



**CITY OF PITTSFIELD  
REGULAR MEETING  
PITTSFIELD CITY COUNCIL  
CITY COUNCIL CHAMBERS**

RECEIVED BY CLERK  
CITY OF PITTSFIELD, MA

2023 NOV -9 AM 10:10

**November 14, 2023, at 6:00 p.m.**

**AGENDA**

1. Open microphone
2. Approval of the October 24, 2023, minutes

**APPOINTMENTS**

3. A communication from Mayor Tyer appointing Carrie Wright to the Community Preservation Committee

**COMMUNICATIONS FROM HER HONOR THE MAYOR**

4. A communication from Mayor Tyer submitting an Order to accept a grant of funds in the amount of \$941,800.00 from the Massachusetts Department of Environmental Protection
5. A communication from Mayor Tyer submitting an Ordinance amending the City Code, Chapter 16, Human Resources, Section 16-15 (b), Overtime
6. A communication from Mayor Tyer submitting a communication to submit a Special Act to the Massachusetts State Legislature to amend Article 7, Section 7-6 of the Pittsfield City Charter

**COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND BOARDS**

7. A response from Director Kerwood on a petition from Councilors Warren and Kronick requesting clarification that a single audit be done annually
8. A communication from Director Cambi on a petition from Councilor Maffuccio requesting an update on 94-96 Danforth Avenue
9. A communication from Director Cambi on a petition from Councilor Maffuccio requesting an update on 242-244 Wahconah Street
10. A response from Commissioner Morales on a petition requesting an update on the Waste Water Treatment Plant Nutrient Removal Upgrade
11. A response from Commissioner Morales on a petition requesting an update on the Ashley & Cleveland Water Treatment Plant Nutrient Project Updates

## **REPORTS OF COMMITTEES**

### **A Report from the Traffic Committee**

12. A report from the Traffic Committee on a communication from City Engineer, requesting a parking exclusion and signage on West Housatonic Street near Clarkson Avenue, recommending to approve 3/0
13. A report from the Traffic Committee on a communication from City Engineer, requestion to incorporate into traffic orders the existing unofficial stop signs and rewording of stop signs, recommending to approve 3/0

## **UNFINISHED BUSINESS**

14. A petition from Councilor Kronick requesting an independent audit of the ARPA fund by an outside firm  
(tabled from October 10, 2023)

## **NEW BUSINESS**

15. A petition from Councilor Kronick requesting to appropriate from Free Cash for the road repair of California Avenue

## **MATTERS TENTATIVELY REFERRED BY THE PRESIDENT UNDER RULE 27**

### **Referred to the Commissioner of Public Services**

16. A petition from Councilor Persip requesting to stop narrowing streets and changing dimensions of streets when repaving
17. A petition from Councilor Kronick requesting an overview of the 2023 paving budget at the November 28<sup>th</sup> meeting
18. A petition from Councilor Maffuccio requesting Robbins Avenue to be placed on the sidewalk reconstruction list for the next construction season

### **Referred to the Health Director**

19. A petition from Councilor Maffuccio requesting an update on 53 Roberts Street

### **Referred to the Traffic Commission**

20. A request from Councilor Maffuccio requesting to install "No Parking" on the east side of Daniels Avenue
21. A request from City Engineer Shedd requesting to review a proposal from the Berkshire Region Transit Authority to add bus stop locations

### **Referred to the Mayor**

22. A petition from Councilor Kalinowsky and Kronick requesting to see if the city is putting forth any financial obligations supporting the families who have settled into Pittsfield at the November 28<sup>th</sup> meeting

### **Referred to Building Commissioner Clemons**

23. A petition from Councilor Kalinowsky requesting the Commissioner to address the 30 vehicles dumped at the 75 Shaker Lane property at the November 28<sup>th</sup> meeting

### **Referred to the Finance Director and Director Cambi**

24. A petition from Councilor Kalinowsky requesting to discuss the unpaid taxes at 444 Merrill Road and boarding of the property

### **Referred to the Ordinances and Rules Committee**

25. A petition from Councilors Conant and Warren requesting to amend the Community Preservation Committee Ordinance requiring the members to be a resident of the City of Pittsfield

**PITTSFIELD CITY COUNCIL  
REGULAR MEETING  
CITY COUNCIL CHAMBERS  
OCTOBER 24, 2023, at 6:00 p.m.**

President Marchetti called the meeting to Order in regular session at 6:00 p.m.

Present: Councilors Conant, Kalinowsky, Kavey, Kronick, Lampiasi, Maffuccio, Marchetti, Persip, Sherman, Warren, and White

In accordance with MGL Chapter 30A, Section 20, President Marchetti notified those present that the proceedings were being audio and video recorded.

Mayor Tyer and Representative Farley Bouvier welcomed Ricardo Morales to the podium.

**CERTIFICATE OF RECOGNITION**

**WHEREAS**, the Massachusetts Black and Latino Legislative Caucus celebrates community leaders and trailblazers from across Massachusetts for their work in civic engagement, education, business and other notable fields. Ricardo Morales was nominated by Representative Tricia Farley-Bouvier for the Latino Excellence on the Hill Award; and

**WHEREAS**, Ricardo is the first Latino Commissioner of Public Services and Utilities for the City of Pittsfield; and

**WHEREAS**, during the city's response COVID-19, Ricardo was a vital member of the Mayor's COVID-19 task force and created the city's COVID-19 dashboard allowing the public to receive daily updates on the pandemic; worked with Downtown Pittsfield Inc. to create solutions for restaurant dining that complied with social distancing; and

**WHEREAS**, Ricardo's achievements are significant and meaningful. He successfully secured Pittsfield's designation as a Complete Streets city; leading a vision for safer street for all road users across our city. Working in collaboration with others, Ricardo participated in the design and revitalization of Tyler Street-one of Pittsfield's historic corridors. Ricardo played a significant role in overseeing the city's upgraded waste water treatment plant improving the cleanliness of Pittsfield and downstream waterways. Ricardo brings fun to our city as well by creating parklets for downtown businesses and bringing BIRD scooters to our city; and

**WHEREAS**, Ricardo co-chaired the Berkshire Leadership Program for the past three years fostering local leadership; is an active member on numerous boards and advisory committees and was selected to participate in the National Public Works Summit as one of only 50 public works directors from across the country.

**NOW, THEREFORE, I, Linda M. Tyer, Mayor of the City of Pittsfield, and on behalf of its citizens and city officials, on this 24<sup>th</sup> day of October 2023, proudly honor and recognize **Ricardo Morales** for receiving the 2023 Latino Excellence on the Hill Award.**

Representative Farley Bouvier congratulated Ricardo Morales for all of his accomplishments that he has achieved over the years. Her state house colleagues noticed the Dashboard created by Mr. Morales were impressed and looked into it for their communities. Thursday there will be a celebration at the State House where Ricardo and his wife will be welcomed, and Ricardo will be recognized. She then read a certificate of accomplishment from Ronald Mariano, Speaker of the House and Representative Farley Bouvier.

## **AGENDA**

The microphone was open to the public:

Dan Miraglia, 69 Ontario Street discussed transparency with departments and items discussed on an agenda or not on an agenda.

Courtney Gilardi, 17 Alma Street, discussed solutions on what can be done concerning the cell tower. She asked the councilors to reach out to her before the next debate.

Craig Gaetani, 1098 West Street, discussed standards at the waste water treatment plant.

Approval of the October 10, 2023, minutes. *Councilor Kronick made a motion to approve carried by a unanimous vote of the eleven members present.*

## **APPOINTMENTS**

A communication from Mayor Tyer reappointing Kamaar Taliaferro and Michael McCarthy to the Affordable Housing Trust. *Councilor Kronick made a motion to approve carried by a unanimous vote of the eleven members present.*

A communication from Mayor Tyer appointing Carrie Wright to the Community Preservation Committee. *Councilor Kronick made a motion to approve.* Councilor Kronick encouraged to have a boiler plate knowledge of how each committee works. *Councilor Kronick made a motion to return to the mayor.* Councilor Sherman will support but for a different reason due to the fact that the person does not live in the city. Councilor Persip said consideration of living in the city does not always need to be a consideration as they are spending tax dollars. Councilor Kavey said Carrie would be a great fit but surprised of the residency. He will support if it comes back with the right address. Councilor White asked the mayor to explain. The mayor said Carrie would be a great asset and recently moved to Richmond. This was a mistake by her office. If the council want the residency requirement they should amend the Ordinance. She encouraged and hopes the council will support tonight. Councilor White will support. Councilor Kavey will support tonight. Councilor Persip stated it should be tabled and come back with the correct address. Councilor Lampiasi believes Carrie is deeply involved with the city and will support when it comes back. *The motion to refer back to the mayor was carried by an 8/3 vote with Councilors Marchetti, White and Kavey in opposition.*

## **COMMUNICATIONS FROM HER HONOR THE MAYOR**

A communication from Mayor Tyer submitting an Order to accept a grant of funds in the amount of \$59,979.25 from the Massachusetts Executive Office of Public Safety and Security-National Highway Traffic Safety Division. *Councilor Kronick made a motion to approve.* Councilor Kronick



asked Lt. Maddalena about the total number of crashes on the report. Lt. Maddalena stated the total number of crashes comes from the IMC calls and data. The grant is location and time specific, however enforcement is done throughout the whole year. Councilor Lampiasi asked about enforcement and if this grant will help. Lt. Maddalena stated this grant will help a lot. Councilor Kalinowsky said these grants are great and stated that speed enforcement is done every month of the year in addition to this grant. *The motion to approve the grant carried by a unanimous vote of the eleven members present.*

A communication from Mayor Tyer submitting an Order to accept a grant of funds in the amount of \$35,071.00 from the United States Department of Justice, Bureau of Justice Assistance for the FY24 Edward Byrne Justice Assistance Grant. *Councilor Kronick made a motion to approve the grant carried by a unanimous vote of the eleven members present.*

A resolution from Mayor Tyer on a petition from Councilor Kavey and Phil Massery requesting to recognize the Fifth of September as the official birthday of baseball. *Councilor Kavey made a motion to approve.* Councilor Kavey thanked the mayor for putting this forward and he looks forward to next September 5<sup>th</sup>. *The resolution was approved by a unanimous vote of the eleven members present.*

A communication from Mayor Tyer on a petition from Councilors Warren, Conant, and Kalinowsky requesting to honor those who have served in the military during wartime. *Councilor Warren made a motion to refer to the Veterans Agent.* Councilor Kalinowsky asked the mayor if ARPA funds can be used. The mayor stated they cannot but there are other creative way that we can locate. Councilor Warren said this is something we can do to improve marketing and tourism. *The motion to refer was carried by a unanimous vote of all ten members present.*

A communication from Mayor Tyer submitting an Order amending the Housing Development Zone and an Order for a ten-year Tax Increment Exemption for 100 Wendell Avenue. *Councilor Kronick made a motion to approve for the purpose of debate.* Councilor Kronick asked if this should be sent to the Community Development Board. Director Dodds said this is an allowable use by right. *Councilor Kronick made a motion to refer to the Community and Economic Development carried by a unanimous vote of the eleven members present.* *Councilor Kronick made a motion to refer the second order to the Community and Economic Development carried by a unanimous vote of the eleven members present.* *The meeting and public hearing will take place on November 16, 2023.*

A communication from Mayor Tyer submitting six (6) Order and documents related to the Pittsfield Municipal Airport's solar project with Oak Leaf Solar XVI, LLC. *Councilor Kronick made a motion to approve.* Councilor Kronick asked Airport manager Shearer if a contract has been approved. Mr. Shearer stated it has. Councilor Kronick questioned the lease agreement as it does not appear to be at market rate over the 40-year timetable. President Marchetti said the lease cannot be amended tonight. Attorney Pagnotta said the amendment is to add two, five-year options. Councilor Kavey hopes we have the appropriate screening on Barker Road. Mr. Shearer stated they increased the set back and there will be additional screening. *The motion to approve the first Order was carried by a unanimous vote of all eleven members present.* *The motion to approve the second Order was carried by a unanimous vote of all eleven members present.* *The motion to approve the third Order.* Councilor Kronick asked what changes had been made. Mr. Shearer said the solar array has been designed and the footprint has changed. In addition to adding an additional five-years to the lease. *The motion to approve the third Order was carried by a 10/1*

*vote with Councilor Kronick in opposition. The motion to approve the fourth Order was carried by a unanimous vote of all eleven members present. The motion to approve the fifth Order was carried by a unanimous vote of all eleven members present. The motion to approve the sixth Order. Councilor Kalinowsky asked who is responsible for taking down the solar panels. Mr. Shearer stated it will be taken down and restored to the prior state and it is covered in the lease. Councilor Warren asked if we got a performance bond as required. Mr. Shearer stated that it is required by the lease. The motion to approve the sixth Order was carried by a unanimous vote of all eleven members present.*

## **REPORTS OF COMMITTEES**

### **A Report from the Traffic Committee**

*A report from the Traffic Committee on a communication from City Engineer, with a traffic order to reserve the four (4) parking spaces on McKay Street for State Police, recommending to approve 2/1. Councilor Kronick made a motion to approve carried by a unanimous vote of all eleven members*

*A report from the Traffic Committee on a communication from City Engineer, with a traffic order establishing official stop signs on Taconic Street, recommending to approve 3/0. Councilor Kronick made a motion to approve. Councilor Kalinowsky asked if this was considered for East Housatonic Street. City Engineer Shedd said that it is being discussed. However there are concerns with a backup. Councilor Kavey said there are cars going through the stop sign and people assumed that it is a four way stop. The motion to approve carried by a unanimous vote of all eleven members.*

## **UNFINISHED BUSINESS**

*A communication from Mayor Tyer submitting an Order to grant a Conservation Restriction to the Berkshire Natural Resources Council, Inc. Remained tabled.*

*A petition from Councilor Kronick requesting an independent audit of the ARPA fund by an outside firm. Councilor Kronick made a motion to place on file. President Marchetti stated this meeting will be on Thursday, November 2<sup>nd</sup> at 5:00. Councilor Warren gave a presentation on the Audit procedures and what was reported and reported twice. He has been looking into ARPA and why he put in a petition at a previous meeting. He is looking for the 990's and what is required. He would also like to see the spreadsheets.*

## **NEW BUSINESS**

*A petition from Councilor Kronick requesting a special meeting to hear both the FY2022 Audit and the Pittsfield Single Audit Report. Councilor Kronick made a motion to file. President Marchetti stated this meeting will be on Thursday, November 2<sup>nd</sup> at 5:00. Councilor Warren gave a presentation on the Audit procedures, what was reported and reported twice. He has been looking into ARPA and why he put in a petition at a previous meeting. He is looking for the 990's and what is required. He would also like to see the spreadsheets. President Marchetti confirmed with the councilors that they will have a quorum on November 2, 2023. Councilor Kronick made a motion to approve carried by a unanimous vote of all eleven members present.*

A petition from Councilors Warren and Kronick requesting the council clarify the requirement that a single audit be done annually for federal funds. *Councilor Kronick made a motion to approve.* Councilor Warren would like to have an audit every year. Councilor Kronick said the 22 audit for ARPA which is a high risk grant that was not discussed. When a mistake is made the time is ticking and harder to correct. He believes the 2023 audit should be done quickly. Councilor Warren made a motion to have a single audit yearly. President Marchetti stated that every year if we received more than \$750,000 in federal funds an audit is required. *Councilor Warren changed the motion to approve and refer to the Treasurer for implementation.* Councilor White does not believe there has been clarification. Councilor Kalinowsky asked who is notified when an audit is completed. President Marchetti said the Finance Director is notified. President Marchetti stated the charter was completed in 2013 and implemented in January of 2014. The process was that the finance director received the report and let the council know. We never had a full city council meeting to discuss the audit as it was discussed in the finance committee meeting. From a process standpoint it needs to be changed moving forward. *The motion to approve and refer to the Treasurer for implementation was carried by a unanimous vote of all eleven members present.*

A petition from Councilors Warren and Kronick requesting to comply with Section 7-6 of said Article 7 of Section 22 of Chapter 72 of the Acts of 2013 requiring an annual vote of the City Council to designate an independent auditor. *Councilor Warren made a motion to approve and designate Scanlon Associates for FY23.* Councilor Warren reserves his right to change his vote not to honor the third year or the contract. Councilor Kronick stated we should change auditors every five years. *The motion to approve and refer approve and designate Scanlon Associates for FY23 carried by a 10/1 vote with Councilor Kalinowsky in opposition.*

A petition from Councilor Kronick requesting to condemn the terrorist atrocities inflicted upon the people of Israel by the terrorist group, Hamas. *Councilor Kronick made a motion to approve.* Councilor Lampiasi said there is not a person in the community who would approve of the atrocities. She would like to amend as the innocent lives is what we should recognize. Councilor Kronick said the petition is to condemn what happened on October 7<sup>th</sup>. *The motion to approve was carried by a unanimous vote of the eleven members present.*

#### **MATTERS TENTATIVELY REFERRED BY THE PRESIDENT UNDER RULE 27**

##### *Referred to the Commissioner of Public Services*

A petition from Councilors Kronick, Marchetti and Persip to review the entire California Avenue project and plan its repair.

A petition from Craig Gaetani requesting an update on the drinking water and sewer treatment plants. Councilor Kronick has been contacted by residents not managing to treat our water properly. He requested a response for the November 14<sup>th</sup> meeting.

##### *Referred to the Health Director*

A petition from Councilor Kronick requesting to enforce landscaping ordinances pertaining to the front yard to the street at 23 Elberon Avenue.

Referred to the Public Health and Safety Committee

A petition from Councilor Kronick requesting to schedule a public presentation by MassDEP on the state of the 2023 PCB testing at the GE site.

Referred to the Mayor, Homeless Advisory Committee, and Service Net

A petition from Councilor Warren and Kalinowsky requesting follow-up or expansion on community outreach with the city's homeless.

Referred to the Traffic Commission

A request from the City Engineer requesting speed signs to be placed on California Avenue along its length facing both ways.

Referred to the Ordinances & Rules Committee

A petition from Councilor Warren and Kronick requesting to draft an ordinance if any city employee violates a charter provision dealing with finances shall be subject to discipline and loss of wages.

