PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Beth Gillman, Carmen Daft, Pat Hovis, Cathy King, Richard Morgan, Jerry Tarolli, and Avery Robinson.

Jerry Tarolli moved to approve regular meeting minutes for August 11, 2026, seconded by Mr. Robinson. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

Don Boss, 1330 Deer Path Drive

Purchased a golf cart and made it street legal, costing $1500.00; includes a license plate and is insured. Recently he was pulled over by the Port Clinton Police and advised that his golf cart is not allowed to be driven on the city streets. He wants to know why he got pulled over, because lawn mowers and kids on electric bikes are allowed on the city streets; they are not licensed or insured.

Ms. Shenker advised that the City of Port Clinton adopted an ordinance in 2020 to follow the Ohio Revised Code (ORC). ORC prohibits street legal golf carts (also known as Under Speed Vehicles) from being driven on city streets. However, the city does have the ability to allow them if they so choose, because we are a statutory city. However, in 2020 Port Clinton Council choose to follow the Ohio Revised Code and do not allow under speed vehicles on city streets.

Definition:

- Under speed vehicle – a golf cart that has had the following aftermarket items added to make it street legal: seatbelts, full windshield, windshield wipers, blinkers, headlights, title, and license plate.
- Low speed vehicle – all the above items are placed on by the manufacturer, and VIN number is provided by the manufacturer.

Mowers are allowed to travel on the streets if they are driving from one job location to another. Electric bikes per the Ohio Revised Code have been reclassified as under speed / micro mobility scooters and are legal.

Jerry Blatt, 1290 Deer Path Drive

In the same situation that Mr. Boss is in. He doesn't understand the difference, under speed vs. low speed are no bigger or smaller. What can be done to allow under speed vehicles and what is your reason for not allowing under speed vehicles.

Ms. Shenker advised the city is worried about safety and has chosen to follow the Ohio Revised Code.

PRESIDENT OF COUNCIL

Under first reading this evening:

- Ordinance 30-26 – will not be assigned to a committee. Administration asked to consider passing at the second reading, due to time sensitivity.
- Ordinance 31-26 – will not be assigned to a committee. Administration asked to consider passing at the first reading, due to time sensitivity.

MAYOR'S REPORT

The exchange visitors are starting to head home recently. Mink of Thailand recently left due to her education back home is starting earlier that usual.

Today Pear of Thailand and Safi of Tiawan are joining us this evening.

Last week an exchange visitor (Dennis of Romania) working at Catawba Island Club spent four years in the Romanian Military as a Fire Fighter. Last Monday, Dennis had the opportunity to go on a ride along and tour the Fire Department. Was onsite for about 16 hours and had the time of his life.

Friday, August 21st, the Port Clinton Fire & Rescue Department were called to the 1000 block of E. Second Street for a structure fire. When the first unit arrived on scene it was reported that flames were visible coming out a window. Danbury Township was on site to assist. Thankfully they were able to contain the fire to basement and one room on the main floor. There were minimal damage and no injuries.

Mr. Tarolli inquired if there is any new information regarding FLIP?

Mr. Kloss advised there are seven different funding agencies, we at the final hurdle with the last agencies, USDA. They have requested three additional documents from the city; proving certain bonds and resumes. They (USDA) are also worried about a federal shutdown. Mr. Nusser (Special Projects Coordinator) and Mr. Kloss met for six hours today in two different meetings for FLIP. Once we receive approval from the USDA to move forward, we will proceed with the bidding process.

Mayor Snider advised that the mailer to the community in regard to FLIP is being sent out currently.

AUDITOR'S REPORT

General Fund year to date is approximately $4,000,000; on track with last year. Anticipated for the year is $5.5 million

Income Tax year to date is approximately $2.6 million; last year at this time it was at $2.7 million. Anticipated income tax for the year is $3.4 million.

The Tree Grant request for proposal has been completed for 150 trees to be planted throughout the city. Davy Tree will be completing the work. The project will cost approximately $200,000.

