POLK COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

FEBRUARY 06, 2024 7:00 PM

COMMISSIONERS PRESENT:

Commissioners Ray Carter, Hal Floyd, Linda Liles, Gary Martin, and Chuck Thaxton.

OTHERS PRESENT:

County Manager Matt Denton, Assistant County Manager Connor Hooper, County Attorney Brad McFall, and County Clerk Jaime Armstrong.

MEDIA PRESENT:

Jeremy Stewart, Polk County Standard Journal, and Kevin Myrick, Polk.Today.

CALL TO ORDER:

Chairman Hal Floyd called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

1. **Consider approval of agenda for the Regular Meeting of February 06, 2024.**

   Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the agenda for the Regular Meeting of February 06, 2024 with the removal of Executive Session and Reconvene Regular Meeting. Second by Commissioner Martin. Motion passed unanimously.

APPROVAL OF MINUTES

1. **Consider approval of Minutes for the Regular Meeting and Executive Session of January 09, 2024.**

   Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to approve the Minutes for the Regular Meeting and Executive Session of January 09, 2024. Second by Commissioner Martin. Motion passed unanimously.

NEW BUSINESS

1. **Consider Proposed Task Order 23 with Oasis Consulting for engineering services associated with the Closed Hwy 278 landfill.**

   The proposed Task Order is a renewal of services for groundwater and methane monitoring services in the amount of $61,308.00. Fees for the 2024 scope of work have increased approximately 4.8% over fees for the 2023 scope of work. This adjustment is the result of continued higher costs for labor, equipment rental, and laboratory analytical costs incurred by Oasis. Monitoring fees are reimbursed by GFL.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the Proposed Task Order 23 with Oasis Consulting for engineering services associated with the Closed Hwy 278 landfill. Second by Commissioner Martin. Motion passed unanimously.

2. **Consider amending the FY2024 CIP to include funding for six (6) new Police Department vehicles and equipment in the amount of $318,000.00 and four (4) new Sheriff's Department vehicles and equipment in the amount of $200,000.00 to be funded from the 2020 SPLOST.**

   The purchase of public safety vehicles for the Police Department and Sheriff's Office was not funded during the FY2024 CIP approval. State Contract pricing was obtained from Wade Ford

and Prater Ford. Prater Ford's pricing was less than Wade Ford's for the same vehicles. Based upon current need in both departments, the Police Department is in need of six vehicles, two for CID and four for Patrol. The two CID vehicles are on the ground at Prater Ford and the four Patrol Vehicles are currently on order with Prater Ford with a build date of mid-February. The Sheriff's Office is in need of four new vehicles which are currently on order with Prater Ford as well with the same build schedule.

Chairman Floyd called for a Motion. Motion was made by Commissioner Carter to amend the FY2024 CIP to include funding for six (6) new Police Department vehicles and equipment in the amount of $318,000.00 and four (4) new Sheriff's Department vehicles and equipment in the amount of $200,000.00 to be funded from the 2020 SPLOST. Second by Commissioner Liles. Motion passed unanimously.

3. **Consider purchase of two (2) new 2023 Police Interceptor Ford Explorers for the Police Department from Prater Ford in the amount of $81,678.00 to be funded from the 2020 SPLOST.**

   The State Contract price provided by Wade Ford for these vehicles was $41,069.00 each, and the price provided by Prater Ford was $40,839.00 each. Vehicles are currently on the ground ready for delivery.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Carter to approve the purchase of two (2) new 2023 Police Interceptor Ford Explorers for the Police Department from Prater Ford in the amount of $81,678.00 to be funded from the 2020 SPLOST. Second by Commissioner Martin. Motion passed unanimously.

