POLK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 02, 2025 5:50 PM

COMMISSIONERS PRESENT:

Commissioners Hal Floyd, Michael Gravett (via phone), Linda Liles, Gary Martin (via phone), John Paschal and Chuck Thaxton.

OTHERS PRESENT:

County Manager Matt Denton, Assistant County Manager Connor Hooper, County Attorney Brad McFall and County Clerk Jaime Armstrong.

CALL TO ORDER:

Chairman Hal Floyd called the meeting to order at 5:50 p.m.

APPROVAL OF AGENDA

1. **Consider approval of agenda for the Regular Meeting of October 07, 2025.**

Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the agenda for the Regular Meeting of October 07, 2025 with the removal of items: Consider a proposed contract for the acquisition of properties associated with the Georgia Outdoor Stewardship Program Grant and Consider a proposed resolution for the Georgia Outdoor Stewardship Program Grant. Second by Commissioner Liles. Motion passed unanimously.

APPROVAL OF MINUTES

1. **Consider approval of Minutes for the Regular Meeting of September 02, 2025.**

   Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the Minutes for the Regular Meeting of September 02, 2025. Second by Commissioner Paschal. Motion passed unanimously.

NEW BUSINESS

1. **Z25-11: Consider request from Lance Green for zoning change from A-1 to C-1 on property located at 35 Wieuca Way, Cedartown (Parcel 025J-066). Planning and Zoning Commission recommended approval.**

   The applicant was present at the Work Session to answer any questions the Commissioners may have prior to consideration of the requests at their Regular Meeting.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the request from from Lance Green for zoning change from A-1 to C-1 on property located at 35 Wieuca Way, Cedartown (Parcel 025J-066). Second by Commissioner Liles. Motion passed unanimously.

2. **Z25-12: Consider request from Deborah Miller-Gardner for zoning change from A-1 to C-1 on property located on US Hwy 278, Cedartown (Parcel 008-001 & part of 008-005). Planning and Zoning Commission recommended approval.**

   The applicant was present at the Work Session to answer any questions the Commissioners may have prior to consideration of the requests at their Regular Meeting.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Paschal to approve the request from Deborah Miller-Gardner for zoning change from A-1 to C-1 on property located on US Hwy 278, Cedartown (Parcel 008-001 & part of 008-005). Second by Commissioner Thaxton. Motion passed unanimously.

3. **Consider Plat Review for Samuel L. Greene, Estate on land lots 430, 434, 435, 436, 501 and 502, 2nd District, 4th Section, located on Cave Spring Road/Santa Claus Road, Cedartown. Planning and Zoning Commission recommended approval.**

   Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to approve the Plat Review for Samuel L. Greene, Estate on land lots 430, 434, 435, 436, 501 and 502, 2nd District, 4th Section, located on Cave Spring Road/Santa Claus Road, Cedartown. Second by Commissioner Thaxton. Motion passed unanimously.

4. **Consider a proposed resolution amending the FY2026 General Fund Budget.**

   The proposed amendment restores funding in the amount $74,835.00 (salary & benefits) for the remainder of the fiscal year for the Assistant Finance Director Position that was frozen. It also cleans up a few loose ends from Budget Amendment #1 with no increase or decrease.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to approve the proposed resolution amending the FY2026 General Fund Budget. Second by Commissioner Paschal. Motion passed unanimously.

5. **Consider a recommendation from the Finance Committee updating sections 2-282 & 2-283 of the Polk County Ordinance pertaining to purchasing procedures and requirements.**

   The proposed amendment updates purchasing thresholds, and allows CIP items to bypass going back before the Board once approved in the annual CIP if within the approved limits.

   Chairman Floyd stated the Motion as recommended by the Finance Committee is to update sections 2-282 & 2-283 of the Polk County Ordinance pertaining to purchasing procedures and requirements. Motion passed unanimously.

