

Village of Ortonville Building Permit Fee Schedule

Approved by at the regularly scheduled Village Council meeting of August 28, 2023

SECTION A. Building Permit Fee Schedule

One & Two Story Single Family Residential Construction (R-3, R-4 Building Code Use) New Home Construction

*Application Fee: \$100.00

Plan Review and Administrative base fee: \$100.00
Building Permit fee:

ICC Formula per \$1000 valuation with a minimum fee of ICC Formula

*Construction valuation is based on the latest ICC building valuation data report as amended.

Additions to single family, garages, pole barns, detached or attached miscellaneous structures

*Application fee: \$100.00

Plan Review and Administrative base fee: \$100.00
Plus
Permit fee:

ICC Formula per square foot or a minimum of \$100.00
An additional \$80.00 fee for every inspection over 2.

Decks:

*Application fee: \$100.00

Plan review and Administrative base fee: \$75.00

Plus

Permit fee: 2 inspections required \$125.00
Additional inspections \$80.00 each

Fence: \$75.00

ALL OTHER CONSTRUCTION (Multi-Family Residential and Commercial)

*Construction valuation is based on the latest ICC building valuation data report as amended.

*Application fee: \$500.00

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Building Permit fee:

Total cost of improvement:	ICC Formula
\$1.00 to \$1,000.00	ICC Formula
\$1,001.00 to \$500,000.000	ICC Formula
\$500,000.00 and over	ICC Formula

PLUS plan review fees:

Building Valuation:	Bldg Code	Energy Code	Plumbing, Elec or Mech. (individual rev.)
Up to \$20,000.00	\$250.00 +		
Over \$20,001.00	\$500.00 +		
Per 1000.00 over	X .005	x .0015	X .0010

Modular buildings (all types) – Calculate regular building permit fees then reduce by 50%.
Minimum inspections three (3): footing, backfill, and final.

Swimming Pools:

Plan review and administrative fee:	\$75.00
Above Ground	\$125.00
Below Ground	\$125.00

Demolition Permits:

Plan review and administrative fee:	\$100.00
Permit fee: Per inspection required	\$80.00

Plus bond for clean-up based on size of structure

To be removed as determined by the Building Dept.

Certification is required from the gas and electric companies that all service connections have been removed and cleared for Wrecking Clearance.

Permits for moving of structures:

Pre-moving application fee for pre-inspection	\$300.00
Building, mechanical, plumbing, electrical permits as required by this schedule.	

Transfer of Building Permit: \$80.00

Only when authorized by original permit holder and written authorization of the property owner as allowed by state law.

Permit Renewals:

All building permits shall be valid for 180 days (6 months) only or as long as progress is continual. Permits shall become invalid when progress is abandoned for a period of six months

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or more. One renewal may be obtained for good reason by the original permit holder by payment of a renewal fee equal to half of the fee applicable in this schedule.

Refunds:

*Application fees are non-refundable.

Certificate of Occupancy:

One certificate of occupancy with a building permit shall be at no charge

Temporary certificate of occupancy or permanent where no building permit is required \$80.00

Change of occupancy (not including inspections) \$80.00

Duplicate document \$5.00

Inspections:

Inspections \$80.00 per inspection

Pre-permit issuance inspection \$80.00 per inspection

Liquor license inspections \$80.00 per hour or fraction thereof

Coin operated machines, \$15.00 each location plus \$5.00 per machine.

Contractor Registration: \$25.00

Contractors must register when doing work within the Village. Registration is good until the license expires. To register, contractors must fill out a Contractor's Registration Form and send it in with a copy of the contractor's license and ID, as well as the fee.

Signs:

Minimum base fee \$125.00 includes one inspection. Additional inspections \$80.00 each

SECTION B. Planning Commission and Zoning Board of Appeals Review Fee Schedule

Planning Commission Fees:

Special Meeting Cost of Meeting

Planning Commission Site Plan Review \$500.00

Administrative Review Fee \$100.00 Per Hour

Zoning Board of Appeals:

Special Meeting Cost of Meeting

Zoning Board of Appeals Review \$100.00

Land Combination/Division: \$200.00

Escrow Account* Based on Cost

**When required for contracted services by attorney, planners, engineer, etc. The cost to the applicant will be the actual cost spent by the Village for contracted service PLUS 10% for Village services. Any remaining funds in the escrow account will be returned after research/review is complete.*