

SECTION 00050
NOTICE TO BIDDERS

Sealed bids will be received by the City of Ottumwa, at the office of the City Clerk, City Hall, Ottumwa, Iowa, until **2:00 p.m., July 16, 2025**, for the construction of certain improvements and work incidental thereto described in general as **“Proposed Structure Rehabilitation – Lift Stations and Primary Clarifiers- Ottumwa, Iowa”** and as described in detail in the Plans and Specifications for said improvements now on file in the office of the City Clerk.

The City will act upon bids received at the time and place below specified or at such later time and place as may then be fixed. Proposals received will be presented to the City Council of Ottumwa, Iowa and considered at a meeting presided over by the Mayor, to be held in the Bridge View Center, Ottumwa, Iowa, at **5:30 p.m. on August 5, 2025**.

The work to be done is as follows:

-Furnish all labor, materials, and equipment to construct the following:

Repairs to concrete structures located at the Water Pollution Control Facility, Walnut Lift Station, Orchard Lift Station, and Grandview Lift Station.

The said improvements shall include miscellaneous subsidiary and incidental work. All work and materials are to be in strict compliance with the Plans and Specifications prepared by the French-Reneker-Associates, Inc., which, together with the proposed form of contract and estimate of cost have heretofore been approved by the City and are now on file for public examination in the office of the Clerk, and are by this reference made a part hereof as though fully set out and incorporated herein.

All bids must be filed with the Clerk on or before the time herein set. All bids shall be made on forms furnished by the City, and must be enclosed in a separate sealed envelope and plainly identified. A bid bond, certified check shall accompany each bid, cashier's check or a Certified Share Draft in a separate sealed envelope in an amount equal to ten percent (**10%**) of the total amount bid. If Bid Bond is submitted, it must be on the form provided with the Contract Documents. The Certified Check, Cashier's Check or Certified Share Draft shall be drawn on a bank or a Credit Union in Iowa or a bank or Credit Union chartered under the laws of the United States of America, which Certified Checks, Cashier's Checks or Certified Share Drafts shall be made payable to the Treasurer of the City as security that if awarded a contract, the Bidder will enter into a contract at the prices bid and furnish the required Performance and Payment Bonds and Certificate of Insurance. The Certified Check, Cashier's or Certified Share Draft may be cashed, or the Bid Bond forfeited and the proceeds retained as liquidated damages if the Bidder fails to execute a contract or file acceptable Performance and Payment Bonds or provide an acceptable Certificate of Insurance within ten (10) days after the acceptance of his proposal by resolution of the Council. No bidder may withdraw a proposal within thirty (30) days after the date set for opening bids. The checks of the unsuccessful bidders will be promptly returned to them after award of the Contract. The method of construction of all improvements shall be by contract in accordance with the Plans and Specifications and general stipulations for said improvements approved by the City Council.

Payment to the contractor will be made in monthly estimates and one final payment. Monthly estimates will be equivalent to ninety-seven percent (97%) of the contract value of the work completed during the preceding calendar month. Estimates will be prepared on the first day of each month by the contractor. Such monthly payment will in no way be construed as an act of acceptance for any of the work partially or totally completed.

The City will make final payment to the contractor no earlier than thirty-one (31) days from and after the final acceptance of the work, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code

of Iowa. No such partial or final payment will be due until the Contractor has certified that the materials, labor and services involved in each instance have been paid for in accordance with requirements stated in the Specifications. By virtue of statutory authority, preference will be given to products and provisions grown and produced within the State of Iowa.

Before final payment will be made, the Contractor shall file, in duplicate, with the City Clerk, an itemized statement showing the amount of Iowa Sales Tax or Use Tax, if any, and to whom paid, on all materials which have become part of this contract.

The successful Bidder will be required to furnish a corporate surety Performance bond in an amount equal to one hundred percent (100%) of the contract price, said Bond to be issued by a responsible surety approved by the City and authorized to do business in the State of Iowa, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and the maintenance of said improvements in good repair for not less than four (4) years from the time of acceptance of the improvements by the City. The successful bidder shall also be required to provide Payment Bond as provided in the Specifications.

The work under the proposed contracts shall commence by **September 1, 2025**, and after the issuance of the "Notice to Proceed" and shall be completed by **June 30, 2026**. This project has an intermediate completion date of **November 15, 2025**, for all work at the Primary Clarifiers.

Plans and Specifications governing the construction of the proposed work have been prepared by French-Reneker-Associates, Inc., Engineers and Surveyors, Fairfield, Iowa.. Copies of said Plans and Specifications are now on file at the office of the City Clerk in Ottumwa, Iowa, for examination by bidders. Copies of Plans and Specifications with Proposal forms may be downloaded at www.french-reneker.com or at www.questcdn.com under login using QuestCDN #9742387 at no charge. Paper Contract Documents may be obtained from French-Reneker-Associates, Inc., at 1501 South Main, Fairfield, Iowa 52556. A deposit of \$50 shall be required for each set, refundable if returned in a reusable condition within 14 days after award of the contract.

The City will receive and consider bids on the project. Awards of contract will be made to the lowest responsive, responsible, bidder. Names of subcontractors shall be listed and submitted with the proposal.

The City hereby reserves the right to reject any or all bids and to waive informalities and irregularities as it may deem to be for the best interests of the City.

CITY OF OTTUMWA, IOWA

By: _____
Richard W. Johnson, Mayor

ATTEST:

Christina Reinhard, City Clerk