4. **Consider the purchase of four (4) new 2024 Police Interceptor Ford Explorers for the Police Department from Prater Ford in the total amount of $159,542.08 to be funded from the 2020 SPLOST.**

   The State Contract price received from Wade Ford for these vehicles was $46,905.00 each, and the price received from Prater Ford was $39,885.52 each. Vehicles are ordered and are expected to be built mid-February. The Police Department was provided with the VIN numbers for these vehicles.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Carter to approve the purchase of four (4) new 2024 Police Interceptor Ford Explorers for the Police Department from Prater Ford in the total amount of $159,542.08 to be funded from the 2020 SPLOST. Second by Commissioner Thaxton. Motion passed unanimously.

5. **Consider the purchase of up to four (4) new 2024 Police Interceptor Ford Explorers for the Sheriff's Department from Prater Ford in the amount of $160,950.08 to be funded from the 2020 SPLOST.**

   Wade Ford has four 2023 Interceptors available though they will not hold them without a Purchase Order. This will require official Board Action in order to provide a Purchase Order. The Sheriff advised that he would prefer 2024 models instead due to design improvements. The price received from Wade Ford was $41,519.00 each. The price received from Prater Ford was price for the 2024 Interceptors on order was $40,237.52 each. Vehicles are ordered and are expected to be built mid-February. The Sheriff's Office was provided with the VIN numbers for these vehicles.

   Chairman Floyd called for a Motion. Motion was made by Commissioner Carter to approve the purchase of up to four (4) new 2024 Police Interceptor Ford Explorers for the Sheriff's Department from Prater Ford in the amount of $160,950.08 to be funded from the 2020 SPLOST. Second by Commissioner Martin. Motion passed unanimously.

6. **Consider the purchase of equipment and installation for two (2) new Police Interceptor Ford Explorers for the Police Department from Coosa Valley Communications in the amount of $18,410.00 to be funded from the 2020 SPLOST.**

   Pricing was obtained from two vendors for equipment and installation for two (2) new Police Interceptor Ford Explorers for the Police Department. Coosa Valley Communications

proposed $9,205.00 per vehicle, and Dana Safety Supply proposed $9,581.24 per vehicle. The request is to purchase the equipment and installation from Coosa Valley Communications in the amount of $18,410.00.

Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve the purchase of equipment and installation for two (2) new Police Interceptor Ford Explorers for the Police Department from Coosa Valley Communications in the amount of $18,410.00 to be funded from the 2020 SPLOST. Second by Commissioner Liles. Motion passed unanimously.

7. **Consider recommendation from the Ordinance Committee to amend the Polk County Personnel Policy to include the Emergency Closing Policy.**

   The purpose of including the Emergency Closing Policy as a section in the Personnel Policy is for employees to have as a reference pertaining to essential departments in the event of inclement weather or any other emergency that may require closing of non-essential county operations.

   Chairman Floyd stated the Motion as recommended by the Ordinance Committee is to amend the Polk County Personnel Policy to include the Emergency Closing Policy. Motion passed unanimously.

8. **Consider recommendation from the Ordinance Committee to amend the Code of Polk County, Chapter 34, Nuisances, pertaining to recreational vehicles.**

   The proposed amendment defines an objectionable timeline of what “living in” a recreational vehicle means. This will allow Code Enforcement to be definitive when issuing citations, and will also cause less confusion/debate when it goes before a judge.

   Chairman Floyd stated the Motion as recommended by the Ordinance Committee is to amend the Code of Polk County, Chapter 34, Nuisances, pertaining to recreational vehicles. Motion passed unanimously.

9. **Consider recommendation from the Finance Committee to approve a resolution amending the Fiscal Year 2024 Fire Department budget for upfitting of Fire Chief’s vehicle for emergencies.**

   Chairman Floyd stated the Motion as recommended by the Finance Committee is to approve a resolution amending the Fiscal Year 2024 Fire Department budget for upfitting of Fire Chief’s vehicle for emergencies. Motion passed unanimously.

