



**Minutes of the Special Board Meeting  
Tuesday, August 31, 2021 – 8:30 a.m.  
303 2<sup>nd</sup> Avenue, S, Suite A, Okanogan, WA. 98840 (TranGO Office)**

**Attendees**

Cindy Gagne, Mayor, City of Omak  
Jon Neal, Mayor, City of Oroville  
Tim Rieb, Council Member, City of Brewster  
Wayne Turner, Council Member, City of Okanogan  
Marylou Kriner, Mayor, City of Tonasket  
Aaron Studen, Council Member, Town of Twisp  
Carlene Anders, Mayor, City of Pateros  
Andy Hover, Okanogan County Commissioner

**Staff**

Kelly Scalf, General Manager  
Jackie Gleason, Clerk of the Board  
Scott DeTro, TranGO Attorney

**Call to Order and Introductions**

Chairman Gagne called the meeting to order at 8:30 a.m.

Board Member Hover requested a change in the order of the agenda items. He asked that item #3 – Finalization of an Employment Contract be moved above item #2 Executive Session – Evaluation of an Employee under RCW 42.30.110(g); no one objected.

**Finalization of an Employment Contract**

Board Member Hover discussed the employment contract for the Finance/HR Director position. He explained that this is an annual contract and that the first review will be set for 6 months past the start date of September 1, 2021 and an annual review will be done in 2022. Clerk Gleason has been offered the position and has asked for one modification to the contract; she is requesting 4 weeks of vacation annually. Board Member Hover volunteered to negotiate the contract with Clerk Gleason and Attorney DeTro.



**Motion:**

Vice-Chairperson Anders moved to approve Board Member Hover finish negotiations with Attorney DeTro and Clerk Gleason on the Finance/HR Director Contract. The motion was seconded by Board Member Neal and passed unanimously.

**Executive Session – Evaluation of an Employee under RCW 42.30.110(g)**

Chairperson Gagne adjourned into Executive Session at 8:40 a.m. for approximately 30 minutes to discuss the Evaluation of an Employee under RCW 42.30.110(g).

Chairperson Gagne extended for an additional 10 minutes at 9:10 a.m.

Chairperson Gagne extended for an additional 10 minutes at 9:20 a.m.

Chairperson Gagne extended for additional 10 minutes at 9:30 a.m.

Chairperson Gagne reconvened into regular session at 9:41 a.m.


**Motion:**

Vice-Chairperson Anders moved set a Special Board Meeting for Thursday, September 2, 2021 beginning at 8:30 a.m. with one action item - Consideration of Employment Agreement of Employee. The motion was seconded by Board Member Kriner and passed unanimously.

**Adjourn**

There being no further business to come before the Board, Chairman Gagne adjourned the meeting at 9:42 a.m.

**APPROVED:**

  
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Chairperson or Acting Chair

  
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Kelly Scalf, General Manager

**ATTEST:**

  
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Jackie Gleason, Clerk of the Board