

July 28, 2026

PORT CLINTON CITY COUNCIL MINUTES REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Jerry Tarolli, Cathy King, Carmen Daft, Pat Hovis, Richard Morgan, Avery Robinson and Beth Gillman.

Mr. Tarolli moved to approve regular meeting minutes for June 23, 2026, seconded by Mr. Robertson. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening:

- Ordinance 29-26 – Will not be assigned to a committee. Administration asks that Council consider adopting at the first reading, due to being time sensitive. This is a grant received for sidewalks at 11th Street. It is fully funded by ODOT, Safe Routes to School.
- Resolution 26-7 – Administration asks that Council consider adopting at the first reading, due to it being time sensitive.
- Resolution 26-8 – Administration asks that Council consider adopting at the second reading. Second reading will take place at a Special Council meeting on Wednesday, July 29, 2026, 5:30 pm at Port Clinton City Hall, Linda Hartlaub Council Chambers.
- Resolution 26-9 – Will not be assigned to a committee. Administration asks that Council consider adopting at the first reading, due to being time sensitive.

Under second reading this evening:

- Ordinance 26-26 – Administration asks that Council consider adopting at the second reading, due to being time sensitive.

MAYOR'S REPORT

President Sarty read the following on the behalf of Mayor Snider who was unavailable to attend.

Welcome Bryan Kloss – Bryan has been spending the first 7+ days on the job getting to know City staff, projects underway, how the copier works and figuring out his voicemail. Welcome aboard Bryan! We

haven't set a date but I'm hoping to have a "Get to Know Bryan" Cookout at the District sometime in August.

PC Day at 5/3 Field is slated for Sunday, August 9th. First pitch is 4:05 PM. For tickets call the Mudhens Ticket Office – 419-725-4368

- VFW Post 2480 providing Color Guard
- Voices of Freedom Community Choir will be performing the National Anthem and during the 7th Inning Stretch
- Former SSD Jim Sass will be throwing out the 1st pitch
- Merle Ahrens has been designated our Hometown Hero

Pirate Festival seemed to be a huge success. Congrats to the organizing team lead by Kelly & Billy Rigoni.

This weekend is slated to be just as exciting with the inaugural Great Lakes Rockabilly Road Trip, the Jerry Lippus Car Show & Arts in the Park.

I strongly encourage you to take the necessary action tonight to place a fire levy on the November ballot. When passed by voters, the funds generated by this levy will specifically be utilized to replace an aging fire truck and ambulance over the next three years.

Splashpad update: Although we have communications dating back several months, a change in staffing at First Energy resulted in a missed workorder. Meaning, the electrical transformer needed to power the splashpad was not ordered and won't be available for 10-12 weeks. Bottom line, the splashpad will not open this season.

AUDITOR'S REPORT

At the last meeting Council passed Ordinances 21, 23 and 24 pertaining to the City's Urban & Community Forestry grant award from U.S. Forest Service. The Request for Proposal (RFP) is being advertised, it's out on the street, and closes Aug. 11, 2026, for neighborhood and park tree plantings, tree trimming and maintenance, and urban forestry management plan, and Aug. 18, 2026, for downtown tree canopy improvements. The goal is to have all contracts in place by Sep. 8, 2026.

At the last meeting Council passed Ordinance 28-26 for the sale of \$1,080,000 in notes pertaining to the property at 210 Madison Street, for the new City Hall. That closed July 20, 2026, and the city used those proceeds to pay off the 2025 bond anticipation notes which matured July 22, 2026.

The proceeds from the current Fire levy of 1.9 mills ends this calendar year. Please pass Resolution 26-7 tonight so that the necessary filing can be made to the Ottawa County Board of Elections by August 5, 2026, deadline to make November 3, 2026, General Election ballot. Likewise, please pass at the special meeting tomorrow Resolution 26-8. The question to voters would be a three-year levy, at 2.33 mills for Fire and EMS, to be effective tax year 2026 and levy proceeds would be available beginning in calendar year 2027.

