

December 9, 2025

## **PORT CLINTON CITY COUNCIL MINUTES**

### **REGULAR MEETING**

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The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Margaret Phillips, Pat Hovis. Beth Gillman, Cathy King, Richard Morgan and Jerry Tarolli. Avery Robinson is excused.

Ms. Phillips moved to approve regular meeting minutes for November 25, 2025, seconded by Mr. Tarolli. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

### **GUEST PRESENTATION**

None

### **PUBLIC COMMENT**

None

### **PRESIDENT OF COUNCIL**

Under first reading this evening:

- Ordinance 36-25: will not be assigned to a committee.
- Ordinance 37-25: will not be assigned to a committee.

Under second reading:

- Resolution 25-10: was assigned to Economic and Community Development
- Ordinance 35-25: was not assigned to a committee. Administration asks Council to consider adopting the second reading because the contract agreement needs to be signed due to being time sensitive.

The recently elected officials will be sworn in on December 23, 2025, at 5:45 pm, prior to the Council meeting.

### **MAYOR'S REPORT**

Thursday, December 11, 2025, from 10:00 am – 8:00 pm the City's employees will be ringing the bell for Salvation Army, Red Kettle Drive at Friendship Kitchen on E. Perry Street.

Thank you and congratulations to the Salvation Army and 13 ABC for the Hope for the Holidays campaign last Friday. They had over 1700 toys donated to children for the holidays throughout Ottawa County.

Santa House hours at Adams Street Park (behind the gazebo):

- Wednesday, December 10<sup>th</sup> & 17<sup>th</sup> from 5:00 – 6:00 pm
- Sunday, December 14<sup>th</sup> from 12:00 – 1:00 pm

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City Hall's schedule for Christmas Eve and New Years Eve will be normal hours 8:00 am – 4:00 pm. Christmas Day and New Years Day, City Hall will be closed.

Thursday, December 31, 2025, is the 30<sup>th</sup> Anniversary of the Walleye Drop. It is being moved to its original location on the 100 block of Second Street. For details visit <https://wyliewalleyefoundation.com/>

The 4<sup>th</sup> of July Fireworks display is going to be worth \$20,000 fireworks. To be a big bang to celebrate the 250<sup>th</sup> Anniversary of this great nation.

At the previous Council meeting there was a representative for GoBus. Mayor Snider requested Council to consider adopting on its second reading due to the contract needing to be signed by December 19, 2025. This allows the bus service to start in the City of Port Clinton the Spring of 2026.

There has been some activity at the Waterworks park lately for the new splash pad. Most of the components have arrived. There is a pre-construction meeting scheduled tomorrow with City staff.

## **AUDITOR'S REPORT**

Ordinance 33-25: The Finance committee met last evening and unanimously agreed to recommend adopting Ordinance 33-25. The ordinance provides temporary appropriation for January through March 2026.

## **TREASURERS REPORT**

As of December 9, 2025

Bed Tax: \$338,142.95

Watercraft Dock Tax: \$23,236.50

STR Registration Fee: \$32,800.00

## **LAW DIRECTOR REPORT**

Ordinance 36-25

Ms. Shenker advised this is an update of a prior ordinance that was adopted. The ordinance provides Safety and Service with the ability to prepare and submit any new applications for additional funds for the infrastructure project (F.L.I.P.). This ordinance can go full three readings.

Mr. Morgan inquired why the ordinance had the "declaring an emergency" clause.

Ms. Shenker advised that this is because once the mayor signs the adopted ordinance the legislation takes effect immediately instead of waiting an additional 30 days prior to it taking effect.

## **SAFETY SERVICE REPORT**

Mr. Sass advised that leaf collection is done for the season and trucks are being fitted to do salt spreading. He advised all to realize that we live in Northwest Ohio and in wintertime to slow down with the ice and snow that accumulates. Salt is \$75.00 ton and there is 5 tons on a salt truck, with the early snow / ice we have gone through a lot of salt already. We will be using salt in necessary areas. The roads are not like they are in July, please take some time and slow down.