7:39 p.m. Councilor Kronick made a motion to adjourn the City Council meeting carried by a unanimous vote of the eleven members present.

**A true record, attest:  
Michele M. Benjamin  
City Clerk**



# THE CITY OF PITTSFIELD

OFFICE OF THE MAYOR

70 Allen Street, Pittsfield, MA 01201

(413) 499-9321 • [ltyer@cityofpittsfield.org](mailto:ltyer@cityofpittsfield.org)

**Linda M. Tyer**  
**Mayor**

November 7, 2023

To the Honorable Members of the City Council  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

Dear Councilors,

It is my sincere privilege to submit herewith for your consideration the appointment of Carrie Wright of 160 East Slope Road, Richmond to the Community Preservation Committee for a three-year term ending November 14, 2026.

Respectfully submitted,



Linda M. Tyer, Mayor

LMT/mwc  
Enclosure



**CITY OF PITTSFIELD**

DEPARTMENT OF COMMUNITY DEVELOPMENT, CITY HALL, 70 ALLEN STREET, RM 205, PITTSFIELD, MA 01201

October 16, 2023

Mayor Tyer  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

Dear Mayor Tyer,

This is to request the appointment of Carrie Wright for a three year term to Community Preservation Committee.

Attached is a short biography describing Ms. Wright's work experience and conveying her interest in serving on the Community Preservation Committee.

Sincerely,

A handwritten signature in dark ink, appearing to read "Justine Dodds".

Justine Dodds  
Community Development Director

October 16,2023

To Whom It May Concern,

I am interested in being considered for the City's Community Preservation Committee and as a representative on the Affordable Housing Trust.

After graduating from the Colorado Institute of Art with a Commercial & Fine Art of Photography degree, I moved to Brooklyn, then Tucson, but the Berkshires called me home. The Berkshires constantly inspires me and has so much to offer, so it was important to me to raise my family here. With my vast knowledge of local neighborhoods and rich history working in the community. I bring an extensive and successful network, insightful creativity, and a unique perspective to the business—with a multifaceted background as a marketing director, combined with a curator, art educator, and gallery manager. I currently serve on the board of the Berkshire Art Association. With my creative marketing background, I can help provide clients with innovative strategies that allow properties to radiate and effectively depict their true value. I am committed to working with clients from start to finish, ensuring the entire process is as efficient and enjoyable as possible. My can-do personality attracts an array of people, and my natural ability to connect and converse with individuals provides an ever-expanding network. I love unique architecture and creative design, and am passionate about helping my clients find their true homes.

As far as housing, I see firsthand what is available. I would be honored to serve on the committee and the board to help our community become a better place to live, thrive, and inspire. If we love where we live, it shows!

Thank you kindly,

Carrie Lobovits Wright



**CITY OF PITTSFIELD**

DEPARTMENT OF COMMUNITY DEVELOPMENT, CITY HALL, 70 ALLEN STREET, RM 205, PITTSFIELD, MA 01201

October 16, 2023

Mayor Tyer  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

Dear Mayor Tyer,

This is to request the appointment of Carrie Wright for a three year term to Community Preservation Committee.

Attached is a short biography describing Ms. Wright's work experience and conveying her interest in serving on the Community Preservation Committee.

Sincerely,

A handwritten signature in black ink, appearing to read "JD", is written over a faint, larger signature.

Justine Dodds  
Community Development Director



October 16,2023

To Whom It May Concern,

I am interested in being considered for the City's Community Preservation Committee and as a representative on the Affordable Housing Trust.

After graduating from the Colorado Institute of Art with a Commercial & Fine Art of Photography degree, I moved to Brooklyn, then Tucson, but the Berkshires called me home. The Berkshires constantly inspires me and has so much to offer, so it was important to me to raise my family here. With my vast knowledge of local neighborhoods and rich history working in the community. I bring an extensive and successful network, insightful creativity, and a unique perspective to the business—with a multifaceted background as a marketing director, combined with a curator, art educator, and gallery manager. I currently serve on the board of the Berkshire Art Association. With my creative marketing background, I can help provide clients with innovative strategies that allow properties to radiate and effectively depict their true value. I am committed to working with clients from start to finish, ensuring the entire process is as efficient and enjoyable as possible. My can-do personality attracts an array of people, and my natural ability to connect and converse with individuals provides an ever-expanding network. I love unique architecture and creative design, and am passionate about helping my clients find their true homes.

As far as housing, I see firsthand what is available. I would be honored to serve on the committee and the board to help our community become a better place to live, thrive, and inspire. If we love where we live, it shows!

Thank you kindly,

Carrie Lobovits Wright



# THE CITY OF PITTSFIELD

OFFICE OF THE MAYOR

70 Allen Street, Pittsfield, MA 01201  
(413) 499-9321 • ltyer@cityofpittsfield.org

**Linda M. Tyer**  
**Mayor**

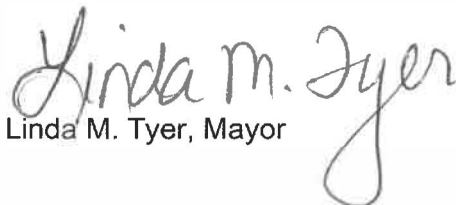
October 17, 2023

To the Honorable Members of the City Council  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

Dear Councilors,

It is my sincere privilege to submit herewith for your consideration the appointment of Carrie Wright of 191 Pomeroy Avenue, Pittsfield to the Community Preservation Committee for a three-year term ending October 24, 2026.

Respectfully submitted,

  
Linda M. Tyer, Mayor

LMT/mwc  
Enclosure



# THE CITY OF PITTSFIELD

OFFICE OF THE MAYOR

70 Allen Street, Pittsfield, MA 01201  
(413) 499-9321 • ltyer@cityofpittsfield.org

**Linda M. Tyer**  
**Mayor**

November 7, 2023

To the Honorable Members of the City Council  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

Dear Councilors,

Submitted herewith for your consideration is an Order to accept a grant of funds in the amount of \$941,800.00 from the Massachusetts Department of Environmental Protection for the Wastewater Treatment Plant upgrades.

Respectfully submitted,

*Linda M. Tyer*  
Linda M. Tyer, Mayor

LMT/mwc  
Enclosure



## **CITY OF PITTSFIELD**

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

November 7, 2023

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

Submitted herewith for your consideration is an Order authorizing the City of Pittsfield to accept a grant of funds in the amount of \$941,800 from the Massachusetts Department of Environmental Protection.

This award is part of the National Fish and Wildlife Foundation's Long Island Sound Futures Fund, and the Infrastructure Investment and Jobs Act. It is part of our ongoing efforts to maintain the ecological balance of the Housatonic River and, by extension, the Long Island Sound, meeting the Nitrogen limits under the existing permit.

The funds are intended to be used for two initiatives designed to enhance the performance and efficiency of the Pittsfield Wastewater Treatment Plant (WWTP). The first one is the upgrades to the secondary aeration system by installing automated butterfly valves on the air feeder pipes for each aeration zone and introducing six additional dissolved oxygen (DO) probes. This will allow for more accurate monitoring and control, with the goal of decreasing nitrogen discharge by approximately 6,000 pounds annually.

The second initiative includes an alternatives analysis aimed at reducing nitrogen levels. The analysis will result in a detailed report, with recommended actions and associated cost estimates, to meet regulatory requirements and support a safe aquatic environment. The findings will be used to guide our capital planning and ensure the WWTP operates within the desired environmental parameters.

Sincerely,

A handwritten signature in black ink, appearing to read "Ricardo Morales", is written over the word "Sincerely,".

Ricardo Morales  
Commissioner  
Department of Public Services & Utilities

Cc: Matt Kerwood, Treasurer  
Jeff Roucoulet, Business Manager

## COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

<b>CONTRACTOR LEGAL NAME:</b> City of Pittsfield (and d/b/a):		<b>COMMONWEALTH DEPARTMENT NAME:</b> Department of Environmental Protection <b>MMARS Department Code:</b> EQE	
<b>Legal Address: (W-9, W-4):</b> 70 Allen Street, Pittsfield, MA. 01201		<b>Business Mailing Address:</b> 100 Cambridge Street, Suite 900, Boston, MA 02114	
<b>Contract Manager:</b> Ricardo Morales	<b>Phone:</b> 413-499-9327	<b>Billing Address (if different):</b>	
<b>E-Mail:</b> <a href="mailto:rmorales@cityofpittsfield.org">rmorales@cityofpittsfield.org</a>	<b>Fax:</b> --	<b>Contract Manager:</b> Jennifer Wood	<b>Phone:</b> 617-835-9886
<b>Contractor Vendor Code:</b>		<b>E-Mail:</b> <a href="mailto:Jennifer.wood@mass.gov">Jennifer.wood@mass.gov</a>	<b>Fax:</b>
<b>Vendor Code Address ID (e.g. "AD001"):</b> AD__ (Note: The Address ID must be set up for EFT payments.)		<b>MMARS Doc ID(s):</b> CT-EQE-5000-PITTSFDRLISNITROGENF	
		<b>RFR/Procurement or Other ID Number:</b> Grant	
<b><u>X</u> NEW CONTRACT</b> <b>PROCUREMENT OR EXCEPTION TYPE: (Check one option only)</b> <input type="checkbox"/> <b>Statewide Contract</b> (OSD or an OSD-designated Department) <input type="checkbox"/> <b>Collective Purchase</b> (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> <b>Department Procurement</b> (includes all Grants - <u>815 CMR 2.00</u> ) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> <b>Emergency Contract</b> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <b>Contract Employee</b> (Attach Employment Status Form, scope, budget) <input type="checkbox"/> <b>Other Procurement Exception</b> (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		<b><u>      </u> CONTRACT AMENDMENT</b> Enter Current Contract End Date <b>Prior</b> to Amendment. Enter Amendment Amount: \$. (or "no change") <b>AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)</b> <input type="checkbox"/> <b>Amendment to Date, Scope or Budget</b> (Attach updated scope and budget) <input type="checkbox"/> <b>Interim Contract</b> (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> <b>Contract Employee</b> (Attach any updates to scope or budget) <input type="checkbox"/> <b>Other Procurement Exception</b> (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <u>X</u> Commonwealth Terms and Conditions <u>      </u> Commonwealth Terms and Conditions For Human and Social Services <u>      </u> Commonwealth IT Terms and Conditions			
<b>COMPENSATION:</b> (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under <u>815 CMR 9.00</u> . <input type="checkbox"/> <b>Rate Contract.</b> (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> <b>Maximum Obligation Contract.</b> Enter total maximum obligation for total duration of this contract (or <b>new</b> total if Contract is being amended). <b>\$941,800.00</b>			
<b>PROMPT PAYMENT DISCOUNTS (PPD):</b> Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting <b>accelerated</b> payments must identify a PPD as follows: Payment issued within 10 days <u>      </u> % PPD; Payment issued within 15 days <u>      </u> % PPD; Payment issued within 20 days <u>      </u> % PPD; Payment issued within 30 days <u>      </u> % PPD. If PPD percentages are left blank, identify reason: <u>X</u> agree to standard 45 day cycle <u>      </u> statutory/legal or Ready Payments ( <u>M.G.L. c. 29, § 23A</u> ); <u>      </u> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
<b>BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT:</b> Awarded by EPA to MassDEP under the project title: "Long Island Sound Watershed Nutrient Reduction IIJA", MassDEP will partner with the City of Chicopee to: guide the design and specifications of Water Pollution Control Facility upgrades; put the construction of these upgrades out to bid to a qualified subcontractor; initiate construction through substantial completion. These deliverables – upgrades to existing tanks and equipment and solids handling process/equipment, and upgrades or low cost retrofits to wastewater treatment facilities – will reduce contaminant and nutrient loads (nitrogen) from land-based sources in the watershed of Long Island Sound.			
<b>ANTICIPATED START DATE:</b> (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and <b>no</b> obligations have been incurred <b>prior</b> to the Effective Date. <input type="checkbox"/> 2. may be incurred as of <u>      </u> , 20 <u>      </u> , a date <b>LATER</b> than the Effective Date below and <b>no</b> obligations have been incurred <b>prior</b> to the Effective Date. <input type="checkbox"/> 3. were incurred as of <u>      </u> , 20 <u>      </u> , a date <b>PRIOR</b> to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
<b>CONTRACT END DATE:</b> Contract performance shall terminate as of <b>July 31, 2028</b> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
<b>CERTIFICATIONS:</b> Notwithstanding verbal or other representations by the parties, the " <b>Effective Date</b> " of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <u>801 CMR 21.07</u> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
<b>AUTHORIZING SIGNATURE FOR THE CONTRACTOR:</b>  X: _____ Date: _____ (Signature and Date Must Be Captured At Time of Signature)  Print Name: <u>Mayor Linda Tyler</u> Print Title: <u>Mayor, City of Pittsfield</u>		<b>AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:</b>  X: _____ Date: _____ (Signature and Date Must Be Captured At Time of Signature)  Print Name: <u>Bawa B Wavezwa</u> Print Title: <u>DIRECTOR, FISCAL MANAGEMENT</u>	



# THE CITY OF PITTSFIELD

OFFICE OF THE MAYOR

70 Allen Street, Pittsfield, MA 01201  
(413) 499-9321 • ltyer@cityofpittsfield.org

**Linda M. Tyer**  
Mayor

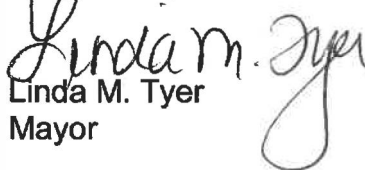
November 7, 2023

To the Honorable Members of the City Council  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

Dear Councilors,

Submitted herewith for your consideration is an Ordinance amending the City Code, Chapter 16, Human Resources, Section 16-15 (b), Overtime.

Respectfully submitted,

  
Linda M. Tyer  
Mayor

LMT/mwc

Enclosure



DEPARTMENT OF HUMAN RESOURCES  
CITY HALL, SUITE 107  
70 ALLEN STREET  
PITTSFIELD, MA 01201  
PHONE: 413-499-9340 EMAIL: [HR@cityofpittsfield.org](mailto:HR@cityofpittsfield.org)

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November 7, 2023

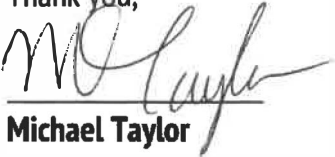
To: Mayor Linda M. Tyer  
From: Michael Taylor, Director of Human Resources  
RE: Overtime Compensation

Mayor Tyer,

Attached, please find a request to amend chapter 16, Human Resources. The amendment will provide overtime compensation for hours worked in excess of thirty-five (35) hours per week.

Please let me know any questions you may have -

Thank you,

  
**Michael Taylor**



No. ....

# City of Pittsfield

In the Year Two Thousand

## AN ORDINANCE

### AMENDING THE CODE OF THE CITY OF PITTSFIELD CHAPTER 16, HUMAN RESOURCES SECTION

*Be it ordained by the City Council of the City of Pittsfield, as follows:*

#### SECTION I

*That the Code of the City of Pittsfield, Chapter 16, Section 16-15 (b) be amended by deleting the following:*

(b)

Compensation for overtime: Non-union/non-exempt employees of the City shall receive compensation as follows for work performed and services rendered in excess of forty (40) hours per week, such work and services being hereinafter called "overtime work":

(1)

In accordance with provisions outlined in the Fair Labor Standards Act, Managers and exempt employees shall not be entitled to any compensation for overtime work.

(2)

All other non-union/non-exempt employees of the City shall receive compensation at the rate of 1.5 hours for each actual hour(s) worked in excess of forty (40) hours per week.

*And replacing it with the following:*

(b)

Compensation for overtime:

(1)

In accordance with provisions outlined in the Fair Labor Standards Act, Managers and exempt employees shall not be entitled to any compensation for overtime work.

(2)

All other non-union/non-exempt employees of the City shall receive compensation at the rate of 1.5 hours for each actual hour(s) worked in excess of their normal work week, as long as the normal work week hours are thirty-five (35) hours or more per week, such work and services in excess of the normal work week being hereinafter called "overtime work."

#### SECTION II

Changes to ordinance shall be effective retroactively to October 11, 2023.





# THE CITY OF PITTSFIELD

OFFICE OF THE MAYOR

70 Allen Street, Pittsfield, MA 01201  
(413) 499-9321 • ltyer@cityofpittsfield.org

**Linda M. Tyer**  
**Mayor**

November 7, 2023

To the Honorable Members of the City Council  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

Dear Councilors:

At its November 29, 2022 meeting, the City Council voted to authorize the submission of a Special Act to the Massachusetts State Legislature to amend Article 7, Section 7-6 of the Pittsfield City Charter striking out the third sentence and inserting in place thereof the following:

"The award of the three-year-contract to audit shall be made by the city council on or before September 15 of every third year."

The special act was filed on December 6, 2022 with Representative Farley-Bouvier and Senator Mark. Representative Farley-Bouvier and Senator Mark have reached out to my office regarding an amendment they are proposing as outlined below:

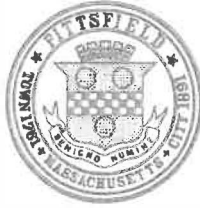
"Mr. Mark moves to amend the bill in section 1, in proposed section 7-6 of the charter of the city of Pittsfield, by striking out the fourth sentence and inserting in place thereof the following sentence:- "Reports of annual audits shall be filed in final form with the city council not later than March 1 in the year following the year that is subject to the audit."

As the request was originally brought forward and approved by the City Council, it is the City Council's decision to either accept or reject Senator Mark's proposed amendment..

Respectfully submitted,

  
Linda M. Tyer, Mayor

LMT/mwc



## CITY OF PITTSFIELD

OFFICE OF THE CITY SOLICITOR, CITY HALL, 70 ALLEN STREET, SUITE 200, PITTSFIELD, MASSACHUSETTS 01201

TEL (413) 499-9352

FAX (413) 499-9354

November 22, 2022

To the Honorable Members  
Of the City Council  
Of the City of Pittsfield

Dear Councilors:

On November 15<sup>th</sup>, 2022, the City Council voted to refer to this office a petition from Councilor Warren requesting a Special Act to amend Article 7, Section 7-6 of the City Charter authorizing the City Council to enter into multi-year independent audit contracts.

