



Minutes of the Special Board Meeting
Friday, March 27, 2020 – 2:00 pm
303 2nd Avenue, S, Suite A, Okanogan, WA. 98840 (TranGO Office)

Attendees

Cindy Gagne, Mayor, City of Omak
Denise Varner, Council Member, City of Okanogan
Carlene Anders, Mayor, City of Pateros
Aaron Studen, Council Member, Town of Twisp
Andy Hover, Okanogan County Commissioner
Jon Neal, Mayor, City of Oroville
Dennis Brown, Mayor, City of Tonasket
Sally Ranzau, Mayor, Town of Twisp

Guests

Jennifer Fitzthum, General Manager OCTN
Deanne Konsack, Operations Manager OCTN

Staff

Kelly Scalf, General Manager
Jackie Moriarty, Clerk of the Board
Kim Webb, Administrative Assistant
Brent Timm, Operations Manager
Jerry Benitez, Driver/Operator

Call to Order and Introductions

Chairman Gagne called the meeting to order at 2:00 pm.

Public Comment

There was no public comment.



Resolution #2020-06 – A Resolution of the Okanogan County Transit Authority Board (“OCTA”) Amending Policy 702A Sick Leave COVID-19 Supplemental Leave Authorization

Motion:

Vice Chairman Anders moved to approve Resolution #2020-06 amending Policy 702A Sick Leave COVID-19 Supplemental Leave Authorization as presented. The motion was seconded by Board Member Studen.

General Manager Scalf reported that in the version of Policy 702A Resolution #2020-03 adopted on March 20, 2020 one item was left out of Section 2.2. She requested that the following item be added to Policy 702A Section 2.2 *“The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19”*.

Attorney DeTro explained that as of April 2, 2020 the Families First Coronavirus Response Act (FFCRA) will lay out specifics that will then need to be approved by the Board. DeTro called Resolution #2020-06 a “stop gap” until the mandated language can be prepared and passed by the Board. He stated that things are moving very fast and he suggested that the Board give Chairman Gagne authorization to sign the Resolution that will appeal and replace any Resolution previously passed by the Board regarding this issue. Chairman Gagne requested that Attorney DeTro prepare the new Resolution to mirror the FFCRA. These new mandated regulations will be in place until December 31, 2020.

Chairman Gagne called for the vote; the original motion passed unanimously.

Clarification of Resolution #2020-04 – A Resolution of the Okanogan County Transit Authority Board Regarding Compensation for Employees of the Okanogan County Transit Authority during Certain Emergency Health Crises, and Other Matters Relating Thereto

General Manager Scalf reported to the Board that we are down to approximately 2 days of supplies to clean and disinfect the buses and nothing but gloves for personal protective equipment. She recommended to the Board a closure of regular routes, stating that our drivers are at risk as passengers load and unload because there is no way to “social distance”. She reported that when drivers assist passengers, they are directly in the same space, which is not considered safe distancing. Scalf explained that at some point, the supply chain should sort itself out, but the risk to drivers was now. She suggested that without the “social distancing” language in the resolution, the only way to compensate drivers is closure.

Scalf explained that we have received complaints from citizens questioning why we are still running. General Manager Scalf suggested that we are looking at options for revision of service



that could still be useful helping with the senior meal program and doing grocery delivery to keep people home.

OCTN General Manager Fitzthum stated that even though their drivers do not have personal protective equipment and supplies are running low, they intend to keep their transportation service running.

General Manager Scalf stated that we have an order in with Okanogan Emergency Management for both masks and cleaning supplies. Board Member Hover reported that he had just called Emergency Management Director Maurice Goodall and he agreed to provide those items to TranGO.

No changes were made by the Board to Resolution 2020-04 at this time.

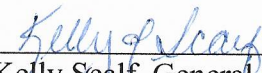
Adjourn

There being no further business to come before the Board, Chairman Gagne adjourned meeting at 2:54 pm.

APPROVED:



Chairperson or Acting Chair



Kelly Scalf, General Manager

ATTEST:



Jackie Gleason, Clerk of the Board