RESOLUTION 2017- 24

A RESOLUTION OF THE OKANOGAN COUNTY TRANSIT AUTHORITY ADOPTING THE BUDGET FOR THE FISCAL AND CALENDAR YEAR OF 2017.

WHEREAS, a proposed budget was submitted to the Board of Directors ("Board") of the Okanogan County Transit Authority for review and consideration; and

WHEREAS, the Board considered the proposed budget at its regular monthly meeting on August 14, 2017.

NOW, THEREFORE, be it resolved by the Board as follows:

The final budget of the Okanogan County Transit Authority for the year 2017, as fixed and determined by the Board following review and consideration as outlined above, which final budget is now on file in the office of the General Manager, and identified by this reference and made a part hereof, is hereby adopted as the final budget of the Okanogan County Transit Authority for the year 2017.

APPROVED BY THE BOARD this 14th day of August, 2017.

Cindy Gagne

Cindy Gagne, Chairperson

ATTEST:

Melanie Carroll

Melanie Carroll, Clerk of the Board

APPROVED AS TO FORM:

W. Scott DeTro

W. Scott DeTro, OCTA Attorney

Amended 2016 Approved April 2016		Approved April 2016		
	Actual Jan-Oct 2016	Amendment 2016	Proposed 2017	Justification - Reason
640.000.				
OK CO TRANSPORTATION AUTHORITY #640				
REVENUE:				
RESERVED BEGINNING BALANCE	2,852,680.00	2,852,680.00	1,229,791.93	Our investments will be completed in December
FROM CAPITAL FACILITIES RESERVE FUND				
FROM CAPITAL EQUIPMENT RESERVE FUND				
FROM OPERATING RESERVE FUND				
TOTAL	**2,852,680.00**	**2,852,680.00**	**1,229,791.93**	
FARES:				
TRANSPORTATION FARES	39,575.19	90,450.00	78,000.00	1/2 year 2016 fares, July expansion, zone pricing lowered annual estimate
VANPOOL	3,047.86	-	28,193.28	We now have 4 vanpools operating
NON TRANSPORTATION REVENUES-Lease OCTN		4,200.00	8,400.00	OCTN rent be moved in by January
TOTAL FARES	**42,623.05**	**94,650.00**	**114,593.28**	
LOCAL:				
SALES TAX .04%	2,039,646.56	2,164,912.00	2,120,416.00	
TOTAL LOCAL (INCLUDING SALES TAX)	**2,039,646.56**	**2,164,912.00**	**2,120,416.00**	Conservative estimate of sales tax
STATE & FEDERAL:				
STATE GRANTS AND CONTRIBUTIONS-OTHER FINANCIAL ASSIST.		-	-	
STATE SALES TAX EQUILIZATION		321,917.00	54,000.00	We have not billed for the 218,022 for 2015/2016
CAPITAL CONTRIBUTIONS-FEDERAL/STATE/LOCAL	129,470.40	322,631.40	-	154,375 vanpool, 308,615 signs/shelters/RouteMatch = 333,520 to bill by 6/30/17
TOTAL FEDERAL STATE GRANTS AND CONTRACTS	**129,470.40**	**644,548.40**	**54,000.00**	
TOTAL 2016 INCOME	**2,211,740.01**	**2,904,110.40**	**2,289,009.28**	
TOTAL OPERATING INCOME (INCLUDING BEGINNING BALANCE)	**5,064,420.01**	**5,756,790.40**	**3,518,801.21**	
EXPENSES:				
ADMINISTRATION				
TOTAL ADMIN SALARIES AND WAGES	**117,724.00**	**158,046.36**	**194,382.85**	Addition of Admin Support Position 35,000
TOTAL ADMIN PERSONNEL BENEFITS	**52,909.01**	**55,106.88**	**83,069.18**	6% inc to Healthcare/additional employee
TOTAL PROFESSIONAL SERVICES	**83,485.10**	**98,211.00**	**188,200.00**	**100K for Arch design for maint and bus storage facilities - Grant request submitted**
TOTAL SUPPLIES	**11,002.39**	**11,810.46**	**14,640.00**	**Increase based on additional staff**
TOTAL UTILITIES	**6,133.46**	**9,878.64**	**9,000.00**	**In 2017 we will only have utilities in one building**

