



**REQUEST FOR BOARD OF ZONING APPEALS HEARING**

The undersigned requests a Board of Zoning Appeals (BZA) hearing on the basis of the information contained within the application. The applicant hereby certifies that all information and attachments are true and correct.

This form is to be completed by the applicant and submitted with a \$50 filing fee. A legal ad describing the type of appeal will be published in the newspapers thirty (30) days prior to the BZA meeting. The Zoning Ordinance also requires that the property be legally posted and neighboring property owners receive notification of the meeting. In order for the appeal to be considered, the applicant or his/her representative must be present at the hearing.

Applicant filing the appeal: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address of Property for Appeal: \_\_\_\_\_

Type of Appeal: Variance \_\_\_ Conditional Use: \_\_\_ Change Nonconforming use \_\_\_\_\_

Reason for the appeal: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant and Date: \_\_\_\_\_

Signature of Zoning Administrator and Date: \_\_\_\_\_



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(Please fill out each one of these to the best of your ability)

In order for the Board of Zoning Appeals to grant a variance, the Zoning Ordinance requires that the applicant demonstrate in writing that:

- A. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved, and which are not generally applicable to other lands, structures, or buildings in the same district or vicinity.

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- B. A literal interpretation of the provisions of the Zoning Ordinance will result in an unnecessary hardship.

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- C. The variance is the minimum variance to make possible the reasonable use of the land, building, or structure.

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- D. Granting of the variance will be in harmony with the general purpose and intent of the Zoning Ordinance and will not be injurious to the neighborhood or detrimental to public welfare.

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