PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Beth Gillman, Carmen Daft, Pat Hovis, Richard Morgan, and Jerry Tarolli. Avery Robinson and Cathy King excused.

Jerry Tarolli moved to approve regular meeting minutes for August 25, 2026, seconded by Ms. Hovis. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

President Sarty advised she received a letter from the City of Port Clinton's Planning Commission, recommending approving the Zoning Map Amendment of 620 Jefferson Street, Port Clinton. A public hearing has been scheduled for Tuesday, October 13, 2026, at 5:45 pm at Port Clinton City Hall, Linda Hartlaub Council Chambers.

President Sarty requested the letter of recommendation be added to the September 22, 2026, agenda, under correspondence.

Under first reading this evening:

- Ordinance 32-26 – will not be assigned to a committee. Administration asked to consider adopting at the second reading, due to time sensitivity.
- Ordinance 33-26 – will not be assigned to a committee. Administration asked to consider adopting at the second reading, due to time sensitivity.

A Special Council meeting has been scheduled for Monday, September 14, 2026, at 6:00 pm, to consider adopting Ordinance 30-26 at the third reading and Ordinance 33-26 at the second reading, due to time sensitivity.

MAYOR'S REPORT

Today the air conditioning is not working at City Hall or the Fire Department. Our HVAC service company has been called to determine the failure and repair.

Also, today the Street Sweeper has mechanical issues. It just returned from repairs of the water system on the sweeper.

Lastly, the rain / wind storm this past Thursday has damaged the roof at the Service Department. The insurance company and roofing company have been called.

Eagle candidate, Derek Holly met with Mayor Snider, to propose his Eagle Scout project to paint the Adams Street gazebo. Work will be completed within five weeks.

Monthly curbside brush pickup for September will start on Monday, September 14th. October will be the last month of the year curbside brush pickup will take place.

Thursday, September 17, 2026, (5:00 – 8:00 pm) will be the last downtown car show for the year.

The canopy of the stage at The District has been removed and music is completed for the season. However, The Brick House is bringing in a portable projector / screen to run the OSU vs. Texas game this Saturday, September 12, 2026. Kick – off is 7:30 pm.

Congratulations to Port Clinton Redskins and Coach Huntly on the 29 – 13 victory against the Oak Harbor Rockets this past Friday. Mayor Babcock of Oak Harbor will painfully be delivering pizza to the Port Clinton senior football players and cheerleaders tomorrow evening. 😊

City wide Trick or Treat will be held on Friday, October 31, 2026, 6:00 – 8:00 pm.

Mr. Tarolli inquired about the FLIP flier that was announced that it was being mailed to the community members at the last Council meeting. He and other he knows have not received it yet.

Mr. Kloss advised Kleinfelder Engineering has been mailing them in batches (100 / 200 a day).

Mrs. Gillman inquired if there is an electronic version that can be placed on our website.

Mr. Kloss will make sure that happens.

AUDITOR'S REPORT

Not present

TREASURERS REPORT

As of August 24, 2026
Provided by Aaron Taylor, Treasurer

Bed Tax: $256,716.88
Watercraft Dock Tax: $19,958.25
STR Registration Fee: $29,700.00

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE REPORT

Nothing to present

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Met last on September 2, 2026, Nicole Kochensparger of the Port Clinton Area Chamber provided a presentation.

Safety Service & Public Works Committee

Mr. Tarolli

Nothing to present

Economic and Community Development Committee

Mrs. Gillman

Will be scheduling a meeting for October 13, 2026.

CORRESPONDENCE

Planning Commission / Board of Zoning Appeals meeting minutes, August 13, 2026.

Mr. Tarolli moved to approve the correspondence as provided; seconded by Ms. Hovis. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 30-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE WASTEWATER TREATMENT PLANT AND BROOKLYN STREET SANITARY LIFT STATION IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

No action taken. Ordinance 30-26 will be moved to its third reading on September 14, 2026, at 6:00 pm.

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 32-26

AN ORDINANCE AMENDING ORDINANCE NO. 10-26 OF THE CITY OF PORT CLINTON

No action taken. Ordinance 32-26 will be moved to its second reading on September 22, 2026.

Ordinance 33-26

AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT FOR AN EMERGENCY PURCHASE OF 7 DIRECT REPLACEMENT PUMPS FROM BUCKEYE PUMPS/OTC INDUSTRIAL TECHNOLOGIES, FOR THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

No action taken. Ordinance 33-26 will be moved to its second reading on September 14, 2026, 6:00 pm.

BUSINESS FROM THE FLOOR

Mr. Morgan – Mr. Morgan spoke about the yellow sailboat in front of the city's beach. It is in various degrees of dis-repair. Wished it could be salvaged for the owner.

Mr. Morgan also spoke about the restrooms located at Lakeview Park. Feels they need updating and wanted Administration to know about it.

Mr. Robinson – Not present

Mr. Tarolli – Requested that Mr. Kloss inform Council what he advised the Tree Commission early in the evening.

Mr. Kloss advised there are four phases of the Tree Canopy Project:

- Phase 1: seventy trees will be planted in residential areas
- Phase 2 and 3: will be continuation of residential areas to include downtown area
- Phase 4: will be the maintenance of all the trees

Phases will be conducted by two vendors:

- Phase 1: North Branch
- Phase 2 & 3: Davey Tree
    - Davey Tree will provide an assessment on what trees are suitable to plant and how they need planted properly.

Placard or door hangers will be placed at residences to advise a tree is scheduled to be planted in the boulevard. The resident / owner has seven days to advise they do not want a tree planted. If not advised within that time frame a tree will be planted.

Ms. Hovis – Friday night's game was amazing!!

Ms. Daft – Nothing to present

Mrs. King – Not present

Mrs. Gillman – Happy to see Port Clinton to win.

Mrs. Gillman made a motion to go into executive session for the purpose to discuss litigation; seconded by Mr. Tarolli.

Entered executive session at 6:17 pm.

Returned from executive session at 6:53 pm.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss, Mr. Tarolli moved to adjourn; seconded by Ms.Hovis. With all those in favor, the meeting was adjourned at 6:53 p.m.

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Sandra Chafee
Clerk of Council

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Lisa Sarty
President of Council