TOTAL TAXES		-	-	
TOTAL MISC EXPENSES	20,541.21	22,799.76	36,396.00	Increase based on additional staff
TOTAL LEASES AND RENTALS	14,848.60	23,652.00	24,300.00	
TOTAL OTHER SERVICES AND CHARGES		166,351.86	272,536.00	
TOTAL ADMIN COSTS	306,643.79	379,505.10	549,988.03	
FLEET				
TOTAL FLEET SALARIES AND WAGES		-	-	
TOTAL FLEET PAYROLL TAXES AND BENEFITS		-	-	
TOTAL FLEET PROFESSIONAL SERVICES	9,182.71	25,500.00	84,264.00	Increase based on addition of 12 vehicles
TOTAL FLEET MATERIALS AND SUPPLIES	51,691.76	64,891.00	236,856.00	Increase based on increased fuel consumption and inc fuel cost, tire replacement etc.
TOTAL FLEET UTILITIES	995.46	2,240.00	6,000.00	Based on addition of electricity to lot and increased building costs
TOTAL FLEET CASUALTY AND LIABILITY	5,894.90	14,000.00	56,004.00	Renewal notice just came in - 38,000
TOTAL FLEET TAXES	812.18	2,600.00	2,496.00	
TOTAL FLEET MISC EXPENSE	550.54	-	-	
TOTAL FLEET LEASES AND RENTALS	12,097.50	14,250.00	24,000.00	Additional lease of bus yards
TOTAL OTHER FLEET SERVICES AND CHARGES		123,481.00	409,620.00	
TOTAL FLEET COSTS	81,225.05	123,481.00	409,620.00	
OPERATORS				
TOTAL OPERATIONS SALARIES AND WAGES	239,408.94	289,789.44	402,821.15	Expansion - additional drivers
TOTAL OPERATIONS PAYROLL TAXES AND BENEFITS	100,228.30	122,757.60	222,415.37	Expansion - additional drivers
TOTAL PROFESSIONAL SERVICES	18,364.43	-	30,000.00	RouteMatch Software Licenses
TOTAL PURCHASED TRANSPORTATION SERVICE	174,744.00	168,000.00	230,895.00	Increased Contract for Expansion
MATERIALS AND SUPPLIES CONSUMED - OPERATIONS				
TOTAL OPERATING M&S CONSUMED SUPPLIES	12,615.66	11,200.00	30,000.00	Printing Costs for schedules etc.
MISC EXPENSES- OPERATIONS				
TOTAL MISC EXPENSES	22,007.11	51,008.33	42,108.00	Bus graphics were in the 2016 budget
LEASES AND RENTALS - OPERATING		-	-	
TOTAL OPERATIONS LEASES AND RENTALS OF FACILITIES	13,341.00	27,102.00	132,000.00	Bus/passenger station leases
UTILITIES - OPERATIONS				
UTILITIES-MISC (OPERATING)		-	-	
TOTAL OPERATING UTILITIES	6,942.85	10,400.00	21,600.00	Communications due to additional staff, utilities in new building

TOTAL OTHER OPERATING SERVICES AND CHARGES	**248,015.05**	**267,710.33**	**486,603.00**	
TOTAL OPERATING COSTS	**587,652.29**	**680,257.37**	**1,111,839.53**	
CAPITAL OUTLAY		-	-	
CAPITAL ASSETS-LEASEHOLD IMPROVEMENTS		255,000.00	-	
CAPITAL ASSETS-OTHER IMPROVEMENTS		25,000.00	-	
CAPITAL OUTLAY - BUSES		619,227.00	-	
CAPITAL OUTLAY VANPOOL		144,520.00	-	
CAPITAL OUTLAY - AGENCY VEHICLES		-	70,000.00	
CAPITAL OUTLAY - ROUTE SIGNAGE		20,000.00	-	
CAPITAL OUTLAY - BUS SHELTERS/BENCHES		40,000.00	-	
OPERATIONS/DISPATCH SETUP		240,008.00	-	
TOTAL CAPITAL EXPENDITURES	-	**1,343,755.00**	**70,000.00**	
TOTAL FLEET EXPENSES	**81,225.05**	**123,481.00**	**409,620.00**	
TOTAL OPERATING EXPENSES	**587,652.29**	**680,257.37**	**1,111,839.53**	
TOTAL ADMINISTRATIVE EXPENSES	**306,643.79**	**379,505.10**	**549,988.03**	
TOTAL ALL EXPENDITURES	**975,521.13**	**2,526,998.47**	**2,141,447.56**	
TOTAL ALL NON-CAPITAL EXPENSES	**975,521.13**	**1,183,243.47**	**2,071,447.56**	
ENDING FUND BALANCE (budgeted Revenue-budgeted Expenditures)		**3,229,791.93**	**1,377,353.65**	
Admin percentage of costs		0.32	0.32	
CAPITAL FACILITIES RESERVE BALANCE		**600,000.00**	**500,000.00**	
CAPITAL EQUIPMENT RESERVE BALANCE		**700,000.00**	**700,000.00**	
CAPITAL OPERATING RESERVE BALANCE		**700,000.00**	**700,000.00**	
Ending Balance after funding reserves		**1,229,791.93**	**1,229,791.93**	
6 MONTHS OPERATING CAPITAL				