

AGENDA FOR PARKERSBURG CITY COUNCIL  
TUESDAY, OCTOBER 11, 2022, 7:30 PM  
CITY COUNCIL CHAMBERS  
SECOND FLOOR, MUNICIPAL BUILDING

- I. CALL TO ORDER – Council President, Zach Stanley
- II. ROLL CALL
- III. MINUTES – regular Council meeting held September 27, 2022
- IV. REPORTS FROM STANDING OR SPECIAL COMMITTEES
- V. MESSAGE FROM THE EXECUTIVE - Proclamation for National Disability Employment Awareness Month
- VI. PUBLIC FORUM
- VII. CITY COUNCIL FORUM
- VIII. RESOLUTIONS
  1. Resolution requesting approval for budget revisions within the General Fund, Capital Reserve Fund, User Fee Special Revenue Fund, Demolition Fund, and Parks and Recreation Fund. (Pending approval of the Finance Committee of City Council)  
**(Please refer to the finance committee for copies of the revisions)**
- IX. ORDINANCE, FINAL READING:
  2. An ordinance adopting the State Building Code, Article 1737.01, Title 87, Series 4, as promulgated by the WV State Fire Commission. (Sponsored by Councilmen Mercer, Tuck, Stanley and Kuhl)
- X. MISCELLANEOUS
  3. Annual reports of the Policemen's and Firemen's Pension and Relief Funds to the Municipal Oversight Board through June 30, 2022. (Receive and file)
- XI. ADJOURNMENT

NOTE: Next Council meetings are October 25<sup>th</sup>, 2022; then November 1<sup>st</sup> and 22<sup>nd</sup>,  
(November 8<sup>th</sup> is election day)

The Council of the City of Parkersburg met in regular session Tuesday, September 27, 2022, at 7:30 PM in the Council Chambers on the second floor of the Municipal Building at One Government Square, Parkersburg WV 26101.

The meeting was called to order by Council President, Zach Stanley, who presided over the meeting. The Clerk noted the attendance and those present included Councilmen Jesse Cottrille, Sharon Kuhl, Wendy Tuck, JR Carpenter, Mike Reynolds, Chris Rexroad, and Zach Stanley. Councilmen Bob Mercer was absent. There is a vacancy in District #9 currently.

MINUTES – the minutes from the City Council meeting held August 30, 2022, and September 13, 2022, were approved by unanimous vote with no additions or corrections.

REPORTS FROM STANDING OR SPECIAL COMMITTEES – Councilman Rexroad reported that the Public Works Committee met this evening to discuss our current central garage location on Camden Avenue, and ground samples have found no restrictions. They will receive an updated appraisal.

MESSAGE FROM THE EXECUTIVE – In accordance with City Charter Section 2.206(2), Mayor Tom Joyce told City Council that he had received three names from the Wood County/City Republican Executive Committee, to fill the Council District #9 position due to the resignation of Austin Richards, who moved out of his district. Mayor Joyce has selected Mr. Ray Eubanks III, 1021 Lakeview Drive, to fill this vacancy. He will set up a time to swear him soon.

PUBLIC FORUM – Ms. Sue Ellen Waybright, Division Street Extension, spoke in favor of purchasing the Vactor machine that will be used for storm water improvements. The drains are not adequate in her district and on her street, she said.

Ms. Alisa Prince, 3208 Elm Street, had previously brought to the City's attention that our list of URA's properties was not up to date, but that has been updated and she appreciated the information being available.

CITY COUNCIL FORUM – Ms. Tuck announced that District #4 had a neighborhood watch meeting recently, and there was another one held at Good Sheppard Church. Also, the Health Department did a needs assessment and how to bring that into the community.

**RESOLUTION AUTHORIZING MAYOR JOYCE SUBMIT A RAILROAD CROSSING ELIMINATION PROGRAM GRANT TO THE FEDERAL RAILROAD ADMINISTRATION FOR A PLANNING STUDY AT 19<sup>TH</sup> AND KEEVER STREET PROJECT**

WHEREAS, this program provides funding for highway-rail or pathway-rail grade crossing improvement projects that focus on improving the safety and mobility of people and goods, and

WHEREAS, City of Parkersburg and the Parkersburg Utility Board is committed to providing safe and timely access to the water treatment plant, and

WHEREAS, the objective of this study is to improve access to the water treatment plant, which is frequently blocked by rail cars parked on the 19<sup>th</sup> Street crossing. Blockages are so frequent and of long duration that concerns exist regarding access to the plant during emergency situations, and

WHEREAS, the total project cost of the planning study is \$120,000, and

WHEREAS, the application will seek funds from the FRA's Railroad Crossing Elimination Program, which can finance a maximum of 80% of the cost of the Planning Study (\$96,000), and

WHEREAS, the balance of the cost (\$24,000), would be financed by a combination of funds from the City of Parkersburg (\$12,000) and the Parkersburg Utility Board (\$12,000), and

BE IT RESOLVED, by the City Council of the City of Parkersburg that Tom Joyce is hereby authorized to submit an application to the Federal Rail Administration to execute a planning study to provide information necessary to submit future construction applications for this source of funding and to sign any and all documents and papers which accompany or are part of this application, and any and all documents and papers necessary for the completion and administration of the project should it receive FRA approval, and

MOTION – Ms. Kuhl moved, seconded by Ms. Cottrille, to adopt the resolution.

Councilman Carpenter asked for a definition of railroad crossing elimination, and Mayor Tom Joyce stated that the railroad blocking the traffic at 19<sup>th</sup> and Keever has become a problem for vendors for the Utility Board and others, and they filed a complaint. The railroad was here before us, and they approached the city about a grant that would not terminate the crossing but would better redesign so they would not block traffic. This is a federal program and CSX told us about, and we want to split the \$24,000.00 fee with the Parkersburg Utility Board

VOTE – the motion was adopted by unanimous vote.

## RESOLUTION

### RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to request approval from State Auditor's Office for the following budget revision within the General Fund for the Fiscal Year 2022-2023 prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, and to make said budget revisions upon the State Auditor's approval:

GENERAL FUND					
Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
<b>REVENUE</b>					
365-000-000	FEDERAL GRANTS	98,000	96,000	194,000	FRA GRANT REVENUE
368 000-000	CONTRIB - OUTSIDE ENTITIES	89,990	12,000	101,990	BILLING FOR PUB PORTION
			108,000		
<b>CONTINGENCY</b>					
699-226-000	CONTINGENCY	50,000	(12,000)	38,000	REALLOCATION TO 763
<b>STREETS &amp; TRANSPORTATION GRANTS</b>					
761-230-000	CONTRACTUAL SERVICES		120,000	120,000	RAIL CLOSURE STUDY
<b>GRAND TOTAL</b>					

The above resolution proposes to revise the FY23 General Fund Adopted Budget to reflect revenue and expense appropriations for a railroad closure consultation grant application to the Federal Railway Administration. The total expense of \$120,000 is offset by a \$96,000 federal grant with the remaining \$24,000 to be split between the City and the PUB, with the City's portion reallocated from the budget contingency line item.

MOTION – Ms. Kuhl moved, seconded by Mr. Rexroad, to adopt the resolution, and the motion was adopted by unanimous vote.

