

PORT CLINTON CITY COUNCIL MINUTES
REGULAR MEETING

The regular meeting of the Port Clinton City Council held in the Linda Hartlaub City Hall Chambers. Lisa Sarty, President of Council, presided and the meeting opened at 6:00 p.m.

The roll was called, and the following Council members were present: Jerry Tarolli, Cathy King, Carmen Daft, Pat Hovis, Richard Morgan, Avery Robinson and Beth Gillman.

Mr. Tarolli moved to approve regular meeting minutes for July 28, 2026, special council meeting minutes for August 3, 2026, and August 4, 2026, seconded by Ms. Hovis. All agreed.

The chair notes certification had been received regarding the compliance with the rules and notification of this meeting.

GUEST PRESENTATION

None

PUBLIC COMMENT

None

PRESIDENT OF COUNCIL

Under first reading this evening:

- Resolution 26-12 –This Resolution coincides with all the past legislation that had to do with the trees. Administration asks that Council consider adopting at the first reading, due to being time sensitive.

MAYOR'S REPORT

Congratulations on the Pirate Festival and Rock-A-Billy Festival that took place in July. Heard lots of positive accounts regarding these festivals. The Police Chief, Fire Chief, Lucas, Bryan, and Mayor Snider will be meeting with the organizers soon to do a recap and what can be done better on the city side.

On August 1st the Jerry Lippus Car Show took place downtown. It was the largest to date. There were cars from the mid-west to participate. Very impressive.

Last Saturday, was The Art Garage's 5th Anniversary event, great turn out and auction. When Greater Port Clinton Area Arts Garage stated this venture, it was mentioned this building needs a chandelier, the chandelier was placed last week.

Arts in the Park was a success, had to dodge a little weather on Sunday.

The Welcome Event for the exchange visitors on August 3rd was held at The District.

Last Sunday, several community members attended PC Day at Fifth Third Field, Toledo Mud Hens game. Thank you to the members of VFW for the Color Guard, Voices of Freedom for singing the National Anthem and the 7th inning stretch. Jim Sass, the City's former Interim Safety Service Director, threw out

the first pitch. Special Thank you, to Corporal Merle Ahrens of the United States Marine Core, who served during the Koren War was our Hometown Hero.

Saturday, August 15th is the Lighthouse Festival at Waterworks Park. There will be a cardboard boat regatta, United Way rubber duck race among the festivities.

Brush Pickup is this week.

Mr. Kloss, several others and Mayor Snider met to discuss two drainage ditches located in the city that have immediate need for attention. When the city receives significant amounts of rain there is major flooding due to these ditches. The first one is located along State Street and Bette Lane, just below the State Route 2 under pass (owned by Ohio Department of Transportation, (ODOT). ODOT will cut back some of the overgrown vegetation that has clogged the ditch. It has been since 2004-2005 since any work has been completed. The second ditch is located between The Shores and Ice Shanty along E. Perry Street. This ditch goes under Perry Street past Dominos, past the Ohio Edison and Fire Department then under the railroad proceeding to the neighboring township. The city could petition Ottawa County Soil & Water Conservation District. The last petition was twelve years ago and did not go through. The way the petition process works is we as the city petition, we must put up \$1000.00 bond. All the properties (125) that drain into this ditch are notified. An estimate to clean out the ditch is provided and all the 125 property owners would be accessed based on the usage of it. Example The Shores at the mouth of the ditch would be less compared to someone downstream with more drainage to the ditch. The last time this ditch was cleaned completely was 1954.

On June 9th when the Council meeting was held at the Ottawa County Family Advocacy Center, Bennett of Kleinfelder advised they would be sending out a flier with an update regarding F.L.I.P to community members. All is finalized. Community members should be receiving a flier in the mail in the next couple of weeks.

Brad Meek, stopped by the mayor's office today to advise his daughter Cheyanne (Meek) Nixon was an amazing swimmer for Port Clinton. Over this past weekend she was crowned the National Champion for Triathlon in the sprint division (17 miles). She will representing the United States at the World Championship in Germany coming up. Her hope is to qualify for the Olympics in a couple of years.