Proposed language for such a Special Act is attached.

Respectfully,

A handwritten signature in black ink, appearing to read "Stephen Pagnotta", is written over a horizontal line.

Stephen Pagnotta

SNP/hlg

An Act Amending Article 7, Section 7-6 of the Charter the City of Pittsfield by deleting Section 7-6 in its entirety and inserting the following Section 7-6 in its stead:

SECTION 7-6 INDEPENDENT AUDIT.

The city council shall annually provide for an outside audit of the books and accounts of the city to be conducted by a certified public accountant or a firm of certified public accountants, which has no personal interest, direct or indirect, in the fiscal affairs of the city or any of its officers.

The mayor shall annually provide to the city council a sum of money sufficient to satisfy the estimated cost of conducting the audit as presented to the mayor, in writing, by the city council.

The city council may award a one year or multiple year contract to audit and such award shall be made by the city council on or before September 15 of the first year of the contract year. The report of the audit shall be filed in final form with the city council not later than March 1 in the year following its award. At least every five years, the city council shall conduct a competitive procurement process to retain these auditing services.

All contracts for audit services entered into or executed by the city before the effective date of Special Act shall be valid and enforceable.



# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA  
2022 NOV -8 PM 11:56

November 08 20 22

To the City Council of the City of Pittsfield:-

The undersigned respectfully

Request that the City Council approve and refer to State Representative Tricia Farley Bouvier and the newly elected State Senator Paul Marks to file the necessary Special Act to amend the City of Pittsfield's Charter to reflect the determination that the City may enter into multiple year contracts not exceeding 3 years for the provision of independent audit services. A draft of the language is as follows:

SECTION 1. Section 7-6 of said Article 7 of said Section 22 of said Chapter 72 of the Acts of 2013 is hereby amended by striking out the third sentence and inserting in place thereof the following sentence:-

The award of a 3-year contract to audit shall be made by the city council on or before September 15 of every third year.

SECTION 2. EFFECT ON PRIOR CONTRACTS - All contracts for audit services entered into or executed by the city before the adoption of this amendment charter shall be enforced and shall continue without abatement and remain unaffected by any charter provision to the contrary.

SECTION 3. This act shall take effect upon its passage.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kenneth G. Warren Jr.", is written over a horizontal line.

Kenneth G. Warren Jr.  
Ward 1 City Councilor



## CITY OF PITTSFIELD

OFFICE OF DIRECTOR OF FINANCE AND ADMINISTRATION, CITY HALL, 70 ALLEN STREET, ROOM 107, PITTSFIELD, MA 01201 413-499-9466

October 25, 2023

The Honorable Members of the City Council  
70 Allen Street  
Pittsfield, MA 01021

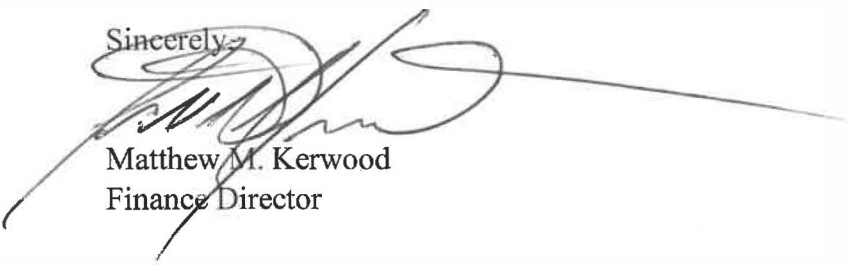
Dear Councilors:

I am writing in response to the petition that was referred to me at the October 24<sup>th</sup> Council meeting seeking clarity on the requirements for federal single audits.

Given that the city receives more than \$750,000 in federal grants annually, federal law requires that a federal single audit of those grants is conducted by an independent auditor annually. I have attached for your information guidance from the US Treasury Department that details the requirements and process for conducting these audits. As part of the process, single audits are required to be filed with the Federal Audit Clearinghouse where they are published and made available for public review. I have attached a printout from the Clearinghouse that illustrates annual compliance with this requirement. While several single audit reports from past years were not previously posted on the city's website, this matter has been addressed.

I certainly hope that this clarification regarding the City's requirements for an annual federal single audit has been helpful. If you have further questions, please do not hesitate to contact me.

Sincerely,



Matthew M. Kerwood  
Finance Director

# U.S. DEPARTMENT OF THE TREASURY

OFFICE OF RECOVERY PROGRAMS

## **Introduction to Single Audits and the Compliance Supplement**

**ORP Office of Grant Policy**

July 2023



## Single Audit Overview

### What is a Single Audit?

- Single Audits are required from all recipients who expend \$750,000 or more in aggregate federal financial assistance within their fiscal year
- Single Audits are comprised of two main sections:
  - Financial Statements: Audit of a recipient's financial statements, policies, documentation, and system of internal controls
  - Programmatic Compliance Evaluation: Test of a recipient's compliance with the requirements of their federal awards which often assesses the effectiveness of award spending and evaluate performance progress

## Single Audit Objectives

### What are the Objectives of Single Audits?

- Determines if the recipient (i.e., Auditee):
  - Established an accounting system with adequate internal controls that provide full accountability for assets, liabilities, revenues, and expenditures
  - Prepared financial statements which are presented fairly and in accordance with generally accepted accounting principles (GAAP)
  - Submitted financial reports, cash reports, and claims for advances and reimbursements that contain accurate and reliable financial data, and are presented in accordance with the terms and conditions of the financial assistance awards' agreements
  - Expended federal funds in accordance with the terms of award agreements and those provisions of federal law or regulations that could have a material effect on the financial statements or on the financial assistance awards tested



## High-level Single Audit FAQs

### Who Is Subject to a Single Audit?

- Auditees which meet the \$750,000 expenditure threshold within their fiscal year
- **Note:** For-profit organizations and foreign entities are NOT subject to Single Audits unless required due to unique circumstances

### Who Conducts Single Audits?

- Independent Auditors procured or otherwise arranged by Auditees

### When are Single Audits Conducted?

- An Auditee's Single Audit is conducted after the conclusion of their fiscal year
- Single Audit reporting packages are due to the Federal Audit Clearinghouse (FAC) the earlier between 30 calendar days after receipt of an Auditor's report, or within nine months after the Auditee's fiscal year end

### What Types of Programs are Subject to Single Audits?

- Programs that award federal financial assistance (e.g., grants, cooperative agreements, direct payments for specified use awards, and loans)

## Federal Level Single Audit Roles



### Office of Management and Budget

OMB is responsible for issuance and maintenance of Single Audit regulations, annual Compliance Supplement, and coordinating with federal awarding agencies



U.S. Government Accountability Office

GAO is responsible for issuance of the Generally Accepted Government Auditing Standards (GAGAS) and performing Government-wide reviews and studies



The Federal Audit Clearinghouse (FAC) collects and disseminates single and program-specific audit reports and information on-behalf of the OMB

### Federal Awarding Agencies



DEPARTMENT OF THE TREASURY

## Key Auditee Responsibilities (200.508-509; 200.303)

Auditees are responsible for arranging their Single Audits and ensuring they are performed properly. Auditees must establish internal controls and evaluate or monitor compliance with federal statutes, regulations, and the terms and conditions of their awards.

**Key Auditee responsibilities include:**



**Procure audit  
(hire the Auditor)**



**Provide the Auditor with access  
to necessary documents**



**Prepare financial statements,  
including SEFA**

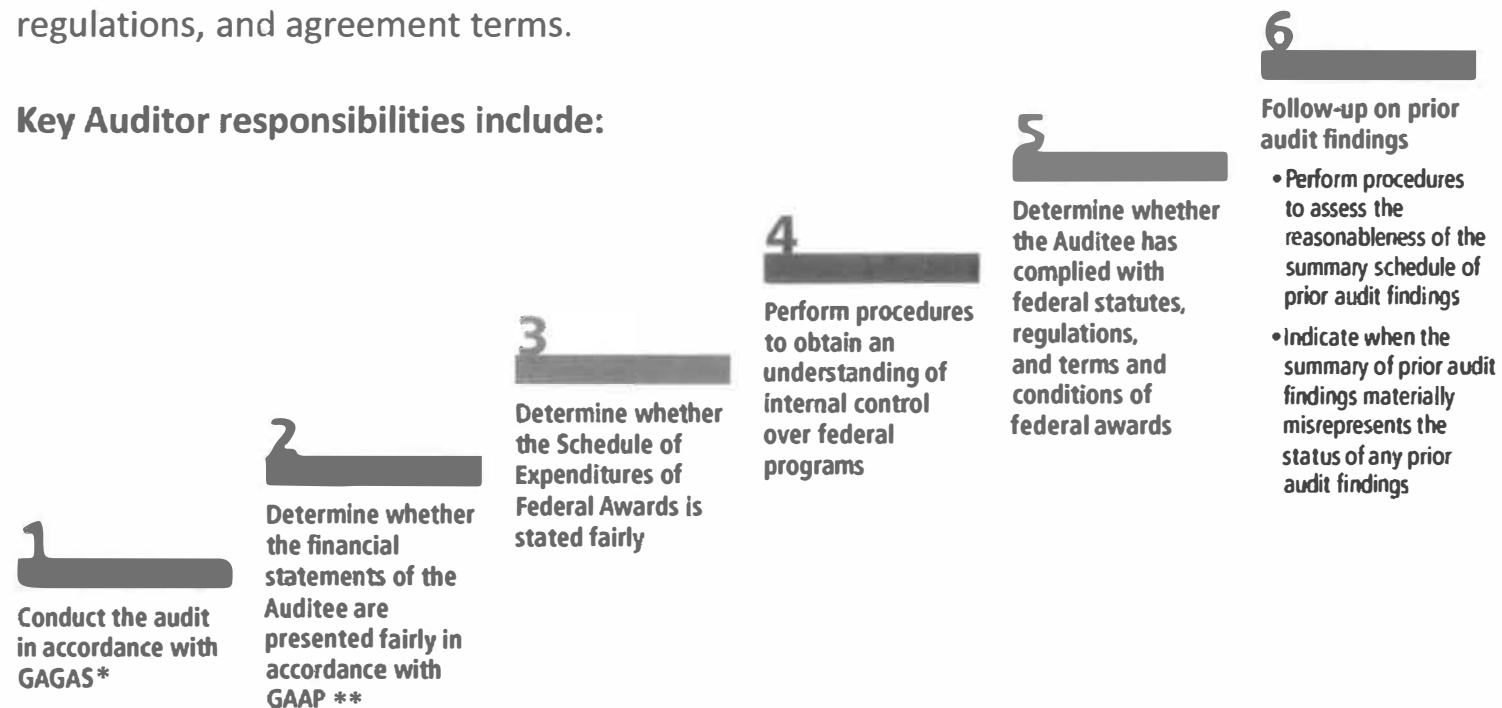


**Follow-up and take corrective  
action on audit findings**

## Key Auditor Responsibilities (2 CFR 200.514; 200.516)

Auditors determine whether the Auditee's internal control systems provide reasonable assurance that it is managing federal awards in compliance with applicable laws, regulations, and agreement terms.

Key Auditor responsibilities include:



\*Generally Accepted Government Auditing Standards (GAGAS)

\*\*Generally Accepted Accounting Principles (GAAP)

## **Auditee vs. Auditor Responsibilities Comparison (2 CFR 200.303; 200.509-200.521; 200.514)**

### **Auditee Responsibilities**

- Establish and maintain effective internal control over federal awards
- Comply with federal statutes, regulations, and the terms and conditions of each award
- Procure and arrange for the audit
- Prepare financial statements and Schedule of Expenditures of Federal Awards (SEFA)
- Follow up and take corrective action on audit findings identified by Auditors, including preparing a summary schedule of prior audit findings, and a corrective action plan for current audit findings
- Submit the SF-SAC Data Collection Form, and the single audit report package to the Federal Audit Clearinghouse (FAC). Ensure the documents do not contain any personally identifiable information (PII)

### **Auditor Responsibilities**

- Conduct audit in accordance with GAGAS, 2 CFR Part 200, Subpart F, and the Compliance Supplement, if applicable
- Determine whether Auditee financial statements are presented fairly in all material respects in conformity with GAAP
- Test the Auditee's internal controls
- Determine whether the Auditee complied with applicable statutes, regulations, and terms and conditions of federal awards
- Follow up on the status prior-year audit findings schedule and related corrective action plan (e.g., implemented, in progress, or repeat)
- Complete and sign the specified sections of the SF-SAC in the FAC

# Compliance Supplement Overview

## What is the Compliance Supplement?

- 2 CFR Part 200, Subpart F – Audit Requirements includes broad instructions for Agencies, Auditees (i.e., recipients, subrecipients), and Auditors for how to conduct Single Audits and program-specific audits
- OMB issues the Compliance Supplement annually to provide Auditors with guidance and program-specific instructions for how to evaluate Auditees that is distinct from what is required in 2 CFR Part 200
- Prior to 2019, Auditors were required to evaluate 12 Compliance Requirements for every major program based on the major program threshold for each Auditee (also known as the Type A/B threshold)
- Since 2019, Agencies must identify up to 6 Compliance Requirements which Auditors should evaluate for each program in the Compliance Supplement, this is also known as A/B plus 5
- In the absence of a Compliance Supplement, Auditors evaluate all 12 Compliance Requirements

## Compliance Supplement Objectives and Impacts

Objectives	Impacts
<b>Non-Federal Entities</b>	
Resource to understand Single Audit Compliance Requirements and program-specific audit requirements	<ul style="list-style-type: none"><li>• Non-Federal entities are required to ensure that Auditors follow the Single Audit instructions in the Compliance Supplement</li></ul>
<b>Auditors</b>	
Provides direction on which 6 of the 12 Compliance Requirements to focus testing for programs and how to test them	<ul style="list-style-type: none"><li>• Direction and testing instructions reduce Auditor burden by narrowing the scope of Single Audits</li><li>• Auditors provide more in-depth, targeted analysis on programs included in the Compliance Supplement</li></ul>

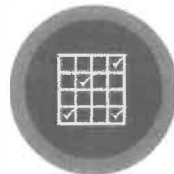
## Compliance Supplement Sections



PART 1  
**Background, Purpose,  
and Applicability**



PART 5  
**Clusters of Programs**



PART 2  
**Matrix of Compliance  
Requirements**



PART 6  
**Internal Control**



PART 3  
**Compliance  
Requirements**



PART 7  
**Guidance For Auditing  
Programs Not Included in  
This Compliance Supplement**



PART 4  
**Introduction-Agency  
Program Requirements**



**Appendices**



## 2023 HAF Compliance Matrix View in the Supplement

Link to the [2023 HAF Compliance Supplement](#)

### COMPLIANCE REQUIREMENTS

A	B	C	E	F	G	H	I	J	L	M	N
Activities Allowed or Unallowed	Allowable Costs/Cost Principles	Cash Management	Eligibility	Equipment and Real Property Management	Matching, Level of Effort, Earmarking	Period Of Performance	Procurement and Suspension and Debarment	Program Income	Reporting	Subrecipient Monitoring	Special Tests and Provisions
Y	Y	N	Y	N	Y	N	N	N	Y	Y	N

### HAF Compliance Requirements

- |  |                            |
|--|----------------------------|
| A. Activities Allowed or Unallowed       | H. Period of Performance   |
| B. Allowable Costs/Cost Principles       | L. Reporting               |
| E. Eligibility                           | M. Subrecipient Monitoring |
| G. Matching, Level of Effort, Earmarking |                            |


## Single Audit Report Submission Package (2 CFR 200.515)

The Auditee is required to submit its Single Audit Report to the FAC **within 30 calendar days** after receipt of the Auditor's report, **or within nine months** after the close of the Auditee's fiscal year, whichever is earlier.

**Once the Single Audit is completed, the "report package" submitted to Federal Audit Clearinghouse will include:**

- Auditor's report on the financial statements of the entity and SEFA evaluation
- Auditees financial statements and SEFA
- Auditor's report(s) on internal control over financial reporting, compliance and other GAGAS requirements
- Auditor's report on compliance and internal control over compliance (major programs)
- Auditor's schedule of current findings and questioned costs
- Auditee's summary schedule of prior-year audit findings, if applicable
- If available, the Auditee's corrective action plan of current year findings

## Questions and Contact Info



- *Questions?*
- Please direct any single audit questions to:
  - Nasr Fahmy, ORP Single Audit Advisor
    - 202-527-4036
    - [Nasr.Fahmy@treasury.gov](mailto:Nasr.Fahmy@treasury.gov)

## Search Results for Single Audits

**YOUR SEARCH FOUND 15 RECORD(S)**  [Download Summary Report](#)

**SEARCH CRITERIA:**

- FISCAL YEAR : ALL YEARS
- FAC RELEASE DATE :
- FISCAL PERIOD END DATE :
- AUDIT TYPE : S
- AUDITEE EIN :
- AUDITEE EIN RELATIONSHIP :
- AUDITOR EIN :
- AUDITOR EIN RELATIONSHIP :
- UNIQUE ENTITY ID :
- AUDITEE UEI RELATIONSHIP :
- AUDITEE NAME : PITTSFIELD
- AUDITOR NAME :
- AUDITEE STATE : MA
- FINANCIAL STATEMENT OPINION :
- SPECIAL FRAMEWORK OPINION :
- FEDERAL AGENCIES WITH CURRENT OR PRIOR YEAR AUDIT FINDINGS ON DIRECT AWARDS :
- CFDA NUMBERS :
- ADDITIONAL AWARD IDENTIFICATION :
- CLUSTER NAME :
- LOAN/LOAN GUARANTEE :
- PASSTHROUGH :
- SUB RECIPIENT AWARD :
- DIRECT AWARD :
- MAJOR PROGRAM :
- TYPE OF AUDIT FOR MAJOR PROGRAMS :
- FEDERAL AWARD FINDINGS :
- COGNIZANT OR OVERSIGHT AGENCY (FAC CALCULATED) :
- NAME OF FEDERAL COGNIZANT/OVERSIGHT AGENCY :
- FEDERAL AWARD FINDINGS DETAILS (2013 AND BEYOND) :
- COMPLIANCE REQUIREMENT :
- REPEAT FINDING :
- QUESTIONED COSTS :

[Modify Search](#)

[Return to IMS Home](#)

**Note:** Due to formatting restrictions in the FAC database, the text input into Part III, Item 5 (Text of the Audit Findings) and Part IV (Text of the Corrective Action Plan) may not convey the full meaning of the audit finding or CAP. Users should refer to the reporting package to view the text as it was intended.