## RESOLUTION

### RESOLUTION COMMITTING ADDITIONAL MATCHING FUNDS TO EXTEND THE CITY'S MULTIUSE TRAIL ALONG THE OHIO RIVER FROM POINT PARK TO THE CITY'S NORTHERN CORPORATION LIMITS

WHEREAS, the City of Parkersburg is committed to providing area residents with the best quality of life, and

WHEREAS, the City desires to extend this multiuse trail over Pond Run northward to Little Pond Run, and

**WHEREAS**, this project would allow residents to enjoy the City's waterfront by creating a 3.1 mile multiuse trail between the Ohio River and City's floodwall, and

**WHEREAS**, the city previously appropriated \$31,250 on December 20, 2016 and an additional \$160,343 on October 12, 2021, and

**WHEREAS**, the project was most recently estimated to cost \$800,000, and

**WHEREAS**, the West Virginia Department of Transportation – Division of Highways has committed \$640,000 in Transportation Alternative and Recreational Trails funds to the project, and

**WHEREAS**, the lowest, qualifying bid presented was \$736,646.32 over estimates, causing a cost overrun. This would require an additional 20% match from the City of Parkersburg (\$147,329.37), and

**WHEREAS**, infrastructure projects like this are critical to retaining, attracting and foster economic growth and development,

**NOWTHEREFORE BE IT RESOLVED**, that the City Council of the City of Parkersburg supports the Administration's efforts to extend the multiuse trail along the Ohio River to the City's northern corporations limits and hereby commits \$147,329.37 from the City of Parkersburg to the West Virginia Department of Transportation – Division of Highways, toward the project, provided WVDOT-DOH and the City execute another cooperative supplemental agreement.

**MOTION** – Mr. Reynolds moved, seconded by Ms. Tuck, to adopt the resolution, and the motion was adopted by unanimous vote.

**RESOLUTION**

**RESOLUTION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2022-2023 Fiscal Year to reflect the following changes.

**USER FEE SPECIAL REVENUE FUND**

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
<b>CAPITAL OUTLAY</b>					
750-458-010	SIDEWALK IMPROVEMENTS	500,000	(120,000)	380,000	REALLOCATION TO 424
<b>CONTRIBUTIONS</b>					
424-567-025	CONTRIB - STATE OF WV	-	120,000	120,000	TRAIL GRANT MATCH FUNDING
<b>GRAND TOTAL</b>					

The above resolution proposes to revise the FY23 User Fee Special Revenue Fund adopted budget to reallocate \$120,000 from the sidewalk appropriation for Market Street Phase III project, which was bid and awarded under budget, to a line item for a payment to the State of WV for the river trail grant match revised estimate. This \$120,000 is in addition to the \$31,593 currently budgeted in the General Fund for the same purpose.

**MOTION** – Mr. Reynolds moved, seconded by Mr. Rexroad, to adopt the resolution, and the motion was adopted by unanimous vote.

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## RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2022-2023 Fiscal Year to reflect the following changes:

## PARKS &amp; RECREATION CAPITAL PROJECTS FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
<b>REVENUES</b>					
369-000-000	TRANSFER IN - OTHER FUNDS	-	<u>1,500,000</u>	1,500,000	GF TRANSFER IN
	NET REVENUE ADJUSTMENT		<u>1,500,000</u>		
<b>EXPENDITURES</b>					
900-458-035	BENNETT STUMP FIELD RENOVATIONS	-	<u>1,500,000</u>	1,500,000	BENNETT STUMP FIELD RENOVATIONS
	NET EXPENDITURE ADJUSTMENT		<u>1,500,000</u>		
	EXCESS/DEFICIT		<u>-</u>		

The above resolution proposes to revise the Parks & Recreation Capital Projects Fund Budget to reflect a transfer in of \$1,500,000 which is appropriated toward the Bennett Stump Field renovation project.

MOTION – Ms. Kuhl moved, seconded by Ms. Cottrille, to adopt the resolution and the motion was adopted by unanimous vote.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor or his designee be authorized to revise the Adopted Budget for 2022-2023 fiscal year to reflect the following changes:

RESOLUTION

AMERICAN RESCUE PLAN FUND

Account	Description	Current Budget	Amount Encumbered / Expended	Budget Balance	Proposed Revision	Revised Budget	Comments
FUND BALANCE							
296-00	RESTRICTED FUND BALANCE	10,925,203			10,925,204	21,850,407	FUND BALANCE - AMOUNT RECEIVED IN JUNE 2022
	TRANSFERS TO OUTSIDE AGENCIES						
424-567-005	TRANSFER - UTILITY BOARD	7,000,000	(7,000,000)			7,000,000	DRINKING WATER INFRASTRUCTURE PROJECTS
424-567-005	TRANSFER - UTILITY BOARD	200,000	(200,000)			200,000	FOR BOWMAN DISTRIBUTION & STORAGE
424-567-010	TRANSFER - PROGRAM ADMIN	525,000	(525,000)			525,000	ADDRESS ECONOMIC IMPACTS FOR NON-PROFITS
424-567-010	TRANSFER - PROGRAM ADMIN				200,000	200,000	ECON. IMPACTS FOR NON-PROFITS - BALANCE OF NEEDED
	TRANSFERS TO OTHER FUNDS						
444-566-001	TRANSFER - GENERAL FUND	305,976	(305,976)			305,976	ESSENTIAL WORKER PREMIUM PAY
444-566-001	TRANSFER - GENERAL FUND	1,894,277	(1,894,277)			1,894,277	LOST REVENUE - TO SOUTHWOOD POOL PROJECT
444-566-001	TRANSFER - GENERAL FUND				1,500,000	1,500,000	LOST REVENUE - TO CITY PARK BASEBALL FIELD PROJECT
	STORMWATER MANAGEMENT						
800-230-000	CONTRACTUAL SERVICES	1,000,000	(1,000,000)			1,000,000	STORMWATER MGMT INFRASTRUCTURE PROJECTS
800-230-000	CONTRACTUAL SERVICES				850,000	850,000	STORMWATER LINING \$500K - BARDWY PAVING \$350K
800-458-000	CAPITAL EQUIPMENT				550,000	550,000	STORMWATER VECTOR TRUCK
	SUBTOTALS - EXPENDITURES	10,925,203	(10,925,203)		3,100,000	14,025,203	
	UNAPPROPRIATED FUND BALANCE					7,825,204	

The above resolution summarizes the current American Rescue Plan Fund Budget and proposes to revise the adopted budget to reflect a partial appropriation of the second tranche of funding that was received in June of 2022. Currently, \$3,100,000 of the second tranche is proposed to be appropriated as follows: \$200,000 as a transfer to the Parkersburg Area Community Foundation to fund the balance of requests from non-profits that were unable to be fulfilled from the previous allocation; lost revenue in the amount of \$1,500,000 which is also budgeted to be transferred to the Parks Capital Projects Fund for renovations to Bennett Stump Field at City Park; \$500,000 for stormwater lining and \$350,000 to repave Broadway Avenue after the stormwater reconstruction project is completed; and \$550,000 for a vector truck for the stormwater division.

MOTION – Ms. Kuhl moved, seconded by Mr. Reynolds, to adopt the resolution, and the motion was adopted by unanimous vote.

Mr. Carpenter asked about the \$1,500,000.00 for renovations to the Bennett Stump Baseball Field in the City Park.

Mayor Joyce stated that turfs have changed and several cities are installing them. Charleston is doing five now. Ours will be for the infield only, but other improvements will be for lights, fence, dugouts and the building for equipment. A portion will be brown and a portion will be green. It is not cheap, Mayor stated, but it is eligible.

When Ms. Tuck asked for a breakdown of the ARPA funds, President Stanley stated that we have \$7,800,000.00 remaining.

Mr. Reynolds also asked about the leaking roof on the old water plant presently being used for the rowing club from the high school. When we allocate more of these funds, he would like to

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protect that building. Mayor Joyce said these line items came from feedback from public hearings over the past few months.

## RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2022-2023 Fiscal Year to reflect the following changes:

## PARKS &amp; RECREATION CAPITAL PROJECTS FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
<b>REVENUES</b>					
369-000-000	TRANSFER IN - OTHER FUNDS	-	1,500,000	1,500,000	GF TRANSFER IN
	NET REVENUE ADJUSTMENT		1,500,000		
<b>EXPENDITURES</b>					
900-458-035	BENNETT STUMP FIELD RENOVATIONS	-	1,500,000	1,500,000	BENNETT STUMP FIELD RENOVATIONS
	NET EXPENDITURE ADJUSTMENT		1,500,000		
	EXCESS/DEFICIT				

The above resolution proposes to revise the Parks & Recreation Capital Projects Fund Budget to reflect a transfer in of \$1,500,000 which is appropriated toward the Bennett Stump Field renovation project.

MOTION – Ms. Kuhl moved, seconded by Ms. Cottrille, to adopt the resolution, and the motion was adopted by unanimous vote.

## RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the Mayor, or his designee, be authorized to revise the Adopted Budget for 2022-2023 Fiscal Year to reflect the following changes:

## GENERAL FUND

Account	Description	Current Budget	Proposed Adjustment	Revised Budget	Comments
<b>POLICE DEPARTMENT</b>					
700-103-309	PATROLMEN SALARY	2,613,681	(47,043)	2,566,638	REALLOCATE TO OTHER WAGES
700-103-315	OTHER SALARIES & WAGES	488,462	43,680	532,142	CIVILIAN INVESTIGATION SPECIALIST
700-104-000	FICA EXPENSE	106,291	2,708	108,999	CIVILIAN INVESTIGATION SPECIALIST
700-106-000	RETIREMENT EXPENSE	2,625,433	655	2,626,088	CIVILIAN INVESTIGATION SPECIALIST
	GRAND TOTAL				

The above resolution proposes to revise the General Fund Police Department Budget to reallocate Patrolmen Salary funding that will not be expended due to vacancies to Other Salaries & Wages for the purposes of budgeting for a civilian Child Abuse & Exploitation Investigation Specialist position.

MOTION – Ms. Kuhl moved, seconded by Mr. Rexroad, to adopt the resolution, and the motion was adopted by unanimous vote.

## ORDINANCE, FINAL READING:

**AN ORDINANCE AMENDING AND RE-ENACTING  
THE CITY OF PARKERSBURG PERSONNEL  
POLICE AND PROCEDURE MANUAL**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that Table 1 of the Compensation Plan contained in Section VII of the City of Parkersburg Personnel Policy and Procedure Manual be, and hereby is, amended and re-enacted to add the following position:

Child Abuse and Exploitation Investigation Specialist

H-12

MOTION – Ms. Kuhl moved, seconded by Mr. Rexroad, to adopt the ordinance on final reading, and the motion was adopted by unanimous vote.

ORDINANCE, FIRST READING:

AN ORDINANCE ADOPTING THE STATE BUILDING CODE  
ARTICLE 1737.01, TITLE 87, SERIES 4

MOTION – Ms. Kuhl moved, seconded by Ms. Cottrille, to adopt the ordinance on first reading, and the motion was adopted by unanimous vote.

The meeting adjourned at 7:55 PM.

*Cynthia Starnes*  
City Clerk

\_\_\_\_\_  
Council President






**AN ORDINANCE ADOPTING THE STATE BUILDING CODE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARKERSBURG that Article 1737.01 of the Codified Ordinances be amended and re-enacted as follows:**

**1737.01 STATE BUILDING CODE**

 The State Building Code Title 87, Series 4, as promulgated by the West Virginia State Fire Commission Effective August 1, 2022, is hereby adopted.

Sponsored by Councilmembers:

2



**Department of Homeland Security**  
Cabinet Secretary Jeff S. Sandy, CAMS, CFE  
State Fire Marshal Kenneth E. Tyree, Jr.

Phone: (304) 558-2191

Fax: (304) 558-2537

**OFFICE OF THE STATE FIRE MARSHAL**

1207 Quarrier St, 2<sup>nd</sup> Floor  
Charleston, WV 25301  
[www.firemarshal.wv.gov](http://www.firemarshal.wv.gov)

Date: 6/1/2022

To: All Municipalities, Towns, Political Subdivisions, and Counties  
who have adopted the State Building Code

From: David Blaylock, DSFM

RE: Title §87, Series 4,  
West Virginia State Building Code Changes

Mayors and Building Code Officials,

There were many changes made to the Building Code in the 2022 Legislative Session. Please keep in mind that when there are changes or updates to the Building Code, these changes cause the previously adopted building codes to become null and void. Therefore, in order to remain statutorily current with building codes and the enforcement of, each jurisdiction must re-adopt the newest promulgated version of the Building Code. After your jurisdiction officially adopts the latest version, please send a copy reflecting such action to this office for official filing. Please find below, a link to the latest version of the West Virginia State Building Code §87CSR4. This new Building Code will take effect August 1, 2022.

<https://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=55263&Format=PDF>

Respectfully submitted,

A handwritten signature in blue ink that reads "David A. Blaylock".

David A. Blaylock,  
Deputy State Fire Marshal  
Fire Services Division



WEST VIRGINIA SECRETARY OF STATE

MAC WARNER

ADMINISTRATIVE LAW DIVISION

eFILED

5/5/2022 12:00:23 PM

Office of West Virginia  
Secretary Of State

**NOTICE OF FINAL FILING AND ADOPTION OF A LEGISLATIVE RULE AUTHORIZED  
BY THE WEST VIRGINIA LEGISLATURE**

AGENCY: Fire Commission TITLE-SERIES: 87-04  
RULE TYPE: Legislative Amendment to Existing Rule: Yes Repeal of existing rule: No  
RULE NAME: State Building Code  
CITE STATUTORY AUTHORITY: W.Va. Code 15A-11-5

The above rule has been authorized by the West Virginia Legislature.

Authorization is cited in (house or senate bill number) HB 4141

Section 64-6-2(b) Passed On 3/9/2022 12:00:00 AM

This rule is filed with the Secretary of State. This rule becomes effective on the following date:

August 1, 2022

This rule shall terminate and have no further force or effect from the following date:

August 01, 2027

**BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENT IS TRUE AND CORRECT.**

Yes

**Brandolyn N Felton-Ernest -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.**

**87CSR4**

**TITLE 87  
LEGISLATIVE RULE  
STATE FIRE COMMISSION**

**SERIES 4  
STATE BUILDING CODE**

**§87-4-1. General.**

1.1. **Scope.** -- This rule establishes the standards considered necessary by the State Fire Commission for the safeguarding of life and property and to ensure compliance with the minimum standards of safe construction of all structures erected or renovated throughout this state.

1.2. **Authority.** -- W. Va. Code §15A-11-5.

1.3. **Filing Date.** -- May 5, 2022.

1.4. **Effective Date.** -- August 1, 2022.

1.5. **Sunset Provision.** -- This rule shall terminate and have no further force or effect on August 1, 2027.

1.6. **Exemptions.** -- The State Building Code has no application to buildings or structures used primarily for agricultural purposes including agritourism purposes.

1.7. **Incorporation of Other Documents.** -- This rule does not include a reprinting of all the requirements imposed by statute or by the incorporation of various nationally recognized standards and codes cited in Subsection 4.1 of this rule. For ascertaining these additional standards and requirements, it is necessary to make reference to the other documents.

**§87-4-2. Definitions.**

2.1. "ANSI" means American National Standards Institute, 25 West 43<sup>rd</sup> St., Fourth Floor, New York, NY 10036.

2.2. "ASTM" means American Society of Testing and Materials.

2.3. "Fire Commission" means the thirteen (13) appointed members of the West Virginia State Fire Commission.

2.4. "Fire Marshal" means the West Virginia State Fire Marshal and/or his or her designated representatives.

