

PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Carmen Daft, Pat Hovis. Beth Gillman, Cathy King, Richard Morgan, Jerry Tarolli, and Avery Robinson.

Jerry Tarolli moved to approve regular meeting minutes for January 13, 2026, seconded by Ms. Hovis. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening:

- Ordinance 2-26: will not be assigned to a committee; can go all three readings
- Ordinance 3-26: will not be assigned to a committee; Administration has requested to consider adopting at the first reading, due to time sensitivity. This ordinance is a yearly ordinance.

Under correspondence there is a Liquor Permit transfer for Slaters. Police Chief Scott has indicated he has no objections. If Council so chooses, please have someone to waive having a hearing.

Thank you to all the departments for keeping those safe this last weekend in this cold weather.

MAYOR'S REPORT

Thank you to the City Service Department for the snow removal. Today, they have been clearing the cemeteries, cleaning where cars were left on the street, what contractors pushed across the road, public through-a-fares, and sidewalks on City property. Tomorrow they will be relocating snow from downtown; please be mindful if you are downtown when that is being completed.

Thank you to the City's Fire Department for responding to many call outs for assistance and Police Department for assisting in pushing vehicles out that were stuck.

Thank you to the owners of private parking lot owners for allowing community members to park in their parking lots to allow the Street Department to plow the roads properly: Family Advocacy Center of Ottawa County, PC City Schools for opening the lot on Fifth Street, Immaculate Conception Church, Our Guest Inn & Suites, Gerner & Wolfe Walker Funeral Home, Bells Tavern, PC Plaza. There were twenty-five citations written to those who didn't remove their vehicles from the street.

Mr. Sass has agreed to stay on as Interim Safety Service Director (SSD) until December 31, 2026. Administration has been working with a third-party Human Resource person assisting with revising the job description, creating a job posting. The SSD position will be posted in early March, with interviews in April, hoping to offer position in May / June with a start date of early July if not sooner. Mr. Sass will stay on to assist with the transition.

Mayor Snider received an invitation from the Ottawa County EMA for elected individuals to attend an Elected Official EMA Orientation on February 25, 2026. There are two sessions you may choose from: 5:00pm – 6:30 pm or 7:00pm – 8:30 pm. If anyone is interested, please contact Sandye Chafee to make your reservation.

Mr. Morgan inquired about what sidewalks the Street Department tends to.

Mr. Sass advised Lakeview Park, 201 E. Madison Street (future City Hall), and cemeteries.

AUDITOR'S REPORT

Nothing to present

TREASURERS REPORT

As of January 20, 2026

Provided by Aaron Taylor, Treasurer

Bed Tax: \$5,797.17

Watercraft Dock Tax: \$00.00

STR Registration Fee: \$3,900.00

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE REPORT

Mr. Sass advised Ordinance 3-26 has to do with cooperative purchasing agreement for salt with ODOT. This will have not have an impact for 2026; it is for 2027. This will put the city in a better position for 2027 at a better price (because we will be purchasing it in volume).

Revetment project is going along. The streetlights have been a challenge, specifically with snow removal. The stop lights will not be needed in the near future and will be removed at that time.

Please keep your sidewalks cleaned off. By not doing so, can result in a Minor Misdemeanor if the snow is not removed within 24 hours from the snow fall. Also, removing the snow allows school children to walk to school safely.

Thank you to the First Responders in attendance this evening in support of Resolution 26—1.

Appreciate the efforts of the Street crew, they put in some long days.

January 27, 2026

Mr. Sass advised that the city has an MOU with ODOT that we can get salt from their garage off of Bayshore Road as needed. However, we need to replace the same amount of salt “ton for ton” by the end of April.

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

Nothing to present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Environment and Public Works Committee

Mr. Tarolli

Mr. Tarolli advised he will be having a meeting in the near future.

Economic and Community Development Committee

Mrs. Gillman

The next committee meeting will be on Tuesday, February 10, 2026, right after the Council meeting.