10. **Consider approval to proceed with the top ranked architectural firm for the design of the Esom Hill Fire Station.**

    Three firms were interviewed for the design of the Esom Hill Fire Station. After interviewing the firms, Place Services, Inc. located in Canton, Georgia is the firm that Administration is requesting approval to negotiate a fee for the initial phase of station design. After the design has been completed and approved, a fee negotiation would take place with Place Services, Inc. for leading the bidding process and construction administration.

    Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to proceed with the top ranked architectural firm of Place Services, Inc. for the design of the Esom Hill Fire Station. Second by Commissioner Martin. Motion passed unanimously.

11. **Consider allocation of funding from Fund 340 to construct drainage improvements on West Meadow Lakes Boulevard in a not to exceed amount of $100,000.00.**

    Final redesign plans were received on the Meadow Lakes Project, and funding needs to be allocated in order to move forward with the drainage improvements. The Public Works Department will be completing the majority of the work though two concrete headwalls will need to be constructed along with landscaping improvements.

Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve allocation of funding from Fund 340 to construct drainage improvements on West Meadow Lakes Boulevard in a not to exceed amount of $100,000.00. Second by Commissioner Martin. Motion passed unanimously.

12. **Consider Task Order #3 with CMT for design of the Airport Line of Sight Project in the amount of $263,239.34.**

    Chairman Floyd called for a Motion. Motion was made by Commissioner Liles to approve Task Order #3 with CMT for design of the Airport Line of Sight Project in the amount of $263,239.34. Second by Commissioner Martin. Motion passed unanimously.

13. **Consider new Alcohol License Application from Nikhil Agarwal requesting a Retail Package Outlet license to sell malt beverages and wine for the business known as Cedartown Convenience Store Inc. located at 1999 Rockmart Highway in Cedartown, Georgia.**

    The above application was submitted due to a change in business ownership at this location. Per county ordinance, any change in ownership requires a change of ownership application be approved by the Board. The applicant has completed and met all of the requirements to consider granting approval of the license application.

    Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to approve new Alcohol License Application from Nikhil Agarwal requesting a Retail Package Outlet license to sell malt beverages and wine for the business known as Cedartown Convenience Store Inc. located at 1999 Rockmart Highway in Cedartown, Georgia. Second by Commissioner Carter. Motion passed unanimously.

14. **Consider appointment of County Commissioner Representative to the Polk County Board of Health to fill the position held by Commissioner Scotty Tillery.**

    Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to appoint Commissioner Gary Martin as the County Commissioner Representative to the Polk County Board of Health to fill the position held by Commissioner Scotty Tillery. Second by Commissioner Liles. Motion passed unanimously.

COUNTY MANAGER'S REPORT

1. **January 2024 Finance Report.**

   County Manager Denton reviewed the January 2024 Finance Report. He reported that Revenues were at 63.9%, Expenses were at 48.5%, and Agency Allocations were at 66.0% though the report does not reflect salaries from ADP.

COMMISSIONER COMMENTS

Commissioner Martin mentioned that his appointment to the Board of Health is going to be a large role to fill, but he will certainly do his best. He expressed his appreciation to the Department Heads for their hard work, especially those that provided reports during Work Session.

Commissioner Carter commended Department Heads on the reports given during Work Session and encouraged all other Departments to model their annual reports based on those from EMA and the Fire Department.

Commissioner Liles echoed Commissioner Carter's comments noting her excitement for the progress being made on the Esom Hill Fire Station.

Commissioner Thaxton had no comments.

Commissioner Floyd shared the enormous void still felt by the loss of Commissioner Tillery. He mentioned the upcoming Candidate Interview Forum scheduled for February 12, 2024 at 6:00 p.m., and expressed his appreciation to Administration for all that they do.

ADJOURN

Chairman Floyd called for a Motion. Motion was made by Commissioner Thaxton to adjourn. Second by Commissioner Martin. Motion passed unanimously.

POLK COUNTY BOARD OF COMMISSIONERS

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HAL FLOYD, CHAIRMAN

ATTEST:

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JAIME ARMSTRONG, COUNTY CLERK