The Tree Grant request for proposal for the Downtown Tree Canopy project was also awarded to Davy Tree. The entire project will run $500,000; $90,000 estimated of the project cost is for design. This is a great beautification effort project.

Both projects are fully funded by the Tree Grant provided by Urban Forestry. There is no cost share to the city for these above projects.

TREASURERS REPORT

As of August 24, 2026
Provided by Sandye Chafee

Bed Tax: $221,145.10
Watercraft Dock Tax: $19,932.75
STR Registration Fee: $29,700.00

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE REPORT

Nothing significant to report, still acclimating. Please note you are being heard loud and clear about communication, has a strong background in communication in his previous employment. Some ideas include a quarterly newsletter to provide information and transparency.

Will be conducting a full assessment of our IT system.

Ordinance 31-26, Mr. Nusser applied for a Safe Routes to School grant that will install two pedestrian walkway signs with the newest technology. The grant covers 90% of the costs, leaving only 10% costs to the city. The request to consider adopting this evening is to meet qualifications requirements and to meet the deadline of October 1, 2026.

Mr. Tarolli inquired about the 11th Street sidewalk project.

Mr. Kloss will inquire with Mr. Nusser and advise.

Mr. Morgan inquired what is pedestrian hybrid beacon?

Mayor Snider advised that there is currently only a solid white light. The hybrid is a push button device that emits flashing lights to make it safer for pedestrians to cross by Dollar General. This was initiated by Ottawa County Health Department and Ottawa County Advocacy Center.

Mr. Morgan asked where exactly the sidewalk is being placed.

Mr. Kloss will inquire with Mr. Nusser and advise.

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Safety Service & Public Works Committee

Mr. Tarolli

Met August 20th, discussed Vendor, Food Trucks. Will meet in September to finalize everything.

Economic and Community Development Committee

Mrs. Gillman

Will be scheduling a meeting to continue the discussion about short term rentals.

CORRESPONDENCE

None

THIRD READING OF ORDINANCES AND RESOLUTIONS

None

SECOND READING OF ORDINANCES AND RESOLUTIONS

None

FIRST READING OF ORDINANCES AND RESOLUTIONS

Ordinance 30-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE WASTEWATER TREATMENT PLANT AND BROOKLYN STREET SANITARY LIFT STATION IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

No action taken. Ordinance 30-26 will be moved to its second reading on September 8, 2026.

Ordinance 31-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR QUALIFICATIONS AND ENTER INTO A CONTRACT FOR PLANNING, DESIGN, AND BIDDING SERVICES FOR THE PID 127016 OTT CR 52 W FREMONT RD PHB IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

Mr. Tarolli moved to waive the three required readings of Ordinance 31-26; seconded by Mr. Robertson.

Mr. Morgan wanted confirmation that ODOT provided the deadline recently and we were just made aware of the October 1, 2026, deadline; requiring us to waive the three required readings and retain the emergency clause.

President Sarty advised we were just made aware of the deadline; we weren't aware two weeks ago.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to retain the emergency clause of Ordinance 31-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

Mr. Tarolli moved to adopt Ordinance 31-26; seconded by Mr. Robertson.

Results of the voice-roll call are as follows: Mrs. Gillman, yes; Mr. Morgan, yes; Ms. Hovis, yes; Mrs. King, yes; Mr. Robinson, yes; Ms. Phillips, yes, and Ms. Daft, yes. Motion carried 7-0: per Mrs. Sarty.

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Mr. Robinson – Nothing to present

Mr. Tarolli – Thank you Mayor Snider, Mr. Kloss for having a newsletter being sent out to our community. Thank you to Mr. Below and the Tree Commission for the Tree Grant. The town looks good. Will be submitting some problem reports regarding lawns that need mowed.

Ms. Hovis – Nothing to present

Ms. Daft – Nothing to present

Mrs. King – Is there any update on the sailboat?

Ms. Shenker advised we are having problems serving the owner. Still actively working on it.

Mrs. Gillman – Nothing to present

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss, Mr. Tarolli moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:44 p.m.

Sandra Chafee
Clerk of Council

Lisa Sarty
President of Council