Mr. Tarolli, inquired on F.L.I.P.

Mayor Snider advised it is moving right along. Waiting for final approval from the USDA. Once we receive authorization to move forward from the USDA, Mr. Kloss will start the process to go out for bids. Mr. Kloss and Mr. Nusser talk three / four times a day regarding updates.

Mr. Morgan inquired about a Perch Festival?

Mayor Snider advised it is the Perch, Peach, Polka and Pierogi Festival put on by the Knights of Columbus.

Mayor Snider advised none of the festivals throughout the city are put on by the city. They are put on by independent groups. The city only provides support services when needed. The only city run event is the Easter Egg Hunt.

Mrs. King inquired about Lay Drive. The road has gotten worse since the last large rain event.

Mayor Snider advised Lay Drive is getting a new water line installed. It just doesn't make financial sense to pave a road and then dig it up later to install a new water line.

AUDITOR'S REPORT

Not present

TREASURERS REPORT

As of August 11, 2026

Transient Occupancy Tax: \$ 179,127.63

Watercraft Tax: \$ 19,932.75

STR Registration Fee: \$ 29,400

LAW DIRECTOR REPORT

Nothing to present

SAFETY SERVICE REPORT

Mr. Kloss advised Doug Nusser, Special Project Coordinator, has 27 open projects on the infrastructure. The infrastructure is a huge priority for the city. There are multiple loans, grants, and components; have created a whiteboard in his office to keep track of everything. To his knowledge we are on the last funding agency (USDA) that we are awaiting authorization to move forward. Once authorized we will go out for bid, and everything will start moving forward. To his understanding work will start Spring/Summer 2027.

His objective is meeting with every Administrator and Supervisor within the City; identifying software, hardware, areas of improvement, needs and successes. Getting a sense of what they are doing. They have been very productive meetings. The next phase will be looking at the budget. Looking at incoming and outgoing and understanding where we are budgetarily. So, in the next budget season we are all be working together. He is all about prioritization and strategy. Has already worked with the Law Director updating the Policy and Procedure Manual for the City, that was last updated in 2014.

INCOME TAX COMMISSIONER

Not present

POLICE CHIEF

Not present

FIRE CHIEF

Not present

COMMITTEE REPORTS

Finance Committee

Ms. Hovis

Nothing to present

Safety Service & Public Works Committee

Mr. Tarolli

Mr. Tarolli advised he to be scheduling a meeting in the near future.

Economic and Community Development Committee

Mrs. Gillman

There is a meeting scheduled following this council meeting.

CORRESPONDENCE

July 2026 Financial Report, provided by Gabe Below, Auditor

Mrs. Gillman moved to accept the July 2026 Financial Report; seconded by Mr. Tarolli.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mrs. Gillman moved to accept the correspondence; seconded by Mr. Tarolli. All agreed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance 25-26

AN ORDINANCE AMENDING SECTIONS 721.09 AND 721.13, CHAPTER 721 OF THE PORT CLINTON CODIFIED ORDINANCES, REGULATING TAXICABS

Mr. Tarolli moved to adopt Ordinance 25-26; seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Ordinance 27-26

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER IN A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE LODGE NO. 79 AND DECLARING AN EMERGENCY

Mr. Tarolli moved to retain the emergency clause of Ordinance 27-26; seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Ordinance 27-26; seconded y Ms. Hovis

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Resolution 26-6

A RESOLUTION DIRECTING THE TAX COMMISSIONER TO PREPARE A SIDE-BY-SIDE ANALYSIS BETWEEN THE CITY'S CURRENT IN-HOUSE MUNICIPAL INCOME TAX ADMINISTRATION PROCESS AND THE REGIONAL INCOME TAX AGENCY (RITA) TAX ADMINISTRATION PROCESS TO DETERMINE THE COSTS, BENEFITS, AND AVAILABLE SERVICES THAT EACH ADMINISTRATIVE MODEL CAN PROVIDE TO THE TAXPAYERS OF THE CITY OF PORT CLINTON

Mrs. King moved to amend Resolution 26-6 to change the title to read:

