REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 17, 2025

The Pamlico County Board of Commissioners met in regular session on Monday, November 17, 2025, at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Candy Bohmert, Doug Brinson, Kari Forrest, Ken Heath, Thomas Mills, Carl Ollison and Ed Riggs were present. Also present were County Attorney Dave Baxter, County Manager Mark Brewington, Finance Officer Alex Showalter, and Clerk to the Board Tracy Boyd.

Chairman Riggs called the meeting and led the assemblage in the Pledge of Allegiance.

Chairman Riggs asked if there were any additions and/or deletions to the agenda; Commissioner Heath made a motion, seconded by Commissioner Forrest, and unanimously approved to add Item 8a: Request from the Sheriff's Office to add a new Task Force Officer Position to the Correspondence Agenda.

On a motion made by Commissioner Bohmert and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the Proposed Commissioner's Meeting Agenda for November 17, 2025, is hereby approved as amended.

Chairman Riggs asked if there were any corrections, additions, and/or deletions to the November 3, 2025, Regular Session Minutes. There were no changes, then on a motion made by Commissioner Bohmert and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the November 3, 2025 Regular Session Minutes are hereby approved, and the Chairman's signature is authorized thereon.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Bohmert and seconded by Commissioner Forrest, the following resolutions were unanimously approved.

BE IT RESOLVED, the following FY25-26 Budget Amendment(s) are hereby approved.
[25-26-105]

Department: EMS #26-054

FISCAL YEAR 2025-2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100213-434364	EMS/EMW-2024-SS-05170	$ 12,500.00	
104330-539500 HSGP	Training	$ 12,500.00	

Reason for Budget revision: To set up budget for Emergency Management HSGP Grant EMW-2024-SS-05170.

Department: Animal Control #26-055

FISCAL YEAR 2025-2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100600-400000	Miscellaneous Revenues	$ 250.00	
104380-519900	Contractor Services	$ 250.00	

Reason for Budget revision: To recognize revenue from restitution and increase Animal Control contracted services line.

BE IT RESOLVED, the request to Reschedule Public Hearing for Pamlico County Ordinance Regulating Business Engaged In The Sale Of Hemp, Kratom, And/Or THC Products to December 1, 2025 Regular Session Meeting, is hereby approved. [25-26-106]

BE IT RESOLVED, for approval of Untimely Application for Elderly Exclusion, is hereby approved. [25-26-107]

BE IT RESOLVED, for approval of a Late Application for Disabled Veteran Exclusion, is hereby approved. [25-26-108]

On a motion made by Commissioner Bohmert and seconded by Commissioner Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval from Ms. Veda Kennedy for Easement Right of Way to Parcel K08-24-3 including responsibility of all legal cost associated, is hereby approved. [25-26-109]

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Heath and seconded by Commissioner Bohmert, the following resolutions were unanimously approved.

BE IT RESOLVED, the request for approval to apply for State & Local Cybersecurity Grant Program; with Authorization for County Manager or His Designee to Execute All Grant Documents, is hereby approved.[25-26-110]

On a motion made by Commissioner Heath and seconded by Commissioner Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the Health Department for approval to apply for Rural Health Community Health Grant Program, is hereby approved. [25-26-111]

Pecan Grove Marina/ Cox Family Properties Discussion:

The Board discussed Pecan Grove Marina request of the Pamlico County Board of Commissioners to apply for a grant to dredge the "Shop Gut Channel". Mr. John Cox was present to answer any questions. County Manager Mark Brewington mentioned that there have been changes to the regulations and the 8 requirements would have to be met to be considered for the grant. Mr. Cox mentioned since the last dredging in 2017, the 1600 ft "Shop Gut" channel has encountered many storms and climate change. As a result, shoaling has become an issue making it difficult to sustain a consistent depth of 8 feet, as the permit requires. County Manager Mark Brewington mentioned there would have to be a resolution

prepared if approved by the Board.

On a motion made by Commissioner Ollison and seconded by Commissioner Heath, the following resolution was approved by a vote of 5:2 (Nay: Commissioner Bohmert and Riggs).

BE IT RESOLVED, the request from Pecan Grove Marina/Cox Family Properties LLC to Pamlico County Board of Commissioners for Pamlico County to apply for a grant to dredge the "Shop Gut Channel", is hereby approved. **[25-26-112]**

The Board discussed the Sheriff's Office request to add a new Task Force Officer Position. Sheriff Chris Davis was present to answer any questions. Sheriff Chris Davis mentioned this is a position that will be attached to a newly formed multi-county drug task force including Craven, Carteret, and Pamlico counties. Finance Officer Alex Showalter mentioned he has researched and identified funding for this position from lapsed salaries.

On a motion made by Commissioner Ollison and seconded by Commissioner Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the Sheriff's Office to add a new temporary Task Force Officer Position through June 30, 2026, is hereby approved. **[8a.]**

<u>Health Services Consolidation Discussion:</u>

The Board discussed the proposed consolidation of Pamlico Health and Human Services. The consolidation would include Pamlico County Health Department, DSS, Senior Services and Veterans Services. County Manager Mark Brewington mentioned this allows the Board to become the Human & Health Advisory Board. County Manager also mentioned there would need to be a resolution prepared and public hearing with 30-day notice.

On a motion made by Commissioner Bohmert and seconded by Commissioner Brinson , the following resolution was unanimously approved.

BE IT RESOLVED, the request to move forward with the next steps of Pamlico County Health & Human Services Consolidation, is hereby approved.

Chairman Riggs then invited Health Director Melanie Dixon to present the Board of Health following agenda items:

- Health Department
  - Clinic
    - Contract for back-up services for provider (MOU already in place with Urgent Care)
    - Fee schedule increase for ARC CPR for county employees & emergency responders. Request to increase from $75.00 to $85.00.
    - WIC quarterly numbers
  - Environmental Health
- Health Department overall updates
- Questions?

On a motion made by Commissioner Bohmert and seconded by Commissioner Brinson, the following

resolution was unanimously approved.

BE IT RESOLVED, the request from the Health Department for approval of MOU for back-up APP (Advanced Practice Provider) when extended leave occurs, is hereby approved.

On a motion made by Commissioner Ollison and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the Health Department to increase the fee schedule for ARC CPR for County Employees and Emergency Responders from $75.00 to $85.00, is hereby approved.

There being no further business, on a motion made by Commissioner Riggs and seconded by Commissioner Bohmert, the Board adjourned until next regular meeting on Monday, December 1, 2025, at 7:00pm. Time Recorded: 8:34pm.

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Chairman

_____
Clerk to the Board