

City of North Pole

Skid Steer Invitation for Bids

General Information

The City of North Pole is requesting bids for the purchase of one (1) new, unused Skid Steer with enclosed heated cab and general-purpose bucket. Award of the bid will be made to a responsive bidder that offers the lowest priced base bid that falls within available funding for this purchase. The Added Alternates are not listed in priority order. Added Alternates may be awarded based upon available funding. Bidders are not required to submit bids for the Added Alternates. Detailed vehicle specifications are included in the Request for Bids (RFB) package.

Notice to Bidders

Any bid not meeting the requirements of the bidding documents shall be considered non-responsive.

Validity of Bid

Offers made in accordance with the bidding documents must be good and firm for a period of sixty (60) days from the date of bid opening.

Bid Submission and Acceptance

Bids must be received by 2:00 PM Alaska Standard Time, February 14, 2024 at the North Pole City Hall, 125 Snowman Lane, North Pole, Alaska 99705. Bids will be opened and made public at that time. It is the sole responsibility of the bidder to see that his/her bid is submitted on time. Any bid received after the scheduled opening time will not be considered and will be held unopened. No responsibility will be attached to any officer or City employee for the premature opening of or failure to open a bid not properly addressed and identified. **Electronic or other types of bids will not be accepted.**

The City of North Pole reserves the right to reject any or all bids, to waive any informalities in the procedures, or to cancel the solicitation if it is in the best interest of the City. The City shall have the right to reject any bid from a bidder determined by the City, at its sole discretion, to be not responsible or not qualified to perform the bid specifications. A determination that a bidder is not responsible may be made solely based on previous failure to perform properly or to complete contracts.

If any Addenda are issued pertaining to the bidding documents and subject Addenda are not acknowledged, the bid will be considered non-responsive. The Bid Form provides a space for acknowledgement of receipt of addenda.

All bids shall be made on the forms provided by the City of North Pole or copy thereof and shall be signed by the bidder with signature in full. Each bid shall be enclosed in a sealed envelope and clearly marked **RFB 2024 City Services Skid Steer, ATTN: City Clerk.**

Any bidder may withdraw, modify, or correct his/her bid after it has been deposited with the City of North Pole. Such requests for withdrawal, modifications, or correction must be received a minimum of 24 hours before the bid opening time. The withdrawal, modification or correction must be in writing or by electronic telecommunication. The original bid, as modified by such written or electronic telecommunications will be considered as the bid submitted by the bidder provided that written confirmation of any telegraphic withdrawal, modification, or correction over the signature of the bidder is placed in the mail and postmarked a minimum of 24 hours prior to the time set for the bid opening.

The City of North Pole expressly reserves the right to reject any and all bids and to not award the proposed agreement, if it is in the City's best interest.

A copy of the bid specifications showing compliance with the desired components of the specifications shall be submitted with the bid.

A copy of the bidder's current Alaska Business License (as issued by the State Department of Commerce) shall be submitted with the bid.

Bid Questions and Addenda

Questions concerning the RFB should be directed to Danny Wallace at rwallace@northpolealaska.com or 907-488-8593. Only written questions will result in an official response. Written questions must be submitted no later than 5:00 PM, February 12, 2024 to receive an official response.

Changes to the bid specifications or requirements will only be official if provided in a written addenda released by the City of North Pole.

Price and Delivery Time

All bid prices shall be F.O.B. 125 Snowman Lane, City Hall, North Pole, Alaska. Delivery date for the vehicle shall listed in bid form. A Liquidated Damages fee of \$100 per day shall be assessed for each day in excess of 120 days from the delivery date in the RFB unless late delivery is approved by the City of North Pole.

Bid Evaluation

Bids will be evaluated based upon price compared to satisfaction of the bid specifications. Bids that exceed the minimum required specifications will be considered. Bids that do not meet the minimum specifications will be considered non-responsive.

Required Bid Submissions

A bidders' package **MUST** include the following **5 (five)** items to be complete, otherwise it will be considered incomplete and non-responsive.

- 1. Alaska Business License**
- 2. Skid Steer Bid Form**
- 3. Skid Steer Bid Specification Form**
- 4. Skid Steer manufacturer's specifications or cut sheets**
- 5. Skid Steer manufacturer's warranty information**

Skid Steer Bid Form

City of North Pole

Bid Price

Equipment	Bid price in words	Bid price numerically
Skid Steer (list manufacturer / model) Manufacturer: _____ _____ Model: _____ _____ Delivery Date: _____		\$

Bidder Information

Company name

Address

City/State/ZIP

Telephone number

Fax number

Email address

Authorized individual's name (please print)

Title

Authorized individual's signature

Date

Addenda

Bidder has received and examined the following Addenda, receipt of which is hereby acknowledged by listing the Addendum Number and Addendum Date.