A RESOLUTION DIRECTING THE TAX COMMISSIONER TO PREPARE A SIDE-BY-SIDE ANALYSIS BETWEEN THE CITY'S CURRENT IN-HOUSE MUNICIPAL INCOME TAX ADMINISTRATION, THE REGIONAL INCOME TAX AGENCY (RITA) TAX ADMINISTRATION, AND THE CENTRAL COLLECTION AGENCY (CCA) TAX ADMINISTRATION, TO DETERMINE THE COSTS, BENEFITS, AND AVAILABLE SERVICES THAT EACH ADMINISTRATIVE MODEL CAN PROVIDE TO THE TAXPAYERS OF THE CITY OF PORT CLINTON

Secondly to adding to the body of the Resolution:

WHEREAS, the Central Collection Agency (CCA) provides municipal income tax administration services to municipalities it contracts with for a fee; and

Thirdly, everywhere in this Resolution it states Regional Income Tax Agency (Rita) amend it to state Regional Income Tax Agency (RITA) or the Central Collection Agency (CCA)

Seconded by Mrs. Gillman

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mrs. King moved to adopt Resolution 26-6 (as Amended); seconded by Ms. Hovis.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Morgan inquired what is CCA.

Mrs. King advised it is the Cleveland Tax Division; they provide it for other municipalities. It is a competitor of RITA.

SECOND READING OF ORDINANCES AND RESOLUTIONS

Resolution 26-8

A RESOLUTION, PURSUANT TO SECTION 5705.19(U) OF THE OHIO REVISED CODE, SUBMITTING TO THE ELECTORS OF THE CITY OF PORT CLINTON THE QUESTION OF A NEW 2.33-MILL PROPERTY TAX LEVY FOR THE PURPOSE OF PROVIDING AMBULANCE SERVICE, EMERGENCY MEDICAL SERVICE, OR BOTH TO THE CITY OF PORT CLINTON AND SURROUNDING TOWNSHIPS

Mr. Tarolli moved to rescind Resolution 26-8; seconded by Mrs. King.

Mr. Tarolli advised that the Administration had decided to go a different route. We will be pursuing a renewal of the current fire levy. This will not bring any additional costs to the community members.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

FIRST READING OF ORDINANCES AND RESOLUTIONS

Resolution 26-12

A RESOLUTION APPROVING THE EXPENDITURE OF \$50,000.00 IN URBAN AND COMMUNITY FORESTRY INFLATION REDUCTION ACT GRANT FUNDS FOR THE PURCHASE AND PLANTING OF TREES FROM NORTH BRANCH NURSERY INC.

Mr. Tarolli moved to waive the three required readings of Resolution 26-12; second by Mr. Hovis.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Mr. Tarolli moved to adopt Resolution 26-12; seconded by Ms. Hovis.

Mr. Tarolli advised that the Tree Commission has been working on the grant provided (\$900,000) with no matching funds required by the City. New trees will be put in the ground. We have been a Tree USA City for 36 years.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson, yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

BUSINESS FROM THE FLOOR

Mr. Morgan – Nothing to present

Mr. Robinson – Nothing to present

Mr. Tarolli – Mr. Tarolli moved to rescind Resolution 26-7; second by Ms. Hovis.

Mr. Tarolli advised that the Administration had decided to go a different route. We will be pursuing a renewal of the current fire levy.

Results of the voice-roll call are as follows: Mr. Tarolli, yes; Mrs. King, yes; Ms. Hovis, yes; Mr. Robinson yes; Mr. Morgan, yes; Ms. Daft; yes, and Mrs. Gillman, yes. Motion carried 7-0: per Mrs. Sarty

Ms. Hovis – Nothing to present

Ms. Daft – Nothing to present

Mrs. King – Nothing to present

Mrs. Gillman – Nothing to present

ANNOUNCEMENTS

None

ADJOURNMENT

With no further business to discuss, Mr. Tarolli moved to adjourn; seconded by Mrs. King. With all those in favor, the meeting was adjourned at 6:35 p.m.

Sandra Chafee
Clerk of Council

Lisa Sarty
President of Council