2.5. "ICC" or "International" means International Code Council.

2.6. "Local jurisdiction" means municipal, county, or other local government.

2.7. "NFPA" means National Fire Protection Association.

## 87CSR4

2.8. "State Building Code" means the entire contents of this rule and the referenced national standards and codes.

2.9. "State Fire Code" means the entire contents of the State Fire Code, 87CSR1, and the referenced standards and codes.

### §87-4-3. Conflicts.

3.1. Whenever there is a conflict between the State Fire Code and the State Building Code, the State Fire Code takes precedence.

3.2. Whenever there is a conflict between the International Plumbing Code requirements of the State Building Code and the rules of the West Virginia State Department of Health and Human Resources, the rules of the Department of Health and Human Resources take precedence.

3.3. Whenever there is a conflict between the State Building Code and statutory laws of the State of West Virginia, the laws of the State of West Virginia take precedence.

### §87-4-4. National Standards and Codes.

4.1. The standards and requirements as set out and as published by the International Code Council, and American National Standards Institute, and the National Fire Protection Association as listed in this subsection, have the same force and effect as if set out verbatim in this rule.

4.1.a. The 2018 edition, International Building Code, with the following exceptions:

4.1.a.1. Provided; that the section entitled "Fire Prevention" and identified as Section 101.4.5 is deleted and not considered to be a part of this rule.

4.1.a.2. Further provided that the entire subsection entitled "Qualifications" and identified as Section 113.3 is deleted and replaced with the following:

"Section 113.3. Board of Appeals

113.3. Qualifications. The board of appeals shall consist of five members, with up to three alternates, who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction. They may include, but are not limited to, a WV Registered Professional Architect or Engineer, or a WV Licensed General Building, Residential, Electrical, Piping, Plumbing, Mechanical or Fire Protection Contractor, with at least 10 years experience, five of which shall be in responsible charge of work. No less than one of the members of such Board of Appeals shall be a WV Registered Professional Architect or Engineer, or a WV Licensed General Building, Residential, Electrical, Piping, Plumbing, Mechanical or Fire Protection Contractor."

4.1.b. The 2018 edition of the International Plumbing Code.

4.1.c. The 2018 edition of the International Mechanical Code. The following shall be in addition to the current language found in the said edition of the reference code and section:

4.1.c.1. See International Mechanical Code, Section 908, Cooling Towers, Evaporative Condensers and Fluid Coolers.

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4.1.c.1.A. 908.1 General- A cooling tower used in conjunction with an air-conditioning appliance shall be installed in accordance with the manufacturer's instructions. Factory-built cooling towers shall be listed in accordance with UL 1995 or UL/CSA 60335-2-40.

4.1.c.1.B. Section 916 Pool and Spa Heaters

4.1.c.1.B.1. 916.1 General- Pool and spa heaters shall be installed in accordance with the manufacturer's instructions. Oil-fired pool and spa heaters shall be tested in accordance with UL 1261. Pool and spa heat pump water heaters shall comply with UL 1995, UL/CSA 60335-2-40 or CSA C22.2 No. 236.

4.1.c.1.B.1.(a). Exception: Portable residential spas and portable residential exercise spas shall comply with UL 1563 or CSA C22.2 No. 218.1.

4.1.c.1.C. Section 918 Forced-Air Warm-Air Furnaces

4.1.c.1.C.1. 918.1 Forced-Air furnaces- Oil-fired furnaces shall be tested in accordance with UL 727. Electric furnaces shall be tested in accordance with UL 1995 or UL/CSA 60335-2-40. Solid fuel furnaces shall be tested in accordance with UL 391. Forced-air furnaces shall be installed in accordance with the listings and the manufacturer's instructions.

4.1.c.1.C.2. 1918.2 Heat Pumps- Electric heat pumps shall be tested in accordance with UL 1995 or UL/CSA 60335-2-40.

4.1.c.1.D. Section 1101 General

4.1.c.1.D.1. 1101.2 Factory-Built Equipment and Appliances- Listed and labeled self-contained, factory-built equipment and appliances shall be tested in accordance with UL 207, 412, 471, 1995, UL/CSA 60335-2-40, or UL/CSA 60335-2-89. Such equipment and appliances are deemed to meet the design, manufacture and factory test requirements of this code if installed in accordance with their listing and the manufacturer's instructions.

4.1.c.1.D.2. 1101.6 General. Refrigeration systems shall comply with the requirements of this code and, except as modified by this code, ASHRAE 15. Ammonia-refrigerating systems shall comply with this code and, except as modified by this code, ASHRAE 15, IIAR 2. High probability systems utilizing A2L refrigerants shall comply with ASHRAE 15.

4.1.c.1.E. Chapter 15 REFERENCED STANDARDS

4.1.c.1.E.1. 1501.3 Referenced Standards – See Table 1

ASHRAE	ASHRAE 1791 Tullie Circle, NE Atlanta, GA 30329
Standard reference number	Title

**87CSR4**

15-2019 Safety Standard for Refrigeration Systems  
 34-2019 Designation and Safety Classification of Refrigerants

CSA CSA Group  
 8501 East Pleasant Valley Road  
 Cleveland, OH 44131-5516

Standard reference number	Title
CSA C22.2 No. 60335-2-40—19	Household And Similar Electrical Appliances - Safety - Part 2-40: Particular Requirements for Electrical Heat Pumps, Air-Conditioners and Dehumidifiers – 3 <sup>rd</sup> Edition
CSA C22.2 No. 60335-2-89—21	Household And Similar Electrical Appliances - Safety - Part 2-89: Particular Requirements for Commercial Refrigerating Appliances with an Incorporated or Remote Refrigerant Unit or Compressor

Table 1

UL	UL LLC 333 Pfingsten Road Northbrook, IL 60062-2096
Standard reference number	Title
UL/CSA 60335-2-40—19	Household And Similar Electrical Appliances - Safety - Part 2-40: Particular Requirements for Electrical Heat Pumps, Air-Conditioners and Dehumidifiers – 3 <sup>rd</sup> Edition
UL/CSA 60335-2-89—21	Household And Similar Electrical Appliances - Safety - Part 2-89: Particular Requirements for Commercial Refrigerating Appliances with an Incorporated or Remote Refrigerant Unit or Compressor



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Table 1

4.1.d. The 2018 edition of the International Fuel Gas Code, with the following exception:

4.1.d.1. Section 404.10 Underground piping systems shall be installed a minimum depth of 12 inches (305 mm) below grade. If the minimum depth cannot be maintained, the piping system shall be installed in conduit or shielded in an approved manner.

4.1.e. The 2018 edition of the International Property Maintenance Code. This code may be rejected at the option of the local jurisdiction.

4.1.e.1. This code may be adopted by the local jurisdiction without requiring adoption of the other national codes and standards listed in this rule.

4.1.f. The 2015 edition of the International Energy Conservation Code for residential buildings, with the following exception:

4.1.f.1. Section, R402.4.1.2. Testing. The building or dwelling unit shall in lieu thereof have an air leakage rate not exceeding five air changes per hour in Climate Zones 3 through 8.

4.1.g. The ANSI/ASHRAE/IESNA Standard 90.1 2013 edition for commercial buildings.

4.1.g.1. Using building energy benchmarking in all commercial structures means measuring a building's energy use and then comparing it to the energy use of similar buildings, its own historical energy usage, or a reference performance level, and is an allowable option for improved energy efficiency and performance.

4.1.h. The 2018 edition of the International Residential Code for One- and Two-Family Dwellings, with the following exceptions:

4.1.h.1. Chapter 11 of the 2018 edition of the International Residential Code for One- and Two-Family Dwellings, Seventh Printing, entitled "Energy Efficiency", is exempt from this rule.