*You have selected 13 items for download. If an electronic audit does not exist then no audit download link is available*

Selected Audit Reports ▾

[Download Audits](#)

Audit#	EIN	Auditee Name	City	State	Fiscal Year End Date	MDL Start Date <sup>1</sup>	Date Received <sup>2</sup>	File Name	Form	Audit 	Download 
046003708		PITTSFIELD HOUSING AUTHORITY	PITTSFIELD	MA	06/30/2021	10/15/2022	10/03/2022	14830520211	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046003708		PITTSFIELD HOUSING AUTHORITY	PITTSFIELD	MA	06/30/2020	10/06/2021	09/30/2021	14830520201	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046003708		PITTSFIELD HOUSING AUTHORITY	PITTSFIELD	MA	06/30/2019	04/21/2020	03/23/2020	14830520191	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046003708		PITTSFIELD HOUSING AUTHORITY	PITTSFIELD	MA	06/30/2018	03/13/2019	03/11/2019	14830520181	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046003708		PITTSFIELD HOUSING AUTHORITY	PITTSFIELD	MA	06/30/2017	03/07/2018	03/06/2018	14830520171	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>

046003708	PITTSFIELD HOUSING AUTHORITY	PITTSFIELD	MA	06/30/2016	03/29/2017	03/28/2017	14830520161	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046003708	PITTSFIELD HOUSING AUTHORITY	PITTSFIELD	MA	06/30/2015	03/21/2016	03/18/2016	14830520151	<a href="#">Form</a>		
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2022	03/31/2023	03/29/2023	19916520221	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2021	05/05/2022	05/02/2022	19916520211	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2020	04/01/2021	03/29/2021	19916520201	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2019	05/02/2020	03/31/2020	19916520191	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2018	03/27/2019	03/25/2019	19916520181	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2017	03/30/2018	03/28/2018	19916520171	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2016	03/22/2017	03/21/2017	19916520161	<a href="#">Form</a>	<a href="#">Audit</a>	<input checked="" type="checkbox"/>
046001408	CITY OF PITTSFIELD, MASSACHUSETTS	PITTSFIELD	MA	06/30/2015	03/25/2016	03/24/2016	19916520151	<a href="#">Form</a>		

1. The date that the most recent version of an accepted and valid audit report submission was made publicly available by the FAC on this website. Federal awarding agencies and pass-through entities, when issuing management decisions, should use "MDL Start Date" as the date "of acceptance of the audit report by the FAC" (2 CFR 200.521(d)).

2. The original date an audit report was submitted to the FAC that passed FAC screening and was accepted as a valid report submission. This is the date that auditees, auditors, and others should use to determine whether an audit report was submitted on time

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# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA  
2023 OCT 18 PM 1:29

October 18 20 23

To the City Council of the City of Pittsfield:-

The undersigned respectfully

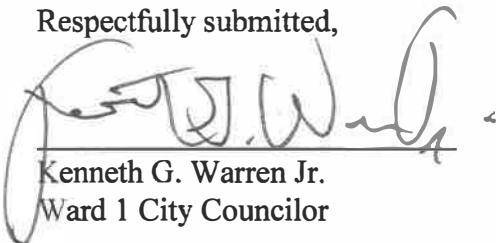
Request that the City Council clarify the requirement that a single audit be done annually for federal funds, more specifically, since a significant deficiency in the handling of ARPA funds was discovered by the auditor.

There is some ambiguity in the proposed bidding and contract documents from last year and past practice. The current documents seem to require an annual audit.

However the last Single Audit that has been published was in 2018.

Clearly there is a need for close and constant oversight when the city receives the largest federal grant it never has, approximately \$42 million. In addition, since the initial handling has resulted in a significant deficiency than it makes sense to monitor this annually especially in light of the novelty of such a wide-ranging federal grant program.

Respectfully submitted,

  
Kenneth G. Warren Jr.  
Ward 1 City Councilor

  
Charles Kronick  
Ward 2 City Councilor



**CITY OF PITTSFIELD**

HEALTH DEPARTMENT, 100 NORTH STREET, PITTSFIELD, MA 01201

November 7, 2023

Honorable City Council of  
The City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

- Re: A petition from Councilor Maffuccio requesting an update on 94-96 Danforth Avenue

Honorable members of the City Council:

On April 1, 2022, the referenced property received a Nuisance Order Violation for a dilapidated garage structure. The owner stated he was unable to secure funds to take on the large expense of demolishing a garage. The owner attempted to seek funds to fund this project. To date, he has been unsuccessful. He has been given fines, but the fines have not sparked compliance. The fines have been paid. On October 23, 2023, I visited the property with the owner and requested there be action or a court order will be our next approach. Two weeks later there has been no movement. Legal action has started. The owner was served via the sheriff civil process division about the health department's intent to pursue a court order.

Sincerely

Andy Cambi  
Director of Public Health



# City of Pittsfield

\_\_\_\_ September 20 \_\_\_\_ 20 \_\_\_\_ 23 \_\_\_\_

To the City Council of the City of Pittsfield:-

The undersigned respectfully

Honorable members of the City Council and Colleagues submit is a petition asking the Director of the Health Department to give an update on the property of 94 - 96 Danforth Avenue and why it has not been in compliance with City Ordinance and why the garage remains standing the is collapsing in.

Respectfully Submitted

Councilor Tony Maffuccio





**CITY OF PITTSFIELD**

HEALTH DEPARTMENT, 100 NORTH STREET, PITTSFIELD, MA 01201

November 6, 2023

Honorable City Council of  
The City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

- Re: A petition from Councilor Maffuccio requesting an update on property located at 242-244 Wahconah St.

Honorable members of the City Council:

The Health Department conducted a site visit at this property on October 11, 2023. There was no evidence that this property was being used for living purposes. The property appeared secure from the sidewalk. All windows and doors were boarded up. A request to inspect letter was sent to owner on file but have not received any correspondence. A business card was left with the neighbors as well to get further information and access to view back of property, no correspondence has been received from neighbors.

Sincerely

A handwritten signature in dark ink, appearing to read "Andy Cambi", is positioned above the printed name.

Andy Cambi  
Director of Public Health



# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA  
2023 OCT -2 PM 12:27

\_\_\_\_ September 21 \_\_\_\_ 20 \_\_\_\_ 23 \_\_\_\_

To the City Council of the City of Pittsfield:-

The undersigned respectfully

Honorable members of the City Council and Colleagues submit is a petition asking the Director of the Health Department look into 242-244 as it's an boarded up and abandoned property that the homeless has been occupying every night and day for months and report back to the City Council a it's next scheduled meeting.

Respectfully Submitted

Councilor Tony Maffuccio



## CITY OF PITTSFIELD

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

November 6, 2023

Honorable City Council  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

### **Re: WWTP Nutrient Removal Upgrade Project Update**

I am writing to update you on the progress and status of the WWTP Nutrient Removal Upgrade project that began in Spring 2019, with a specific focus on our compliance with the Administrative Order issued by the Environmental Protection Agency (EPA).

The City received an Administrative Order from the EPA pursuant to Sections 308(a) and 309(a)(3) of the Clean Water Act. This Order necessitated a series of phased actions for the City to upgrade its wastewater treatment facility to control aluminum and phosphorus discharge, ensuring alignment with the City's National Pollutant Discharge Elimination System (NPDES) permit No. MA0101681.

The phased stipulations of the Order were:

1. Selection of a design engineer and execution of a design contract by December 31, 2015.
2. Submission of the Upgrade plans and specifications to the Massachusetts Department of Environmental Protection by August 1, 2017.
3. Commencement of construction on the Upgrade by January 15, 2019.
4. Completion of construction on the Upgrade by January 15, 2022.
5. Full compliance with all effluent limits of the NPDES Permit by July 15, 2022.

I am pleased to inform the council that the City has diligently followed through on each of these stipulations, having successfully completed Phases 1 through 5. As a result, we are now in full compliance with the effluent limits set out in the NPDES permit. As we continue to operate and adjust to the new treatment system, accommodating seasonal changes in flows and loadings, we anticipate formally requesting the lifting of the Administrative Order in Spring 2024.

The WWTP Nutrient Removal Upgrade project aimed to ensure the wastewater treatment plant's compliance with the EPA's NPDES Permit phosphorous and aluminum limits. In January 2019, Methuen Construction Company (MCC) was selected as the General Contractor for the project based on their competitive bid of \$51.4M, which represented a savings of \$8.3M from the estimate.

As part of the project scope, a new 31,000-square foot tertiary treatment system was constructed, the three secondary clarifiers were enhanced, the nitrogen removal processes was optimized, and the biosolids dewatering system was expanded and updated.



## **CITY OF PITTSFIELD**

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

The project reached substantial completion in January of 2022. Unforeseen changes led to an increase of approximately \$5.2M, with the project's construction final cost now at \$56.6M. Additionally, our engineering services agreement, initially pegged at \$7.2M, expanded by \$3.5M to encompass additional tasks such as SCADA Integration and the creation of a Comprehensive Wastewater Management Planning.

The City secured a 0% interest rate loan from the MA Clean Water Trust under the Clean Water State Revolving Fund (SRF) in 2020. This financial provision covers all associated construction and engineering expenses. The city also proposed an amendment to the SRF loan in September 2020, to allow for the future replacement of the existing laboratory and electrical switchgear.

I am including the project status update issued by Kleinfelder, which includes additional details on the work completed to date. I trust this update offers a comprehensive overview of our efforts to comply with the EPA's Administrative Order and the WWTP Nutrient Removal Upgrade project.

Sincerely,

A handwritten signature in blue ink, appearing to read "RM", is written over the word "Sincerely,".

Ricardo Morales  
Commissioner

Department of Public Services and Utilities

## WWTP Nutrient Removal Upgrade

### Project Status Report

#### November 2023

The City began a multi-year construction project at the wastewater treatment plant (WWTP) in Spring 2019. The WWTP Nutrient Removal Upgrade (Upgrade) project was designed under RFP #16-033 to allow the WWTP to achieve compliance with phosphorous and aluminum limits set in their 2008 NPDES Permit and per a 2015 Administrative Order, both issued by the EPA. As the lowest, qualified bidder, Methuen Construction Company (MCC) was selected in January 2019 as the General Contractor for the project with a bid of \$51.4M.

#### Status of Construction

New Tertiary Treatment System: A new 31,000-square foot building on the southern end of the WWTP property was constructed to house the new tertiary treatment system designed to remove phosphorous and aluminum from the wastewater to meet the new permit requirements.

Secondary Clarifier Improvements: The three existing Secondary Clarifiers underwent complete mechanical and structural upgrades to allow the system to produce better quality effluent in the secondary treatment stage and address deficiencies from age and condition.



*New Tertiary Treatment Building*

Nitrogen Optimization Improvement: The Trickling Filters were removed from the secondary treatment process and one of the existing Trickling Filters was converted to a wet-weather storage tank. The existing Humus Tanks were converted to anoxic zones with a new coarse-bubble mixing system to optimize nitrogen removal.

Biosolids (Sludge) Dewatering Upgrades: The biosolids (sludge) dewatering process was completely upgraded to treat the additional sludge from the new tertiary system and address deficiencies from age and condition.

#### Status of Schedule

The project reached substantial completion in January 2022.



*New Rotary Presses for Dewatering Biosolids*

### **Status of Budget**

MCC's bid of \$51.4M was \$8.3M less than the Engineer's estimate of \$59.7M and \$3.1M less than the second-lowest bidder. The value of the project has been increased through change orders for added work or unforeseen conditions totaling approximately \$5.2M (10%); increasing the overall contract value to \$56.6M. A summary of significant additions to the project is listed below.

- New replacement aeration blowers and temporary rentals (\$1.4M)
- Added secondary clarifier improvements (\$720k)
- Unforeseen building foundation conditions (\$600k)
- Unforeseen tertiary effluent channel modifications (\$174k)
- Added odor control improvements at Dewatering (\$170k)
- Tertiary treatment polymer feed system modifications (\$112k)
- New permanent electrical service to maintenance garage (\$111k)
- Additional polytote mixers at tertiary treatment (\$98k)

The base contract for engineering services during construction was \$7.2M contract; and included full-time resident inspection of the work, construction administration, and start-up support services. The base contract was increased by amendment by \$3.5M for additional work including: SCADA Integration Services (typically led by Contractor), development of a Comprehensive Wastewater Management Planning report (to secure the 0% interest rate from SRF), and additional inspection, construction administration and start-up support services due to extension of the project schedule.

### **SRF Funding**

The City applied for and was granted 2% loan funding for this project by the MA Clean Water Trust under the Clean Water State Revolving Fund (SRF). Through additional efforts, the City was able to secure 0% interest, which will result in significant savings in interest over the life of the 30-year loan. The SRF loan covers all construction costs including change orders, as well as all engineering services during construction.



# City of Pittsfield

RECEIVED CITY CLERK  
CITY OF PITTSFIELD, MA

2023 OCT 18 PM 1:18

10-18 20 23

To the City Council of the City of Pittsfield:-

The undersigned respectfully

A PETITION ASKING THAT THE  
CITY COUNCIL INVITE DPW Director  
Ricardo MORALES, AND THE CITY'S TWO  
CONSULTING ENGINEERS - Klien Felder AND  
ARCOM TO give an update as to what is  
or isn't going on at both the City's  
Drinking water AND Sewer Treatment  
Plants. THE CITY SHOULD NOT SIGN OFF  
ON THE PROJECTS UNTIL WE KNOW THAT  
BOTH FACILITIES ARE RUNNING SUCCESSFULLY  
and meet all regulatory standards

word on the streets is that the  
sewer plant can NOT meet regulatory  
standards and as such, the City AND  
the City's CONSULTANTS MUST TELL US  
why the sewer plant is failing to  
meet regulatory standards

Gray C. Hutton  
1098 WEST ST.

PITTS, MA. 01201

PH 413 442-5466





## CITY OF PITTSFIELD

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

November 6, 2023

Honorable City Council  
City of Pittsfield  
70 Allen Street  
Pittsfield, MA 01201

**Re: Ashley & Cleveland WTP Project Updates**

I am writing to offer updates on two water treatment projects currently in progress: the Ashley Water Treatment Plant (WTP) - Chemical Storage Building and the Cleveland Underdrain Replacement.

For the Ashley WTP Chemical Storage Building (Project Contract No. 22-015), as of the latest report on November 6, 2023, the adjusted budget for this project is \$7,216,073.94, with a completion rate of 90.66%. Over the past month, significant progress has been made, including the installation of chemical storage and day tanks, the completion of electrical conduits and wiring by AMP Electric, and a full-scale landscaping work that encompasses plantings and loam & seed. Additionally, Adams Plumbing & Heating has furnished City operators with extensive training on boiler and heating systems. As we move into the next month, we project further advancements. These include paving activities scheduled by Maxymillian for November 13th, the PLC initiation planned by Knapp Engineering on November 14th, and a UV system start-up on November 16th. While the original project completion date was set for July 2023, delays in the delivery of electrical equipment have extended the projected completion date to April 2024.

For the Cleveland Underdrain Replacement project, the budget stands at \$1,267,461.92, with an completion rate of 85.15%. This past spring, the replacement of Krofta Unit No. 4 underdrain system was finished. However, during the subsequent start-up in April, we noted high turbidity readings in the finished water. This observation led to implementation of several retrofits, such as the addition of sealants and flexible gaskets. Currently, the replacement process for Unit No. 1 is ongoing, with an anticipated time to become operational by December 2023.

I am including the project status updates provided by AECOM, which include additional details on the work completed to date. Both of these projects play important roles in guaranteeing the safety and quality of water for our community. Our teams are committed to executing the work accurately and efficiently with minimal disruptions to our system.

Sincerely,

Ricardo Morales  
Commissioner  
Department of Public Services and Utilities



## Memorandum

To	Ricardo Morales	Page 1
CC	Doug Gove	
Subject	Project Status – Ashley Water Treatment Plant- Chemical Storage Building Project Contract No. 22-015	
From	Erika Casarano, Amy Espinola, Tim Oakes	
Date	November 6, 2023	

### Budget

Description	Value (\$)	Notes
Original Budget	\$6,924,000.00	
Change Orders	\$292,073.93	Executed five change orders
Current Budget	\$7,216,073.94	
% Complete	90.66%	Based on payment application percentage

### Project Update

- Chemical storage bulk and day tanks have been installed.
- AMP electric has installed the conduits to the chemical fill stations, they have installed the conduit and wire to the chemical metering equipment. They have pulled wires to the PLC and third party sub-contractor has tested the wires. They are currently landing the wires to the instruments and labeling them.
- Landscaping including plantings, loam and seed are complete.
- Adams Plumbing & Heating has provided tutorial and training to the City operators on the boiler and the heating system.
- M&W has made the injection quills to the flexible hose connections and completed the installation of the emergency shower/eyewash stations.
- Keltic Painting has installed 90 percent of the required system labels.
- Fire pump building construction is nearly complete as the fire pump has been installed and needs final testing.

### Next Month Forecasted Activities:

- Adams Plumbing & Heating will finish the insulation of the piping in the boiler room and will start up the mini splits.
- Maxymillian has scheduled the paving for November 13th.

- M&W will install one more injection quill per the new operator requested location. They will finish insulating their water lines.
- Knapp Engineering will initiate PLC start up on the Tuesday November 14th. The metering pumps and transfer pumps will be brought online with water for testing.
- The UV manufacturer (Trojan) will be on site for startup of the UV system on November 16<sup>th</sup>.
- AMP Electric will run conduit and temporary CAT 6 line for the PLC. They will transition into the existing building to work on the Fire alarm. Expected delivery of Metering Cabinet Switch gear is the week of Thanksgiving.
- SRI will schedule a factory representative to finish the fire pump building engine set up and testing.
- Wright Pierce will work with Knapp to integrate the SCADA system into the temporary CAT 6 line.

**Schedule:**

The original contract was scheduled to be completed in July of 2023, however, due to delays for electrical equipment deliveries the current completion date is scheduled for April 2024.

