vehicles in use. A sub-committee will examine financing options if a new vehicle is determined to be the most viable option. Mr. Goldasich also informed the board that the EMA Advisory Building Committee met on January 7th to bring together information and discuss a suggested course of action relative to the construction of the new EMA building. (Mr. Goldasich's report is on file at the Office of the County Clerk for review by any interested parties.)

Under "Old Business" for Committee Reports; there were no reports from any of the board's committee members.

Under "New Business" for Putnam County Board Committee Assignments for Fiscal Year 2010 - 2011, it was agreed by the board to add County Probation to the committee list with board member Sheila Haage being identified as the contact person. All other committees and their memberships will remain unchanged from the previous fiscal year.

Also under "New Business" for Resolutions For Authorization To Execute Deeds Of Conveyance; Putnam County Clerk Dan Kuhn presented to the board the drafts of five (5) resolutions authorizing the Chairman of the Putnam County Board to execute deeds of conveyance of the county's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase as it relates to specific delinquent tax properties acquired by the County of Putnam as Trustee for the Taxing Districts. After brief discussion, board member Gil Tonozzi moved that the board approve and adopt all five (5) of the resolutions as written. Board member Chauntelle Biagi-Bruer seconded the motion and the motion was carried on a board vote of 4 ayes, 0 nays, and 0 absent. The Clerk of the County Board was directed to process the resolutions (#2012-01 thru #2012-05)

Also under "New Business" for Approve Bills; the county board reviewed the bills for the month of December. Board member Sheila Haage then moved that the board approve the payment of the bills for the month of December. Board member Gil Tonozzi seconded the motion and the motion was carried on a board vote of 4 ayes, 0 nays, and 0 absent.

Also under "New Business" for Correspondences and Reports; the board reviewed the monthly reports from the County Clerk's Office, the Regional Office of Education, the Illinois Department of Transportation, and the legislative reports from the Illinois Association of County Board Members and Commissioners.

Also under "New Business" for Public Comment Period; there were no members of the public present at the meeting.

At 4:41 P.M., board member Sheila Haage moved to adjourn the meeting. Board member Chauntelle Biagi-Bruer seconded the motion and the motion was carried on a board vote of 4 ayes, 0 nays, and 0 absent. The meeting was adjourned. The next Regular Meeting of the Putnam County Board is scheduled for Monday, February 13, 2012 at 7:00 P.M.

Respectfully submitted,

DANIEL S. KUHN

Clerk of the Putnam County Board

Putnam County Illinois

120 North 4th Street

Hennepin, IL 61327

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