4.1.h.2. Section G2415.12 (404.10) Minimum Burial Depth. Underground piping systems shall be installed a minimum depth of 12 inches (305 mm) below grade. If the minimum depth cannot be maintained, the piping system shall be installed in conduit or shielded in an approved manner.

4.1.h.3. Section M1402 Central Furnaces.

4.1.h.3.A. M1402.1 General- Oil-fired central furnaces shall conform to ANSI/UL 727. Electric furnaces shall conform to UL 1995 or UL/CSA 60335-2-40.

4.1.h.3.B. Section M1403 Heat Pump Equipment

4.1.h.3.B.1. M1403.1 Heat pumps- Electric heat pumps shall be listed and labeled in accordance with UL 1995 or UL/CSA 60335-2-40.

4.1.h.3.C. Section M1412 Absorption Cooling Equipment

4.1.h.3.C.1. M1412.1 Approval of equipment- Absorption systems shall be installed

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in accordance with the manufacturer's instructions. Absorption equipment shall comply with UL 1995 or UL/CSA 60335-2-40.

4.1.h.3.D. Section M1413 Evaporative Cooling Equipment

4.1.h.3.D.1. M1413.1 General- Evaporative cooling equipment and appliances shall comply with UL 1995 or UL/CSA 60335-2-40 and shall be installed in accordance with 4401.3 Referenced standard list:

4.1.h.3. E. Chapter 44 Referenced standards

4.1.h.3.E.1. 4401.3 Referenced standard list – See table 2

ASHRAE	ASHRAE 1791 Tullie Circle NE Atlanta, GA 30329
Standard referenced	Title
Table 2	
34-2019:	Designation and Safety Classification of Refrigerants
CSA	CSA Group 8501 East Pleasant Valley Road Cleveland, OH 44131-5516
Standard referenced	Title
CAN/CSA/C22.2 No. 60335-2-40-2019	Safety of Household and Similar Electric Appliances, Part 2-40: Particular Requirements for Electrical Heat Pumps, Air-Conditioners and Dehumidifiers-3 <sup>rd</sup> edition
UL	UL LLC 333 Pfingsten Road Northbrook, IL 60062
Standard referenced	Title
1995-2015:	Heating and Cooling Equipment
UL/CSA/ 2-40-2019:	60335- Safety of Household and Similar Electrical Appliances, Part 2-40: Particular Requirements for Electrical Heat Pumps, Air-Conditioners and Dehumidifiers-3 <sup>rd</sup> Edition
	Table 2

4.1.i. Section R311.7.5 Stair Treads and Risers

4.1.i.1. 311.7.5.1 Riser Heights -- The maximum riser height shall be eight and one-quarter (8 ¼) inches.

4.1.i.2. 311.7.5.2 Tread Depth -- The minimum tread depth shall be nine (9) inches.

4.1.j. Section R403.1.7.1: Building Clearances from Ascending Slopes is not applicable to this rule.

4.1.k. Section R403.1.7.2: Footings Setbacks from Descending Slope Surfaces is not applicable to this rule.

4.1.l. The 2017 ICC/ANSI A117.1 American National Standards for Accessibility & Usable Buildings & Facilities.

4.1.l.1. The 2018 International Existing Building Code, with the following exception:

4.1.l.2. Omit reference to International Fire Code and substitute NFPA Life Safety Code 2018 edition.

4.1.m. The 2020 edition of the National Electrical Code, NFPA 70, with the following exception:

4.1.m.1. Section 210.8(F) GFCI Protection shall not be required on all new mini-split heating/ventilation/air-conditioning (HVAC) equipment and other HVAC units employing power conversion equipment as a means to control compressor speed systems including but not limited to mini-split and A/C units until January 1, 2023.

4.1.m.2. For renovations in one- and two-family homes where no new square footage is involved, arc-fault circuit interrupter (AFCI) protection shall not be required, except for in bedrooms. For renovation in one- and two-family homes where square footage is added but no electrical service is installed, arc-fault circuit interrupter (AFCI) protection shall not be required.

4.1.n. The 2018 edition of the International Swimming Pool and Spa Code.

4.2. Wherever referenced in the several ICC codes adopted in this section, any reference to the International Fire Code should be substituted with the NFPA Life Safety Code 2021 edition.

4.3. Whenever a certificate of occupancy is required of a commercial structure greater in size than 7,600 feet, the project documents shall be designed by an Architect licensed by the WV Board of Architects, or a Professional Engineer licensed by the WV State Board of Registration for Professional Engineers.

**§87-4-5. Fire Protection of Floors in Residential Buildings**

5.1. New One and Two Family Dwellings over one level in height, New One and Two Family Dwellings containing a basement, and New One and Two Family Dwellings containing a crawl space containing a fuel burning appliance below the first floor, shall provide one of the following methods for fire protection of floors: (1) A 1/2 inch (12.7 mm) gypsum wallboard membrane, 5/8 inch (16 mm) wood

structural panel membrane, or equivalent on the underside of the floor framing member; (2) Wood floor assemblies using dimension lumber or structural composite lumber equal or greater than 2 inch by 10 inch (50.8 mm by 254 mm) nominal dimension, or other approved floor assemblies demonstrating equivalent fire performance; or (3) An Automatic Fire Sprinkler System as set forth in section R313.1 or R313.2 of the 2015 edition of the International Residential Code for One and Two Family Dwellings: *Provided*, That floor assemblies located directly over a space protected by an automatic sprinkler system as set forth in section R313.1 or R313.2 of the 2015 edition of the International Residential Code for One and Two Family Dwellings are exempt from this requirement.

5.2. Townhouses meeting the Fire-Resistant Construction Standard R302.2 will be treated as New One- and Two-Family Dwellings and shall comply with Section 5.1 above.

#### §87-4-6. Exceptions.

6.1. The following structures are not subject to inspection by local jurisdictions:

6.1.a. Group U utility structures and storage sheds comprising an area not more than 200 sq. ft. which have no plumbing or electrical connections and are used only for residential storage purposes. (Examples include sheds that are for the residential storage of lawnmowers, tools, bicycles or furniture.) Not included are those utility structures and storage sheds which have plumbing or electrical connections are a non-residential use or for the storage of explosives or other hazardous or explosive materials.

#### §87-4-7. Adoption by Local Jurisdiction.

7.1. Each local jurisdiction adopting the State Building Code shall notify the State Fire Commission in writing. The local jurisdiction shall send a copy of the ordinance or order to the State Fire Marshal, West Virginia State Fire Commission, 1207 Quarrier Street, 2nd floor, Charleston, West Virginia 25301, within thirty (30) days of adoption.

7.2. Each local jurisdiction which adopts the State Building Code is responsible for the enforcement of the building code as provided in West Virginia Code 7-1-3n and 8-12-13.

7.3. Throughout the national codes, adopted in subsection 4.1 of this rule, there are discretionary provisions or amendments which require further action by the adopting local jurisdiction in order to adapt these codes to various local conditions. The appendices are not a part of the code and must also be adopted by the local jurisdiction to be enforceable. It is therefore the intent of this rule to further authorize each local jurisdiction to further complete, by order or ordinance, those respective areas which are indicated to be completed by the adopting "jurisdiction" and any of the appendices the local jurisdiction wishes to adopt.

7.4. Within the penalty sections of each of the national codes, adopted in Section 4.1 of this rule, there is a penalty for imprisonment. The provision of imprisonment for any violation of this rule is optional with each adopting local jurisdiction.

7.5. Each of the national codes adopted in subsection 4.1 of this rule provides for a separate appeals board. However, the intent and requirements for an appeal board may be met with the creation by the local jurisdiction of a single appeals board for the entire "State Building Code."