Resolution 26-9 was the product of the June 29, 2026, Safety Services Committee meeting, determining how best to stand up a regular, annual appropriation within the General Fund for Fire & EMS operations in 2027 and beyond. I included in my remarks at the last Council meeting

the approach described in the Resolution, and that I intended to have the Resolution back to committee and Council later this month.

Gasoline Tax

Bed tax typically comes in around \$345,000 per year, under the General Fund. The total of 2025 was \$347,063.98. \$345,000 is the budgeted amount, or anticipated amount for 2026. Equally, if not more important is the state's Gas Tax that helps fund the City's Street Department or Service Department. A flat 28 cents per gallon is the Ohio state motor fuel tax. Ottawa County distributes the City's allocation.

That 2025 total was \$325,160.33. \$320,000 is the budgeted amount for 2026. Revenue to date is just over \$180,000. That is comparable to one year ago. Which suggests gas prices surging this year is not denting our gas tax allocation, which is currently tracking with revenues of last year. That is good because \$325,000 is a significant share of the \$525,000 budget approved by Council. That's over 60%.

Mr. Morgan inquired about Resolution 26-7 and 26-8 seem similar. Please explain.

Mr. Below advised there are two necessary steps for this process. The first (Resolution 26-7) one is to the Ottawa County Auditor, requesting certification of the amounts. The second one (Resolution 26-8) once adopted it will be taken to the Ottawa County Board of Elections with the Certificate of Estimated Property Tax Revenue (provided by the Ottawa County Auditor) to place it on the November ballot.

Mr. Tarolli advised that Safety Service and Public Works (consists of Richard Morgan, Cathy King and himself) have met four meetings and this is the outcome. The committee worked very hard with Mr. Below and Chief Gutman. The communities' lives and property depend on the Fire Department.

TREASURERS REPORT

As of July 28, 2026

Transient Occupancy Tax: \$ 153,997.10

Watercraft Tax: \$ 19,857.25

STR Registration Fee: \$ 29,100

LAW DIRECTOR REPORT

Ms. Shenker Ordinance 29-26 is for sidewalks on Eleventh Street. This is the Safe Routes to School project, fully funded by ODOT.

Fire levy: Resolution 26-7, the Ottawa County Auditor is to advise what the revenue a 2.33 mil levy would generate. The Ottawa County Auditor provides a Certificate with total taxable value of city and how much the additional tax will provide. Resolution 26-8 then is asking the Ottawa County Board of Election to place it on November 3, 2026, ballot.

The Fire Levy is to provide Ambulance Service and / or Emergency Service to the community and surrounding townships. Not specific to purchasing two new vehicles.

July 28, 2026

Mr. Tarolli inquired if we are able to make citizen's arrest with the E-Bikes. Harrison Street is a raceway for E-Bikes with young children.

Ms. Shenker, no, you cannot. She advised the city follows the Ohio Revised Code (ORC) for e-bikes which fall under bicycles. The onus is on the child and the parent to make sure their child is safe. There are three different classifications for bicycles. Only the third classification has a speed restriction on it. Unfortunately, our hands are tied with ORC. However, since we are a Statutory City we can create legislation making those laws stricter. Not always able to locate them when calls are made.

SAFETY SERVICE REPORT

Bryan Kloss briefly introduced himself.

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Safety Service & Public Works Committee

Mr. Tarolli

Mr. Tarolli advised he to be scheduling a meeting in the near future.

Economic and Community Development Committee

Mrs. Gillman

There is a meeting scheduled following this council meeting.

CORRESPONDENCE

None

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

Ordinance 25-26

AN ORDINANCE AMENDING SECTIONS 721.09 AND 721.13, CHAPTER 721 OF THE PORT CLINTON CODIFIED ORDINANCES, REGULATING TAXICABS

No action taken, Ordinance 25-26 will be moved to its third reading on August 11, 2026.