## Photos



*Figure 1 Chemical Fill Stations Complete*



*Figure 2 Current Overall View of the Chemical Storage Room*



*Figure 3 Emergency Eye Wash Station*



*Figure 4 Sodium Hypochlorite Storage Tanks*





*Figure 5 Chemical Metering station Wiring in Progress*



*Figure 6 North View of the New Entrance Gate*



AECOM  
250 Apollo Drive  
Chelmsford, MA 01824

978.905.2100 tel  
978.905.2101 fax

## Memorandum

To	Ricardo Morales	Page	1
CC	Joyce O'Donnell		
Subject	Project Status – Cleveland Underdrain Replacement		
From	Doug Gove		
Date	November 6, 2023		

### Project Status Report – Cleveland Underdrain Replacement

#### Budget

Description	Value (\$)	Notes
Original Budget	\$1,178,600.00	
Change Orders	\$88,861.92	Added costs for sand removal below screens, additional sealant, additional gaskets, change in sand vendor
Current Budget	\$1,267,461.92	
% Complete	85.15%	Unit No. 1 Expected to be on-line in Dec 2023

#### Schedule

Replacement of Krofta Unit No. 4 Underdrains was completed in Spring of 2023, with start-up activities in April 2023. High turbidity readings in the finished water required several retrofits including additional sealant/ caulk when installing screens and additional flexible gaskets when installing the nozzles to provide a good seal against the screens.

Unit No. 1 is currently undergoing underdrain replacement and is expected to be back in service in December 2023.

#### Photos

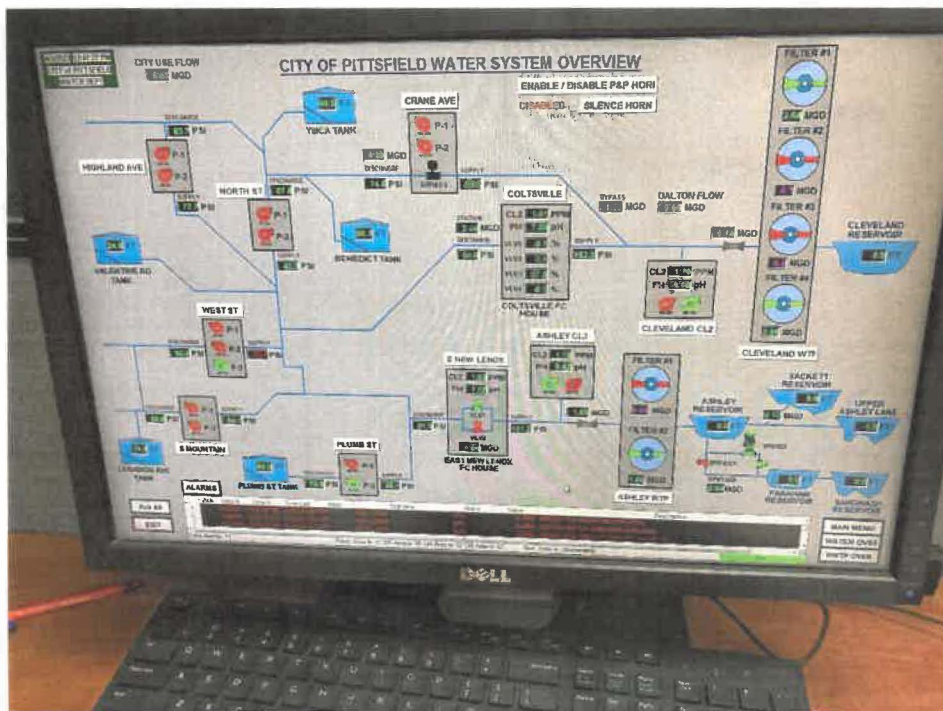
The photos below show activities on Unit No. 4.

Screen and nozzle installation.





## Unit No. 4 Startup







# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA

2023 OCT 18 PM 1:18

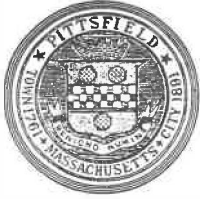
10-18 20 23

To the City Council of the City of Pittsfield:-

The undersigned respectfully

a PETITION ASKING THAT THE  
CITY COUNCIL INVITE DPW DIRECTOR  
RICARDO MORALES, AND THE CITY'S TWO  
CONSULTING ENGINEERS - KLIENFELDER AND  
ARECOM TO give an update as to what is  
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Drinking water and Sewer Treatment  
Plants. THE CITY SHOULD NOT SIGN OFF  
ON THE PROJECTS UNTIL WE KNOW THAT  
BOTH FACILITIES ARE RUNNING SUCCESSFULLY  
and meet all regulatory standards  
word on the streets is that the  
Sewer plant can not meet regulatory  
standards and as such, the City and  
the City's CONSULTANTS must tell us  
why the Sewer plant is failing to  
meet regulatory standards

Erny C. Hactani  
1098 WEST ST.  
PITTS, MA. 01201  
PH 413 442-5466



# City of Pittsfield

October 18, 2023

To the City Council of the City of Pittsfield: —

The Committee on Traffic Committee

to whom was referred the

Petition from Tyler Shedd, City Engineer, requesting the Traffic Commission look into a parking exclusion and signage on West Housatonic Street near Clarkson Avenue

having considered the same, report and recommend that

to approved 3/0

Respectfully submitted,

Mark T. Brennan

Chairman



**CITY OF PITTSFIELD**

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

Wednesday, November 1, 2023

TO THE HONORABLE MEMBERS OF THE CITY COUNCIL:

Submitted herewith for your consideration is an order to establish a No Parking Zone on Clarkson Ave. The street is unaccepted, this change is made at the request of adjacent resident & business owners. No signage will be erected until the city has received permission from the adjacent property owners, as they own to their halves of the centerline of the public way.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tyler Shedd". The signature is fluid and cursive, with the first name "Tyler" and last name "Shedd" clearly distinguishable.

Tyler Shedd, P.E.  
City Engineer

CC: Ricardo Morales, Commissioner of Public Services and Utilities  
Shaun Grady, Traffic Division Superintendent  
Patrick Kavey, Ward 5 Councilor

TRAFFIC ORDER

No. ....

**City of Pittsfield**  
M A S S A C H U S E T T S  
IN CITY COUNCIL  
AN ORDER

Ordered:

**PROVIDING FOR NO PARKING ON CLARKSON AVENUE SOUTH OF  
WEST HOUSATONIC STREET**

**Section 1**

By virtue of and pursuant to the authority granted by Chapter 13, Article IV, Section 13-33 of the Code of the City of Pittsfield and with express permission of the property owners signed below, it is hereby ordered that Traffic Order #10, approved October 30, 1967, establishing ways and parts of ways upon which parking is prohibited, is hereby further amended by adding the following:

**Clarkson Avenue Western Side**

From the southerly line of the Massachusetts Department of Transportation Right-of-Way for West Housatonic Street (State Route 20) to a point 225 feet southwest.

**Clarkson Avenue Western Side**

From the southerly line of the Massachusetts Department of Transportation Right-of-Way for West Housatonic Street (State Route 20) to a point 317 feet southwest.

**Section 2**

That Clarkson Avenue is an unaccepted street and therefore owned by the adjacent property owners MICHAEL A. CANTOR (1231 W. Housatonic Street), MARIE A WICKER E/O (66 Clarkson Avenue), MARY A. BUSCH (66 Clarkson Avenue), and RINA SHAH (61 Clarkson Avenue & 1245 W. Housatonic Street). Erection of the official signage shall not take place until the Department of Public Services has received express written permission to do so.

**Section 3**

That this order shall take effect upon approval by the City Council of the City of Pittsfield, seven days after publication by the City Clerk and upon erection of the official signage.



**CITY OF PITTSFIELD**

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

**Parking Exclusion Along Clarkson Avenue South of West Housatonic Street**

Honorable members of the City Council,

At the solicitation of business owners and residents on or with driveway access to Clarkson Ave, South of West Housatonic Street. I request that the council ask the traffic commission to look into the addition of a parking exclusion and corresponding signage from West Housatonic Street to a point sufficiently far enough south that vehicles are unlikely to block the parking spots of businesses and driveways of residents.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tyler Shedd". The signature is written in a cursive, flowing style.

Tyler Shedd, P.E.  
City Engineer

cc: Ricardo Morales, Commissioner of Public Services  
Patrick Kavey, City Councilor - Ward 2



# City of Pittsfield

...October 18, 2023.....

To the City Council of the City of Pittsfield: —

The Committee on Traffic Committee

to whom was referred the Petition from Tyler Shedd, City Engineer, requesting the Traffic Commission formally incorporate into traffic orders the existing Stop Signs at the locations on the attached table

having considered the same, report and recommend that

to approved 3/0

Respectfully submitted,

Mark T. Brennan

Chairman



**CITY OF PITTSFIELD**

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

Wednesday, November 1, 2023

TO THE HONORABLE MEMBERS OF THE CITY COUNCIL:

Submitted herewith for your consideration are two (2) orders; one formalizing existing stop signs that have been previously installed without proper authorization, and one updating language describing the direction of travel the signs should face to be consistent with more recent orders.

These two orders presented are a result of ongoing efforts to create digital reference tools for the traffic regulations and roadway assests. The physical locations of stop signs in the city were mapped in 2013 & 2014, and since been crossed checked with traffic regulations which historically been transcribed in a simplified format for quick reference onto index cards (Traffic Cards). This cross checking flagged the approximately 150 sign locations listed in my communication to council on September 12<sup>th</sup>, 2023. Upon writing these orders it was discovered that many of the signs thought to be missing, we're in fact from the original order (Traffic Order #2) establishing the official locations of stop signs in the city. At some point point in the record keeping of the traffic cards reference to original order was omitted or changed, and that error not realized until referencing the original order for this effort.

Pursutant to that, there are fewer signs on the order "Establishing the Location of Official Stop Signs Though Formalization of Existing 'Unofficial' Stop Signs" than in the original correspondence to council in September and on the documents back from traffic commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Tyler Shedd".

Tyler Shedd, P.E.  
City Engineer

CC: Ricardo Morales, Commissioner of Public Services and Utilities

## TRAFFIC ORDER

No. ....

**City of Pittsfield**  
 M A S S A C H U S E T T S  
 IN CITY COUNCIL  
 AN ORDER

Ordered:

**ESTABLISHING THE LOCATION OF OFFICIAL STOP SIGNS THROUGH  
 FORMALIZATION OF EXISTING “UNOFFICIAL” STOP SIGNS**

**Section 1**

By the virtue of and pursuant to the authority granted by Chapter 13, Article IV, Section 13-33 of the Code of the City of Pittsfield, it is hereby, ordered that Traffic Order #2, approved October 30, 2023, as amended, is hereby further amended by the addition of the following:

<b><u>STREET STOPPED</u></b>	<b><u>DIRECTION OF TRAVEL</u></b>	<b><u>AT THE INTERSECTION OF</u></b>
BURKE AVE. EXT.	EASTBOUND	CLARK AVE.
BURNS ST.	EASTBOUND	HIGHLAND AVE.
CONSTITUTION RD.	SOUTHBOUND	HANCOCK RD.
GASTON DR.	EASTBOUND	MOUNTAIN DR.
LINN ST.	EASTBOUND WESTBOUND	MOHEGAN ST.
NEWELL ST.	WESTBOUND	ELM ST.
NEW RD.	EASTBOUND	NORTH ST.
VIN HERBERT BLVD.	WESTBOUND	VALENTINE RD.
YORKSHIRE AVE.	SOUTHBOUND	DALTON AVE.

**Section 2**

That this order shall take effect upon approval by the City Council of the City of Pittsfield, seven days after publication by the City Clerk and upon erection of the official signage.



**City of Pittsfield**  
M A S S A C H U S E T T S  
IN CITY COUNCIL  
AN ORDER

TRAFFIC ORDER

No. ....

Ordered:

**REVISION TO WORDING OF STOP SIGN FACING DIRECTION****Section 1**

By the virtue of and pursuant to the authority granted by Chapter 13, Article IV, Section 13-33 of the Code of the City of Pittsfield, it is hereby, ordered that Traffic Order #2, approved October 30, 2023, as amended is hereby further amended by replacing the direction of travel from “*INTERSECTING*” to as follows:

<b><u>STREET STOPPED</u></b>	<b><u>DIRECTION OF TRAVEL</u></b>	<b><u>AT THE INTERSECTION OF</u></b>
<i>ABBOTT ST.</i>	WESTBOUND	<i>NORTH ST.</i>
<i>ADAM ST.</i>	WESTBOUND	<i>FIRST ST.</i>
<i>BURBANK ST.</i>	WESTBOUND	<i>FIRST ST.</i>
<i>BURBANK ST.</i>	EASTBOUND	<i>TYLER ST.</i>
<i>BURKE AVE.</i>	WESTBOUND	<i>NORTH ST.</i>
<i>CONNECTICUT AVE.</i>	NORTHBOUND	<i>DALTON AVE.</i>
<i>COURTLAND PL.</i>	SOUTHBOUND	<i>TYLER ST.</i>
<i>CURTIS TER.</i>	SOUTHBOUND	<i>TYLER ST.</i>
<i>EAST ACRES RD.</i>	WESTBOUND	<i>NORTH ST.</i>
<i>EDGEWOOD RD.</i>	EASTBOUND	<i>NORTH ST.</i>
<i>FARVIEW AVE.</i>	EASTBOUND	<i>NORTH ST.</i>
<i>FOREST PL.</i>	NORTHBOUND	<i>TYLER ST.</i>
<i>GLENWOOD AVE.</i>	SOUTHBOUND	<i>TYLER ST.</i>
<i>GROVE ST.</i>	SOUTHBOUND	<i>TYLER ST.</i>
<i>LINCOLN ST.</i>	WESTBOUND	<i>FIRST ST.</i>
<i>MAUD ST.</i>	WESTBOUND	<i>FIRST ST.</i>
<i>MYRTLE ST.</i>	SOUTHBOUND	<i>TYLER ST.</i>
<i>PLEASURE AVE.</i>	SOUTHBOUND	<i>TYLER ST.</i>
<i>PLUNKETT ST.</i>	NORTHBOUND SOUTHBOUND	<i>TYLER ST.</i>
<i>SHERRILL AVE.</i>	EASTBOUND	<i>NORTH ST.</i>



**CITY OF PITTSFIELD**

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

**Formal Incorporation of Existing Stop Signs into the City Traffic Regulations**

Honorable members of the City Council,

I request that the council ask the traffic commission to formally incorporate into traffic orders the existing stop signs at the locations listed on the attached table. These are locations where the city has determined a stop sign has historically existed, but has not been able to find recorded in a traffic order or regulation. This action will not necessarily incur additional expense to the city as these locations already have stop signs. Rather it will allow the replacement of signs here, as necessary, by the Traffic Division who refers and adheres to the established traffic regulations when called upon to replace damaged traffic control devices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tyler Shedd", is written over the printed name.

Tyler Shedd, P.E.  
City Engineer

cc: Ricardo Morales, Commissioner of Public Services



## CITY OF PITTSFIELD

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

**Table 1: List of Existing Stop Signs Without Supporting Traffic Regulation**

Street	At The Intersection of	Street	At The Intersection of	Street	At The Intersection of
Abbott St	North St	Dewey Ave	Linden St	Onota St	Linden St
Adam St	First St	Edward Ave	Dawes Ave	Onota St	Linden St
Arlington St	Dawes Ave	Elizabeth St	Henry Ave	Parker St	Tyler St
Boylston St	Elizabeth St	Elizabeth St	Henry Ave	Parker St	Tyler St
Boylston St	Elizabeth St	Fairview Ave	North St	Pine St	Stoddard Ave
Bradford St	Francis Ave	Forest Pl	Tyler St	Pine St	Stoddard Ave
Bradford St	Francis Ave			Pittsfield Ave	Dalton Ave
Brown St	Springside Ave	Francis Ave	Columbus Ave	Pleasure Ave	Tyler St
Brown St	Springside Ave	Francis Ave	Columbus Ave	Plunkeet St	Tyler St
Burbank St	Tyler St	Gaston Dr	Mountain Dr	Plunkeet St	Tyler St
Burbank St	First St	Glenwood Ave	Tyler St	Pomeroy Ave	East Housatonic St
Burke Ave	North St	Grove St	Tyler St	Rhode Island Ave	Dalton Ave
Burke Ave Ext	Clark Rd	Hancock Rd	Pecks Rd	Rhode Island Ave	Connecticut Ave
Burns St	Highland Ave	Hancock Rd	Pecks Rd	Rhode Island Ave	Connecticut Ave
Cherry St	Burbank St	High St	Dawes Ave	Robbins Ave	Bradford St
Cherry St	Burbank St	High St	Dawes Ave	Robbins Ave	Bradford St
Cherry St	Lincoln St	Kensington Ave	Dalton Ave	Robbins Ave	Madison Ave
Cherry St	Lincoln St	Lakeway Dr	Onota St	Robbins Ave	Madison Ave
Churchill St	West St	Lakeway Dr	Pecks Rd	Second St	Burbank St
Columbus Ave	Onota St	Lenox Ave	Pontoosuc Ave	Sherrill Ave	North St
Columbus Ave	Onota St	Lenox Ave	Pontoosuc Ave	South Mountain Rd	Baker Rd
Connecticut Ave	Dalton Ave	Lexington Pkwy	Dawes Ave	Spring St	Burbank St
Constitution Rd	Hancock Rd	Lincoln St	Fourth St	Stoddard Ave	North St/First St
Courtland Pl	Tyler St	Lincoln St	First St	Stratford Ave	Dawes Ave
Curtis Ter	Tyler St	Linn St	Mohegan St	Summer St	Francis Ave
Daniels Ave	Bradford St	Lyman St	East St	Tor Ct	West St
Daniels Ave	Bradford St	Madison Ave	Seymour St	Vin Hebert Blvd	Valentine Rd
Daniels Ave	Linden St	Madison Ave	Seymour St	Yorkshire Ave	Dalton Ave
Daniels Ave	Linden St	Madison Ave	Francis Ave	Waverly St	Dawes Ave
Dawes Ave	Holmes Rd	Madison Ave	Francis Ave	Weller Ave	Lenox Ave
Dawes St	Howard St	Maud St	First St	Weller Ave	Lenox Ave
Delancy Ave	Dalton Ave	Merriam St	West St	Wellington Ave	Lincoln St
Deming St	Dawes Ave	Myrtle St	Tyler St	Wellington Ave	Lincoln St
Deming St	Elm St	New Rd	North St	Wendell Ave	Taconic St
Depot St	Center St	New York Ave	Connecticut Ave	Wendell Ave	Taconic St
Dewey Ave	Ave	New York Ave	Connecticut Ave	Westminster St	Dalton Ave
Dewey Ave	Ave	Newell St	Elm St		
Dewey Ave	Linden St	Northumberland Rd	Elm St		

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA

2023 OCT -4 PM 2: 03

CC 1



## City of Pittsfield

Oct 4 20 23

To the City Council of the City of Pittsfield:--

The undersigned respectfully

Accounting for the spending of taxpayer money forms the fundamental obligation of government. It is therefore necessary to assure the public that the City complies with US and State Treasury guidelines for the ARPA monies. The City Council further bears responsibility to provide legal protection by ensuring compliance.