7.6. Each local jurisdiction adopting the State Building Code shall comply with the requirements set forth in Title 87, Series 7 "Standards for the Certification and Continuing Education of Municipal, County, and Public-Sector Building Code Officials, Building Code Inspectors and Plans Examiners."

7.7. All questions of interpretation and enforcement of the State Building Code are delegated to the local jurisdiction unless expressly provided by State Code, by this Rule, or by the incorporated codes and standards referenced in this Rule.

**§87-4-8. Existing Building Codes.**

8.1. All building codes previously adopted by local jurisdictions are null and void.

**§87-4-9. Exemption for agricultural purposes.**

9.1. If a property owner or other responsible party claims exemption from the applicable Building Code based on the agricultural purposes exemption identified in subsection 1.6 of this rule, he or she shall submit the question to the Commissioner of Agriculture for a determination of eligibility.

9.2. The property owner or responsible party shall submit to the Commissioner of Agriculture sufficient information to allow the Commissioner to determine the primary use of the property. This information shall include, but is not limited to, the location of the property and buildings, the types of agricultural use or uses, the percentage or frequency of use, and any other information that the Commissioner requires to make a decision.

9.3. The Commissioner of Agriculture shall provide a copy of his or her decision to the property owner or responsible party, and to the entity that has adopted and is enforcing the Building Code.



**Annual Report of Policemen's and Firemen's Pension and Relief Funds  
to the Municipal Pensions Oversight Board  
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Pension Fund	Policemen's Pension & Relief Fund
Treasurer	Eric Jiles
Municipality	Parkersburg
Fiscal Year (July 1 - June 30)	July 1, 2021 - June 30, 2022
Actuarial Funding Method	<input type="checkbox"/> Standard Funding Method <input checked="" type="checkbox"/> Optional Funding Method <input type="checkbox"/> Alternative Funding Method (107%) <input type="checkbox"/> % Necessary to Maintain Plan Solvency for 15 Years

PART I - Asset Reconciliation from Beginning of Fiscal Year to End of Fiscal Year		Item	Amount
<b>Beginning Fair Value of Pension Plan</b>		<b>July 1 (cash value)</b>	<b>\$ 25,202,332.72</b>
a. Prior year net receivable/payable			\$ 7,872.53
<b>Beginning Fair Value of Pension Plan</b>		<b>July 1 (accrued value)</b>	<b>\$ 25,210,205.25</b>
<b>I. Revenue During Fiscal Year</b>			
<b>1. Employee Contributions</b>			
a. For Employees hired prior to Jan. 1, 2010	Percent of Gross Salary	7.00%	\$ 104,851.52
b. For Employees hired on or after Jan. 1, 2010	Percent of Gross Salary	9.50%	\$ 114,962.98
c. Total Employee Contributions			\$ 219,814.50
<b>2. Government Contributions</b>			
a. From Parent Local Government	Required employer contributions from your municipality		\$ 1,862,536.57
b. Overpayment Authorized by City Council Pursuant to §WV Code 8-22-27A(d)			\$ -
c. Additional Employer Contributions From Your Municipality			\$ 1,207,775.40
d. From State Government	Municipal Pensions Oversight Board (premium surcharges on fire and casualty insurance)		\$ 733,446.08
e. Total Government Contributions			\$ 3,803,758.05
<b>3. Receivable Contributions</b>			
a. Employee Contributions			\$ 2,780.18
b. Local Government Contributions			\$ -
c. State Government Contributions			\$ -
d. Other Contributions			\$ -
e. Total Receivable Contributions			\$ 2,780.18
<b>4. Earnings on Investments</b>			
a. Net Appreciation/(Depreciation) of Fair Value of Investments			\$ (4,541,477.32)
b. Net Realized Gain/(Loss) on Sale/Exchange			\$ 67,826.34
c. Interest and Dividends			\$ 655,096.44
d. Other Income			\$ -
e. Investment Expenses (enter as negative)			\$ (195,226.58)
f. Receivable Investment Income			\$ 36,747.64
g. Payable Investment Expenses (enter as negative)			\$ -
h. Total Earnings on Investments			\$ (3,977,033.48)
<b>5. All Other Revenues</b>			
Please Specify		Disability repayments for earnings in excess of allowable limits	\$ 34,739.90
<b>Total Revenues</b>			<b>\$ 84,059.15</b>
The sum of Items 1.1. through 1.7.			

**Annual Report of Policemen's and Firemen's Pension and Relief Funds  
to the Municipal Pensions Oversight Board  
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Item		Amount
<b>II Expenditures During Fiscal Year</b> <small>Does not include Investment Expenses, see I.A.e. and I.A.g. on first page.</small>		
<b>1. Benefits Paid</b>	<small>Retirement, disability, survivor and any other benefits.</small>	\$ 2,747,484.36
<b>2. Withdrawals</b>	<small>Amount paid to employees or former employees or their survivors, representing return of contributions made by employees during the period of their employment</small>	\$ 21,579.20
<b>3. Administration Expenses</b>	<small>Administrative expenses and other costs or payments not representing benefit payments or withdrawals.</small>	
<b>a. Municipal Administration</b>	<small>Municipal administration fees.</small>	\$ -
<b>b. Other Administration</b>	<small>Example: Pension Secretary expenses; Rent; etc.</small>	\$ -
<b>c. Total Administration Expenses</b>		\$ -
<b>4. Payables</b>	<small>Monies payable after the end of the fiscal year</small>	
<b>a. Benefit Payments</b>		\$ -
<b>b. Withdrawals</b>		\$ -
<b>c. Administration Expenses</b>		\$ -
<b>d. Total Payables</b>		\$ -
<b>Total Expenditures</b>	<small>The sum of items II.1. through II.4</small>	\$ 2,769,063.56
<b>Net Income/(Loss)</b>		
		\$ (2,685,004.41)
<b>Ending Fair Value of Pension Plan June 30 (cash value)</b>		
<b>a. Net receivable/payable</b>		\$ 39,527.82
<b>Ending Fair Value of Pension Plan June 30 (accrued value)</b>		\$ 22,525,200.84



**Annual Report of Policemen's and Firemen's Pension and Relief Funds  
to the Municipal Pensions Oversight Board  
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