The revetment project on W. Lakeshore Drive is going right along. The poles have all been placed on the south side of the road. The rocks are being placed and esthetically nice and will keep the lake where it belongs.

The City Christmas tree is up and looks nice. He is very pleased to have it.

Recently, dirt has been placed at Waterworks Park. This is for the splash pad project that will begin in the very near future.

Update on F.L.I.P. we are still working through several funding agencies that have many hoops for us to jump through. Once they have all provided their approval, we will be starting the bid process.

Mrs. King inquired if the bidding process has started for garbage pickup.

Mr. Sass stated that it has not been implemented yet. There will be a meeting with Republic Services tomorrow to discuss extending our contract until the end of March 2026. Looking to have the bidding process out by middle of January 2026.

## **INCOME TAX COMMISSIONER**

Not present

## **POLICE CHIEF**

Not present

## **FIRE CHIEF**

Not present

## **COMMITTEE REPORTS**

### ***Finance Committee***

#### **Ms. Hovis**

The latest committee meeting was Monday, December 8<sup>th</sup>. Discussed Ordinance 33-25; voted unanimously to recommend Council to adopt Ordinance 33-25.

***Environment and Public Works Committee***

**Mr. Tarolli**

Nothing to present

***Safety Services Committee***

**Ms. Phillips**

Nothing to present

***Economic and Community Development Committee***

**Mrs. Gillman**

Last committee meeting was prior to today's Council meeting. Discussed Resolution 25-10: voted unanimously to recommend Council to adopt Resolution 25-10.

The next committee meeting will be on Tuesday, January 6, 2026, at 6:00 pm.

**CORRESPONDENCE**

Economic & Community Development Committee, October 28, 2025, meeting minutes

Ms. Phillips moved to accept the correspondence as provided, seconded by Mr. Tarolli. All agreed

**THIRD READING OF ORDINANCES AND RESOLUTIONS**

**Ordinance 29 – 25**

AN ORDINANCE AMENDING TO APPROVE JULY 2025 REPLACEMENT PAGES TO THE PORT CLINTON CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

Mrs. Gillman moved to un-table Ordinance 29-25; seconded by Mrs. King.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

Mrs. Gillman moved to retain the emergency clause of Ordinance 29-25; seconded by Mrs. King.

Mr. Morgan inquired about why there is an emergency clause on this ordinance. Why can't we wait another thirty days?

Ms. Shenker advised that we could wait thirty days, however, it's an extra thirty days that would not be in our books and available to the public.

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Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, no; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 5-1-0: per Mrs. Sarty

Mrs. Gillman moved to adopt Ordinance 29-25; seconded by Mrs. King.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

### **Ordinance 32-25**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A SPACE USE AGREEMENT WITH THE OTTAWA COUNTY COMMISSIONERS AND DECLARING AN EMERGENCY

Mrs. Gillman moved to retain the emergency clause of Ordinance 32-25; seconded by Mr. Tarolli.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

Mrs. Gillman moved to adopt Ordinance 32-25; seconded by Mr. Tarolli.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

### **Ordinance 33-25**

AN ORDINANCE APPROPRIATING CERTAIN FUNDS FOR THE OPERATION OF THE CITY OF PORT CLINTON, OHIO.

Ms. Hovis moved to adopt Ordinance 33-25; seconded by Mr. Tarolli.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

### **Ordinance 35-25**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO AN AGREEMENT WITH HOCKING ATHENS PERRY COMMUNITY ACTION PARTNERS AND BARONS BUS TO PROVIDE A COMMUNITY BUS SERVICE KNOWN AS GOBUS TO THE CITY OF PORT CLINTON AND DECLARING AN EMERGENCY

Mrs. Gillman moved to waive the three required readings of Ordinance 35-25; seconded by Mrs. King.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

Mrs. Gillman moved to retain the emergency clause of Ordinance 35-25; seconded by Ms. Hovis.

