

February 27, 2025

Planning Commission / Board of Zoning Appeals

Board Members Present

Mayor Mike Snider
Lois Evans
Tracy Colston
Todd Bickley, Interim Chairman

Board Members Not Present

Phillip Bolte
Jeff Morgan

Public

Matt Hollis

The meeting called to order at 11:04 am.

Mayor Snider moved to appoint Todd Bickley as Interim Chairman for the February 27, 2025, Planning Commission meeting; seconded by Mrs. Evans. All agreed.

Review of minutes from December 12, 2024

Mr. Bickley requested a motion to approve the, December 12, 2024, minutes, Mayor Snider motioned to approve; Mrs. Evans seconded. All agreed.

NEW BUSINESS

- Katt Mortni, LLC
 - 0 E. Second Street, Port Clinton
(parcel # 0211796324102000)
 - Variance
 - Reduction of side yard setback on both right and left sides from 5' t 4'10"

Mr. Hollis advised the vacant lot on second he will be building a 1275 square foot home (3 bedrooms, two baths). It is not determined as of yet if they will rent or sell the home once it is completed. Pulled preset plans and it requires 2" variance on the left and right sides of the home to keep the 2 x 6 exterior construction.

Mr. Bickley advised a normal side yard setback is 5".

Mr. Hollis advised that there would not be a garage. However, there will be parking pad (22") to accommodate two vehicles.

Mr. Colston advised a curb cut request is to be submitted to his office for the driveway.

Mr. Bickley advised that a Flood Plan Permit to the Safety Service Director, Tracy Colston is required. An elevation certificate is to be submitted to the city also. The home will be built with a crawl space.

Mr. Colston moved to approve the variance as submitted; seconded by Mayor Snider. All agreed.

OLD BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

DISCUSSION

Mr. Bickley was contacted about 130 Oak Street; that a potential business is being run out of the home; possible addition is being made to the garage. He will investigate

Next meeting: March 13, at 11:00 am

Adjourn

Mr. Colston moved to adjourn at 11:13 am; seconded by Mrs. Evans. All agreed.

Minutes submitted by:
Sandye Ostheimer
Secretary