<b>PART II - Asset Allocation at End of Fiscal Year</b>			
<b>1. Cash and Cash Equivalents - Short Term</b>		<b>Percent of Total Assets</b>	<b>5.18%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a. United Bank	Checking	\$	127,181.46
b.	Treasury Bills	\$	-
c. Graystone/Morgan Stanley	Savings or Money Market Account	\$	1,040,296.67
d.	Short Term Investment Funds	\$	-
e.	Re-Purchase Agreements	\$	-
f.	Commercial Paper	\$	-
g.	CDs and Bankers' Acceptances	\$	-
			<b>Fair Value</b>
<b>Total Cash and Cash Equivalents</b>		<small>The sum of Items 1.a. through 1.g.</small>	<b>\$ 1,167,478.13</b>
<b>2. Fixed Income - Long Term</b>		<b>Percent of Total Assets</b>	<b>28.74%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a. Graystone/Morgan Stanley	US Govt Agencies & Instruments	\$	2,800,369.99
b.	Foreign Govt, Subdivisions, Agencies or Enterprise	\$	-
c.	International agencies or supranational entities	\$	-
d.	Mortgage-related or others asset back securities	\$	-
e. Graystone/Morgan Stanley	Corporate Debt Securities	\$	1,745,195.80
f.	Corporate Inflation-index bonds	\$	-
g.	Bank CD's, fixed time deposits, Bankers Acceptance	\$	-
h.	State & Local Govt Debt Securities	\$	-
i. Graystone/Morgan Stanley	Mutual Funds (Bonds)	\$	1,927,848.07
j.	International Mutual Funds - Bonds	\$	-
k.	Exchange Traded Funds (ETF) - Bonds	\$	-
l.	International Exchange Traded Funds (ETF) - Bonds	\$	-
			<b>Fair Value</b>
<b>Total Fixed Income (at fair value)</b>		<small>The sum of Items 2.a. through 2.l.</small>	<b>\$ 6,473,413.86</b>
<b>3. Equity Investments</b>		<b>Percent of Total Assets</b>	<b>54.17%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a. Graystone/Morgan Stanley	Individual Stocks Held	\$	6,988,572.66
b.	Mutual Fund Shares (Equities)	\$	-
c.	Exchange Traded Funds (ETF)	\$	-
d. Graystone/Morgan Stanley	International Stocks Held	\$	4,313,592.46
e. Graystone/Morgan Stanley	International Mutual Funds - Equities	\$	899,990.01
f.	International Exchange Traded Funds (ETF)	\$	-
			<b>Fair Value</b>
<b>Total Equity Investments (at fair value)</b>		<small>The sum of Items 3.a. through 3.f.</small>	<b>\$ 12,202,155.13</b>
<b>4. Alternative Investments</b>		<b>Percent of Total Assets</b>	<b>11.73%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a.	Real Estate Investment Trust	\$	-
b.	Private Equity Fund	\$	-
c.	Hedge Funds	\$	-
d. Graystone/Morgan Stanley	Other Alternative Investments	\$	2,642,625.90
			<b>Fair Value</b>
<b>Total Alternative Investments (at fair value)</b>		<small>The sum of Items 4.a. through 4.d.</small>	<b>\$ 2,642,625.90</b>
<b>5. Receivables and Payables</b>		<b>Percent of Total Assets</b>	<b>0.18%</b>
	<b>Type</b>	<b>Fair Value</b>	
a.	Receivable Contributions	\$	2,780.18
b.	Receivable Investment Income	\$	36,747.64
c.	Payable Investment Expense	\$	-
d.	Payable Benefits, Withdrawals, and Admin Expenses	\$	-
			<b>Fair Value</b>
<b>Net Receivable/(Payable)</b>		<small>The sum of Items 5.a. through 5.d.</small>	<b>\$ 39,527.82</b>
<b>Total Assets</b>		<b>Sum of 1. through 5.</b>	<b>\$ 22,525,200.84</b>
<b>6. Total return on investments for the period of July 1 thru June 30</b>		<small>(Obtain from financial institution or money manager)</small>	<b>-15.48%</b>

**Annual Report of Policemen's and Firemen's Pension and Relief Funds  
to the Municipal Pensions Oversight Board  
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

**PART III - Membership and Beneficiaries**

\* Please report the figures requested below, for the fiscal year reported on page 1. To figure the Average Monthly Number of Persons, add figures for each month and divide by 12. Please round to two decimal places. An employee must have been paid for 100 hours in any month to be included in that month.  
 \*\* Please report the total number of disability applications received during the fiscal year, the status of each application at the end of the fiscal year, the total applications granted and denied, and the percentage of disability benefit recipients to the total number of active members of the fund. This requirement satisfies §8-22-23a(a) of the WV Code if the report is submitted to the Municipal Pensions Oversight Board prior to August 1st of each year.

Item		Avg. Monthly #
<b>I. Members of your Pension Fund</b>		
Exclude Beneficiaries		
1. Active Members	Current number of employees contributing to the pension fund	43.42
2. Inactive Members	Non-active vested members and employees on extended leave without pay	1.00
<b>II. Beneficiaries Receiving Periodic Benefit Payments During Fiscal Year</b>		
1. Retirees		63.42
2. Disability Retirees		9.00
a. Number of Disability Applications received during the fiscal year		0.00
b. Status of each Disability Application at end of fiscal year - please attach separate sheet with details		
( 1.) Disability Applications Approved during Fiscal Year		0.00
( 2.) Disability Applications Denied during Fiscal Year		0.00
3. Percentage of Disability Benefit Recipients to the Total of Active Members in the fund		20.73%
4. Survivors (of Deceased Members) Drawing Benefits		15.83

**PART IV - Legal Thresholds for Investments**

	(1)	(2)	(3)
	%	Maximum % and \$	(Over) Under
Equity Investments	54%	75%	21%
International Securities	23%	30%	7%
Alternative Investments	12%	25%	13%
Cash/Cash Equivalents and Fixed Income (Low 25%; High 75%)	34%	25% 75%	-9% 41%
Short Term Investment - (90 days of expenses)		\$ 692,265.89	\$ (475,212.24)

**Annual Report of Policemen's and Firemen's Pension and Relief Funds  
to the Municipal Pensions Oversight Board  
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Pension Fund	Firemen's Pension & Relief Fund
Treasurer	Eric Jiles
Municipality	Parkersburg
Fiscal Year (July 1 - June 30)	July 1, 2021 - June 30, 2022
Actuarial Funding Method	<input type="checkbox"/> Standard Funding Method <input checked="" type="checkbox"/> Optional Funding Method <input type="checkbox"/> Alternative Funding Method (107%) <input type="checkbox"/> % Necessary to Maintain Plan Solvency for 15 Years

PART I - Asset Reconciliation from Beginning of Fiscal Year to End of Fiscal Year		Item	Amount
<b>Beginning Fair Value of Pension Plan</b>		<b>July 1 (cash value)</b>	<b>\$ 26,407,746.58</b>
a. Prior year net receivable/payable			\$ 79,767.42
<b>Beginning Fair Value of Pension Plan</b>		<b>July 1 (accrued value)</b>	<b>\$ 26,487,514.00</b>
<b>J. Revenue During Fiscal Year</b>			
<b>1. Employee Contributions</b>			
a. For Employees hired prior to Jan. 1, 2010	Percent of Gross Salary	7.00%	\$ 123,690.03
b. For Employees hired on or after Jan. 1, 2010	Percent of Gross Salary	9.50%	\$ 54,537.68
c. Total Employee Contributions			\$ 178,227.71
<b>2. Government Contributions</b>			
a. From Parent Local Government	Required employer contributions from your municipality		\$ 2,148,814.20
b. Overpayment Authorized by City Council Pursuant to §WV Code 8-22-27A(d)			\$ -
c. Additional Employer Contributions From Your Municipality			\$ 946,496.81
d. From State Government	Municipal Pensions Oversight Board (premium surcharges on fire and casualty insurance)		\$ 708,237.33
e. Total Government Contributions			\$ 3,803,548.34
<b>3. Receivable Contributions</b>			
a. Employee Contributions			\$ 2,563.64
b. Local Government Contributions			\$ -
c. State Government Contributions			\$ -
d. Other Contributions			\$ 4,244.54
e. Total Receivable Contributions			\$ 6,808.18
<b>4. Earnings on Investments</b>			
a. Net Appreciation/(Depreciation) of Fair Value of Investments			\$ (4,831,596.06)
b. Net Realized Gain/(Loss) on Sale/Exchange			\$ 444,367.04
c. Interest and Dividends			\$ 565,984.25
d. Other Income			\$ -
e. Investment Expenses (enter as negative)			\$ (194,970.49)
f. Receivable Investment Income			\$ 77,467.86
g. Payable Investment Expenses (enter as negative)			\$ -
h. Total Earnings on Investments			\$ (3,938,747.40)
<b>5. All Other Revenues</b>			
Please Specify		Service credit repurchase/miscellaneous	\$ 659.50
<b>Total Revenues</b>			<b>\$ 50,496.33</b>
The sum of items 1.1. through 1.7.			