6. **Consider the acquisition of a (3) acre parcel for a Polk County Fire Station (Esom Hill) in the amount of $35,000.00 to be funded from the Fire Fund.**

   This property is located along Hwy 278, right near Akes Station Road, and is the same amount agreed upon earlier this year for a different property that deed restrictions prevented the County from using as a fire station. There will also be closing fees the County will pay. Should the Board approve the purchase, a closing date has been scheduled for October 09, 2025.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to approve the acquisition of a (3) acre parcel for a Polk County Fire Station (Esom Hill) in the amount of $35,000.00 to be funded from the Fire Fund. Second by Commissioner Paschal. Motion passed unanimously.

7. **Consider an intergovernmental agreement with Polk School District in order to acquire a (3) acre parcel for a Polk County Fire Station (Van Wert) at no cost.**

   As of October 02, 2025, the County has yet to receive the intergovernmental agreement, but the Polk School District Superintendent and Attorney have relayed that they will get it submitted as soon as possible. County Attorney McFall has also communicated with them and feels comfortable with all that has been discussed.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Paschal to approve an intergovernmental agreement with Polk School District in order to acquire a (3) acre parcel for a Polk County Fire Station (Van Wert) at no cost with contingency of final legal review. Second by Commissioner Thaxton. Motion passed unanimously.

8. **Consider the purchase of (3) 2026 Chevy Silverado 1500's in the amount of $130,110.00 from State Contract vendor Hardy Chevrolet in Dallas, GA, to be funded from the 2020 SPLOST.**

   A total of $140,000.00 was budgeted for the Public Works Department vehicles in the CIP, so this actually came in under budget for these three (3) trucks.

Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to approve the purchase of (3) 2026 Chevy Silverado 1500's in the amount of $130,110.00 from State Contract vendor Hardy Chevrolet in Dallas, GA, to be funded from the 2020 SPLOST. Second by Commissioner Thaxton. Motion passed unanimously.

9. **Consider a proposed resolution designating and posting an all-way stop controlled intersection at the intersection of Hightower Road, Evans Road, and Felton Rockmart Road.**

   Chief Evans received a citizen's complaint about the need for more stop signs at the intersections of Felton Rockmart Road, Evans Road, and Hightower Road in Cedartown. She found that there is currently only one stop sign at the intersection on Evans Road therefore she has recommended installing three additional stop signs to make that intersection an all-way stop.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Martin to approve the proposed resolution designating and posting an all-way stop controlled intersection at the intersection of Hightower Road, Evans Road, and Felton Rockmart Road. Second by Commissioner Liles. Motion passed unanimously.

10. **Consider approval of the Airport Capital Improvement Plan for years 2027 – 2031.**

    The proposed Airport Capital Improvement Plan for years 2027 – 2031has been reviewed extensively by Polk County Staff, Airport consultant, and Georgia Department of Transportation (GDOT).

    Chairman Floyd called for a Motion. Motion was made by Commissioner Paschal to approve the Airport Capital Improvement Plan for years 2027 – 2031. Second by Commissioner Thaxton. Motion passed unanimously.

11. **Consider a request from Susan Cobb for the refund of late fees and penalties associated with vehicle tag renewals in the amount of $49.00.**

    Mrs. Cobb claimed that she moved from the City of Cedartown into the County and while she changed her address with the Tax Assessors Office, she did not know she had to also change her address with the Tax Commissioner's Office. She therefore claimed she did not receive the tag renewal notices, which resulted in late fees and penalties for this past year's renewal.

    Chairman Floyd called for a Motion. Motion was made by Commissioner Martin to approve the request from Susan Cobb for the refund of late fees and penalties associated with vehicle tag renewals in the amount of $49.00. Motion died for lack of a Second.

12. **Consider a proposed resolution amending the FY2026 Capital Improvement Plan.**

    The proposed amendment adds the purchase of a new vehicle for the Sheriff's Office to replace a recently wrecked vehicle, which was requested by the Sheriff. The amendment also provides funding for renovations to the Clerk of Courts Vault Room. The project was included in the FY26 CIP; however funding was not included due to ongoing investigations to determine the extent and cost of the renovation work. Both of these items will be funded from the 2020 SPLOST Account.

    Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the proposed resolution amending the FY2026 Capital Improvement Plan. Second by Commissioner Liles. Motion passed unanimously.

13. **Consider new Alcohol License Application from Jennifer Dee Woolsey requesting a Retail Package Outlet license to sell malt beverages for the business known as Farmers Convenience Inc. located at 2240 Buchanan Highway in Cedartown, Georgia.**

    The above application was submitted due to a change in business ownership at this location. Per county ordinance, any change in ownership requires a change of ownership application be approved by the Board. The applicant has completed and met all of the requirements to consider granting approval of the license application.

Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the new Alcohol License Application from Jennifer Dee Woolsey requesting a Retail Package Outlet license to sell malt beverages for the business known as Farmers Convenience Inc. located at 2240 Buchanan Highway in Cedartown, Georgia. Second by Commissioner Paschal. Motion passed unanimously.

14. **Consider agreement between the City of Aragon and Polk County to employ services of the Polk County Board of Elections to conduct Municipal Elections on November 04, 2025.**

    The agreement follows the same structure as previously approved agreements for Municipal Elections. The city will be required to pay a non-refundable set-up fee in the amount of $750.00, which will cover basic costs such as qualifying and initial ads. Should the election be cancelled due to no contest, no refunds will be issued thus eliminating additional steps by County Administration offices. At the conclusion of the election, an itemized invoice will be issued to each municipality requesting payment within thirty days of issuance. The agreement also contains a notice regarding nonpayment or late payments.

    Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to approve the agreement between the City of Aragon and Polk County to employ services of the Polk County Board of Elections to conduct Municipal Elections on November 04, 2025. Second by Commissioner . Motion passed unanimously.

15. **Consider the surplus of outdated Motorola radios used on previous system and the sale of these radios to Sunny Communications in the amount of $1,920.00.**

    These radios are not of use to the County anymore and Chief Evans has a vendor that is interested in purchasing them. It is unlikely that GovDeals would bring this amount of money in an auction. While county real property has to be disposed of by seal bid or auction, there are not any known restrictions on disposing of personal property.

    Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the surplus of outdated Motorola radios used on previous system and the sale of these radios to Sunny Communications in the amount of $1,920.00. Second by Commissioner Liles. Motion passed unanimously.

COUNTY MANAGER'S REPORT

1. **September 2025 Finance Report.**

    County Manager Denton reviewed the September 2025 Finance Report. He reported that Revenues were at 6.5%, Expenses were at 20.2%, and Agency Allocations were at 16.1%.

COMMISSIONER COMMENTS

Commissioner Martin stated he appreciates what everyone is doing and thanked everyone for their continued prayers during this time.

Commissioner Liles expressed her appreciation to everyone for always working together on everything that comes before them and thanked all of those that were in attendance for being there. She also mentioned Halloween coming up later this month asking that everyone be careful and be mindful of the children while they are out trick-or-treating.

Commissioner Gravett had no comment.

Commissioner Paschal had no comment.

Commissioner Thaxton had no comment.

Commissioner Floyd also expressed appreciation to all of those in attendance for being with them.

EXECUTIVE SESSION FOR PERSONNEL

Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to enter into Executive Session for Personnel. Second by Commissioner Paschal. Motion passed unanimously.

RECONVENE MEETING

Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to reconvene the meeting. Second by Commissioner Paschal. Motion passed unanimously.

ADJOURN

Chairman Floyd called for a Motion. Motion was made by Commissioner Paschal to adjourn the meeting. Second by Commissioner Thaxton. Motion passed unanimously.

POLK COUNTY BOARD OF COMMISSIONERS

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HAL FLOYD, CHAIRMAN

ATTEST:

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JAIME ARMSTRONG, COUNTY CLERK