Ordinance 26-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE WATER AND SANITARY SEWER INFRASTRUCTURE IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings for Ordinance 26-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 26-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 26-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 27-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER IN A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE LODGE NO. 79 AND DECLARING AN EMERGENCY

No action taken, Ordinance 27-26 will be moved to its third reading on August 11, 2026

Resolution 26-6

A RESOLUTION DIRECTING THE TAX COMMISSIONER TO PREPARE A SIDE-BY-SIDE ANALYSIS BETWEEN THE CITY'S CURRENT IN-HOUSE MUNICIPAL INCOME TAX ADMINISTRATION PROCESS AND THE REGIONAL INCOME TAX AGENCY (RITA) TAX ADMINISTRATION PROCESS TO DETERMINE THE COSTS, BENEFITS, AND AVAILABLE SERVICES THAT EACH ADMINISTRATIVE MODEL CAN PROVIDE TO THE TAXPAYERS OF THE CITY OF PORT CLINTON

No action taken, Resolution 26-6 will be moved to its third reading on August 11, 2026

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 29-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CONTRUCTION OF THE OTT PORT CLINTON SIDEWALKS PROJECT AND TO SOLICIT CONSULTANT PROPOSALS AND ENTER INTO A CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE PROJECT AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings for Ordinance 29-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to retain the emergency clause of Ordinance 29-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 29-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Resolution 26-7

A RESOLUTION, PURSUANT TO SECTION 5705.19(U) OF THE OHIO REVISED CODE, REQUESTING THE OTTAWA COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT THAT WOULD BE GENERATED BY A NEW 233-MILL PROPERTY TAX LEVY FOR THE PORT CLINTON FIRE DEPARTMENT TO PROVIDE AMBULANCE SERVICE, EMERGENCY MEDICAL SERVICE, OR BOTH, FOR A PERIOD OF THREE (3) YEARS

Mr. Tarolli moved to waive the three required readings for Resolution 26-7; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Resolution 26-7; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Resolution 26-8

A RESOLUTION, PURSUANT TO SECTION 5705.19(U) OF THE OHIO REVISED CODE, SUBMITTING TO THE ELECTORS OF THE CITY OF PORT CLINTON THE QUESTION OF A NEW 2.33-MILL PROPERTY TAX LEVY FOR THE PURPOSE OF PROVIDING AMBULANCE SERVICE, EMERGENCY MEDICAL SERVICE, OR BOTH TO THE CITY OF PORT CLINTON AND SURROUNDING TOWNSHIPS

No action taken, Resolution 26-8 will be moved to its third reading on August 11, 2026

Resolution 26-9

A RESOLUTION DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EVALUATE THE FISCAL FEASIBILITY OF ESTABLISHING A RECURRING ANNUAL APPROPRIATION WITHIN THE GENERAL FUND FOR THE PURPOSE OF FUNDING CITY FIRE AND EMS OPERATING EXPENSES BEGINNING IN 2027

Mr. Tarolli moved to waive the three required readings for Resolution 26-9; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Resolution 26-9; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

BUSINESS FROM THE FLOOR

Mr. Morgan – Welcome Mr. Kloss. Sounds like you have your plate full, will call in a couple of weeks to talk. Arts in the Park is a good event and will be at Lakeview Park this weekend.

Mr. Robinson – Welcome to Port Clinton Mr. Kloss.

Mr. Tarolli – Welcome Mr. Kloss.

Ms. Hovis – Welcome Bryan. Pirate Fest was amazing!!

Ms. Daft – Welcome Mr. Kloss to the City.

Mrs. King – Welcome to the city Mr. Kloss. Will be contacting you in the future to speak.

Mrs. Gillman – Welcome Mr. Kloss. Will contact you in the future to walk around her ward. So much was going on this past weekend; Pirate Fest and Ottawa County Fair. We live in a wonderful place.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss, Mr. Tarolli moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:37 p.m.

Sandra Chafee
Clerk of Council

Lisa Sarty
President of Council