**Annual Report of Policemen's and Firemen's Pension and Relief Funds  
to the Municipal Pensions Oversight Board  
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Item		Amount
<b>II Expenditures During Fiscal Year</b> <small>Does not include Investment Expenses, see I.A.e. and I.A.g. on first page.</small>		
<b>1. Benefits Paid</b>	<small>Retirement, disability, survivor and any other benefits.</small>	\$ 3,018,071.75
<b>2. Withdrawals</b>	<small>Amount paid to employees or former employees or their survivors, representing return of contributions made by employees during the period of their employment</small>	\$ -
<b>3. Administration Expenses</b>	<small>Administrative expenses and other costs or payments not representing benefit payments or withdrawals.</small>	
<b>a. Municipal Administration</b>	<small>Municipal administration fees.</small>	\$ -
<b>b. Other Administration</b>	<small>Example: Pension Secretary expenses; Rent; etc.</small>	\$ -
<b>c. Total Administration Expenses</b>		\$ -
<b>4. Payables</b>	<small>Monies payable after the end of the fiscal year</small>	
<b>a. Benefit Payments</b>		\$ -
<b>b. Withdrawals</b>		\$ -
<b>c. Administration Expenses</b>		\$ -
<b>d. Total Payables</b>		\$ -
<b>Total Expenditures</b>	<small>The sum of Items II.1. through II.4</small>	\$ 3,018,071.75
<b>Net Income/(Loss)</b>		
		\$ (2,967,575.42)
<b>Ending Fair Value of Pension Plan June 30 (cash value)</b>		
<b>a. Net receivable/payable</b>		\$ 84,276.04
<b>Ending Fair Value of Pension Plan June 30 (accrued value)</b>		\$ 23,519,938.58

**Annual Report of Policemen's and Firemen's Pension and Relief Funds  
to the Municipal Pensions Oversight Board  
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

<b>PART II - Asset Allocation at End of Fiscal Year</b>			
<b>1. Cash and Cash Equivalents - Short Term</b>		<b>Percent of Total Assets</b>	<b>2.82%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a. United Bank	Checking	\$	67,783.09
b.	Treasury Bills	\$	-
c. Raymond James	Savings or Money Market Account	\$	594,807.18
d.	Short Term Investment Funds	\$	-
e.	Re-Purchase Agreements	\$	-
f.	Commercial Paper	\$	-
g.	CDs and Bankers' Acceptances	\$	-
			<b>Fair Value</b>
<b>Total Cash and Cash Equivalents</b>	The sum of Items 1.a. through 1.g.	\$	<b>662,590.27</b>
<b>2. Fixed Income - Long Term</b>		<b>Percent of Total Assets</b>	<b>28.49%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a. Raymond James	US Govt Agencies & Instruments	\$	1,820,995.48
b.	Foreign Govt, Subdivisions, Agencies or Enterprise	\$	-
c. Raymond James	International agencies or supranational entities	\$	160,016.00
d. Raymond James	Mortgage-related or others asset back securities	\$	31,345.05
e. Raymond James	Corporate Debt Securities	\$	4,687,790.50
f.	Corporate Inflation-Index bonds	\$	-
g.	Bank CD's, fixed time deposits, Bankers Acceptance	\$	-
h.	State & Local Govt Debt Securities	\$	-
i.	Mutual Funds (Bonds)	\$	-
j.	International Mutual Funds - Bonds	\$	-
k.	Exchange Traded Funds (ETF) - Bonds	\$	-
l.	International Exchange Traded Funds (ETF) - Bonds	\$	-
			<b>Fair Value</b>
<b>Total Fixed Income (at fair value)</b>	The sum of Items 2.a. through 2.l.	\$	<b>6,700,147.03</b>
<b>3. Equity Investments</b>		<b>Percent of Total Assets</b>	<b>65.21%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a. Raymond James	Individual Stocks Held	\$	6,686,748.22
b. Raymond James	Mutual Fund Shares (Equities)	\$	95,705.78
c. Raymond James	Exchange Traded Funds (ETF)	\$	6,358,877.06
d. Raymond James	International Stocks Held	\$	2,197,111.75
e.	International Mutual Funds - Equities	\$	-
f.	International Exchange Traded Funds (ETF)	\$	-
			<b>Fair Value</b>
<b>Total Equity Investments (at fair value)</b>	The sum of Items 3.a. through 3.f.	\$	<b>15,338,442.81</b>
<b>4. Alternative Investments</b>		<b>Percent of Total Assets</b>	<b>3.12%</b>
<b>Financial Institution or Money Manager</b>	<b>Type of Account</b>	<b>Fair Value</b>	
a. Raymond James	Real Estate Investment Trust	\$	142,306.52
b.	Private Equity Fund	\$	-
c.	Hedge Funds	\$	-
d. Raymond James	Other Alternative Investments	\$	592,175.91
			<b>Fair Value</b>
<b>Total Alternative Investments (at fair value)</b>	The sum of Items 4.a. through 4.d.	\$	<b>734,482.43</b>
<b>5. Receivables and Payables</b>		<b>Percent of Total Assets</b>	<b>0.36%</b>
	<b>Type</b>	<b>Fair Value</b>	
a.	Receivable Contributions	\$	6,808.18
b.	Receivable Investment Income	\$	77,467.86
c.	Payable Investment Expense	\$	-
d.	Payable Benefits, Withdrawals, and Admin Expenses	\$	-
			<b>Fair Value</b>
<b>Net Receivable/(Payable)</b>	The sum of Items 5.a. through 5.d.	\$	<b>84,276.04</b>
<b>Total Assets</b>	Sum of 1. through 5.	\$	<b>23,519,938.58</b>
<b>6. Total return on investments for the period of July 1 thru June 30</b>		(Obtain from financial institution or money manager)	<b>-14.34%</b>

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**PART III - Membership and Beneficiaries**

\* Please report the figures requested below, for the fiscal year reported on page 1. To figure the Average Monthly Number of Persons, add figures for each month and divide by 12. Please round to two decimal places. An employee must have been paid for 100 hours in any month to be included in that month.  
 \*\* Please report the total number of disability applications received during the fiscal year, the status of each application at the end of the fiscal year, the total applications granted and denied, and the percentage of disability benefit recipients to the total number of active members of the fund. This requirement satisfies §8-22-23a(a) of the WV Code if the report is submitted to the Municipal Pensions Oversight Board prior to August 1st of each year.

Item	Avg. Monthly #
<b>I. Members of your Pension Fund</b>	
1. Active Members <small>Exclude Beneficiaries</small>	38.67
2. Inactive Members <small>No non-active vested members and employees on extended leave without pay</small>	1.00
<b>II. Beneficiaries Receiving Periodic Benefit Payments During Fiscal Year</b>	
1. Retirees	67.08
2. Disability Retirees <small>Includes the new applications approved during reporting period</small>	11.00
a. Number of Disability Applications received during the fiscal year	0.00
b. Status of each Disability Application at end of fiscal year - please attach separate sheet with details	
(1.) Disability Applications Approved during Fiscal Year	0.00
(2.) Disability Applications Denied during Fiscal Year	0.00
3. Percentage of Disability Benefit Recipients to the Total of Active Members in the fund	28.45%
4. Survivors (of Deceased Members) Drawing Benefits	19.67

**PART IV - Legal Thresholds for Investments**

	(1) %	(2) Maximum % and \$	(3) (Over) Under
Equity Investments	65%	75%	10%
International Securities	10%	30%	20%
Alternative Investments	3%	25%	22%
Cash/Cash Equivalents and Fixed Income (Low 25%; High 75%)	31%	25% 75%	-6% 44%
Short Term Investment - (90 days of expenses)		\$ 754,517.94	\$ 91,927.67