

March 24, 2026

PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Pat Hovis, Cathy King, Richard Morgan, Jerry Tarolli, Carmen Daft, Beth Gillman, and Avery Robinson.

Jerry Tarolli moved to approve regular meeting minutes for March 24, 2026, seconded by Mr. Robinson. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under second reading this evening:

- Ordinance 11-26 – Administration has asked for Council to consider adopting at the second reading, due to time sensitivity.

The Easter Egg Hunt will be on March 28, 2026, at 10:00 am at Lakeview Park. If you would like to volunteer, please contact Ms. Chafee.

MAYOR'S REPORT

Not present

AUDITOR'S REPORT

Not present

TREASURERS REPORT

As of March 24, 2026

Bed Tax: \$27,286.20

Watercraft Dock Tax: \$1,025

STR Registration Fee: \$20,700

LAW DIRECTOR REPORT

Nothing to present

Mr. Morgan inquired about Ordinance 11-26. Please explain the ordinance.

Ms. Shenker advised that in 1999 Federal and State EPA placed a Consent Decree to the City of Port Clinton, due to items that needed addressed at the Wastewater Treatment Plant. All items had been addressed and approved by the Federal and State EPA. In 2019, the former Law Director, George Wilber, was asked to create an ordinance to terminate the Consent Decree. Unfortunately, the State and Federal EPA didn't respond quickly, then COVID arrived. After COVID the Federal and State EPA did not agree on items. The State EPA were looking at the City of Port Clinton as a test case about the phosphates in the water. A hearing was held, the Federal EPA showed that the City of Port Clinton was putting cleaner water than prior into the lake, proving that the State EPA had no case. The Wastewater Treatment Foreman, Dave Bacak was contacted by the Federal EPA in late February 2026, to request an ordinance to terminate the existing Consent Degree, prior to anything else happening (example a government shut down). There is no benefit to keeping the Decree in place. It is in our best interest to move forward with Ordinance 11-26.

SAFETY SERVICE REPORT

Construction had started on the Splash Pad at Waterworks Park. However, work had to stop due to a permit required from the Ohio Department of Health before any further work can be completed.

Several trees and poles came down in the latest windstorm. Nothing detrimental.

The Infrastructure Program is continuing to move along. It is an interesting, challenging, and frustrating process. There are many moving pieces to get in line to move forward smoothly. Capital and Congressional requests for additional funding have been submitted. An inquiry came from those submittals requesting additional information. That is encouraging.

The PC Schools are starting to work in the green space they own behind Eleventh Street. A water hydrant will be installed, and the city will take over the maintenance of the hydrant moving forward. There is a main sewer / water line that runs the width (east / west) of the property; they have been made aware of that.

The crane truck for the Sewer Department has been delivered. Thank you for your support in moving forward with that purchase.

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

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Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

The latest committee meeting was on March 17, 2026, and unanimously agreed to recommend adopting Ordinance 10-26.

Safety Service & Public Works Committee

Mr. Tarolli

The latest committee meeting was held earlier this evening and unanimously agreed to recommend adopting Ordinance 12-26 & Ordinance 13-26.

Economic and Community Development Committee

Mrs. Gillman

Next committee meeting will be held on April 20, 2026, at 6:00 pm.

CORRESPONDENCE

Amended Official Certificate of Estimated Resources, provided by Office of Budget Commission, Ottawa County, Ohio, Dated February 20, 2026

Ohio Division of Liquor Control Notice, dated March 10, 2026

Mrs. Gillman moved to accept the correspondence as presented; seconded by Mrs. King. All agreed.

Ohio Division of Liquor Control, Notice to Legislative Authority, Riverside Cantina, 255 W. Lakeshore Drive, Port Clinton, New Permit

Mrs. Gillman moved to waive right to a hearing to the Ohio Division of Liquor Control, for Riverside Cantina; seconded by Mrs. King.

Results of the voice-roll call are as follows: Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Tarolli, yes; Ms. Daft, yes; and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance 9-26

AN ORDINANCE TO APPROVE THE COMMUNITY HOUSING IMPACT AND PRESERVATION 2026 PARTNERSHIP AGREEMENT BETWEEN THE CITY OF PORT CLINTON AND OTTAWA COUNTY AND TO AUTHORIZE AND DIRECT THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE THE AGREEMENT AND DECLARING AN EMERGENCY

Mr. Tarolli moved to retain the emergency clause of Ordinance 9-26; seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Tarolli, yes; Ms. Daft, yes; and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 9-26; seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Tarolli, yes; Ms. Daft, yes; and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 10-26

AN ORDINANCE MAKING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PORT CLINTON, COUNTY OF OTTAWA, STATE OF OHIO, DURING FISCAL YEAR ENDING ON DECEMBER 31, 2026

Ms. Hovis moved to adopt Ordinance 10-26; seconded by Mrs. Gillman.

Results of the voice-roll call are as follows: Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Tarolli, yes; Ms. Daft, yes; and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 11-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO TAKE ACTION TO TERMINATE THE SEPTEMBER 8, 1999, CONSENT DECREE NEGOTIATED BY AND AMONG THE UNITED STATES OF AMERICA, THE STATE OF OHIO, AND THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 11-26; seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Tarolli, yes; Ms. Daft, yes; and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of 11-26; seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Tarolli, yes; Ms. Daft, yes; and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 11-26; seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Tarolli, yes; Ms. Daft, yes; and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 12-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE SAFETY SERVICE DIRECTOR TO ENTER INTO A CONCESSION LICENSE FOR THE LAKEVIEW PARK CONCESSION AREA

No action taken. Ordinance 12-26 will be moved to its third reading on April 14, 2026

Ordinance 13-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE INTERIM DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AMENDED RIGHT OF ENTRY AGREEMENT WITH THE PORT CLINTON LIGHTHOUSE CONSERVANCY TO EXPAND THE LICENSE AREA AT WATERWORKS PARK TO INCLUDE THE AREAS OCCUPIED BY FOUR LANDSCAPE MOUNDS, THIRTEEN MEMORIAL BENCHES AND SIX PICNIC TABLES TO ALLOW FOR THE PLACEMENT OF TWO ADDITIONAL MOVEABLE PICNIC TABLES IN WATERWORKS PARK

No action taken. Ordinance 13-26 will be moved to its third reading on April 14, 2026

Resolution 26-3

A RESOLUTION TO APPROPRIATE FUNDS FOR THE PURPOSE OF DECORATION OF GRAVES, CONDUCTING MEMORIAL SERVICES AND OTHERWISE ENGAGING IN ACTIVITIES APPROPRIATE FOR THE CELEBRATION OF MEMORIAL DAY 2026

No action taken. Resolution 26-3 will be moved to its third reading on April 14, 2026

FIRST READING OF ORDINANCES AND RESOLUTIONS

Resolution 26-3

None

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Mr. Robinson – Nothing to present

Mr. Tarolli – Nothing to present

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Ms. Hovis – Nothing to present

Mrs. King – Mrs. King recommended attending the Easter Egg Hunt.

Mrs. Gillman – Mrs. Gillman recommended going to the Line Dancing Instruction at Three Legged Dog on Thursdays, from 7:00 – 9:00 pm and Magruder Hospital on Fridays, from 5:30 – 7:00 pm.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss, Mr. Tarolli moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:23 p.m.

Sandra Chafee
Clerk of Council

Lisa Sarty
President of Council