I request that the City Council order an independent audit of the ARPA fund by an outside firm that holds no contract, past or present, with the City of Pittsfield. The purpose of the audit is to ensure that all aspects of the ARPA grant are legal and compliant.

Respectfully submitted,  
Charles Kronick, Councilor Ward 2



## City of Pittsfield

November 8<sup>th</sup> 2023

**To the City Council of the City of Pittsfield**

The undersigned respectfully

The Department of Public Works (DPW) narrowed California Avenue in 2023 without designing it to drain stormwater. This work had been reviewed in person by Commissioner Morales and Councilors Kronick, Marchetti, and Persip. The DPW attempted to correct the drainage by raising the driveways by as much as two inches.

As a result, the current condition of the road is unacceptable. Driveways now have a tall lip at the road, and these lips constitute a legal liability for the homeowners. Residents report tripping over them. The homeowner is liable for injuries should a visitor or worker falls.

The DPW has only one acceptable option for the residents of California Avenue. They must remove the apron lips immediately and return California Avenue to its original dimensions.

I request an emergency appropriation from Free Cash, which was augmented for road repair, to correct California Avenue.

Respectfully Submitted,

Charles I. Kronick

Charles I. Kronick

Councilor Ward 2

CCI



RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA

2023 OCT 19 AM 9:54

October 17, 2003

To the City Council of the City of Pittsfield:

The undersigned respectfully

Respectfully submit a petition requesting Commissioner Morales to stop narrowing streets and to stop changing any dimensions of streets when repaving. If a street needs to be changed. He must meet with the ward Councilor and find a proper way to communicate the changes to the residents of that street.

---

Earl G Persip III  
City Councilor At Large



## City of Pittsfield

November 8 2023

**To the City Council of the City of Pittsfield**

The undersigned respectfully

Concerning missing the target paving program by 50%, the Council requests the following report to be presented for the November 14 meeting:

### **Overview of 2023 Paving**

- How much money was budgeted for 2023 road paving
- How much was spent on 2023 paving
- How much money remains unspent
- A list of roads with the following data
  - Quantity of asphalt used
  - Final cost for each road
- How many days were unavailable for work due to weather and which specific days were not worked

### **The report must include:**

- All purchase orders for materials used
- Paving contracts
- All invoices

Respectfully Submitted,

Charles J. Kronick

Charles J. Kronick

Councilor Ward 2



# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA

2023 NOV -1 AM 11:54

November 1, 2023

To the City Council of the City of Pittsfield:-

The undersigned respectfully

Honorable members of the City Council and Colleagues submit is a petition asking that the East side sidewalk of Robbins Avenue be placed on the Reconstruction of sidewalks for next construction season it is a blacktop overlay and is narrowing and breaking down in many locations

Respectfully Submitted

Councilor Tony Maffuccio





# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA  
2023 NOV -2 AM 9:15

November 2, 20 23

To the City Council of the City of Pittsfield:-

The undersigned respectfully

Honorable members of the City Council and Colleagues submit is a petition asking for a status update on 53 Roberts Street.

Respectfully Submitted

Councilor Tony Maffuccio



# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA  
2023 NOV -1 AM 11:54

November 1, 2023

To the City Council of the City of Pittsfield:-

The undersigned respectfully

Honorable members of the City Council and Colleagues submit is a petition asking the Traffic Commission to install No Parking on the East side of Daniels Avenue

Respectfully Submitted

Councilor Tony Maffuccio



**CITY OF PITTSFIELD**

DEPARTMENT OF PUBLIC SERVICES & UTILITIES, 100 NORTH ST, PITTSFIELD, MA 01201 413-499-9330

Monday, November 6, 2023

TO THE HONORABLE MEMBERS OF THE CITY COUNCIL:

I request that the council ask the traffic commission to review the attached proposal from the Berkshire Region Transit Authority (BRTA) to add bus stop locations.

Sincerely,

A handwritten signature in blue ink, reading "Tyler Shedd". The signature is stylized and fluid.

Tyler Shedd, P.E.  
City Engineer

CC: Ricardo Morales, Commissioner of Public Services and Utilities  
Rauley Caine, General Manager (BRTA)

Department of Public Services and Utilities  
Engineering Division  
100 North ST, Floor M  
Pittsfield, MA 01201

October 16, 2023

To Whom It May Concern;

Berkshire Regional Transit Authority (BRTA) has been undertaking a Bus Stop Implementation Project throughout its service area, including within the City of Pittsfield, with the goals of modernizing our vital regional bus service, simplifying customer access, and improving safety.

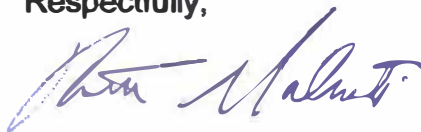
In an effort to continue this project, submitted herewith for your review and consideration is a request for traffic orders at multiple locations within the City for the purpose of establishing a BRTA Bus Stop.

Additionally, BRTA requests that each location, if approved, be established as “no parking” during all hours and for all purposes.

If these requests for Traffic Orders are approved, BRTA will install Bus Stop signage as required by our agency design guidelines and in a manner most consistent with uniform traffic control standards.

Thank you for your consideration. Please let me know what additional steps may be required.

Respectfully,



Robert Malnati  
Administrator  
Berkshire Regional Transit Authority

Encl// Requested BRTA Bus Stop Locations – Pittsfield 2



City	Roadway	ID	Description
Pittsfield	Center Street	1291	west side, from a point twenty-five (25) feet north of the sideline of Bradford St, northerly for a distance of seventy-five (75) feet.
		1292	east side, from a point twenty-five (25) feet north of the sideline of Bradford St, northerly for a distance of seventy-five (75) feet.
	Cheshire Road	1104	west side, from a point seventy-five (75) feet south opposite the centerline of Asci Dr, northerly for a distance of one hundred (100) feet.
		1105	east side, from a point twenty-five (25) feet south of the sideline of Asci Dr, southerly for a distance of seventy-five (75) feet.
		1312	west side, from the southern sideline of Greenwich St, southerly for a distance of seventy-five (75) feet.
		1311	east side, from the southern sideline of Greenwich St, southerly for a distance of seventy-five (75) feet.
		1313	east side, from a point one hundred and fifteen (115) feet south of the sideline of Kittredge Rd, southerly for a distance of seventy-five (75) feet.
		1315	west side, from a point fifteen hundred (1500) feet south of the sideline of Rte 7/8 Connector Rd, southerly for a distance of one hundred (100) feet.
		1316	east side, from a point fifteen hundred (1500) feet south of the sideline of Rte 7/8 Connector Rd, southerly for a distance of one hundred (100) feet.
	Dalton Ave	1310	south side, from a point fifty (50) feet east from the sideline of Allendale Rd, easterly for a distance of seventy-five (75) feet.
		1309	north side, from a point forty (40) feet east from the sideline of Allengate Ave, easterly for a distance of seventy-five (75) feet.
		1145	north side, from a point ten (15) feet east of the sideline of Harvard St, easterly for a distance of fifty-five (55) feet.
		1146	south side, from a point ten (10) feet west of the sideline of Harvard St, westerly for a distance of seventy-five (75) feet.
		1150	south side, from a point fifteen (15) feet from the sideline of New Jersey Ave, westerly for a distance of seventy-five (75) feet.
		1147	north side, from a point on the sideline of Pittsfield Ave, easterly for a distance of seventy-five (75) feet.
		1148	south side, from a point on the sideline of Rhode Island Ave, westerly for a distance of seventy-five (75) feet.
		1149	north side, from a point forty (40) feet from the sideline of Ridgeway Ave, westerly for a distance of seventy-five (75) feet.

		1151	north side, from a point forty (40) feet from the sideline of Somerset Ave, easterly for a distance of
		1084	north side, from a point (35) feet west of Thorndyke Ave, westerly for a distance of (125) feet
		1307	north side, from a point two hundred and ten (210) feet west of the sideline of Westminster ST, westerly for a distance of seventy-five (75) feet.
		1308	south side, from a point two hundred and eighty (280) feet west opposite the center line of Westminster St, westerly for a distance of seventy-five (75) feet.
	Downing Parkway	1098	south side, from a point one hundred seventy-five (175) feet from the sideline of Downing IV, westerly for a distance of seventy-five feet.
		1099	north side, from the sideline of Downing III, westerly for a distance of seventy-five (75) feet.
	Tyler Street	1317	north side, from a point on the western sideline of Brown St, westerly for a distance of one hundred (100) feet.
		1318	south side, from a point on the eastern sideline of Brown St, easterly for a distance of ninety (90) feet.
	Seymour Street	1299	east side, from a point on the south sideline of Kent Ave, southerly for a distance of seventy-five (75) feet.
		1320	west side, from a point twenty-five feet north of the sideline of Madison Ave, northerly for a distance of fifty (50) feet.
		1319	east side, from a point on the south sideline of Madison Ave, southerly for a distance of seventy-five (75) feet.
		1298	west side, from a point on the south sideline of Turner Ave, southerly for a distance of seventy-five (75) feet.
		1322	west side, from a point two hundred and seventy-five (275) feet from the sideline of Wahconah St, southerly for a distance of seventy-five (75) feet.
		1321	east side, from a point two hundred and fifty (150) feet from the sideline of Wahconah St, southerly for a distance of seventy-five (75) feet.

**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1317
<b>Stop</b>	Tyler St and Brown St (in)
<b>Location</b>	<b>42.457229      -73.239476</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1318
<b>Stop</b>	Tyler St and Brown St (out)
<b>Location</b>	<b>42.457002      -73.238804</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1291
<b>Stop</b>	Center ST and Bradford ST (in)
<b>Location</b>	<b>42.454660      -73.254346</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1292
<b>Stop</b>	Center ST and Bradford ST (out)
<b>Location</b>	<b>42.454738      -73.254200</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1319
<b>Stop</b>	Seymour ST and Madison Ave (out)
<b>Location</b>	<b>42.456755      -73.253258</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1320
<b>Stop</b>	Seymour ST and Madison Ave (in)
<b>Location</b>	<b>42.457078      -73.253239</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1299
<b>Stop</b>	Seymour ST and Kent Ave (out)
<b>Location</b>	<b>42.458220      -73.252482</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

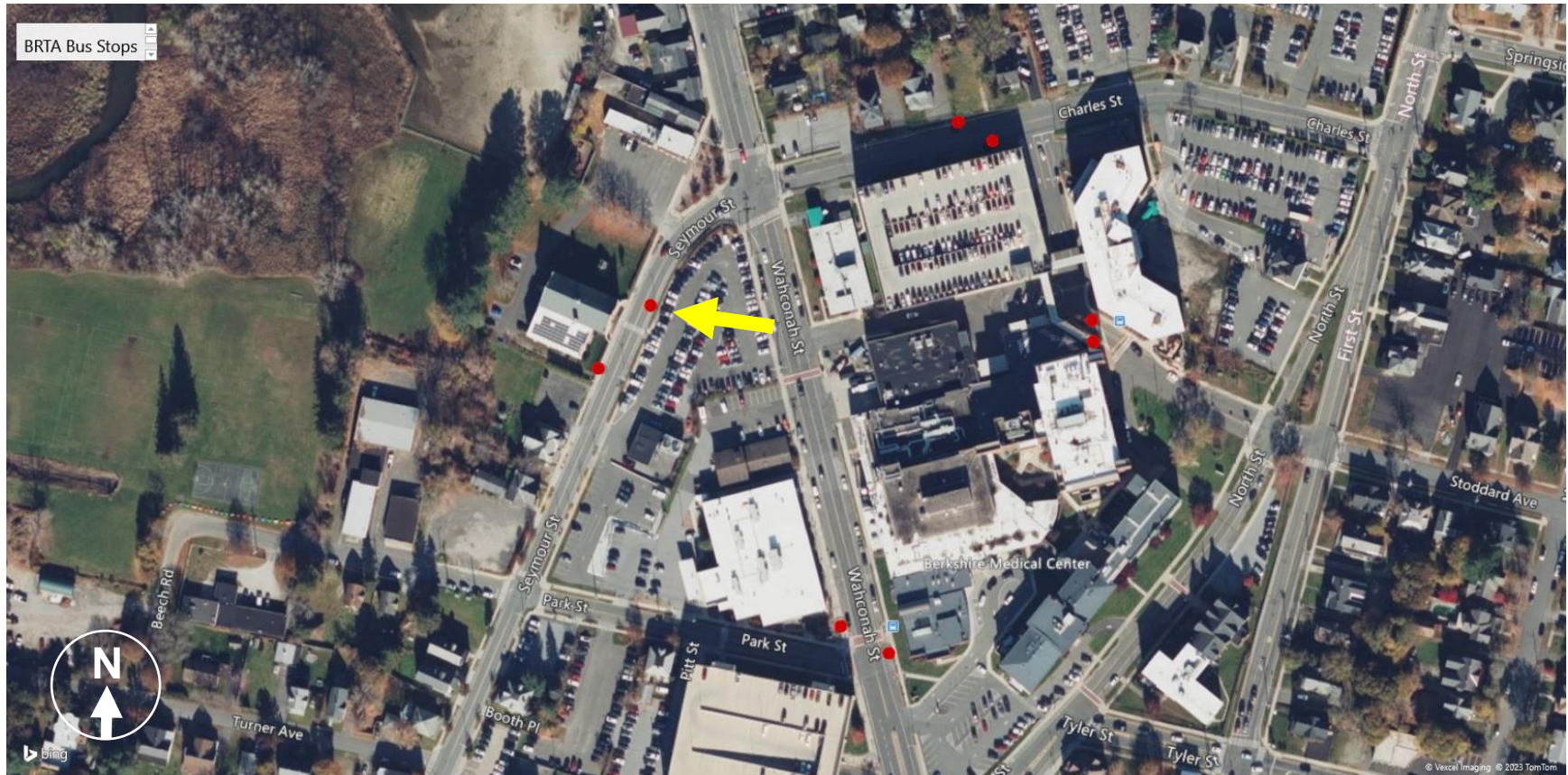


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1298
<b>Stop</b>	Seymour ST and Turner Ave (in)
<b>Location</b>	<b>42.458449      -73.252485</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1321
<b>Stop</b>	Seymour St and Wahconah St (out)
<b>Location</b>	<b>42.460342      -73.251257</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 05 – Pittsfield / Lanesborough
<b>ID</b>	1322
<b>Stop</b>	Seymour St and Wahconah St (in)
<b>Location</b>	<b>42.460098      -73.251531</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

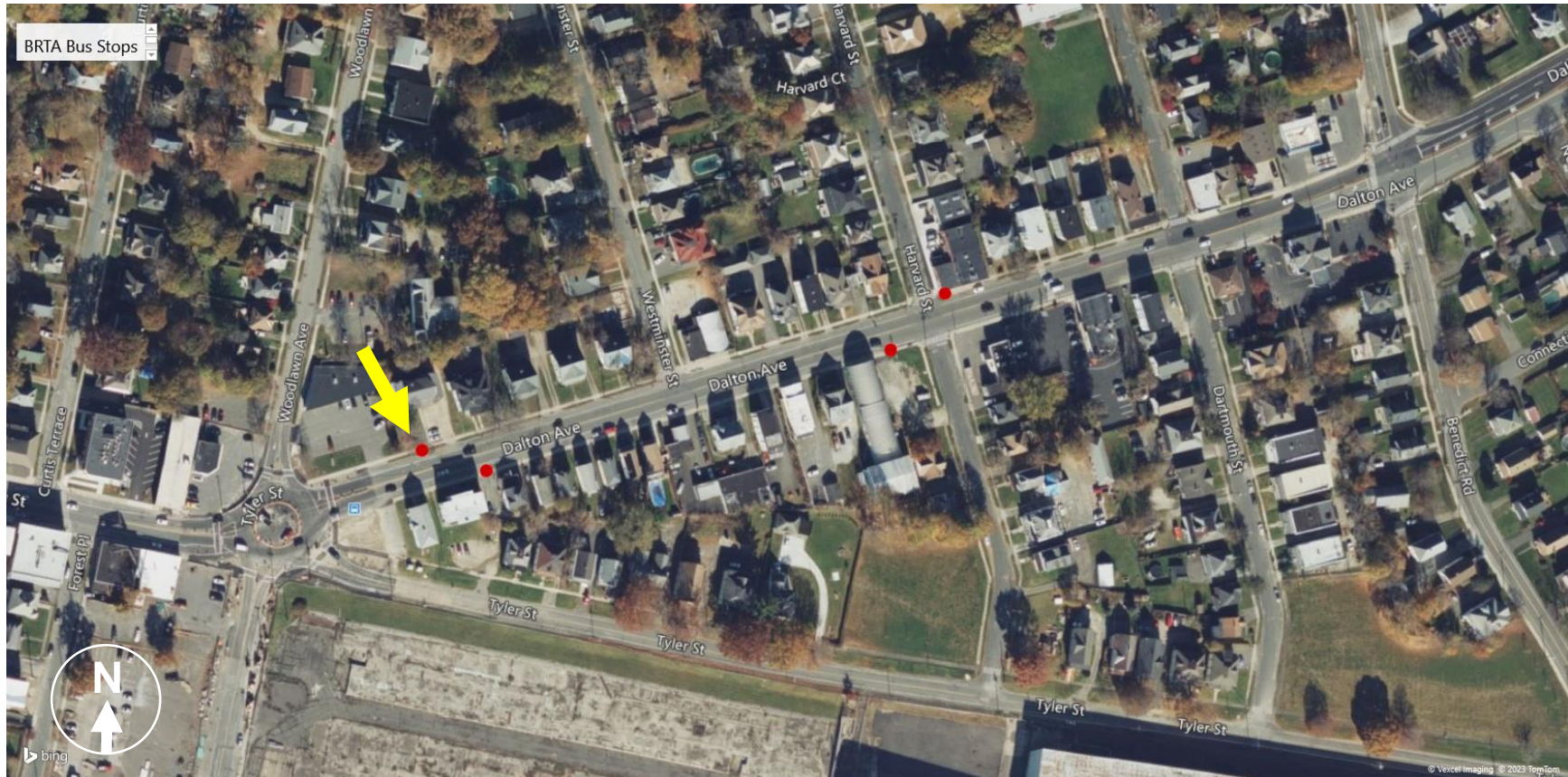


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1308
<b>Stop</b>	Dalton Ave and Westminister St (out)
<b>Location</b>	<b>42.456654      -73.232815</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1307
<b>Stop</b>	Dalton Ave and Westminister St (in)
<b>Location</b>	<b>42.456733      -73.233152</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

