

October 14, 2025

PORT CLINTON CITY COUNCIL MINUTES

REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Pat Hovis, Margaret Phillips. Beth Gillman, Cathy King, Avery Robinson and Jerry Tarolli. Richard Morgan excused

Ms. Phillips moved to approve regular meeting minutes for September 23, 2025, and October 8, 2025, special council meeting, seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening:

- Ordinance 28-25, Administration has requested Council to consider adopting at the first reading, due to time sensitivity.
 - Mr. Tarolli advised that Ordinance 28-25 was not discussed with Environment & Public Works due to miscommunication on the date and time of the meeting.

F.O.P Lodge #34 will have a ribbon cutting dedication for the new memorial to honor fallen officers across Ottawa County. It will take place at Friendship Park on October 16, 2025, at 5:00 pm. All are welcome.

MAYOR'S REPORT

Thank you, Moke America Ohio, for allowing the mayor to drive one of their vehicles last week for the "Bike to School Day".

Today, brush pickup started for October. They will go west to east then north to south. Please note this is the last brush pick up for the year.

Saturday, October 18, 2025, is the Fall City Wide Clean-up from 8:00 – 3:00 pm at Port Clinton City Hall parking lot. Must have proof of residency to participate. Please call 419-734-5522, extension 2 for items not allowed.

Congratulations to the F.O.P, Lodge #34 on their decades long efforts to bring a law enforcement memorial to the City of Port Clinton for all of Ottawa County.

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Invite all Council members who would like to attend the Kiwanis Club meeting tomorrow at 12:00 pm. For decades they have recognized a Port Clinton Police Officer and Ottawa County Deputy of the year. Tomorrow they will recognize the Port Clinton Firefighter of the year, this is the inaugural event at Ala Carte After Hours.

Trick or Treat Events

- Downtown Trick or Treat: Saturday, October 25, 2025, from 12:00 – 3:00 pm
- Spooktacular / Trunk or Treat at Port Clinton High School: Wednesday, October 29, 2025, 6:00 – 7:00pm
- Neighborhood Trick or Treat: Friday, October 31, 2025, 6:00 – 8:00 pm

Truncated domes the official name for accessible ramps at intersections. The Community Block Grant Funds were awarded today. Mr. Colston and Doug Nusser (Project Coordinator) were on a conference call today with contractor. Work will start as early as next week until snow arrives. Most of the work will be along State Street.

F.L.I.P – Work started along W. Lakeshore Drive on the revetment project. There are polls and wires that still need to be removed. Work is being conducted currently at the far west end; this area is down one lane with a traffic light to assist with traffic flow.

On the negative side regarding F.L.I.P. Of the five entities that are reviewing the plans for Plan B (below ground) three of the five are federal offices and not working currently, one has provided their approval, and the fifth entity (EPA) is still in the review process.

AUDITOR'S REPORT

Not present

TREASURERS REPORT

As of October 14, 2025, provided by Sandye Ostheimer

Bed Tax: \$305,368.90

Watercraft Dock Tax: \$23,236.50

STR Registration Fee: \$29,600.00

LAW DIRECTOR REPORT

Ordinance 28-25 provides the Safety Service Director with the ability to go out for bids for solid waste, trash and recycling. The entire big packet and ordinance was forwarded to Mr. Tarolli and his committee a couple of weeks ago. The committee meeting was not scheduled until late the day prior and Mr. Colston and Ms. Shenker were off the following day. The bid also does include yard waste as a bid option.

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It is up to Council if they choose to pass Ordinance 28-25 at the first reading. The longer we wait the longer it will take to get into a new contract. The current contract with Republic Services expires on December 31, 2025.

SAFETY SERVICE REPORT

Not present

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Environment and Public Works Committee

Mr. Tarolli

Nothing to present

Safety Services Committee

Ms. Phillips

Nothing to present

Economic and Community Development Committee

Mrs. Gillman

A committee meeting will take place on October 28, 2025, 6:30 pm at Port Clinton City Hall, conference room.

The committee met on September 23, 2025, and voted unanimously to recommend to Council to adopt Resolution 25-6. They acknowledged the housing shortage and agreed the city needs new development.

CORRESPONDENCE

September Financial Report provided by Gabe Below

Mrs. Gillman moved to accept the September Financial report; seconded by Mr. Tarolli. All agreed.

Planning Commission / Board of Zoning Appeals, September 11, 2025, meeting minutes

Economic & Community Development Committee, September 23, 2025, meeting minutes

Email to Lisa Sarty, President of Council and Mayor Mike Snider from Erin Lucas, Subject: Parks

Mrs. Gillman moved to accept correspondence as presented; seconded by Ms. Phillips. All agreed.

Mrs. King inquired about the letter from Ms. Lucas; do we not have enough staff to cover all the needs? Other locations (cemetery) have volunteers; is it an avenue that we can go to.