Addendum Number	Addendum Date

Skid Steer Bid Specification Directions

City of North Pole

A new, unused Skid Steer 2022 model year or newer that complies with all applicable Federal Motor Vehicle Safety Standards and the present requirements of the Environmental Protection Agency concerning emissions, air pollution and noise levels. A complete response to each **Bid Specification** line item is required: a check mark (✓) that vendor will comply with stated specification or a description of specification exception and what actually is being quoted. Responses must be legibly written, printed, or typed on this form, or provided clearly in a typed attachment referencing exact section and number of each bid item noted, or the Bid may not be considered. Attach any information necessary to explain or clarify your Bid. Bids failing to include responses to specific items listed may also not be considered. All standard factory original equipment manufacturer (OEM) equipment is to be included whether specified or not. All parts, including any body and/or equipment installation, not specifically mentioned which are necessary to provide a complete, safe, efficient, and operational unit(s) ready for use upon delivery, will also be included, specified or not. Should the manufacturer's current published data or specifications exceed these, they shall be considered minimum and be furnished. All non-factory (OEM) installed items must be clearly identified and described. All non-compliant items must also be clearly indicated. Dimensions, capabilities, weights, and gauges described in the **Bid Specifications** column are to be considered "nominal" unless otherwise stated. Where any brand name is used, whether believed to be inferred by the specifications or by direct "naming" of make and/or model number, bidders are to understand that they can recommend an "approved equal" in performance, quality, and function. However, the City reserves the right to request an on-site product demonstration if available in local area and may also request a local area user list of operators (with points of contact by company/agency, name of contact person, and telephone number) for the same or similar equipment. Acceptable abbreviations that may be used in the **Bidders Response** columns on this form include: Standard = STD, Not Available = N/A, No Charge = N/C, Not Applicable this Bid = N/AP.

Any commodity put forth for the City's consideration will be in accordance with the latest codes, standards, and practices used by its respective industry. Reference examples include, but are not limited to Aerospace Material Specifications (AMS), American Institute of Steel Construction (AISC), American Lift Institute (ALI), American National Standard Institute (ANSI), American Petroleum Institute (API), American Society of Mechanical Engineers (ASME), American Society for Testing and Materials (ASTM), American Welding Society (AWS), Battery Council Institute (BCI), Environmental Protection Agency (EPA), Federal Communications Commission (FCC), Federal Motor Vehicle Safety Standards (FMVSS), Hydraulic Tool Manufacturers Association (HTMA), International Fastener Institute (IFI), International Standards Organization (ISO), Joint Industrial Council (JIC), National Bureau of Standards (NBS), National Electrical Code (NEC), National Fire Protection Agency (NFPA), National Truck Equipment Association (NTEA), Society of Automotive Engineers (SAE), Steel Structure Painting Council (SSPC), The Maintenance Council of the American Trucking Association (TMC), Underwriters Laboratories Inc. (UL).

Skid Steer Bid Specification Form

City of North Pole

Specifications		Bidder's Response	
		Com- plies (√)	Description (attach additional sheet as necessary)
Basic Specifications			
1	Compact Track Loader (style)		
2	Heavy Duty Bucket – 70” minimum		
3	Vehicle Operating Weight – 9000 lbs minimum		
3	Operating Capacity minimum - 3500 lbs (50% of Tip)		
4	Tipping Load, minimum - 7000 lbs		
5	Aux Hydraulic Flow – high flow		
Engine			
6	70 HP minimum		
7	Engine shall be protected to a minimum -50 degrees (Fahrenheit) with extended life antifreeze that does not need to be replaced for 5 years.		
8	Radiator shall have a heavy-duty guard to resist continued impact at low speeds.		
9	Engine shall be equipped with an alternator that has a charging capacity of minimum 120 amperes.		
10	Engine shall be equipped with one maintenance-free battery, minimum.		
11	Engine shall be equipped with a 12-volt direct-electric starting and charging system.		
12	Engine shall have variable-speed, hand and foot governor controls.		
13	Engine shall come standard with glow plug starting aid for cold weather operation without using ether.		
14	Must comply with Tier IV for final emissions regulation		
15	Engine shall be designed for a 500-hour oil change interval.		

Cab Interior			
16	High output heater/defroster and air conditioning with HVAC fresh air filter		
17	Interior lighting to include door activated cab dome light		
18	Mounted Fire Extinguisher and First Aid Kit inside cab with easy access		
19	Installed rear view camera system		
Electrical/ Exterior Lighting System			
20	12-Volt multiplex electrical system with point to point wiring		
21	All chassis wiring to be color coded and continuously numbered		
22	Back-up alarm, to be mounted inside frame to be out of the weather		
23	LED for all lighting		
24	One (1) LED mini-strobe bar mounted to the cab roof.		
Chassis Warranty			
25	OEM 12-month minimum basic vehicle		
26	OEM 36 month/ 150,000 mile engine, including injectors & turbo(s)		
27	60 month / 100,000 mile emissions warranty for all emission controls including emission related problems.		
28	Optional / extended warranty 60 month / 150,000mile transmission, rear axles/differential, and engine. COST: _____		
Owner's Manuals			
29	One (1) set parts and service manuals, CD, DVD or online format NOT acceptable. Must be in hard copy format.		

Note: Equipment attributes in excess of the minimum specifications and that are beneficial to City uses (excavating, digging, trenching, and mowing) will be given consideration in the bid award based on a cost/benefit analysis.