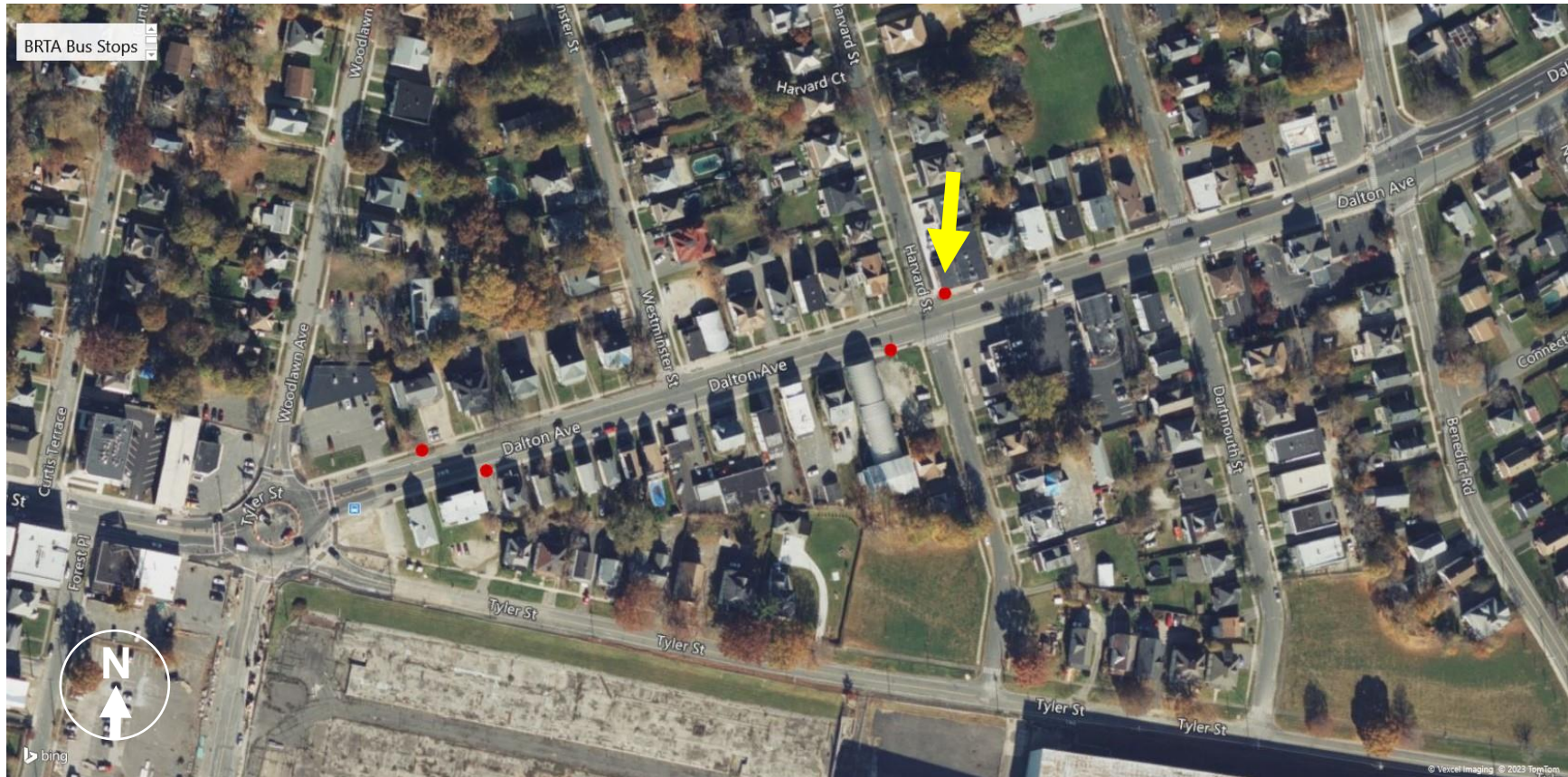


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1146
<b>Stop</b>	Dalton Ave and Harvard St (out)
<b>Location</b>	<b>42.457121      -73.230693</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1145
<b>Stop</b>	Dalton Ave and Harvard St (in)
<b>Location</b>	<b>42.457339      -73.230408</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1148
<b>Stop</b>	Dalton Ave and Rhode Island Ave (out)
<b>Location</b>	<b>42.458420      -73.226197</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

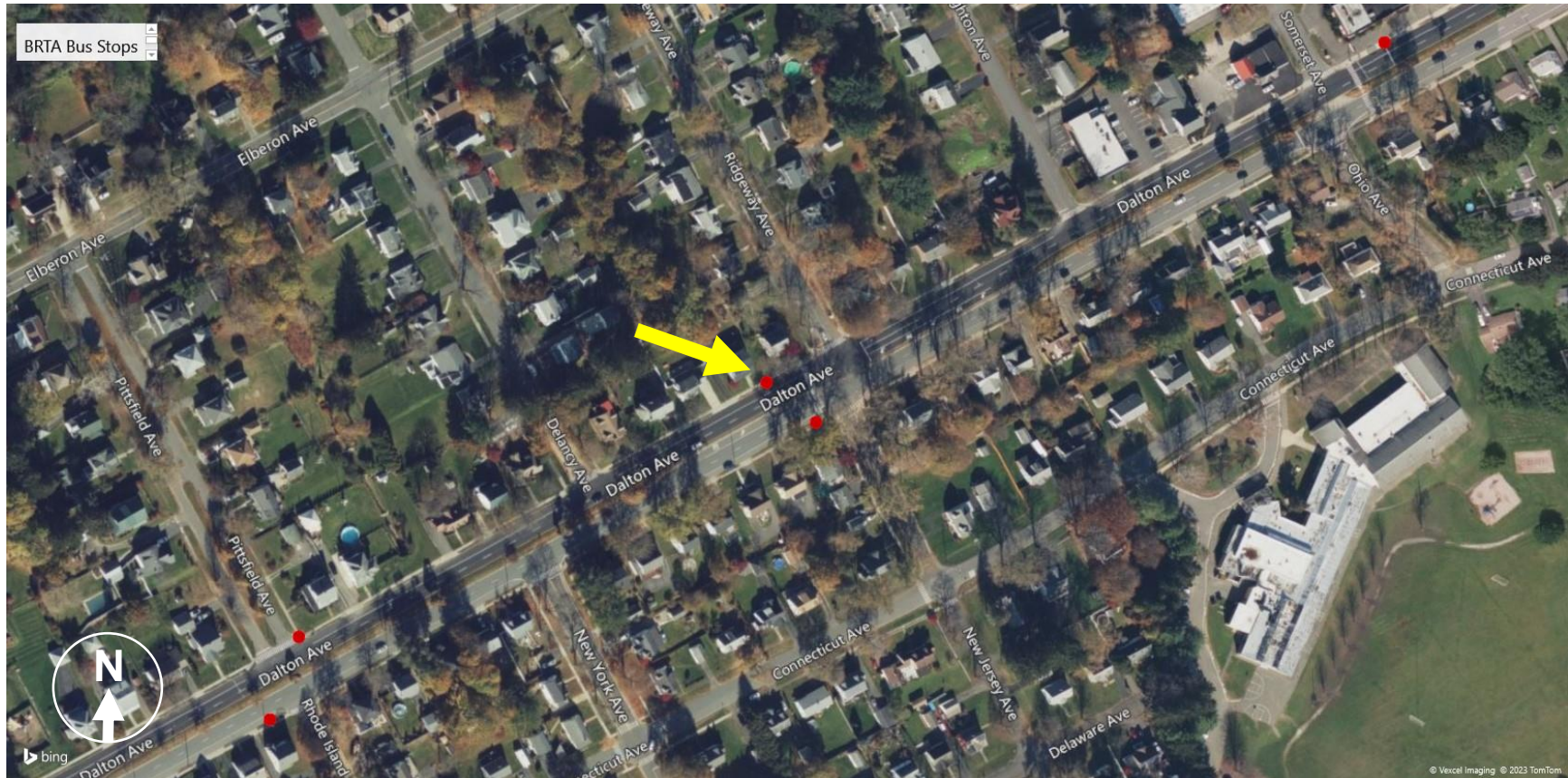


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1147
<b>Stop</b>	Dalton Ave and Pittsfield Ave (in)
<b>Location</b>	<b>42.458739      -73.226046</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1149
<b>Stop</b>	Dalton Ave and Ridgeway Ave (in)
<b>Location</b>	<b>42.459721      -73.223594</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1150
<b>Stop</b>	Dalton Ave and New Jersey Ave (out)
<b>Location</b>	<b>42.459567      -73.223336</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

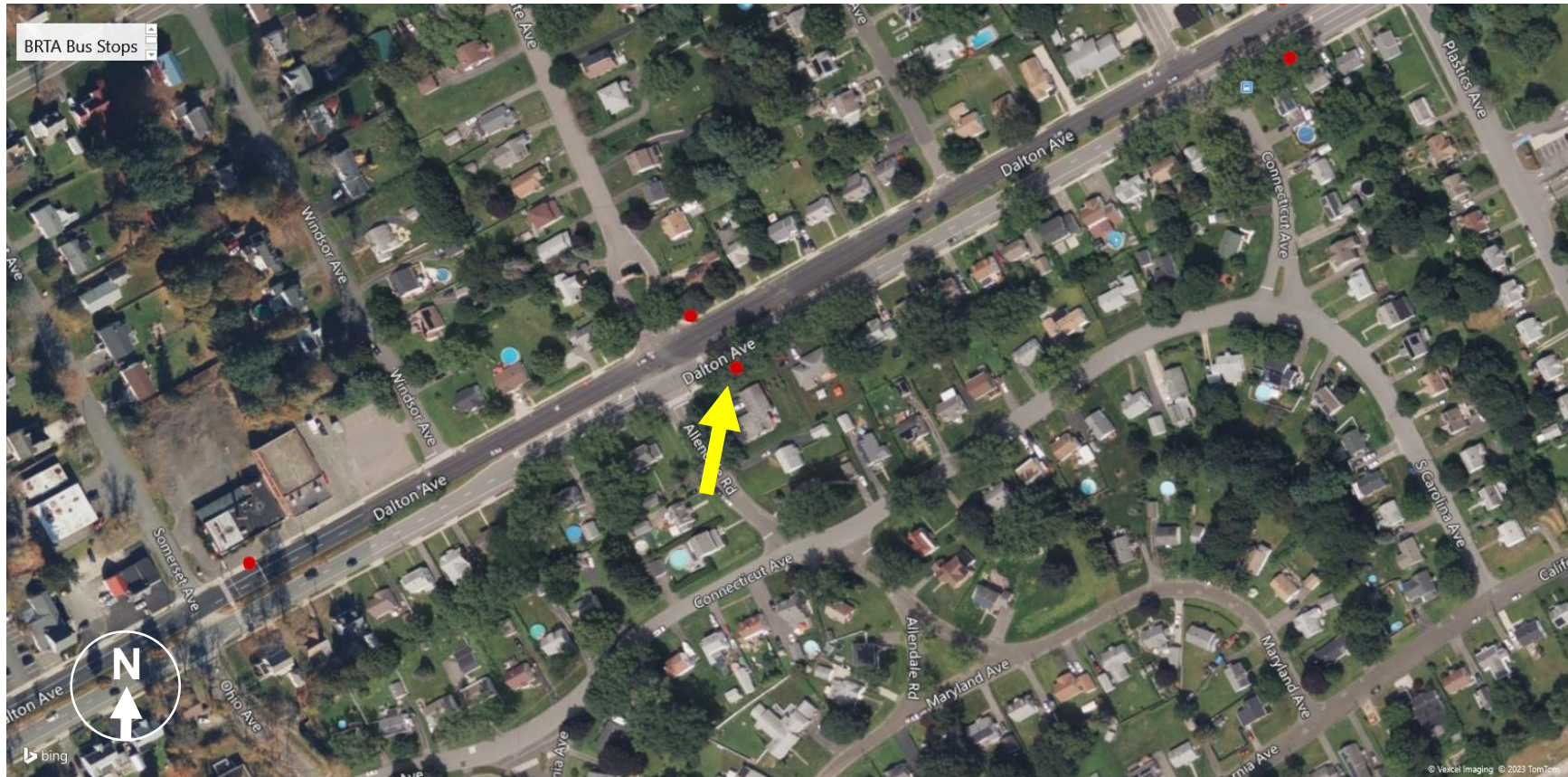


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1151
<b>Stop</b>	Dalton Ave and Somerset Ave (in)
<b>Location</b>	<b>42.461033      -73.220356</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

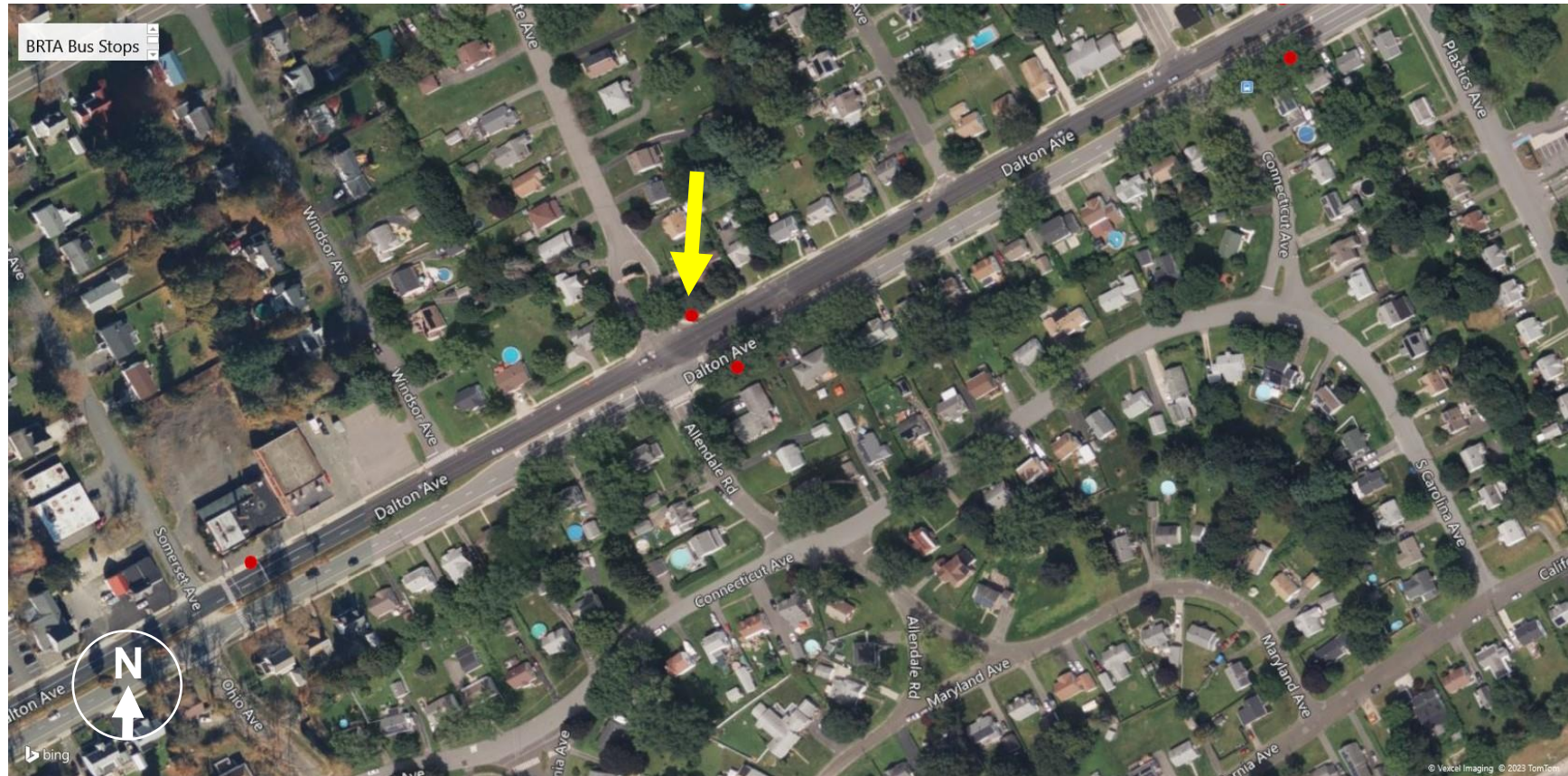


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1310
<b>Stop</b>	Dalton Ave and Allendale Rd (out)
<b>Location</b>	<b>42.461788      -73.217800</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