CORRESPONDENCE

Economic & Community Development Committee, January 6, 2026, meeting minutes

Mrs. Gillman moved to accept the correspondence as provided, seconded by Mrs. King. All agreed

Department of Commerce, Division of Liquor Control, transfer of liquor permit from ASW Enterprises, LLC, Slaters Food & Spirits to FHL Resources, LLC, Port Clinton, dba Slater’s Food & Spirits. Address 1634 E. Perry Street, Port Clinton, Ohio

Mrs. Gillman moved to waive the right to a hearing for ASW Enterprises, LLC, Slaters Food & Spirits to FHL Resources, LLC, Port Clinton, dba Slater’s Food & Spirits. Address 1634 E. Perry Street, Port Clinton, Ohio; seconded by Mrs. King

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Resolution 26-1

A RESOLUTION PURSUANT TO SECTION 5705.19(I) OF THE OHIO REVISED CODE SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF A NEW 3.9-MILL PROPERTY TAX LEVY FOR THE PURPOSE OF PROVIDING AND MAINTAINING: FIRE AND EMS APPARATUS, THE FIRE STATION, EMERGENCY EQUIPMENT, EMERGENCY VEHICLES, SUPPLIES AND INCIDENTALS, COMMUNICATIONS, CAPITAL IMPROVEMENTS, AND FOR THE PAYMENT OF FULL-TIME, PART-TIME, AND PAID VOLUNTEER PERSONNEL WAGES, BENEFITS, AND EMPLOYER CONTRIBUTION REQUIRED BY SECTION 742.34 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

Mr. Tarolli moved to retain the emergency clause of Resolution 26-1: seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Resolution 26-1: seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

SECOND READING OF ORDINANCES AND RESOLUTIONS

Resolution 26-2

A RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY BY INTERNET AUCTION

No action taken. Resolution 26-2 will be moved to its third reading on February 10, 2026.

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 2-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A DOCKAGE AND WHARF AGREEMENT WITH THE SASSY SAL'S CHARTER SERVICE, INC., AND DECLARING AN EMERGENCY

No action taken. Ordinance 2-26 will be moved to its second reading on February 10, 2026.

Ordinance 3-26

AN ORDINANCE AUTHORIZING THE CITY OF PORT CLINTON TO PARTICIPATE IN THE ODOT COOPERATIVE PURCHASING PROGRAM, INCLUDING THE WINTER ROAD SALT CONTRACT, AND AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE ALL NECESSARY AND REQUIRED DOCUMENTS AND AGREEMENTS FOR PARTICIPATION IN THE PURCHASING PROGRAM AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 3-26: seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the emergency clause of Ordinance 3-26: seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Ordinance 3-26: seconded by Mr. Robinson.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

BUSINESS FROM THE FLOOR

President Sarty – Spoke about the proposed 2026 Rules of Council. Council, please consider adopting them this evening.

Mr. Tarolli moved to adopt the 2026 Rules of Council as provided: seconded by Mr. Robinson

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

President Sarty announced that Mrs. Gillman will be the President Pro-Tem in her absence.

Mr. Morgan – Nothing to present

Mr. Robinson – Nothing to present

Mr. Tarolli – Thank you Mr. Sass, your crews did a great job.

Any word on F.L.I.P.?

Mr. Sass advised that the city has received notice that the city will receive 1.5 million dollars for the W. Perry / Monroe Street roundabout. That will not be started until 2028. USDA gave their approval.

The Infrastructure Project is moving along well with all the funding sources we are affiliated with. A lot of credit needs to go Doug Nusser, the City's Special Project Coordinator.

Mr. Tarolli stated that Council understands what must be done and go through with a project of this size, he wishes the community understood that. We have had Government shutdowns, the hoops we have to jump through to meet the funding requirements, etc.

Mr. Below advised there has been communication from USDA to the Bond Council for the City (Squire, Patton & Boggs) asking for numerous documents to put in closing instructions for the sewer and water portion. The last time this happened was right before we went for bid for the road portion of the project last year. When Mr. Below saw that, he brought a smile to his face.

Ms. Hovis — Nothing to present

Ms. Daft — Nothing to present

Mrs. King — Nothing to present

Mrs. Gillman — Thank you to the city for the proactive tree trimming done throughout the year. She was not aware of any power loss during the last snowstorm.

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss, Mr. Tarolli moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:26 p.m.

Sandra Chafee
Clerk of Council

Lisa Sarty
President of Council