President Sarty advised there was a group of volunteers (Beautification Committee) that took care of the parks, and they have since disbanded. There has not been any interest in bringing the Beautification Committee back by the community.

Mayor Snider advised that the Friends of the Cemetery have advised that they will be disbanding in the future as well. Civic groups and such are not seeing the volunteers as they have in the past. We have eight employees to maintain the city.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance 24-25

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE AND AUDITOR TO ENTER INTO A GRANT AGREEMENT WITH THE FEDERAL HIGHWAY ADMINISTRATION ON BEHALF OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION TO IMPLEMENT THE CITY OF PORT CLINTON ACTIVE TRANSPORTATION INFRASTRUCTURE IMPROVEMENT PROGRAM GRANT AWARD AND DECLARING AN EMERGENCY

Mr. Tarolli moved to retain the emergency clause of Ordinance 24-25; seconded by Mrs. Gillman

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson; yes, and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 24-25; seconded by Ms. Phillips

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson; yes, and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Resolution 25-6

A RESOLUTION EXPRESSING SUPPORT FOR CONSTRUCTION OF NEW SINGLE-FAMILY HOMES IN THE CITY OF PORT CLINTON AND PROMOTING SUCH CONSTRUCTION THROUGH ECONOMIC DEVELOPMENT INCENTIVES

Mrs. Gillman moved to adopt Resolution 25-6; seconded by Mr. Robinson

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson; yes, and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 26-25

AN ORDINANCE VACATING A PROTION OF THE NORTH-SOUTH ALLEY LOCATED BETWEEN LOTS 4 AND 5, BLOCK 23, OF THE ORIGINAL PLAT OF THE CITY OF PORT CLINTON

Mr. Tarolli stated we are rebuilding Fourth Street, will this alley be needed for construction purposes or emergency vehicles?

Mayor Snider advised no.

Mr. Tarolli inquired if we are setting a president are we not worried about that.

Mayor Snider stated he would encourage this to be done. He would like to vacate all the alleys in the city but that is a lot of work. In the world of city planning and development alleys served a purpose; they were a way to get horses and buggies out of the front yard and into the back yard. Then they became an access point for delivery (milk, diapers, etc.). If you look at any city that has expanded; late 30's, early 40's allies disappeared, they were no longer needed. Alleys by ordinance are not through fares. We are all guilty of taking a short cut from A to B, which is actually illegal. As a property owner that abuts the alley you are to use the shortest point of access to get to their property via the alley. As an example, let's discuss the alley next to Mr. Hatt's properties that is referenced in Ordinance 26-25. Technically no one should use the alley that is between Mr. Hatt's property, because it is not the shortest point to get to another property owner's garage. If you live west of Mr. Hatt, they should use the alley off Jefferson Street because that is the quickest access point. There are some exceptions like utilities. There will be exceptions to deeds or easements to accommodate utilities. Vacating alleys removes the responsibility for the city to maintain them.

Ms. Shenker advised that if someone wants to vacate an alley, they need to file a petition with the city and provide a legal description and plat map showing where the vacation is located, they are requesting. Also need to supply whether the abutting owner is in agreement or not. The petition needs to be published as legal notice for three weeks (if a public newspaper is available). The city will review and determine if the request is feasible and safe. Utilities usually have easements already in place. Utility access cannot be covered up. As long as the neighboring property owner is in agreement, the city will

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create an ordinance, and it must go before Council and have the full three readings. Once adopted, thirty days

must pass prior to the petitioner taking possession of the alley. If the adjoining property owner disagrees with a vacation of an alley, a public hearing would be required.

No action taken. Ordinance 26-25 will be moved to its third reading on October 28, 2025.

Resolution 25-7

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

No action taken. Resolution 25-7 will be moved to its third reading on October 28, 2025.

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 28-25

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICES TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR CURBSIDE COLLECTION AND DISPOSAL OF GARBAGE, RUBBISH, AND RECYCLABLE MATERIALS FOR RESIDENTIAL PROPERTIES LOCATED IN THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 28-25: seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson; yes, and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 28-25; seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson; yes, and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 28-25; seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Ms. Phillips, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson; yes, and Mr. Tarolli, yes. Motion carried 6-0: per Mrs. Sarty

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Mr. Robinson – Nothing to present

Ms. Phillips – Nothing to present

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Ms. Hovis – Happy Birthday Snip

Mr. Tarolli – Mr. Tarolli advised that the PC Football team needs to beat Bellevue to take the title outright. This was unexpected. This team is fun to watch. Please go out and support them.

Mrs. King – We won't reschedule Trick or Treat if there is a home football game.

Mayor Snider advised it is a numbers game. Come to the football and pass it out.

Mrs. Gillman – Good luck Redskins!!!

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss, Ms. Phillips moved to adjourn; seconded by Ms. King. With all those in favor, the meeting was adjourned at 6:44 p.m.

Sandra Ostheimer
Clerk of Council

Lisa Sarty
President of Council