



**Minutes of Board Meeting
January 14, 2019**

Attendees:

Cindy Gagne, Mayor, City of Omak
Sally Ranzau, Mayor, Winthrop (By Phone)
Jon Neal, Mayor, City of Oroville
Denise Varner, Council Member, City of Okanogan
Tim Rieb, Council Member, City of Brewster
Dennis Brown, Mayor, City of Tonasket
Aaron Studen, Councilman, Town of Twisp

Staff

Kelly Scalf, CEO/General Manager
Kim Webb, (acting) Clerk of the Board

Public

Ted Renbold, Loup Loup Ski Resort

1) Call to Order and Introductions

Mayor Gagne called the meeting to order at 5:00pm.

2) Approval of agenda and consent agenda

Councilman Rieb moved to approve the agenda and consent agenda. Mayor Neal seconded the motion, and the motion passed unanimously.

3) Public Comments

There were no public comments

4) New Business

- A. Resolution of the **OCTA** approving an agreement with the WA State Dept of Transportation, authorizing the Chairperson of **OCTA** to execute the same. Councilman Rieb motioned, Mayor Neal seconded, Motion approved. 2019-01
- B. Resolution of the **OCTA** authorizing the General Manager to participate in Grant Program Advisory Committee meetings. Councilman Rieb motioned, Mayor Neal seconded, Motion approved. 2019-02
- C. Resolution of the **OCTA** establishing the time and place of regular meetings. 2019-03
- D. Loup Loup Stop - Schedules and pick up/drop off locations were discussed. Loup was interested in going after forest service funding. Where will skis and poles go? Kelly advised there are bike racks on the front and room for tie down inside as long as there is no wheelchair on board. Want to get racks for equipment. **OCTA** will look at options for equipment.

5) General Manager Report

- A. Staff additions: Jackie Moriarty, Clerk, Dan Roney & Mike Jones Drivers.
- B. Friends, Food, Fun
- C. Drug and Alcohol Policy – Future Audits re FTA policies, agency v federal, second opinion
- D. Family Leave and mileage changes to policy are in the works.
- E. Management meetings for **OCTA & OCTN**
Training session in December 2018, "Dealing with Difficult Staff", accidents and changes implemented between agencies.
- F. Safety Issues: Lighting issues with bikes after dark, and new ice ramps. Reflective vests were purchased for staff with positive feedback from drivers.
- G. Okanogan County Prosecutor's office
- H. 3 Rivers Hospital requested a stop
- I. Fixed Routes – Comparison
- J. Route Comps

Kelly asked for questions.

John Neal asked about the costs on route comps, specifically, why are all the routes the same cost. Kelly explained that maintenance costs are based on mileage – not routes, due to vehicles being moved within the system.

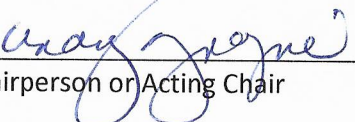
6) Executive Session - none

7) Adjourn

The meeting was adjourned at 5:32 pm.

Approved on: 3/11/19

ATTEST:


Chairperson or Acting Chair


Kelly Scalf, General Manager


Kim Webb, Administrative Assistant