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Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

Mrs. Gillman moved to adopt Ordinance 35-25; seconded by Ms. Phillips.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

## **Resolution 25-10**

A RESOLUTION OPPOSING THE PASSAGE OF SENATE BILL 104 WHICH WOULD TAKE AWAY THE CITY'S ABILITY TO PLACE ANY TYPE OF RESTRICTIONS ON SHORT-TERM RENTALS LOCATED IN THE CITY OF PORT CLINTON

Mrs. Gillman moved to waive the three required readings of Resolution 25-10; seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

Mrs. Gillman moved to adopt Resolution 25-10; seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Tarolli, yes; Ms. Phillips, yes. Motion carried 6-0: per Mrs. Sarty

## **SECOND READING OF ORDINANCES AND RESOLUTIONS**

None

## **FIRST READING OF ORDINANCES AND RESOLUTIONS**

### **Ordinance 36-25**

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO PREPARE AND SUBMIT APPLICATIONS AS MAY BE REQUIRED FOR PLANNING, DESIGN OR CONSTRUCTION OF THE WATER METER REPLACEMENT IMPROVEMENTS, WATER AND SANITARY SEWER INFRASTRUCTURE IMPROVEMENTS, LAKESHORE DRIVE/SR 163 REVETMENT IMPROVEMENTS, BROOKLYN STREET SANITARY PUMP STATION REHABILITATION IMPROVEMENTS, PERRY/MONROE/HARRISON IMPROVMENTS, ELEVATED WATER TANK BASE IMPROVEMENTS, WASTEWATER TREATMENT PLANT PUMP AND HEAT/AIR EXCHANGE UNIT IMPROVEMENTS, LAUREL AVENUE RECONSTRUCTION SANITARY SEWER AND STORM SEWER IMPROVEMENTS, LEAD SERVICE LINE INVENTORY, AND LEAD SERVICE LINE REPLACEMENT INFRASTRUCTURE IMPROVEMENTS TO THE OHIO WATER DEVELOPMENT AUTHORITY(OWDA), OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA), OHIO DEPARTMENT OF DEVELOPMENT (ODOD), COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), WATER POLLUTION CONTROL LOAN FUND (WPCLF), WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA), OHIO PUBLIC WORKS COMMISSION (OPWC), OHIO DEPARTMENT OF TRANSPORTATION STATE INFRASTRUCTURE BANK (SIB) AND ANY OTHER FUNDING SOURCES OR PROGRAMS THAT BECOME AVAILABLE

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AND TO EXECUTE APPLICATION DOCUMENTS FOR THE FUNDING SOURCES AS REQUIRED AND TO EXECUTE CONTRACTS FOR PLANNING, DESIGN, AND CONSTRUCTION PHASES AND DECLARING AN EMERGENCY.

No action taken. Ordinance 36-25 will be moved to its second reading on December 23, 2025.

### **Ordinance 37-25**

AN ORDINANCE REVISING AND FIXING THE SALARY RANGES OF CERTAIN EMPLOYMENT POSITIONS NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT AND DECLARING AN EMERGENCY.

No action taken. Ordinance 37-25 will be moved to its second reading on December 23, 2025.

### **BUSINESS FROM THE FLOOR**

**Mr. Morgan** – Nothing to present

**Mr. Robinson** – Not present

**Ms. Phillips** – Nothing to present

**Ms. Hovis** – Nothing to present

**Mr. Tarolli** – Nothing to present

**Mrs. King** – Nothing to present

**Mrs. Gillman** – Make sure to check out the Sound of Music at the Playmakers Civic Theatre.

### **ANNOUNCEMENTS**

None

### **ADJOURNMENT**

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With no further business to discuss, Ms. Phillips moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:33 p.m.

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Sandra Chafee  
Clerk of Council

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Lisa Sarty  
President of Council