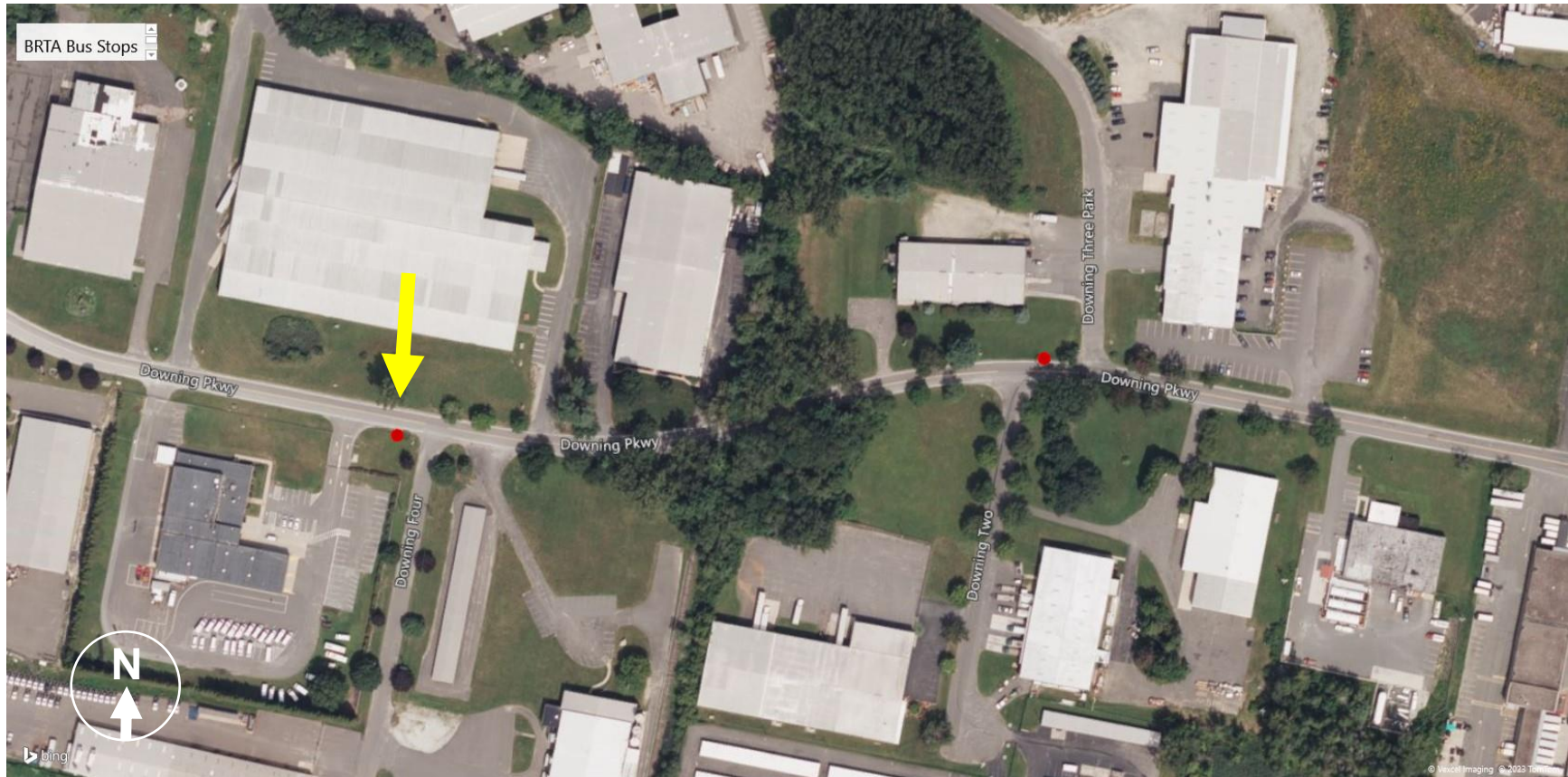


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1309
<b>Stop</b>	Dalton Ave and Allengate Ave (in)
<b>Location</b>	<b>42.461988      -73.218040</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



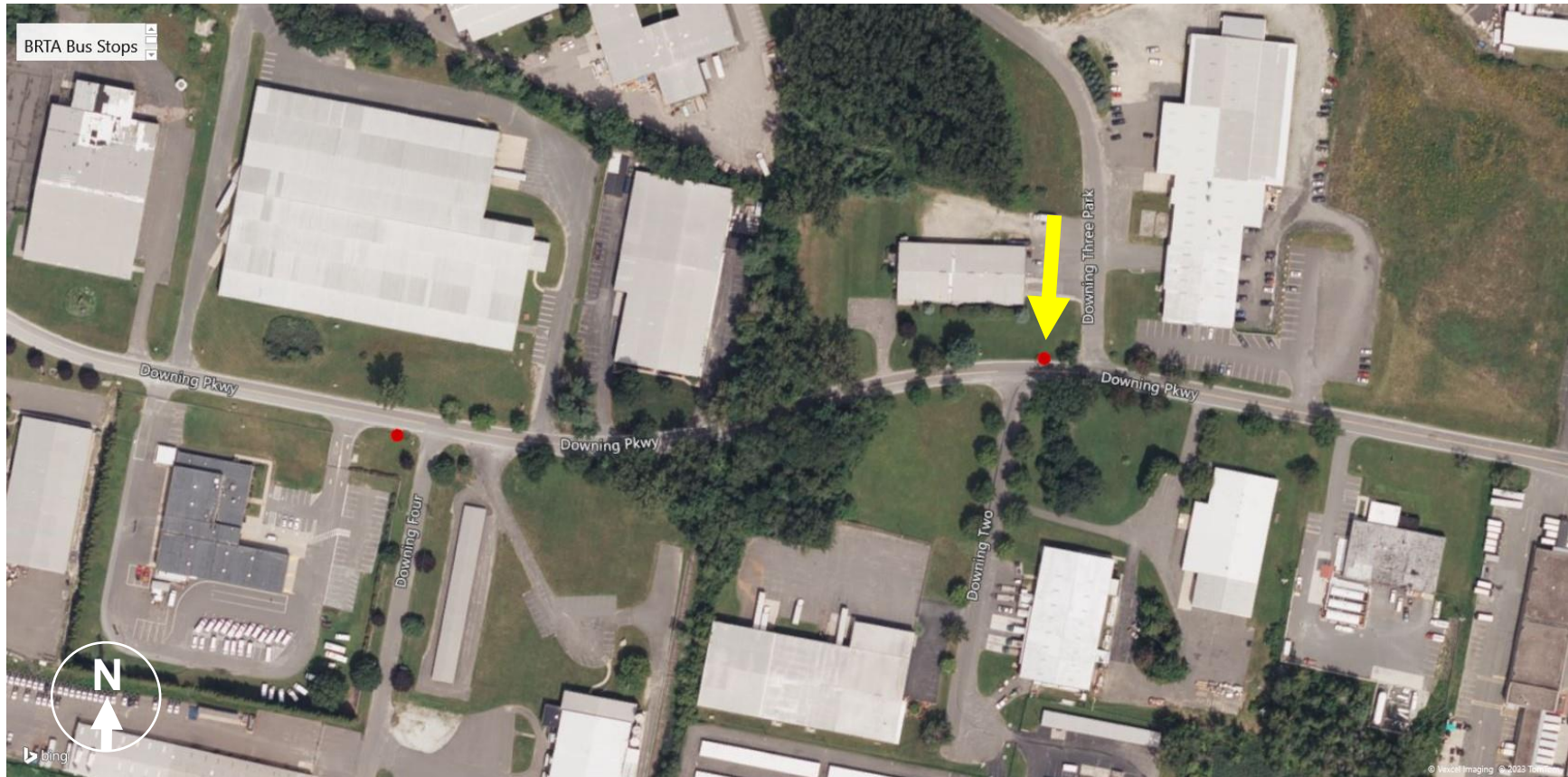
**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	All BRTA Routes
<b>ID</b>	1098
<b>Stop</b>	Downing Garage BRTA
<b>Location</b>	<b>42.459929      -73.196110</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	"No Parking" requested in Traffic Order

**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 12, 14
<b>ID</b>	1099
<b>Stop</b>	Downing Three
<b>Location</b>	<b>42.460226      -73.192715</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	"No Parking" requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1311
<b>Stop</b>	Cheshire Rd and Greenwich St (out)
<b>Location</b>	<b>42.473280      -73.204229</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1312
<b>Stop</b>	Cheshire Rd and Greenwich St (in)
<b>Location</b>	<b>42.473253      -73.204426</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1313
<b>Stop</b>	Cheshire Rd and Kittredge Rd (out)
<b>Location</b>	<b>42.475172      -73.204550</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1105
<b>Stop</b>	Cheshire Rd and Asci Rd (out)
<b>Location</b>	<b>42.477251      -73.204871</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1104
<b>Stop</b>	Cheshire Rd and Asci Rd (in)
<b>Location</b>	<b>42.476733      -73.205044</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25

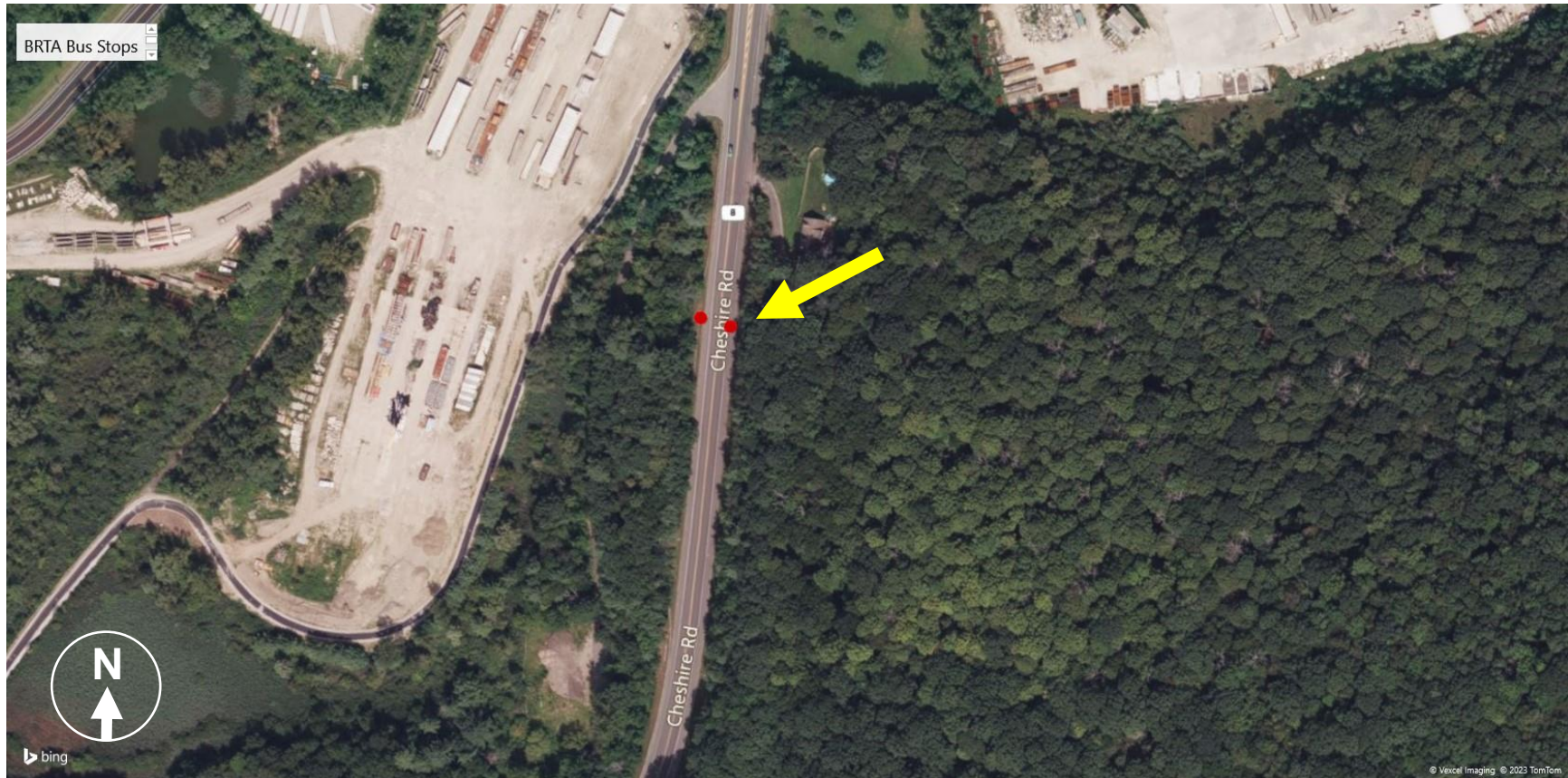


<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1315
<b>Stop</b>	Cheshire Rd North (in)
<b>Location</b>	<b>42.484648      -73.202329</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



**Berkshire Regional Transit Authority** Bus Stop Implementation Program  
Proposed Stop Locations SFY 24-25



<b>City</b>	Pittsfield
<b>Service(s)</b>	Rte 01 – Pittsfield / North Adams
<b>ID</b>	1316
<b>Stop</b>	Cheshire Rd North (out)
<b>Location</b>	<b>42.484614      -73.202173</b>

<b>Sign Pole</b>	u-channel breakaway anchor and post
<b>Bus Stop Sign</b>	New, BRTA provided
<b>Waiting Pad</b>	Proposed future project, unfunded
<b>Waiting Shelter</b>	Not proposed, unfunded
<b>Bench/Seating</b>	Not proposed, unfunded
<b>Cut out/ Bump out</b>	Not proposed, unfunded
<b>Solar Lighting</b>	Upon Request, unfunded
<b>Parking Condition</b>	“No Parking” requested in Traffic Order



# City of Pittsfield

November 8, 2023

To the City Council of the City of Pittsfield:—

The undersigned respectfully

We are requesting Mayor Linda Tyer come before the council on Tuesday November 28, 2023, and speak to the council and public regarding the refugee families located to Pittsfield about two weeks ago with wrap around services (see attached email we received from the Mayor), and what if any financial obligations the city is putting forth in supporting these families.

Respectfully Submitted,

Karen M Kalinowsky  
Councilor At-Large

Charles Kronick  
Ward 2 Councilor

## Benjamin, Michele

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**From:** Tyer, Linda  
**Sent:** Friday, November 3, 2023 10:33 AM  
**To:** City Council  
**Cc:** VanBramer, Catherine; Windrow-Carlotto, Malia; Cambi, Andy  
**Subject:** New Immigrant Families

Good Morning Councilors:

We have welcomed an additional seven families with children into our community. Our city team, state officials, and community partners are providing wrap-around services and resources to ensure that they are comfortably settled.

Linda

*Linda M. Tyer, Mayor*

*She/Her ([why this matters](#))*

City of Pittsfield

70 Allen Street

Pittsfield, MA 01201

413-499-9321

[ltyer@cityofpittsfield.org](mailto:ltyer@cityofpittsfield.org)



# City of Pittsfield

November 8, 2023

To the City Council of the City of Pittsfield:-

The undersigned respectfully

I am submitting a petition requesting Commissioner Jeff Clemons to come before the council Tuesday November 28, 2023, regarding the handling of junk cars being allowed to continually being brought to and adding to more then 30 cars, trucks, motorcycles, and parts to be brought and dumped at the property at 75 Shaker Lane.

This is against the city code and state law which only allows only one unregistered vehicle per residential property. The area now looks like an active junk yard and many of the vehicles are lined up along the property line of two abutting residents making an eye sore and could lead to contamination of water due to leaking oil and/or gas and other fluids. The residents who live on Shaker Lane and have wells for drinking water and the residents believe this may cause contamination of their drinking water. We found our first rat a little over a week ago and have never had a rat issue until now for over 18 years or longer.

The residents have been patient, though not understanding as to why the city is not moving forward faster. Prior to the November 28, 2023 meeting I will attach pictures and emails to this petition.

Respectfully submitted,

Karen M. Kalinowsky  
City Councilor At-Large



# City of Pittsfield

November 8, 2023

To the City Council of the City of Pittsfield:–

The undersigned respectfully

I would like to submit a petition requesting Director Andi Cambi and Director Kerwood to come in front of the council Tuesday November 28, 2023, regarding 444 Merrill Rd, which is in tax title due to a decade of unpaid taxes by Mr. Peter Petricca and for over the last few years has been broken into and used by individuals as shelter. Currently there are broken windows, graffiti, chemical products sitting on ledge, human feces and garbage inside. It is unsafe and residents, business owners, and local police department are concerned about the safety of people entering the property as well as the public safety workers who may have to enter the property and would like it boarded up. This is another property with on-going issues with nothing being officially done.

Prior to the November 28, 2023, meeting I will be forwarding pictures and emails regarding the property to the council.

Respectfully submitted,

Karen M. Kalinowsky  
City Councilor At-Large





# City of Pittsfield

RECEIVED-CITY CLERK  
CITY OF PITTSFIELD, MA  
2023 NOV -8 PM 1:00

November 08 20 23

To the City Council of the City of Pittsfield:-

The undersigned respectfully

Request that the City Council amend the City Ordinances by the addition of the following language as described and discussed below.

1. **PROPOSED ORDINANCE AMENDED LANGUAGE (highlighted):**

ARTICLE LI COMMUNITY PRESERVATION COMMITTEE

Sec. 2-290 Composition and appointment.

(a) The Community Preservation Committee shall consist of nine voting members pursuant to Massachusetts General Laws, Chapter 44B, and the City Charter. The composition of the Committee, the appointment authority and the term of office for the Committee members shall be as follows:

...

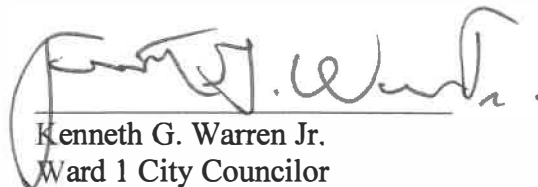
(6) Four at-large members appointed by the Mayor subject to City Council approval for a term of three years, in accordance with the City Charter. The four at-large members shall be residents of the City of Pittsfield. They shall not be elected officials or City staff whose responsibilities directly involve administering Community Preservation Act funds or programs. Terms shall be so arranged that as to equal a number as possible shall expire each year.

2. **RATIONALE:**

It makes sense from a policy rationale to require that people making decisions on the expenditure of city revenues be from the City of Pittsfield.

Respectfully submitted,

James Conant  
Ward 4 City Councilor

  
Kenneth G. Warren Jr.  
Ward 1 City Councilor